Driveway Construction Checklist

All driveway construction, regardless of materials, requires a permit from the Village; this includes resurfacing, driveway expansions, and new driveway construction.

Resurfacing (no change in footprint)

Submittal Requirements

- Current Plat of Survey depicting existing conditions on site.
- Signed contract between owner and contractor.

Inspection Requirements

Driveway Resurfacing requires two inspections, conducted by the Engineering Division of the Public Works Department.

1. **Base Inspection** – to be scheduled when the framing and/or base of proposed layout is complete.
2. **Final Inspection** – to be scheduled when all work on site is complete.

Driveway Expansions or New Driveway Construction

Submittal Requirements

Existing Conditions:

- Current Plat of Survey depicting existing conditions on site
- Signed contract between owner and contractor
- Impervious surface runoff coefficient (c-value) calculations

Proposed Conditions:

- Proposed layout plan, drawn to scale, depicting the proposed conditions on the site
  - Plan must include dimensions of proposed driveway
- Impervious surface runoff coefficient (c-value) calculations
Hardscape Restrictions

Total hardscape area on a parcel is limited by Village Code of Ordinances, subsection 9-83. If the proposed condition c-value exceeds the limiting c-value, then stormwater detention will need to be provided.

### Limiting C-Values

<table>
<thead>
<tr>
<th>Parcel Area (sq.ft.)</th>
<th>Limiting C-Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>≤ 10,000</td>
<td>0.67</td>
</tr>
<tr>
<td>10,000 - 20,000</td>
<td>0.65</td>
</tr>
<tr>
<td>&gt; 20,000</td>
<td>0.62</td>
</tr>
</tbody>
</table>
### Existing Conditions

<table>
<thead>
<tr>
<th>Area Type</th>
<th>Area (sq.ft.)</th>
<th>Coefficient</th>
<th>Weighted Area (sq.ft.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impervious</td>
<td></td>
<td>0.95</td>
<td></td>
</tr>
<tr>
<td>Semi-Impervious</td>
<td></td>
<td>0.70</td>
<td></td>
</tr>
<tr>
<td>Pervious</td>
<td></td>
<td>0.50</td>
<td></td>
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Total Parcel Area (Box 1+2+3) =

Total Weighted =

Composite C Value (Box) =

### Proposed Conditions

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Total Parcel Area (Box 1+2+3) =

Total Weighted =

Composite C Value (Box) =
Inspection Requirements

Driveway expansions and new driveway construction requires two inspections, conducted by the Engineering Division of the Public Works Department.

3. *Base Inspection* – to be scheduled when the framing and/or base of proposed layout is complete.
4. *Final Inspection* – to be scheduled when all work on site is complete.

Additional Notes

- Access to the site must be maintained through existing driveways. Any other access route must be reviewed and approved by Village.
- If any public sidewalk is damaged as a result of construction or access to the site, it will need to be replaced at the expense of the contractor.