

VILLAGE OF GLENCOE
FISCAL YEAR 2005 BUDGET
TABLE OF CONTENTS

	Page
<u>BUDGET MESSAGE</u> – Village Manager FY05	1 - 9
<u>BUDGET SUMMARY</u>	100 - 126
• FY05 Revenue Budget	(Chart I)
• Summary of Approved FY05 Revenues	(Exhibit I)
• Summary of Revenues FY04 Actual (Projected) as compared to FY04 Budget (Proposed)	(Exhibit I-a)
• Summary of Revenues FY04 Actual (Projected) as compared to FY05 Budget (Proposed)	(Exhibit I-b)
• Summary of Revenues FY05 Budget (Proposed) as compared to FY05 Budget (Adopted)	(Exhibit I-c)
• FY05 Expenditures – Expenditures from All Funds by Purpose	(Chart II)
• Summary of Proposed Fiscal Year 2005 Expenditures	(Exhibit II)
• Detail of General Fund Proposed FY05 Budget as compared to Adopted FY04 Budget	(Exhibit II; Schedule A)
• Detail of Water Fund Proposed FY05 Budget as compared to Adopted FY04 Budget	(Exhibit II; Schedule B)
• Detail of Golf Club Fund Proposed FY05 Budget as compared to Adopted FY04 Budget	(Exhibit II; Schedule C)
• Combined Expenditure Summary (All Expenditure Types) FY04 Actual (Projected) as compared to FY04 Budget (Proposed)	(Exhibit II-a)
• Combined Expenditure Summary (All Expenditure Types) FY04 Actual (Projected) as compared to FY05 Budget (Proposed)	(Exhibit II-b)
• Combined Expenditure Summary (All Expenditure Types) FY04 Initial Budget as compared to FY05 Budget (Proposed) ..	(Exhibit II-c)

TABLE OF CONTENTS (con't)

• Budget (Proposed) as compared to FY05 Budget (Approved) ..	(Exhibit II-d)
• Summary of FY04 Actual (Projected) as compared to FY04 Budget (Adopted) Personnel and Operations, excluding Capital, Debt Service and Transfers	(Exhibit III)
• Detail of FY04 Actual (Projected) as compared to FY04 Budget (Adopted) Personnel and Operations, excluding Capital, Debt Service and Transfers	(Exhibit III-a)
• Summary of FY04 Actual (Approved) as compared to FY05 Budget (Proposed) Personnel and Operations, excluding Capital, Debt Service and Transfers	(Exhibit IV)
• Detail of FY04 Actual (Projected) as compared to FY05 Budget (Proposed) for Personnel and Operations, excluding Capital, Debt Service and Transfers	(Exhibit IV-a)
• Long-Range Capital Plan (FY05) as compared to FY05 Budget (Requested)	(Exhibit V)
• Unfunded Capital Inventory for FY05	(Exhibit V-a)
• Fund Balance Summary	(Exhibit VI)
• History of Adopted Budgets	(Exhibit VI-a)
• Summary of FY04 Supplemental Appropriation Ordinance and Budget Amendments	(Exhibit VI-b)
• Extended 2002 Tax Levy versus Adopted 2003 Tax Levy	(Exhibit VII)
• Total Glencoe Tax Dollar (Based on 2002 Tax Levy)	(Chart III)
• Total Glencoe Tax Rate	(Exhibit VIII)
• Property Tax versus Tax Cap – Increase compared to Tax Cap	(Chart IV)
<u>GENERAL FUND</u> FY05 General Fund Revenue Budget	200 - 210
<u>VILLAGE MANAGER</u> Expenditure Budget	211 - 224
<u>FINANCE DEPARTMENT</u> Expenditure Budget	225 - 236
<u>PUBLIC WORKS</u> Expenditure Budget	237 - 279

TABLE OF CONTENTS (con't)

<u>PUBLIC SAFETY</u>	Expenditure Budget	280 - 294
<u>SPECIAL FUNDS</u>	Fiscal Year 2005	
•	Garbage Fund	300 - 307
•	Motor Fuel Tax Fund	308 - 310
•	Enhanced 9-1-1	311 - 313
•	Social Security (FICA) Fund	314 - 315
•	Illinois Municipal Retirement Fund	316 - 317
•	Capital Reserve Fund	318 - 320
•	Parking Fund	321
<u>ENTERPRISE FUNDS</u>	Fiscal Year 2005	
•	Water Fund	400 - 412
	1- Distribution	
	2- Production	
•	Glencoe Golf Club	500 - 524
<u>DEBT SERVICE FUND</u>	Fiscal Year 2005	600 - 602
<u>CAPITAL IMPROVEMENT</u>	Fiscal Year 2005	700 - 702
•	CIP Sales Tax and Other Revenue	
<u>FIVE-YEAR PLAN</u>		800 - 802
•	Long Range Capital Improvement Plan (CIP 2013) as compared to FY05 Budget, Projects by Funding Source	
•	Schedule of Major Capital Improvements (Over \$100,000 Total Project)	
<u>PAY PLAN HISTORY</u>	Personnel Programs and History	803 - 819
•	Fiscal Year 2005 Official Pay Plan	
•	Pension Trust Funds	
	1- Fire Pension Fund	
	2- Police Pension Fund	
•	History of Authorized Full-Time Positions	
<u>SUPPORTING MATERIALS</u>		900 - 928
•	Organization Chart	
•	Directory of Village Officials and Staff	
•	Budget Guidelines	
•	Summary of Significant Account Policies	
•	Glossary of Terms	
•	Miscellaneous Statistical Data	



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March 1, 2004

The Honorable Village President
and Board of Trustees
Village of Glencoe
675 Village Court
Glencoe, Illinois 60022

Dear Mr. President and Trustees:

I am pleased to submit the Annual Budget for the Fiscal Year beginning March 1, 2004 and ending February 28, 2005 (Fiscal Year 2005). The budget process affords the Village Board the opportunity to balance the needs of the community against available resources with the intent of gaining the maximum return on each revenue dollar. The budget also attempts to anticipate future expenditures. Once completed, the budget provides the financial plan for the upcoming fiscal year and a blueprint for staff to use in managing board goals. The final budget communicates the goals and decisions of the Village to many groups, including residents, the business community, vendors, and credit-rating agencies. The total budget for Fiscal Year 2005 is \$19,837,741.

FISCAL YEAR 2004 MAJOR ACCOMPLISHMENTS

Before reviewing the Fiscal Year 2005 Budget, it is important to review the major accomplishments of Fiscal Year 2004. The following are some of the more significant accomplishments:

- Enhanced the current Northern Illinois Police Alarm System (NIPAS) mutual aid agreement currently in effect;
- Continued development of the Village GIS system;
- Continued development of the Village web site and email access expanding functionality for residents;
- Continued enhancement of network with remote locations (Water Plant);
- Initiated program accepting payments at resident service counter via credit card;

- Adopted and implemented Final Payment Responsibility Ordinance;
- Initiated payment program allowing residents to pay for certain services on line with a credit card;
- Improved vehicle and animal licensing process;
- Implemented use of Collection Service;
- Established a new Register of Eligibles for the hiring of Public Safety Officers;
- Modified fees for non-resident ambulance billing and water/sewer rates;
- Initiated updated review of East Diversion Ditch as a major stormwater conveyance;
- Completed study of Hazel Avenue and MWRD inflow;
- Completed Phase I of Village Hall Window Replacement Program;
- Replaced an asphalt patch truck, 2 ½ ton dump truck and a ¾ ton pick up truck for the Public Works Department;
- Replaced two squad cars for Public Safety;
- Replaced two 4-wheel drive vehicles for PW Administration;
- Replaced refuse packer and Cushman scooter for Public Works;
- Established a system for residents to pay for licenses and permits online;
- Continued annual Village-wide sidewalk replacement program;
- Through the ETSB, replaced 2 laptop computers for Public Safety vehicles;
- Through the ETSB, upgraded record management system for Public Safety;
- Continued annual fire hydrant replacement;
- Reconstructed bus shelter on Green Bay Road. at Harbor Street;
- Completed Phase IA engineering for Dundee Road from Edens Expressway to Forestway Drive;
- Designed and constructed abandonment of pedestrian underpass on Green Bay Road at the Community Center;
- Developed plan for the audio/visual presentation equipment for Village Board meetings;

- Purchased and initiated program of laptop use for Village Trustees to facilitate “Paperless Agenda” and trustee resident communications;
- Completed site improvements for Public Works material storage facility on Frontage Road including site grading, fencing, and restoration landscaping;
- Completed requirements to obtain “No Further Remediation” letter for former Village Landfill properties;
- Completed emergency water main replacement on Randolph Street and Green Bay Road;
- Implemented change in commercial/multi-family refuse collection operation to 90-gallon container program;
- Implemented change in residential recycling collection from 18-gallon tubs to 65-gallon carts; and
- Established sanitary sewer flood prevention rebate program.

FISCAL YEAR 2005 BUDGET SUMMARY

The total proposed expenditures including all funds are \$19,837,741. The 2003 (Fiscal Year 2005) property tax levy, including debt service and the Glencoe Public Library, is \$9,715,822, a 2.35% increase from the 2002 (Fiscal Year 2004) property tax extension. The Village's portion of Fiscal Year 2004 property tax increase, which is limited by property tax caps, is \$198,382 or 3.42%. Absent new EAV, the increase is 2.38%. The property tax cap legislation will allow only a 2.38% increase in the levy over that amount actually extended for Fiscal Year 2004 (without voter approval). The Village's tax levy, which is subject to tax caps, includes levies for general corporate purposes and is an estimated amount to fund the Village's pension obligations and the Garbage Fund.

The Water Fund and Glencoe Golf Club Fund are enterprise funds supported without property tax. The Garbage Fund, IMRF Fund, Social Security Fund, Motor Fuel Tax Fund, Enhanced 911 Fund, Capital Reserve Fund and Parking Fund are special revenue funds set up specifically to account for revenues restricted for special purposes.

The Village's property tax levy also provides for payment of voter approved debt service.

The following major budget items, projects and programs are included in the Fiscal Year 2005 Budget:

- Upgrade Village's Financial Computer System a portion of the total cost of the system will be paid by the General Fund and the balance by the Capital Reserve Fund;

- Evaluation of sending utility bills via email;
- Evaluate options available to connect the Village Computer network to the Golf Club;
- Implement a new cash receipts and inventory system at the Golf Club through the implementation of a golf business specific point of sales system;
- Actively market the Golf Club to increase customer base;
- Develop a comprehensive business plan for the Golf Club;
- Continue development of the Village GIS system;
- Continue development of the Village web site and email access;
- Continue council chamber improvement plan for the presentation of material at Village Board meetings;
- Continue Trustee Computer Program of laptop use for Village Trustees to facilitate "Paperless Agenda" and trustee resident communications;
- Complete review of East Diversion Ditch for potential improvement alternatives;
- Continue annual fire hydrant replacement;
- Initiate Year 1 of Water Main System Improvements;
- Contract for long-term maintenance agreement of elevated water tank;
- Complete major capital improvements at Water Plant including fire/intrusion alarm system and new clay tile roof;
- Replace ¾ ton pick-up truck in Water distribution division;
- Continue Village Hall Window Replacement Program;
- Complete north entry improvements to Village Hall;
- Continue sidewalk replacement program;
- Implement recommended Hazel Avenue Metropolitan Water Reclamation District (MWRD) inflow improvements;
- Resume street improvement program (Terrace Court and Park Place);
- Initiate sanitary sewer Capital Improvement Plan;
- Complete design for Village Hall Space Study improvements;

- Continue site improvements at Public Works material storage facility on Frontage Road including entrance gate and landscaping; and
- Conclude Public Safety Communications Study and develop recommendations to upgrade Public Safety Communication Facility;
- Replace 1 squad car for Public Safety;
- Replace alcohol breath testing equipment for Public Safety; and
- Replace Village exercise equipment as component of the Village Wellness Program.

FISCAL YEAR 2005 REVENUES

Each year the Village staff begins the budget process by reviewing projected actual revenues. The Village Board discusses service levels and strikes the appropriate balance between user fees and property taxes. The revenues of the Village tend to be relatively stable from year to year. The following is a summary of revenue activities in the four major funds:

FOUR MAJOR OPERATING FUND REVENUES (all financing sources)

<u>Fund</u>	<u>FY 04 Actual</u>	<u>FY 05 Budget Change</u>	<u>\$ Change</u>	<u>% Change</u>
GENERAL FUND	11,491,700	10,887,940	(603,760)	-5.25%
WATER FUND	1,548,920	1,571,869	22,949	1.48%
GARBAGE FUND	1,265,372	1,143,013	(122,359)	-9.67%
GOLF FUND	1,238,742	1,268,096	29,354	2.37%
Operating Fund Total	15,544,734	14,870,918	(673,816)	-4.33%

GENERAL FUND REVENUES

Property tax is 50.3% of the total revenue included in the Fiscal Year 2005 General Fund Revenue Budget. The Fiscal Year 2005 property tax increases from the Fiscal Year 2004 property tax as a revenue source by 5.63%. Property tax still represents the single largest source of revenue to the General Fund. The Village's reliance on property tax for such a large portion of revenue is due primarily to the residential nature of the community and the Village's prior limited opportunity for

increased commercial sales tax or alternative revenue sources. Introduction of sales tax from car dealerships will reduce the percentage of revenue represented by property tax.

WATER FUND

Projected actual revenue from water sales during Fiscal Year 2004 is estimated to be \$2,484 less than the budgeted amount of \$1,450,284. In past years, the Water Fund was partially subsidized by the General Fund through a fire hydrant rental. The Water Fund is now nearly self-sufficient as an enterprise fund. The General Fund subsidizes the payment of FICA and IMRF taxes. This practice will be reviewed during Plan 2014 development. The Fiscal Year 2005 Budget does not include any increase in the water rate.

GARBAGE FUND

Property tax makes up 54.04% of the proposed Fiscal Year 2005 Garbage Fund Revenue Budget. In Fiscal Year 2004 property tax represented 59.93% of the Garbage Fund Revenue. The primary reason for the decrease in property tax as a percent of total revenue is a reduction in the capital budget from Fiscal Year 2004 to Fiscal Year 2005 of \$177,500. The Garbage Fund is also supported by user fees. A summary of the residential charge for solid waste service effective March 1, 2004 is as follows:

Solid Waste Disposal Fee Summary:

Garbage	\$ 15.00 per quarter
Recycling	\$ 14.25 per quarter
SWANCC	\$ 3.75 per quarter
TOTAL	\$ 33.00 per quarter
OR	\$ 11.00 per month per residence

FISCAL YEAR 2005 EXPENDITURES

Once revenue projections are established, each department's expenditure budget request is reviewed by the Village Manager. The Village Manager strives to develop a balance between fund balance/revenue source considerations and needed expenditures to provide desired services. The following table summarizes four major operating fund expenditures both actual and proposed:

FOUR MAJOR OPERATING FUND EXPENDITURES

<u>Fund</u>	<u>FY 04 Projected Actual</u>	<u>FY 05 Proposed Budget</u>	<u>\$ Change</u>	<u>% Change</u>
GENERAL ¹	11,995,065	11,946,058	(49,007)	-0.41%
WATER FUND	1,531,771	1,571,065	39,294	2.57%
GARBAGE FUND	1,451,179	1,315,335	(135,844)	-9.36%
GOLF FUND	1,607,355	1,296,777	(310,578)	-19.32%
Operating Fund Total	16,585,370	16,129,235	(456,135)	-2.75%

The following provides additional detail regarding the four major operating funds:

GENERAL FUND

The Fiscal Year 2005 General Fund expenditures reflect a \$49,007 or 0.4% decrease from the projected actual expenditures during Fiscal Year 2004. The proposed Fiscal Year 2005 Capital Budget in the General Fund is \$186,500 less than Plan 2013 scheduled capital expenditures for the same year (See Exhibit V).

Services funded by the General Fund during Fiscal year 2005 are substantially similar to Fiscal Year 2004.

WATER FUND

The Fiscal Year 2005 Water Fund expenditures reflect a \$39,294, or 2.5% increase from the projected actual expenditures during Fiscal Year 2004. Capital improvements during Fiscal Year 2004 are \$65,000 less than anticipated in Plan 2013. This decrease is primarily related to carry over items and items being reprioritized. The Fiscal Year 2005 Budget for operations of the water utility is substantially similar to Fiscal Year 2004. Fiscal Year 2005 is the first year without required debt service payments.

GARBAGE FUND

The Fiscal Year 2005 Garbage Fund expenditures reflect a \$135,844, or 9.3% decrease from projected actual expenditure during Fiscal Year 2004. The Fiscal Year 2005 Budget assumes continued participation in the solid waste disposal system developed by the Solid Waste Agency of Northern Cook County (SWANCC).

¹ Includes transfers to Debt Service Fund, Police Pension Fund and Fire Pension Fund.

The Fiscal Year 2005 Budget provides for the continued "parkway leaf collection" program and the "spring clean-up" program. The Garbage Fund Capital Budget is the same as anticipated in Plan 2013. Staff will work with the Chicago Botanic Garden to resume acceptance of the Village's leaf collections for composting. No significant funding has been added to the budget if the Garden ceases this operation, which would have the greatest impact on the Fall curbside leaf collection program.

GLENCOE GOLF CLUB

The Fiscal Year 2005 Golf Club Fund expenditures reflect a decrease of \$310,578, or 19.3%, from Fiscal Year 2004 projected actual expenditure. The focus of Fiscal Year 2005 is to provide an outstanding golf value and experience within the means to support those services.

The Golf Club continues to encounter financial concerns. The Finance Committee and the Golf Club Advisory Committee have started the process of developing a long-range plan for the Golf Club. The committees are also reviewing information requirements in order to monitor and make decisions concerning the golf operation. Village staff will continue to work with the Finance Committee and the Golf Advisory Committee to develop the long-range plan for Village Board consideration and to carefully monitor the condition of the Glencoe Golf Club during this coming fiscal year.

The Golf Club will complete its debt service obligation during Fiscal Year 2005, however, it is anticipated that the Golf Club Fund will owe the General Fund nearly \$550,000 in cash and over \$130,000 in deferred management fees.

CAPITAL IMPROVEMENT FUND

Fiscal Year 2003 was the final year for the Bond Construction Fund. The balance of the funding for future Street Programs will come from Motor Fuel Tax (MFT) Funds and other revenues on hand (i.e. sales tax). During Fiscal Year 2004 the CIP Sales Tax and Other Designated Revenue Fund was created. It is projected that projects totaling \$562,000 will be allocated to this fund. The Fiscal Year 2005 Budget anticipates \$310,000 being designated to the CIP Fund from sales tax and other designated revenue. \$277,276 was designated during Fiscal Year 2004.

DEBT SERVICE

The Village's active debt service schedule represents the original issuance of \$17,685,000 in general obligation debt to complete needed, and at times mandated, capital improvements and to refinance existing debt. As of February 29, 2004, the total general obligation debt outstanding is \$15,640,000.

The Village's long-term debt outstanding per capita as of February 29, 2004 is \$1,785. Using 2002 EAV of \$553,268,118, the Village's margin to the legal General Obligation debt limit is \$37,686,811.

BUDGET SUMMARY

**FY 2005 Revenue Budget
(\$16,158,378, excluding
Transfers)**

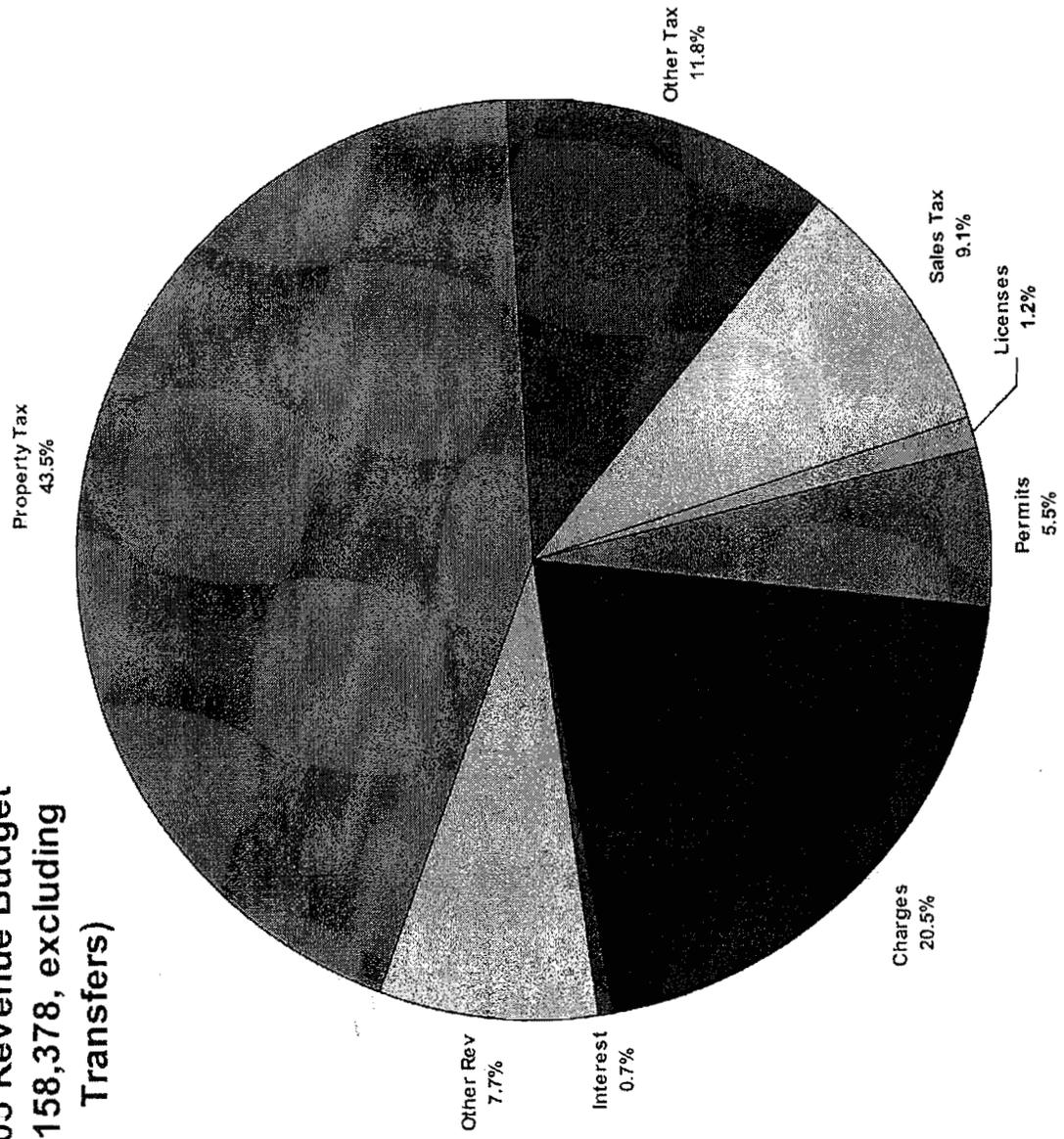


Chart I

Exhibit I

VILLAGE OF GLENCOE
SUMMARY OF PROPOSED FISCAL YEAR 2005 REVENUES

TYPE OF REVENUE	GENERAL	WATER	GARBAGE	GOLF	SUB-TOTAL OPERATING	CIP	PENSIONS(2)	MFT	E-911	SUB-TOTAL PENSIONS/SPECIAL	DEBT	GRAND TOTAL	FY 2004 BUDGET	% CHANGE
CHARGES FOR SERVICE	365,360	1,451,574	445,000	1,051,046	3,312,980	-	-	-	-	-	-	3,312,980	3,379,094	-1.96%
FEES	79,028	-	-	-	79,028	-	-	-	-	-	-	79,028	86,932	-9.09%
FINES/FORFEITS	117,000	-	-	-	117,000	-	-	-	-	-	-	117,000	98,880	18.33%
GRANTS	-	-	-	-	-	-	-	-	-	-	-	-	-	N/A
INTEREST	60,000	7,500	6,000	1,000	74,500	-	-	1,000	10,300	11,300	22,869	108,669	150,613	-27.85%
INTERGOVERNMENTAL	-	-	-	-	-	-	-	250,600	-	250,600	-	250,600	240,000	4.42%
LICENSES	189,900	-	-	-	189,900	-	-	-	-	-	-	189,900	188,691	0.64%
MERCHANDISE SALES	-	-	-	200,800	200,800	-	-	-	-	-	-	200,800	276,825	-27.46%
OTHER REVENUES	549,607	28,095	8,343	15,250	601,295	-	-	-	-	-	-	601,295	1,081,064	-44.38%
OTHER TAXES	1,720,450	-	7,000	-	1,727,450	-	-	-	180,250	180,250	-	1,907,700	1,889,050	0.99%
PERMITS	886,845	-	-	-	886,845	-	-	-	-	-	-	886,845	775,358	14.38%
PROPERTY TAX	4,164,509	-	617,670	-	4,782,179	-	-	-	-	-	2,244,282	7,026,461	6,931,522	1.37%
SALES TAX	1,477,100	-	-	-	1,477,100	-	-	-	-	-	-	1,477,100	1,282,000	15.22%
UTILITY TAX	-	-	-	-	-	-	-	-	-	-	-	-	-	N/A
SUB-TOTAL	9,609,799	1,487,169	1,084,013	1,268,096	13,449,077	-	-	251,600	190,550	442,150	2,267,151	16,158,378	16,380,029	-1.35%
GRAND PROCEEDS	-	-	-	-	-	-	-	-	-	-	-	-	-	0.00%
DUPLICATE TO PENSION FUNDS (1)	799,341	-	-	-	799,341	-	-	-	-	-	-	799,341	645,000	23.93%
DUPLICATE TO IMRF TAXES (2)	165,000	-	-	-	165,000	-	-	-	-	-	-	165,000	91,014	81.29%
DUPLICATE TO FICA TAXES (2)	313,800	-	-	-	313,800	-	-	-	-	-	-	313,800	284,000	10.49%
TRANSFERS IN	-	84,700	59,000	-	143,700	421,000	-	-	-	-	60,000	624,700	1,167,700	-46.50%
GRAND TOTAL	10,827,940	1,571,869	1,143,013	1,268,096	14,870,918	421,000	-	251,600	190,550	442,150	2,327,151	18,061,219	18,567,743	-2.73%

Notes

(1) Property taxes collected for the Police and Fire Pension funds.

(2) Includes IMRF and FICA Funds only.

Exhibit Ia

VILLAGE OF GLENCOE
SUMMARY OF REVENUES

FY04 ACTUAL (PROJECTED)
AS COMPARED TO
FY04 BUDGET (ADOPTED)

<u>FUND/DIVISION</u>	<u>FY 04 ACTUAL (PROJECTED)</u>	<u>FY 04 BUDGET (ADOPTED)</u>	<u>DOLLARS OF BUDGET</u>	<u>PERCENT OF BUDGET</u>
GENERAL FUND	11,491,700	10,902,471	589,229	105.40%
WATER FUND	1,548,920	1,550,596	(1,676)	99.89%
GARBAGE FUND	1,265,372	1,250,630	14,742	101.18%
GOLF CLUB FUND	1,238,742	1,436,800	(198,058)	86.22%
Sub-Total Operating Funds	15,544,734	15,140,497	404,237	102.67%
MFT FUND	247,000	245,000	2,000	100.82%
PARKING DIVISION	-	-	-	N/A
E911 FUND	213,779	158,750	55,029	134.66%
IMRF	-	-	-	N/A
SOCIAL SECURITY	-	-	-	N/A
Sub-Total Pension/Special Funds	460,779	403,750	57,029	114.12%
CAPITAL RESERVE FUND	501,000	501,000	-	100.00%
CAPITAL IMPROVEMENT FUND	277,276	200,000	77,276	138.64%
Sub-Total Capital Improvement	778,276	701,000	77,276	111.02%
DEBT SERVICE FUND (1)	7,287,226	7,287,226	-	100.00%
GRAND TOTAL – ALL FUNDS	24,071,015	23,532,473	538,542	102.29%

Note

(1) Includes bond proceeds from 1997 issue refunding.

Exhibit 1b

VILLAGE OF GLENCOE
SUMMARY OF REVENUES

FY04 ACTUAL (PROJECTED)
AS COMPARED TO
FY05 BUDGET (PROPOSED)

<u>FUND/DIVISION</u>	<u>FY 04 ACTUAL (PROJECTED)</u>	<u>FY 05 BUDGET (PROPOSED)</u>	<u>DOLLAR CHANGE FROM PROJECTED</u>	<u>PERCENT CHANGE FROM PROJECTED</u>
GENERAL FUND	11,491,700	10,837,940	(653,760)	-5.69%
WATER FUND	1,548,920	1,571,869	22,949	1.48%
GARBAGE FUND	1,265,372	1,143,013	(122,359)	-9.67%
GOLF CLUB FUND	1,238,742	1,268,096	29,354	2.37%
Sub-Total Operating Funds	15,544,734	14,820,918	(723,816)	-4.66%
MFT FUND	247,000	251,600	4,600	1.86%
PARKING DIVISION	-	-	-	N/A
E911 FUND	213,779	190,550	(23,229)	-10.87%
IMRF	-	-	-	N/A
SOCIAL SECURITY	-	-	-	N/A
Sub-Total Pension/Special Funds	460,779	442,150	(18,629)	-4.04%
CAPITAL RESERVE FUND	501,000	111,000	(390,000)	-77.84%
CAPITAL IMPROVEMENT FUND	277,276	310,000	32,724	11.80%
Sub-Total Capital Improvement	778,276	421,000	(357,276)	-45.91%
DEBT SERVICE FUND	7,287,226	2,327,151	(4,960,075)	-68.07%
GRAND TOTAL -- ALL FUNDS	24,071,015	18,011,219	(6,059,796)	-25.17%

Exhibit Ic

VILLAGE OF GLENCOE
SUMMARY OF REVENUES

FY05 BUDGET (PROPOSED)
AS COMPARED TO
FY05 BUDGET (ADOPTED)

<u>FUND/DIVISION</u>	<u>FY 04 5 BUDGET (PROPOSED)</u>	<u>FY 04 5 BUDGET (ADOPTED)</u>	<u>DOLLAR CHANGE FROM PROPOSED</u>	<u>PERCENT CHANGE FROM PROPOSED</u>
GENERAL FUND	10,837,940	10,887,940	50,000	0.46%
WATER FUND	1,571,869	1,571,869	-	0.00%
GARBAGE FUND	1,143,013	1,143,013	-	0.00%
GOLF CLUB FUND	1,268,096	1,268,096	-	0.00%
Sub-Total Operating Funds	14,820,918	14,870,918	50,000	0.34%
MFT FUND	251,600	251,600	-	0.00%
PARKING DIVISION	-	-	-	N/A
E911 FUND	190,550	190,550	-	0.00%
IMRF	-	-	-	N/A
SOCIAL SECURITY	-	-	-	N/A
Sub-Total Pension/Special Funds	442,150	442,150	-	0.00%
CAPITAL RESERVE FUND	111,000	111,000	-	0.00%
CAPITAL IMPROVEMENT FUND	310,000	310,000	-	0.00%
Sub-Total Capital Improvement	421,000	421,000	-	0.00%
DEBT SERVICE FUND	2,327,151	2,327,151	-	0.00%
GRAND TOTAL -- ALL FUNDS	18,011,219	18,061,219	50,000	0.28%

**FY 2005 Expenditures
Expenditures From All
Funds by Purpose
Total Budget \$19,274,041
(Excluding Transfers)**

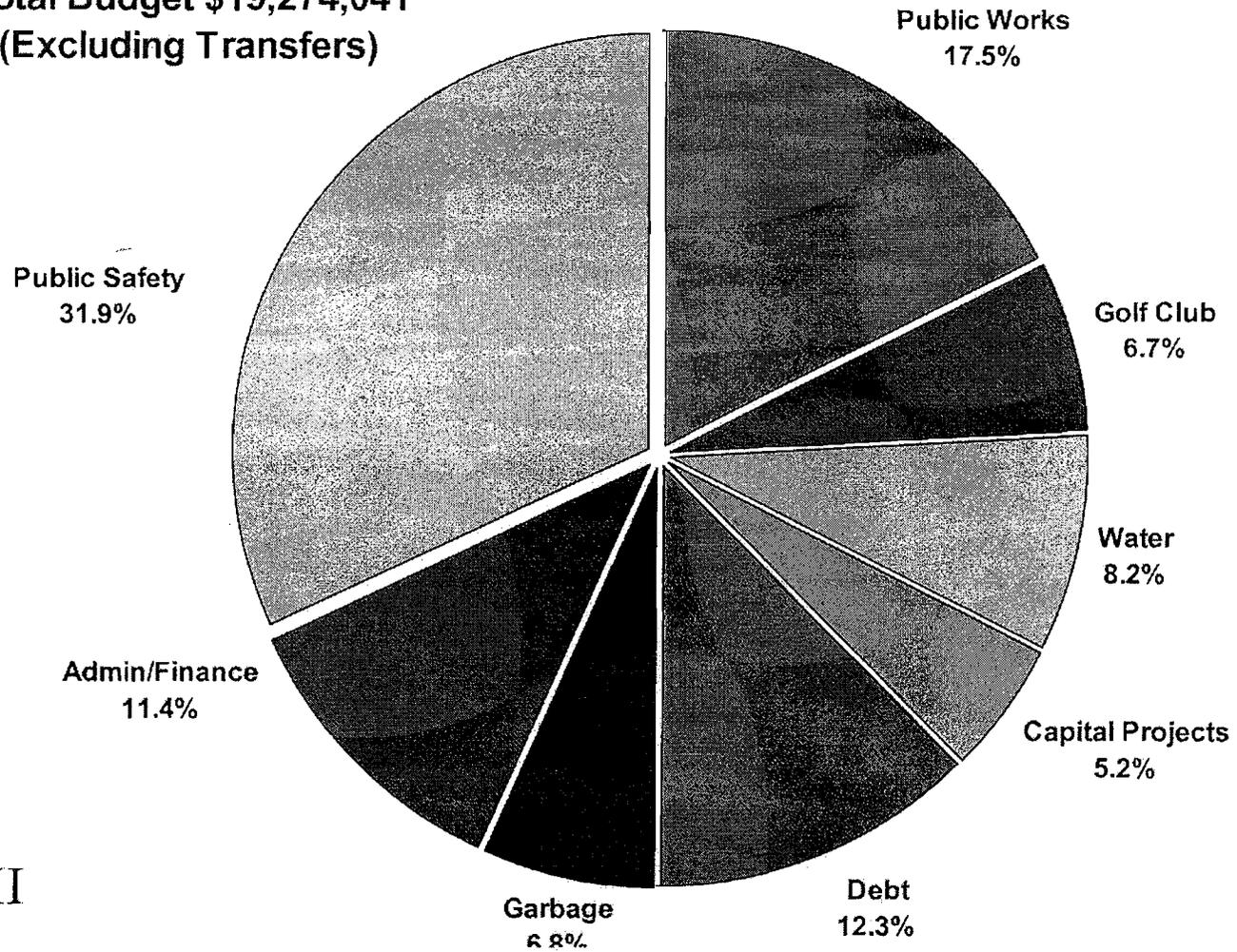


Chart II

Exhibit II

VILLAGE OF GLENCOE
SUMMARY OF PROPOSED FISCAL YEAR 2005 EXPENDITURES

4

FUND	GENERAL (Schedule A)	WATER (Schedule B)	GARBAGE	GOLF (Schedule C)	SUB-TOTAL OPERATING	CAPITAL PROJECTS	PENSIONS	MEI	E-811	SUB-TOTAL PENSIONS / SPECIAL	DEBT	GRAND TOTAL	FY 2004 BUDGET (I)	% CHANGE
PERSONNEL	6,329,570	807,025	620,260	719,810	10,476,665	-	-	-	-	-	-	10,476,665	9,686,664	8.2%
SERVICES	1,623,983	350,485	563,653	270,655	2,798,828	-	-	-	71,600	71,600	-	2,870,228	2,722,302	5.4%
COMMODITIES	741,755	88,275	92,850	135,700	1,056,380	-	-	-	3,000	3,000	-	1,059,380	1,206,785	-12.2%
SUB-TOTAL	10,695,008	1,243,765	1,266,735	1,126,165	14,331,873	-	-	-	74,600	74,600	-	14,406,273	13,615,751	5.8%
DEBT SERVICE	-	-	25,000	140,800	165,800	-	-	-	-	-	2,366,906	2,632,706	2,919,601	-13.3%
CAPITAL	159,500	327,000	23,500	29,812	539,812	722,000	-	-	270,000	270,000	-	1,530,812	1,322,312	15.8%
SUB-TOTAL	169,600	327,000	48,500	170,612	704,612	722,000	-	-	270,000	270,000	2,366,906	4,063,518	4,241,913	-4.2%
OTHER	529,850	300	100	-	529,250	-	-	-	-	-	-	529,250	364,550	45.2%
COMBINED TOTAL	11,392,358	1,571,065	1,315,335	1,296,777	15,665,535	722,000	-	275,000	344,600	619,600	2,366,906	19,274,041	18,222,214	5.8%
TRANSFERS OUT	563,700	-	-	-	563,700	-	-	-	-	-	-	563,700	1,187,700	-51.7%
GRAND TOTAL	11,946,058	1,571,065	1,315,335	1,296,777	16,129,235	722,000	-	275,000	344,600	619,600	2,366,906	19,837,741	19,389,914	2.3%

Note

(1) Detail of FY 2004 Budget listed below:

FUND	GENERAL (Schedule A)	WATER (Schedule B)	GARBAGE	GOLF (Schedule C)	SUB-TOTAL OPERATING	CAPITAL PROJECTS	PENSIONS	MEI	E-911	SUB-TOTAL PENSIONS / SPECIAL	DEBT	GRAND TOTAL
PERSONNEL	7,629,579	734,839	556,926	765,310	9,686,654	-	-	-	-	-	-	9,686,654
SERVICES	1,560,499	271,933	541,806	289,984	2,661,132	-	-	-	81,170	61,170	-	2,722,302
COMMODITIES	789,625	104,660	101,440	192,950	1,189,695	-	-	-	8,100	8,100	-	1,206,795
SUB-TOTAL	9,989,703	1,111,452	1,200,172	1,245,154	13,546,481	-	-	-	89,270	69,270	-	13,615,751
DEBT SERVICE	-	303,815	36,000	135,300	475,115	-	-	-	-	-	2,444,486	2,919,601
CAPITAL	448,000	154,000	201,000	46,812	849,812	442,500	-	-	30,000	30,000	-	1,322,312
SUB-TOTAL	448,000	457,815	237,000	182,112	1,324,927	442,500	-	-	30,000	30,000	2,444,486	4,241,913
OTHER	364,550	-	-	-	364,550	-	-	-	-	-	-	364,550
COMBINED TOTAL	10,802,253	1,659,267	1,437,172	1,427,266	15,235,955	442,500	-	-	89,270	89,270	2,444,486	18,222,214
TRANSFERS OUT	872,700	-	50,000	-	922,700	-	-	245,000	-	245,000	-	1,167,700
GRAND TOTAL	11,674,953	1,569,267	1,487,172	1,427,266	16,168,658	442,500	-	245,000	89,270	344,270	2,444,486	19,389,914

GRAND TOTAL	\$ CHANGE	% CHANGE	PERSONNEL	SERVICES	COMMODITIES	SUB-TOTAL	DEBT SERVICE	CAPITAL	SUB-TOTAL	OTHER	COMBINED TOTAL	TRANSFERS OUT	GRAND TOTAL	\$ CHANGE	% CHANGE
271,105	1,796	0.1%	(171,837)	(130,489)	(29,423)	(29,423)	(130,489)	(278,500)	275,330	245,330	275,330	(77,580)	447,827	(77,580)	-3.2%
2.3%	0.1%	-11.8%	N/A	12.2%	247.1%	80.0%	63.2%	80.0%	12.2%	247.1%	80.0%	2.3%	2.3%	-3.2%	2.3%

Exhibit II Schedule A

VILLAGE OF GLENCOE
 DETAIL OF GENERAL FUND
 PROPOSED FY 05 BUDGET AS COMPARED TO ADOPTED FY 04 BUDGET
 SUPPORTING EXHIBIT II

JND	GENERAL	Manager's	Local	Community Service	Boards & Commissions	Finance	Support Services	Liability	PW Admin	Sewer	Forestry	Municipal Buildings	Parks	Community Development	Municipal Garage	Streets	Street Lighting	Police	Fire	Paramedic	% Change From FY04	
PERSONNEL	8,329,670	443,680	21,440	21,440	-	404,700	-	-	457,160	614,769	393,780	77,990	34,500	52,800	196,500	573,330	74,200	3,397,462	1,124,349	666,560	9.17%	
SERVICES	1,623,683	87,300	193,000	5,750	-	104,350	65,400	200,980	126,992	63,170	116,550	80,250	49,550	13,095	36,400	52,925	74,200	277,660	72,460	17,101	4.05%	
COMMODITIES	741,755	58,300	-	-	-	15,750	52,200	-	29,600	66,770	23,230	10,575	15,500	3,000	16,280	171,340	-	184,225	74,825	20,100	-7.24%	
JB-TOTAL	10,695,008	589,280	214,440	5,750	-	524,800	117,600	200,980	613,752	744,709	533,520	168,815	50,000	68,945	253,180	797,195	74,200	3,859,347	1,271,834	686,761	7.06%	
EBT SERVICE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	N/A	
CAPITAL	158,500	-	-	-	-	35,000	-	-	-	-	-	43,000	-	-	-	25,000	-	47,500	8,000	8,000	-64.52%	
JB-TOTAL	158,500	-	-	-	-	35,000	-	-	-	-	-	43,000	-	-	-	25,000	-	47,500	8,000	8,000	-64.52%	
OTHER	528,850	325,000	-	100,500	83,850	3,500	-	-	-	10,000	-	-	-	-	-	-	-	-	6,000	-	45.07%	
OMBINED TOTAL	11,382,358	914,280	214,440	106,250	83,850	563,300	117,600	200,980	613,752	754,709	533,620	211,815	50,000	68,945	253,180	822,195	74,200	3,906,847	1,285,634	695,761	5.37%	
TRANSFERS OUT	563,700	50,000	-	-	-	-	453,700	60,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-35.41%
RAND TOTAL	11,846,058	964,280	214,440	106,250	83,850	563,300	571,300	280,980	613,752	754,709	533,620	211,815	50,000	68,945	253,180	822,195	74,200	3,906,847	1,285,634	695,761	2.32%	

218) Detail of FY 2004 Budget listed below:

JND	GENERAL	Manager's	Local	Community Service	Commissions	Finance	Services	Liability	Admin	Sewer	Forestry	Municipal Buildings	Parks	Development	Municipal Garage	Streets	Street Lighting	Police	Fire	Paramedic
PERSONNEL	7,629,578	404,200	21,187	21,187	-	391,100	-	-	410,160	562,507	364,042	73,973	49,550	40,835	173,365	532,750	-	3,097,730	1,032,460	525,170
SERVICES	1,590,499	73,012	151,000	28,500	-	104,975	74,250	162,500	115,775	65,830	122,885	75,250	49,550	12,595	35,760	46,085	73,800	280,904	70,767	17,051
COMMODITIES	798,625	68,200	-	-	-	25,050	52,900	-	45,525	73,385	25,905	10,575	20,750	4,100	20,120	177,100	-	181,055	72,975	21,875
JB-TOTAL	9,869,703	545,412	172,187	28,500	-	521,125	127,150	162,500	571,460	701,722	512,952	159,796	70,300	57,930	228,245	755,915	73,800	3,559,699	1,176,232	564,196
EBT SERVICE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CAPITAL	448,000	-	-	-	-	-	-	-	23,000	25,000	-	30,000	-	-	-	269,500	-	53,500	47,000	-
JB-TOTAL	448,000	-	-	-	-	-	-	-	23,000	25,000	-	30,000	-	-	-	269,500	-	53,500	47,000	-
OTHER	364,550	200,000	-	32,700	112,850	3,000	-	-	-	10,000	-	-	-	-	-	-	-	-	6,000	-
OMBINED TOTAL	10,802,253	745,412	172,187	81,200	112,850	524,125	127,150	162,500	594,460	736,722	512,952	189,796	70,300	57,830	229,245	1,025,415	73,800	3,613,199	1,229,232	564,196
TRANSFERS OUT	872,700	500,000	-	-	-	-	312,700	60,000	-	-	-	-	-	-	-	-	-	-	-	-
RAND TOTAL	11,674,953	1,245,412	172,187	81,200	112,850	524,125	439,850	222,500	594,460	736,722	512,952	189,796	70,300	57,630	229,245	1,025,415	73,800	3,613,199	1,229,232	564,196
RAND TOTAL CHANGE	271,105	(281,132)	42,253	45,050	(29,000)	39,175	131,450	38,480	19,292	17,987	20,788	22,017	(20,300)	11,315	23,835	(203,220)	400	293,648	56,402	42,665
CHANGE	2.32%	-22.57%	24.54%	73.81%	-25.70%	7.47%	28.89%	17.29%	3.25%	2.44%	4.05%	11.50%	-28.89%	19.63%	10.44%	-18.82%	0.54%	8.13%	4.59%	7.54%

Exhibit II Schedule B

VILLAGE OF GLENCOE
 DETAIL OF WATER FUND
 PROPOSED FY 05 BUDGET
 AS COMPARED TO
 ADOPTED FY 04 BUDGET
 SUPPORTING EXHIBIT II

FUND	WATER			% Change From FY04
	TOTAL	Distribution	Production	
PERSONNEL	807,025	320,885	486,140	9.82%
SERVICES	350,465	131,150	219,315	28.88%
COMMODITIES	86,275	20,200	66,075	-17.58%
SUB-TOTAL	1,243,765	472,235	771,530	11.90%
DEBT SERVICE	-	-	-	-100.00%
CAPITAL	327,000	172,000	155,000	112.34%
SUB-TOTAL	327,000	172,000	155,000	-28.57%
OTHER	300	-	300	N/A
COMBINED TOTA	1,571,065	644,235	926,830	0.11%
TRANSFERS OUT	-	-	-	N/A
GRAND TOTAL	1,571,065	644,235	926,830	0.11%

Note

(1) Detail of FY 2004 Budget listed below:

FUND	WATER		
	TOTAL	Distribution	Production
PERSONNEL	734,839	289,794	445,045
SERVICES	271,933	57,195	214,738
COMMODITIES	104,680	26,450	78,230
SUB-TOTAL	1,111,452	373,439	738,013
DEBT SERVICE	303,815	-	303,815
CAPITAL	154,000	37,000	117,000
SUB-TOTAL	457,815	37,000	420,815
OTHER	-	-	-
COMBINED TOTA	1,569,267	410,439	1,158,828
TRANSFERS OUT	-	-	-
GRAND TOTAL	1,569,267	410,439	1,158,828

GRAND TOTAL			
\$ CHANGE	1,798	233,796	(231,998)
% CHANGE	0.11%	56.96%	-20.02%

Exhibit II Schedule C

VILLAGE OF GLENCOE
 DETAIL OF GOLF CLUB FUND
 PROPOSED FY 05 BUDGET
 AS COMPARED TO
 ADOPTED FY 04 BUDGET
 SUPPORTING EXHIBIT II

FUND	GOLF						% Change From FY04
	TOTAL	Admin.	Food Service	Building & Grounds	Play	Pro Shop	
PERSONNEL	719,810	104,160	96,450	372,600	146,600	-	-5.95%
SERVICES	270,655	110,700	1,800	125,830	26,500	5,825	-5.66%
COMMODITIES	135,700	500	47,000	60,200	7,000	21,000	-29.67%
SUB-TOTAL	1,126,165	215,360	145,250	558,630	180,100	26,825	-9.56%
DEBT SERVICE	140,800	140,800	-	-	-	-	4.07%
CAPITAL	29,812	-	-	-	29,812	-	-36.32%
SUB-TOTAL	170,612	140,800	-	-	29,812	-	-6.31%
OTHER	-	-	-	-	-	-	N/A
COMBINED TOTAL	1,296,777	356,160	145,250	558,630	209,912	26,825	
TRANSFERS OUT	-	-	-	-	-	-	
GRAND TOTAL	1,296,777	356,160	145,250	558,630	209,912	26,825	

Note

(1) Detail of FY 2004 Budget listed below:

FUND	GOLF					
	TOTAL	Admin.	Food Service	Building & Grounds	Play	Pro Shop
PERSONNEL	765,310	109,560	90,125	402,525	163,100	-
SERVICES	286,894	127,713	2,500	136,356	14,500	5,825
COMMODITIES	192,950	1,500	31,850	68,100	18,000	73,500
SUB-TOTAL	1,245,154	238,773	124,475	606,981	195,600	79,325
DEBT SERVICE	135,300	135,300	-	-	-	-
CAPITAL	46,812	-	-	17,000	29,812	-
SUB-TOTAL	182,112	135,300	-	17,000	29,812	-
OTHER	-	-	-	-	-	-
COMBINED TOTAL	1,427,266	374,073	124,475	623,981	225,412	79,325
TRANSFERS OUT	-	-	-	-	-	-
GRAND TOTAL	1,427,266	374,073	124,475	623,981	225,412	79,325

GRAND TOTAL						
\$ CHANGE	(130,489)	(17,913)	20,775	(65,351)	(15,500)	(52,500)
% CHANGE	-9.14%	-4.79%	N/A	-10.47%	-6.88%	-66.18%

Exhibit IIa

VILLAGE OF GLENCOE
 COMBINED EXPENDITURE SUMMARY
 (ALL EXPENDITURE TYPES)
 FY 2004 ACTUAL (PROJECTED)
 AS COMPARED TO
 FY 2004 BUDGET (ADOPTED)

<u>FUND/DIVISION</u>	<u>FY 2004 ACTUAL (PROJECTED)</u>	<u>FY 2004 (1) BUDGET (ADOPTED)</u>	<u>DOLLARS OF BUDGET</u>	<u>PERCENT OF BUDGET</u>
GENERAL FUND	11,995,065	11,674,953	320,112	102.7%
WATER FUND	1,531,771	1,569,267	(37,496)	97.6%
GARBAGE FUND	1,451,179	1,487,172	(35,993)	97.6%
GOLF CLUB	1,607,355	1,427,266	180,089	112.6%
Sub-Total Operating Funds	16,585,370	16,158,658	426,712	102.6%
MFT Fund	308,897	245,000	63,897	126.1%
PARKING FUND	-	-	-	0.0%
E911 Fund	103,870	99,270	4,600	104.6%
IMRF FUND	-	-	-	N/A
FICA FUND	115,260	-	115,260	N/A
Sub-Total Pensions/Special	528,027	344,270	183,757	153.4%
CAPITAL RESERVE FUND	249,500	242,500	7,000	102.9%
CAPITAL IMPROVEMENT FUND	25,000	200,000	(175,000)	12.5%
Sub-Total Capital Improvement	274,500	442,500	(168,000)	62.0%
DEBT SERVICE FUND (2)	7,345,347	7,345,347	-	100.0%
GRAND TOTAL -- ALL FUNDS	24,733,244	24,290,775	442,469	101.8%

Note

- (1) Represents budget as originally adopted.
- (2) Includes issuance of 1997 Refunding Bonds.

Exhibit IIb

VILLAGE OF GLENCOE
 COMBINED EXPENDITURE SUMMARY
 (ALL EXPENDITURE TYPES)
 FY 2004 ACTUAL (PROJECTED)
 AS COMPARED TO
 FY 2005 BUDGET (PROPOSED)

<u>FUND/DIVISION</u>	<u>FY 2004 ACTUAL (PROJECTED)</u>	<u>FY 2005 BUDGET (PROPOSED)</u>	<u>DOLLARS FROM PROJECTED</u>	<u>PERCENT FROM PROJECTED</u>
GENERAL FUND (1)	11,995,065	11,857,079	(137,986)	-1.2%
WATER FUND	1,531,771	1,570,715	38,944	2.5%
GARBAGE FUND	1,451,179	1,315,145	(136,034)	-9.4%
GOLF CLUB	1,607,355	1,296,777	(310,578)	-19.3%
Sub-Total Operating Funds	16,585,370	16,039,716	(545,654)	-3.3%
MFT Fund	308,897	275,000	(33,897)	-11.0%
PARKING FUND	-	-	-	N/A
E911 Fund	103,870	344,600	240,730	231.8%
IMRF FUND	-	-	-	N/A
FICA FUND	115,260	-	(115,260)	-100.0%
Sub-Total Pensions/Special	528,027	619,600	91,573	17.3%
CAPITAL RESERVE FUND	249,500	160,000	(89,500)	-35.9%
CAPITAL PROJECTS FUND	-	-	-	N/A
CAPITAL IMPROVEMENT FUND	25,000	562,000	537,000	195.6%
Sub-Total Capital Improvement	274,500	722,000	447,500	163.0%
DEBT SERVICE FUND	7,345,347	2,366,906	(4,978,441)	-67.8%
GRAND TOTAL -- ALL FUNDS	24,733,244	19,748,222	(4,985,022)	-20.2%

Exhibit IIc

VILLAGE OF GLENCOE
 COMBINED EXPENDITURE SUMMARY
 (ALL EXPENDITURE TYPES)
 FY 2005 INITIAL BUDGET (REQUEST)
 AS COMPARED TO
FY 2005 BUDGET (PROPOSED)

<u>FUND/DIVISION</u>	<u>FY 2005 INITIAL BUDGET (REQUEST)</u>	<u>FY 2005 BUDGET (PROPOSED)</u>	<u>DOLLARS FROM REQUEST</u>
GENERAL FUND (1)	12,212,559	11,857,079	(355,480)
WATER FUND	1,570,812	1,570,715	(97)
GARBAGE FUND	1,323,845	1,315,145	(8,700)
GOLF CLUB	1,309,877	1,296,777	(13,100)
Sub-Total Operating Funds	<u>16,417,093</u>	<u>16,039,716</u>	<u>(377,377)</u>
MFT Fund	275,000	275,000	-
PARKING FUND	-	-	-
E911 Fund	374,530	344,600	(29,930)
IMRF FUND	-	-	-
FICA FUND	-	-	-
Sub-Total Pensions/Special	<u>649,530</u>	<u>619,600</u>	<u>(29,930)</u>
CAPITAL RESERVE FUND	45,000	160,000	115,000
CAPITAL PROJECTS FUND	-	-	-
CAPITAL IMPROVEMENT FUND	895,000	562,000	(333,000)
Sub-Total Capital Improvement	<u>940,000</u>	<u>722,000</u>	<u>(218,000)</u>
DEBT SERVICE FUND	<u>2,366,906</u>	<u>2,366,906</u>	-
<u>GRAND TOTAL -- ALL FUNDS</u>	<u>20,373,529</u>	<u>19,748,222</u>	<u>(625,307)</u>

Note

Includes Police Pension Fund and Firefighters Pension Fund expenditures.

Exhibit IId

VILLAGE OF GLENCOE
 COMBINED EXPENDITURE SUMMARY
 (ALL EXPENDITURE TYPES)
 FY 2005 BUDGET (PROPOSED)
 AS COMPARED TO
FY 2005 BUDGET (APPROVED)

<u>FUND/DIVISION</u>	<u>FY 2005 BUDGET (PROPOSED)</u>	<u>FY 2005 BUDGET (APPROVED)</u>	<u>DOLLARS FROM REQUEST</u>
GENERAL FUND (1)	11,857,079	11,946,058	88,979
WATER FUND	1,570,715	1,571,065	350
GARBAGE FUND	1,315,145	1,315,335	190
GOLF CLUB	1,296,777	1,296,777	-
Sub-Total Operating Funds	<u>16,039,716</u>	<u>16,129,235</u>	<u>89,519</u>
MFT Fund	275,000	275,000	-
PARKING FUND	-	-	-
E911 Fund	344,600	344,600	-
IMRF FUND	-	-	-
FICA FUND	-	-	-
Sub-Total Pensions/Special	<u>619,600</u>	<u>619,600</u>	<u>-</u>
CAPITAL RESERVE FUND	160,000	160,000	-
CAPITAL PROJECTS FUND	-	-	-
CAPITAL IMPROVEMENT FUND	562,000	562,000	-
Sub-Total Capital Improvement	<u>722,000</u>	<u>722,000</u>	<u>-</u>
DEBT SERVICE FUND	<u>2,366,906</u>	<u>2,366,906</u>	<u>-</u>
GRAND TOTAL -- ALL FUNDS	<u><u>19,748,222</u></u>	<u><u>19,837,741</u></u>	<u><u>89,519</u></u>

Note

Includes Police Pension Fund and Firefighters Pension Fund expenditures.

Exhibit III

VILLAGE OF GLENCOE
 SUMMARY OF FY 04 ACTUAL (PROJECTED)
 AS COMPARED TO
 FY 04 BUDGET (ADOPTED) PERSONNEL AND OPERATIONS
EXCLUDING CAPITAL, DEBT SERVICE AND TRANSFERS

<u>FUND/DIVISION</u>	<u>FY 04 ACTUAL (PROJECTED)</u>	<u>FY 04 (1) BUDGET (ADOPTED)</u>	<u>DOLLARS OF BUDGET</u>	<u>PERCENT OF BUDGET</u>
<u>GENERAL FUND</u>				
Village Manager	\$ 1,187,613	\$ 1,091,649	\$ 95,964	108.8%
Finance	837,150	813,775	23,375	102.9%
Public Works	3,105,909	3,142,702	(36,793)	98.8%
Public Safety	5,427,850	5,306,127	121,723	102.3%
TOTAL GENERAL FUND	10,558,522	10,354,253	204,269	102.0%
WATER FUND	1,103,538	1,111,452	(7,914)	99.3%
GARBAGE FUND	1,178,179	1,200,172	(21,993)	98.2%
GOLF CLUB	1,413,348	1,245,154	168,194	113.5%
Sub-Total Operating Funds	14,253,587	13,911,031	342,556	102.5%
MFT FUND	-	-	-	N/A
PARKING FUND	-	-	-	0.0%
E911 FUND	73,870	59,263	14,607	124.6%
PENSION FUNDS	-	-	-	N/A
Sub-Total Pensions/Special	73,870	59,263	14,607	124.6%
GRAND TOTAL-ALL FUNDS	14,327,457	13,970,294	357,163	102.6%

Notes

(1) Represents budget as originally adopted.

DETAIL OF FY 04 ACTUAL (PROJECTED)
AS COMPARED TO
FY 04 BUDGET (ADOPTED) PERSONNEL AND OPERATIONS
EXCLUDING CAPITAL, DEBT SERVICE AND TRANSFERS

Exhibit IIIa

	Totals							
	FY 2004 Actual (Projected)		FY 2004 Budget (Adopted)		FY 2004		FY 2004	
	Personnel	Operations	Personnel	Operations	Projected	Adopted	\$ Of Budget	% Of Budget
Office of the Village Manager								
Administration	413,100	324,212	404,200	341,212	737,312	745,412	(8,100)	98.9%
Legal Services	20,768	279,500	21,187	151,000	300,268	172,187	128,081	174.4%
Community Services		59,783		61,200	59,783	61,200	(1,417)	97.7%
Boards/Commissions		90,250		112,850	90,250	112,850	(22,600)	80.0%
Manager's Sub-Total	433,868	753,745	425,387	666,262	1,187,613	1,091,649	95,964	108.8%
Finance								
Administration	375,600	119,050	391,100	133,025	494,650	524,125	(29,475)	94.4%
Support Services	-	135,700	-	127,150	135,700	127,150	8,550	106.7%
Liability Insurance	-	206,800	-	162,500	206,800	162,500	44,300	127.3%
Finance Sub-Total	375,600	461,550	391,100	422,675	837,150	813,775	23,375	102.9%
Public Works								
Administration	420,794	153,313	410,160	161,300	574,107	571,460	2,647	100.5%
Sewers	517,520	139,400	562,507	149,215	656,920	711,722	(54,802)	92.3%
Forestry	359,360	178,277	364,042	148,790	537,637	512,832	24,805	104.8%
Municipal Buildings	70,910	85,596	73,973	85,825	156,506	159,798	(3,292)	97.9%
Parking	-	72,796	-	70,300	72,796	70,300	2,496	103.6%
Community Development	42,700	19,750	40,935	16,695	62,450	57,630	4,820	108.4%
Municipal Garage	176,189	51,200	173,365	55,880	227,389	229,245	(1,856)	99.2%
Streets	525,650	219,754	532,750	223,165	745,404	755,915	(10,511)	98.6%
Street Lighting	-	72,700	-	73,800	72,700	73,800	(1,100)	98.5%
Public Works Sub-Total	2,113,123	992,786	2,157,732	984,970	3,105,909	3,142,702	(36,793)	98.8%
Public Safety								
Police	3,148,900	470,480	3,097,730	461,969	3,619,380	3,559,699	59,681	101.7%
Fire	1,065,500	156,114	1,032,460	149,772	1,221,614	1,182,232	39,382	103.3%
Paramedic	546,330	40,526	525,170	39,026	586,856	564,196	22,660	104.0%
Public Safety Sub-Total	4,760,730	667,120	4,655,360	650,767	5,427,850	5,306,127	121,723	102.3%
TOTAL GENERAL FUND	7,683,321	2,875,201	7,629,579	2,724,674	10,558,522	10,354,253	204,269	102.0%
Water Fund								
Distribution	307,660	79,263	289,794	83,645	386,923	373,439	13,484	103.6%
Production	465,700	250,915	445,045	292,968	716,615	738,013	(21,398)	97.1%
Water Fund Sub-Total	773,360	330,178	734,839	376,613	1,103,538	1,111,452	(7,914)	99.3%
Garbage Fund	564,900	613,279	556,926	643,246	1,178,179	1,200,172	(21,993)	98.2%
Glencoe Golf Club								
Administration	107,960	137,054	109,560	129,213	245,014	238,773	6,241	102.6%
Food Service	116,600	90,274	90,125	34,350	206,874	124,475	82,399	166.2%
Building & Grounds	416,609	232,107	402,525	204,456	648,716	606,981	41,735	106.9%
Play	186,697	49,331	163,100	32,500	236,028	195,600	40,428	120.7%
Pro Shop	-	76,716	-	79,325	76,716	79,325	(2,609)	0.0%
Golf Club Sub-Total	827,866	585,482	765,310	479,844	1,413,348	1,245,154	168,194	113.5%
TOTAL OPERATING FUNDS	9,849,447	4,404,140	9,686,654	4,224,377	14,253,587	13,911,031	342,556	102.5%
MFT Fund	-	-	-	-	-	-	-	N/A
Parking Fund	-	-	-	-	-	-	-	0.0%
E911 Fund	-	73,870	-	59,263	73,870	59,263	14,607	124.6%
FICA Fund	-	-	-	-	-	-	-	N/A
IMRF Fund	-	-	-	-	-	-	-	N/A
Pension Fund Sub-Total	-	-	-	-	-	-	-	N/A
TOTAL PENSIONS/SPECIAL	-	73,870	-	59,263	73,870	59,263	14,607	124.6%
GRAND TOTAL - ALL FUNDS	9,849,447	4,478,010	9,686,654	4,283,640	14,327,457	13,970,294	357,163	102.6%

Exhibit IV

VILLAGE OF GLENCOE
 SUMMARY OF FY 05 BUDGET (PROPOSED)
 AS COMPARED TO
 FY 04 ACTUAL (PROJECTED) PERSONNEL AND OPERATIONS
EXCLUDING CAPITAL, DEBT SERVICE AND TRANSFERS

<u>FUND/DIVISION</u>	<u>FY 04 ACTUAL (PROJECTED)</u>	<u>FY 05 BUDGET (PROPOSED)</u>	<u>DOLLAR CHANGE FROM PROJECTED</u>	<u>PERCENT CHANGE FROM PROJECTED</u>
<u>GENERAL FUND</u>				
Village Manager	\$ 1,187,613	\$ 1,318,820	\$ 131,207	11.0%
Finance	837,150	906,880	69,730	8.3%
Public Works	3,105,909	3,314,416	208,507	6.7%
Public Safety	5,427,850	5,743,742	315,892	5.8%
TOTAL GENERAL FUND	10,558,522	11,283,858	725,336	6.9%
WATER FUND	1,103,538	1,244,065	140,527	12.7%
GARBAGE FUND	1,178,179	1,266,835	88,656	7.5%
GOLF CLUB	1,413,348	1,126,165	(287,183)	-20.3%
Sub-Total Operating Funds	14,253,587	14,920,923	667,336	4.7%
MFT FUND	-	-	-	N/A
E911 FUND	73,870	74,600	730	1.0%
PENSION FUNDS	-	-	-	N/A
Sub-Total Pensions/Special	73,870	74,600	730	1.0%
GRAND TOTAL-ALL FUNDS	14,327,457	14,995,523	668,066	4.7%

DETAIL OF FY 04 ACTUAL (PROJECTED)
AS COMPARED TO
FY 05 BUDGET (PROPOSED) FOR PERSONNEL AND OPERATIONS
EXCLUDING CAPITAL, DEBT SERVICE AND TRANSFERS

Exhibit IVa

	Totals							
	FY 2004 Actual (Projected)		FY 2005 Budget (Proposed)		FY 2004	FY 2005	\$	%
	Personnel	Operations	Personnel	Operations	Projected	Proposed	Change	Change
Office of the Village Manager								
Administration	413,100	324,212	443,680	470,600	737,312	914,280	176,968	24.0%
Legal Services	20,768	279,500	21,440	193,000	300,268	214,440	(85,828)	-28.6%
Community Services		59,783		106,250	59,783	106,250	46,467	77.7%
Boards/Commissions		90,250		83,850	90,250	83,850	(6,400)	-7.1%
Manager's Sub-Total	433,868	753,745	465,120	853,700	1,187,613	1,318,820	131,207	11.0%
Finance								
Administration	375,600	119,050	404,700	123,600	494,650	528,300	33,650	6.8%
Support Services	-	135,700	-	117,600	135,700	117,600	(18,100)	-13.3%
Liability Insurance	-	206,800	-	260,980	206,800	260,980	54,180	26.2%
Finance Sub-Total	375,600	461,550	404,700	502,180	837,150	906,880	69,730	8.3%
Public Works								
Administration	420,794	153,313	457,160	156,592	574,107	613,752	39,645	6.9%
Sewers	517,520	139,400	614,769	139,940	656,920	754,709	97,789	14.9%
Forestry	359,360	178,277	393,780	139,840	537,637	533,620	(4,017)	-0.7%
Municipal Buildings	70,910	85,596	77,990	90,825	156,506	168,815	12,309	7.9%
Parking	-	72,796	-	50,000	72,796	50,000	(22,796)	-31.3%
Community Development	42,700	19,750	52,850	16,095	62,450	68,945	6,495	10.4%
Municipal Garage	176,189	51,200	198,500	54,680	227,389	253,180	25,791	11.3%
Streets	525,650	219,754	573,330	223,865	745,404	797,195	51,791	6.9%
Street Lighting	-	72,700	-	74,200	72,700	74,200	1,500	2.1%
Public Works Sub-Total	2,113,123	992,786	2,368,379	946,037	3,105,909	3,314,416	208,507	6.7%
Public Safety								
Police	3,148,900	470,480	3,397,462	461,885	3,619,380	3,859,347	239,967	6.6%
Fire	1,065,500	156,114	1,124,349	153,285	1,221,614	1,277,634	56,020	4.6%
Emergency Medic	546,330	40,526	569,560	37,201	586,856	606,761	19,905	3.4%
Public Safety Sub-Total	4,760,730	667,120	5,091,371	652,371	5,427,850	5,743,742	315,892	5.8%
TOTAL GENERAL FUND	7,683,321	2,875,201	8,329,570	2,954,288	10,558,522	11,283,858	725,336	6.9%
Water Fund								
Distribution	307,660	79,263	320,885	151,350	386,923	472,235	85,312	22.0%
Production	465,700	250,915	486,140	285,690	716,615	771,830	55,215	7.7%
Water Fund Sub-Total	773,360	330,178	807,025	437,040	1,103,538	1,244,065	140,527	12.7%
Garbage Fund	564,900	613,279	620,260	646,575	1,178,179	1,266,835	88,656	7.5%
Glencoe Golf Club								
Administration	107,960	137,054	104,160	111,200	245,014	215,360	(29,654)	-12.1%
Food Service	116,600	90,274	96,450	48,800	206,874	145,250	(61,624)	-29.8%
Building & Grounds	416,609	232,107	372,600	186,030	648,716	558,630	(90,086)	-13.9%
Play	186,697	49,331	146,600	33,500	236,028	180,100	(55,928)	-23.7%
Pro Shop	-	76,716	-	26,825	76,716	26,825	(49,891)	-65.0%
Golf Club Sub-Total	827,866	585,482	719,810	406,355	1,413,348	1,126,165	(287,183)	-20.3%
TOTAL OPERATING FUNDS	9,849,447	4,404,140	10,476,665	4,444,258	14,253,587	14,920,923	667,336	4.7%
MFT Fund	-	-	-	-	-	-	-	N/A
Parking Fund	-	-	-	-	-	-	-	0.0%
E911 Fund	-	73,870	-	74,600	73,870	74,600	730	1.0%
FICA Fund	-	-	-	-	-	-	-	N/A
IMRF Fund	-	-	-	-	-	-	-	N/A
Pension Fund Sub-Total	-	-	-	-	-	-	-	N/A
PENSIONS/SPECIAL	-	73,870	-	74,600	73,870	74,600	730	1.0%
GRAND TOTAL - ALL FUNDS	9,849,447	4,478,010	10,476,665	4,518,858	14,327,457	14,995,523	668,066	4.7%

Exhibit V

VILLAGE OF GLENCOE
LONG RANGE PLAN (FY05)
AS COMPARED TO
FY 05 PRELIMINARY BUDGET

KEY LINE DESCRIPTION	FY 05 BUDGET	FY 05 PLAN	\$ DIFF.	EXPLANATION
<u>E911 FUND</u>				
199 8301 DISPATCH ROOM UPGRADE	210,000	210,000	-	
199 8301 DESKTOP COMPUTER UPGRADE	5,000	5,000	-	
199 8301 MISC RADIO EQUIPMENT	40,000	-	40,000	MOVED FROM OPERATIONS
199 8301 LAP TOP COMPUTERS	15,000	15,000	-	
TOTAL	270,000	230,000	40,000	
<u>GARBAGE FUND</u>				
330 8461 CUSHMAN SCOOTER REPLACEMENT	23,500	23,500	-	
<u>WATER FUND</u>				
324 8305 FIRE HYDRANT REPLACEMENT	10,000	10,000	-	
324 8461 3/4 TON TRUCK	28,000	28,000	-	
324 8585 WATER METERS	8,000	8,000	-	
324 8587 DISTRIBUTION LEAK SURVEY	6,000	-	6,000	REPRIORITIZED
324 8587 VALVE REPLACEMENT/EXERCISE PROGRAM	-	6,000	(6,000)	DEFERRED
324 8589 DISTRIBUTION MAINS	100,000	300,000	(200,000)	REPRIORITIZED
324 8582 EMERGENCY WATER MAIN	20,000	20,000	-	
328 8589 VFD REPLACEMENT	-	20,000	(20,000)	DEFERRED
328 8209 CLAY ROOF REPAIRS	125,000	-	125,000	
328 8304 PLANT FIRE INTRUSION ALARM SYSTEM	30,000	-	30,000	
TOTAL	327,000	392,000	(65,000)	
<u>GENERAL FUND</u>				
204 8301 AUDIO VISUAL IN COUNCIL CHAMBERS	-	15,000	(15,000)	IN OPERATING BUDGET
204 8461 VEHICLE REPLACEMENT	-	25,000	(25,000)	DEFERRED
220 8301 FINANCE COMPUTER SYSTEM UPGRADE	35,000	100,000	(65,000)	PER BID PROCESS
240 8201 VILLAGE HALL ROOF REPAIR	-	27,000	(27,000)	DEFERRED
240 8201 VILLAGE HALL ENTRY WAY IMPROVEMENT	27,000	-	27,000	REPRIORITIZED
240 8201 VILLAGE HALL WINDOWS	16,000	16,000	-	
256 8682 SIDEWALK PROGRAM	25,000	25,000	-	
256 8461 1-1/2 TON TRUCK W/SPR/PLOW	-	48,000	(48,000)	DEFERRED
288 8346 RANGE UPGRADES	5,000	5,000	-	
288 8341 INTOXILYZER	10,000	10,000	-	
288 8461 VEHICLE REPLACEMENT	-	33,500	(33,500)	CANINE, NOT TO BE REPLACED
288 8461 VEHICLE REPLACEMENT	32,500	32,500	-	
292 8346 PHYSICAL FITNESS EQUIPMENT	8,000	8,000	-	
TOTAL	158,500	345,000	(186,500)	
<u>MOTOR FUEL TAX FUND</u>				
344 8681 STREET IMPROVEMENT	275,000	275,000	-	
<u>CIP (SALES TAX) FUND</u>				
501 8301 FINANCE COMPUTER SYSTEM UPGRADE	-	75,000	(75,000)	TO CAPITAL RESERVE
501 8584 MANHOLE REHABILITATION	50,000	50,000	-	
501 8584 SANITARY SEWER MAIN REHAB / REPAIR	200,000	200,000	-	
501 8584 SANITARY SEWER MAIN (CARRY OVER)	175,000	175,000	-	
501 8201 VILLAGE HALL IMPROVEMENT	62,000	320,000	(258,000)	
501 8681 STREET IMPROVEMENT	75,000	75,000	-	
TOTAL	562,000	895,000	(333,000)	
<u>CAPITAL RESERVE FUND</u>				
453 8301 FINANCE COMPUTER SYSTEM UPGRADE	115,000	-	115,000	
453 8113 WATER TOWER LAND IMPROVEMENT	45,000	-	45,000	
TOTAL	160,000	-	160,000	
<u>GLENCOE GOLF CLUB</u>				
TOTAL	-	-	-	

Exhibit Va

VILLAGE OF GLENCOE
LIST OF UNFUNDED PROJECTS
LONG RANGE PLAN (FY05)
AS COMPARED TO
FY 05 PROPOSED BUDGET

	DESCRIPTION	FY 05 BUDGET	FY 05 PLAN	PRIOR PLAN	\$ DIFF.	EXPLANATION
WATER FUND						
324	8587 VALUE REPLACEMENT/EXERCISE PROGRAM	-	6,000		(6,000)	DEFERRED
324	8589 DISTRBUTION MAINS	100,000	300,000		(200,000)	REPRIORITIZED
328	8589 VFD REPLACEMENT	-	20,000		(20,000)	DEFERRED
	TOTAL WATER FUND	100,000	326,000	-	(226,000)	
GENERAL FUND						
204	8461 VEHICLE REPLACEMENT	-	25,000		(25,000)	DEFERRED
220	8301 E-COMMERCE APPLICATION DEVELOPMENT	-	-	24,000	(24,000)	PENDING FURTHER REVIEW
220	8301 PERMITS / LICENSING ONLINE	-	-	11,500	(11,500)	PENDING FURTHER REVIEW
220	8301 TELEWORKS	-	-	27,500	(27,500)	PENDING FURTHER REVIEW
236	8113 SALT DOME	-	100,000		(100,000)	NOT LISTED AS PRIORITY
240	8201 CARPETING	-	10,000		(10,000)	NOT LISTED AS PRIORITY
240	8201 VILLAGE HALL CARPETING	-	10,000		(10,000)	NOT LISTED AS PRIORITY
240	8201 VILLAGE HALL ROOF REPAIR	-	27,000		(27,000)	DEFERRED
240	8201 WINDOW REPLACEMENT	-	9,000		(9,000)	NOT LISTED AS PRIORITY
256	8461 1-1/2 TON TRUCK W/SPR/PLOW	-	48,000		(48,000)	DEFERRED
256	8682 RESIDENTIAL SIDEWALKS	-	-	25,000	(25,000)	PARTIALLY FUNDED
256	5141 CRACK SEALING	-	15,000		(15,000)	PARTIALLY FUNDED
288	8346 RANGE UPGRADES	-	20,000		(20,000)	NOT LISTED AS PRIORITY
292	8461 FIRE PUMPER REPLACEMENT	-	350,000		(350,000)	PENDING FURTHER REVIEW
	TOTAL GENERAL FUND	-	589,000	88,000	(677,000)	
CIP (SALES TAX) FUND						
501	8201 VILLAGE HALL IMPROVEMENT	62,000	320,000		(258,000)	DEFERRED DUE TO FUNDING
GOLF CLUB						
387	5111 BUILDING ALTERATIONS	-	14,000		(14,000)	PENDING FURTHER REVIEW
387	8925 CONTINUOUS CART PATH	-	-	381,000	(381,000)	PENDING FURTHER REVIEW
387	8925 COURSE IMPROVEMENT	-	-	40,000	(40,000)	PENDING FURTHER REVIEW
387	8925 COURSE IMPROVEMENT	-	-	40,000	(40,000)	PENDING FURTHER REVIEW
387	8925 COURSE IMPROVEMENT	-	-	15,000	(15,000)	PENDING FURTHER REVIEW
387	5116 FACILITY & GROUNDS R/M	-	15,000		(15,000)	PENDING FURTHER REVIEW
387	5383 FORESTRY & LANDSCAPING	-	15,000		(15,000)	PENDING FURTHER REVIEW
387	5150 IRRIGATION SYSTEM R/M	-	9,000		(9,000)	PENDING FURTHER REVIEW
387	8925 PRACTICE RANGE RENOVATION	-	50,000		(50,000)	PENDING FURTHER REVIEW
387	6952 SOIL/SAND	-	8,000		(8,000)	PENDING FURTHER REVIEW
387	8308 SHOP LIFT	-	15,000		(15,000)	PENDING FURTHER REVIEW
387	8308 GREENS MOWER	-	30,000		(30,000)	PENDING FURTHER REVIEW
387	8308 SAND TRAP RAKE	-	12,000		(12,000)	PENDING FURTHER REVIEW
388	8309 CART FLEET REPLACEMENT	-	30,000		(30,000)	PENDING FURTHER REVIEW
328	8304 FILTER TURBIDMETERS	-	15,000		(15,000)	PENDING FURTHER REVIEW
	TOTAL GOLF CLUB	-	213,000	476,000	(689,000)	

FUND BALANCE SUMMARY Including All Financing Sources and Uses

FUND	(1) ACTUAL FUND BALANCE 2/28/2003		(2) FY 2004 ACTUAL (PROJECTED)		(3) FY 2004 ACTUAL (PROJECTED)		(4) EXPENSES PROJECTED		(5) PROJECTED SURPLUS/ (DEFICIT)		(6) PROJECTED FUND BALANCE 2/28/2004		(7) FY 2005 BUDGET (REQUESTED)			(8) REVENUE OTHER PROPOSED		(9) EXPENSES REQUESTED		(10) REQUESTED SURPLUS/ (DEFICIT)		(11) PROJECTED FUND BALANCE 2/28/2005				
	PROPERTY TAX	OTHER	PROPERTY TAX	OTHER	PROPERTY TAX	OTHER	PROPERTY TAX	OTHER	PROPERTY TAX	OTHER	PROPERTY TAX	OTHER	PROPERTY TAX	OTHER	PROPERTY TAX	OTHER	PROPERTY TAX	OTHER	PROPERTY TAX	OTHER	PROPERTY TAX	OTHER	PROPERTY TAX	OTHER		
OPERATING FUNDS																										
GENERAL (2)	3,242,237	4,092,010	7,399,690	11,995,065	(503,365)	2,738,872	2,738,872	11,946,058	6,764,940	4,123,000	6,764,940	11,946,058	(1,058,118)	1,680,764												
WATER (1)	189,177	-	1,548,792	1,560,715	(11,923)	177,254	177,254	1,571,065	1,571,869	-	1,571,869	1,571,065	804	178,058												
GARBAGE	482,906	747,000	516,372	1,451,179	(185,807)	267,099	267,099	1,315,335	537,013	806,000	537,013	1,315,335	(172,322)	94,777												
GOLF CLUB (1)	5,483	-	1,238,742	1,607,355	(368,613)	(363,130)	(363,130)	1,296,777	-	-	1,296,777	(29,681)	(391,811)													
SUB-TOTAL	3,869,803	4,839,010	10,705,596	16,614,314	(1,069,708)	2,820,095	2,820,095	16,129,235	10,141,918	4,729,000	10,141,918	16,129,235	(1,258,317)	1,561,778												
PENSIONS/SPECIAL NON-OPERATING(S)																										
IMRF	115,260	-	-	115,260	(115,260)	-	-	-	-	-	-	-	-	-												
FICA	(18,452)	-	18,452	-	18,452	-	-	-	-	-	-	-	-	-												
MFT	106,093	-	247,000	308,897	(61,997)	44,186	44,186	-	251,600	275,000	-	-	(23,400)	20,786												
PARKING	-	-	-	-	-	-	-	-	-	-	-	-	-	-												
E 9-1-1	316,608	-	213,779	106,370	107,409	424,017	424,017	-	190,550	344,600	-	-	(154,050)	289,967												
SUB-TOTAL	519,499	-	479,231	530,527	(51,296)	468,203	468,203	-	442,150	619,600	-	(177,450)	290,753													
CAPITAL/DEBT																										
CIP - BONDS	-	-	-	-	-	-	-	-	-	-	-	-	-	-												
CIP - SALES, ETC.	-	-	277,276	25,000	-	252,276	252,276	-	310,000	562,000	-	-	(252,000)	276												
CAPITAL RESERVE	86,314	-	501,000	249,500	251,500	337,814	337,814	-	111,000	160,000	-	-	(49,000)	288,814												
DEBT SERVICE	199,884	-	7,287,228	7,345,347	(58,121)	141,763	141,763	-	2,327,151	2,366,908	-	-	(39,755)	102,008												
SUB-TOTAL	286,198	-	8,065,502	7,619,847	193,379	731,853	731,853	-	2,748,151	3,088,908	-	(340,755)	391,098													
GRAND TOTAL	4,695,500	4,839,010	19,250,329	24,764,688	(927,625)	4,020,151	4,020,151	-	13,332,219	19,837,741	4,729,000	19,837,741	(1,776,522)	2,243,629												

Notes:
(1) Fund Balance on 2/28/2003 is Cash and Equivalents listed on Page 61 of the FY 2003 CAFR.

(2) Fund Balance Targets are as illustrated in table below:

Fund	FY 2004		FY 2004		FY 2004		FY 2005		FY 2005		FY 2005 \$ Variance From Mtr.
	Capital Expense	To Capital	% of Operating Expense	Fund Balance	Max. Target	Fund Balance	% of Operating Expense	Min. Target	Max. Target		
General	451,486	837,276	25.6%	1,873,603	158,500	420,000	14.8%	1,705,134	1,989,323	(24,380)	
Water	134,418	-	12.4%	249,602	327,000	-	14.3%	186,610	217,711	(6,552)	
Garbage	190,000	-	21.2%	220,706	23,500	-	7.3%	190,992	222,823	(96,216)	

(3) Pension Fund sub-total does not include fund balance, revenues and expense of the Police Pension Fund or Firefighters Pension Fund.

Exhibit VIa

VILLAGE OF GLENCOE
HISTORY OF ADOPTED BUDGETS

FUND	ADOPTED FY 2000	ADOPTED FY 2001	ADOPTED FY 2002	ADOPTED FY 2003	ADOPTED FY 2004 (1)	PROPOSED FY 2005	% CHANGE FROM FY 2004
REVENUE							
<u>OPERATING</u>							
GENERAL	7,362,967	7,847,170	8,629,824	9,232,550	10,902,471	10,887,940	-0.13%
WATER	1,346,950	1,359,143	1,376,740	1,442,042	1,550,596	1,571,869	1.37%
GARBAGE	995,225	1,124,228	1,150,436	1,267,277	1,250,630	1,143,013	-8.61%
GOLF CLUB	1,386,525	1,421,364	1,446,589	1,329,271	1,436,800	1,268,096	-11.74%
SUB-TOTAL	11,091,667	11,751,905	12,603,589	13,271,140	15,140,497	14,870,918	-1.78%
<u>PENSIONS/SPECIAL NON-OPERATING</u>							
IMRF	235,768	162,900	108,330	55,284	-	-	N/A
FICA	211,175	255,900	264,298	263,694	-	-	N/A
MFT	220,992	224,347	291,000	295,000	245,000	251,600	2.69%
PARKING	-	-	-	-	-	-	N/A
E911	133,000	131,931	135,889	155,000	158,750	190,550	20.03%
<u>CAPITAL/DEBT</u>							
CIP	4,092,975	140,378	487,234	67,055	-	-	-100.00%
DUNDEE ROAD	1,089,000	10,000	-	-	-	-	N/A
CAPITAL RESERVE	50,000	48,078	50,473	80,000	501,000	111,000	-77.84%
CAPITAL PROJECTS	-	-	-	-	200,000	310,000	55.00%
DEBT SERVICE	2,206,150	2,399,769	2,372,688	2,290,636	2,359,184	2,327,151	-1.36%
TOTAL REVENUES	19,330,727	15,125,208	16,313,501	16,477,809	18,604,431	18,061,219	-2.92%
EXPENDITURES							
<u>OPERATING</u>							
GENERAL	7,679,415	10,600,220	11,365,619	11,283,688	11,674,953	11,946,058	2.32%
WATER	1,448,729	1,500,572	1,511,016	1,512,387	1,569,267	1,571,065	0.11%
GARBAGE	1,019,066	1,141,460	1,307,677	1,228,493	1,487,172	1,315,335	-11.55%
GOLF CLUB	1,388,755	1,453,411	1,379,778	1,331,643	1,427,266	1,296,777	-9.14%
SUB-TOTAL	11,535,965	14,695,663	15,564,090	15,356,211	16,158,658	16,129,235	-0.18%
<u>PENSIONS/SPECIAL NON-OPERATING</u>							
IMRF	265,200	160,000	80,000	82,800	-	-	N/A
FICA	233,500	246,000	254,610	263,521	-	-	N/A
MFT	26,000	27,000	277,000	1,207,000	250,000	275,000	10.00%
PARKING	-	-	-	-	-	-	N/A
E911	132,363	137,301	403,263	406,263	99,270	344,600	247.13%
<u>CAPITAL/DEBT</u>							
CIP	2,534,500	1,270,000	1,432,198	93,079	-	-	N/A
DUNDEE ROAD	1,079,000	10,000	-	-	-	-	N/A
CAPITAL RESERVE	-	60,350	-	-	242,500	160,000	-34.02%
CAPITAL PROJECTS	-	-	-	-	200,000	562,000	181.00%
DEBT SERVICE	2,213,987	2,387,070	2,363,766	2,453,365	2,444,486	2,366,906	-3.17%
TOTAL EXPENDITURES	18,020,515	18,993,384	20,374,927	19,862,239	19,394,914	19,837,741	2.28%

Notes

(1) Original budget, not amended by supplemental appropriation.

Exhibit VIb

Fund	FY 2004 Original Budget	FY 2004 Original Appropriation	FY 2004 Supplemental Appropriation	FY 2004 Total Appropriation	FINAL FY 2004 Budget
GENERAL FUND	\$ 11,674,953	\$ 12,842,448	\$ 273,320	\$ 13,115,768	\$ 11,674,953
Legal Counsel - Other (1)	\$ -	\$ -	\$ 13,000	\$ 13,000	\$ -
Asset Remediation	\$ -		\$ 30,804	\$ 30,804	\$ -
Corporate Counsel	\$ 115,000	\$ 126,500	\$ 38,000	\$ 164,500	\$ 115,000
Legal Counsel - Other (2)	\$ 500	\$ 550	\$ 95,450	\$ 96,000	\$ 500
Use of Fuel - Other Gov't (3)	\$ -	\$ -	\$ 14,000	\$ 14,000	\$ -
Public Liability Insurance (4)	\$ 153,000	\$ 168,300	\$ 55,663	\$ 223,963	\$ 153,000
Tree Planting (5)	\$ 64,400	\$ 70,840	\$ 26,403	\$ 97,243	\$ 64,400
General Fund Sub-Total	\$ 332,900	\$ 366,190	\$ 273,320	\$ 639,510	\$ 332,900
CAPITAL RESERVE (6)	\$ 242,500	\$ -	\$ 249,500	\$ 249,500	\$ 242,500
Engineering Services (1)	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ -
Water Tower Land Improvement	\$ 242,500	\$ -	\$ 242,500	\$ 242,500	\$ 242,500
Asset Remediation (1)	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -
Capital Reserve Sub-Total	\$ 242,500	\$ -	\$ 249,500	\$ 249,500	\$ 242,500
Amended Item Summary	\$ 575,400	\$ 366,190	\$ 522,820	\$ 889,010	\$ 575,400

Notes

- (1) Related to Eden's Development and Village property improvement.
- (2) Non-recurring projects generally assigned to corporate counsel.
- (3) New Item
- (4) Anticipated Credit during Fiscal Year 2004.
- (5) Original Budget is net of revenues from residents.
- (6) Capital Reserve was budgeted but not appropriated.

Total Glencoe Tax Dollar (Based On 2002 Levy)

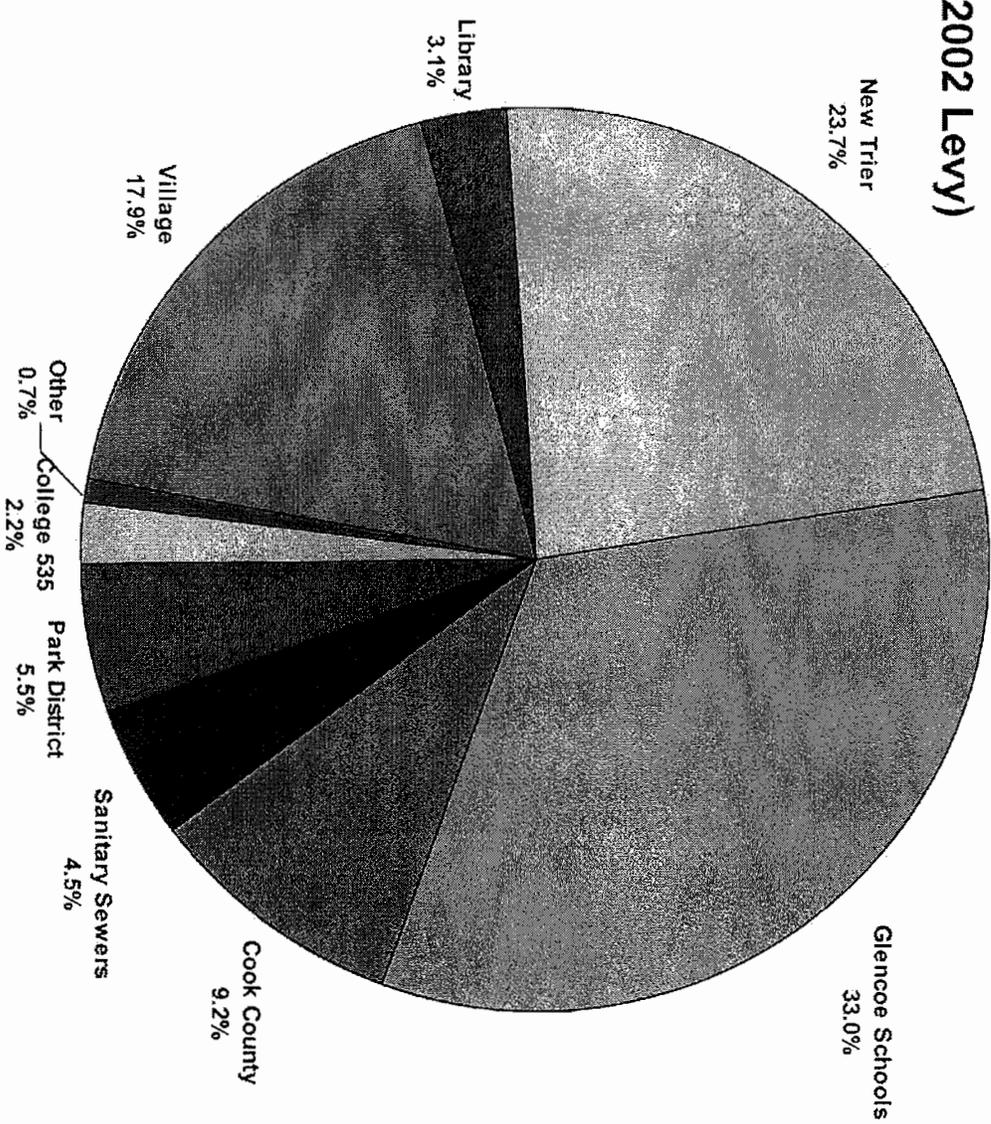


Chart III

Exhibit VIII

Total Glencoe Tax Rate
(Per \$100 of Assessed Value)

Taxing Unit	1999 Tax Levy (Received in 2000)		2000 Tax Levy (Received in 2001)		2001 Tax Levy (Received in 2002)		2002 Tax Levy (Received in 2003)	
	Rate	Percent	Rate	Percent	Rate	Percent	Rate	Percent
Village	1.8340	19.72%	1.8900	19.52%	1.5470	18.83%	1.4630	17.93%
Public Library	0.2980	3.20%	0.3150	3.25%	0.2660	3.24%	0.2540	3.11%
High School District #203	1.8450	19.83%	1.9360	19.99%	1.6110	19.61%	1.9350	23.71%
Grade School District #35	3.1820	34.21%	3.3790	34.89%	2.8250	34.38%	2.6960	33.04%
Cook County	0.9240	9.93%	0.8930	9.22%	0.8130	9.89%	0.7510	9.20%
Metropolitan Water Reclamation District	0.4190	4.50%	0.4150	4.29%	0.4010	4.88%	0.3710	4.55%
Park District	0.4980	5.35%	0.5660	5.84%	0.4730	5.76%	0.4520	5.54%
Community College District #535	0.2030	2.18%	0.2130	2.20%	0.1860	2.26%	0.1790	2.19%
Other	0.0990	1.06%	0.0770	0.80%	0.0950	1.16%	0.0600	0.74%
	9.302	100.00%	9.6840	100.00%	8.2170	100.00%	8.1610	100.00%

Breakdown of Village Tax Levy

	2000 Tax Ext.	2001 Tax Ext.	2002 Tax Ext.	2003 Tax Levy (1)
General Corporate	3,628,895	3,871,986	4,059,328	4,154,949
Garbage Fund	679,657	791,809	741,379	606,000
Police Pension	553,209	585,478	620,213	767,392
Fire Pension (2)	36,070	38,110	19,917	-
I.M.R.F.	106,183	50,338	90,182	165,000
Social Security	264,649	270,060	277,740	313,800
Sub-Total	5,268,663	5,607,781	5,808,759	6,007,141
% Change	4.24%	6.44%	3.58%	3.42%
Debt Service	2,388,413	2,301,787	2,281,704	2,244,281
Grand Total	\$ 7,657,076	\$ 7,909,568	\$ 8,090,463	\$ 8,251,422
% Change	1.77%	3.30%	2.29%	1.99%

(1) Per adopted levy ordinance and pending abatement ordinance

(2) Fire Pension Levy now included in General Corporate Levy.

Equalized Assessed Valuation

	1999 Tax Levy	2000 Tax Levy	2001 Tax Levy	2002 Tax Levy
Total	\$ 410,459,742	\$ 405,281,999	\$ 511,391,278	\$ 553,268,118
% Change	3.82%	-1.26%	26.18%	8.19%
IDOR Multiplier				2.4689

Property Tax Versus Tax Cap How Increase Compares to Tax Cap

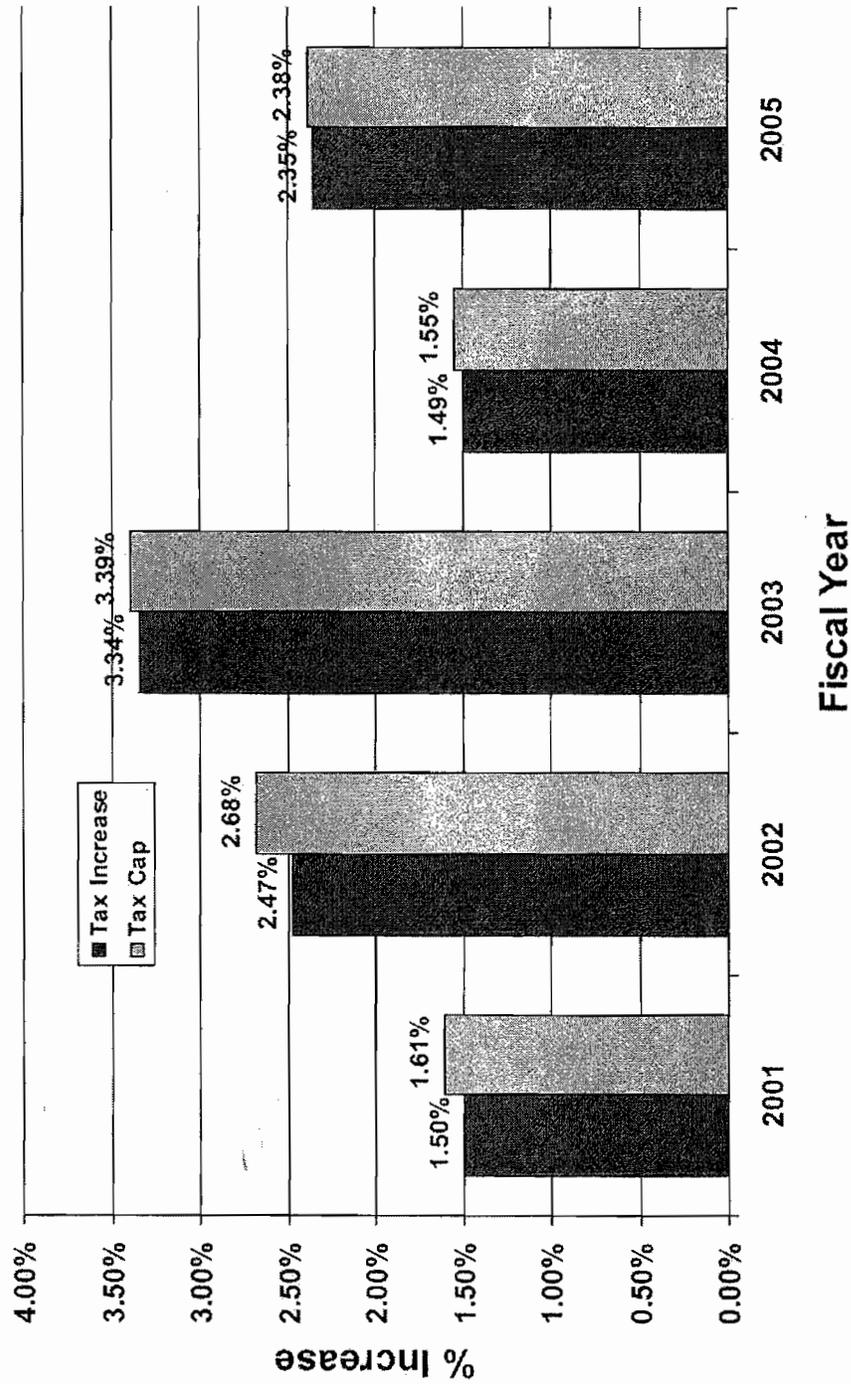


Chart IV

GENERAL FUND

GENERAL FUND REVENUE SUMMARY

The General Fund is comprised of various revenues that come to the Village in support of the general operations of the Village. The Finance Department accounts for over 80 different revenue sources annually. However, on average, 11 revenue sources make up on average over 71% of the General Fund revenue. These Revenues are as follows, in descending order of actual average:

Revenue Source	FY 2001 Actual	FY 2002 Actual	FY 2003 Actual	FY 2004 Year-End	FY 2005 Proposed	Actual Average	% of Total
PROPERTY TAX	3,559,151	3,665,409	3,870,588	4,092,010	4,123,000	3,698,383	45.2%
BUILDING PERMITS	824,582	887,812	974,196	1,060,000	750,000	895,530	11.0%
MUNICIPAL UTILITY TAX	651,950	669,029	658,155	660,000	660,000	659,711	8.1%
ILLINOIS INCOME TAX	672,587	629,283	574,270	565,200	576,600	625,380	7.6%
MUNICIPAL SALES TAX	553,525	539,285	765,839	1,000,000	1,400,000	619,549	7.6%
PROPERTY/PENSION-POLICE	474,569	562,692	583,220	625,000	767,392	540,160	6.6%
TELECOMMUNICATIONS TAX	405,363	405,866	405,306	420,000	432,600	405,511	5.0%
SEWER CHARGE FEES	321,094	290,359	288,862	321,360	321,360	300,105	3.7%
INTEREST ON INVESTMENTS	215,671	166,482	87,922	52,000	60,000	156,692	1.9%
VEHICLE LICENSES	150,803	160,740	157,170	157,000	157,000	156,237	1.9%
SPECIAL DUTY OVERTIME	101,147	127,023	125,900	125,000	125,000	118,023	1.4%
SELECTED TOTAL	7,930,441	8,103,979	8,491,428	9,077,570	9,372,952	8,175,283	100.0%
% Change		2.19%	4.78%	6.90%	3.25%		
REMAINING TOTAL	3,119,436	3,808,476	2,936,369	2,414,130	1,514,988	3,288,094	
GRAND TOTAL	11,049,878	11,912,455	11,427,797	11,491,700	10,887,940	11,463,376	
% SELECTED OF GRAND TOTAL	71.8%	68.0%	74.3%	79.0%	86.1%	71.3%	

Property Taxes are levied annually by ordinance adopted by the Village Board of Trustees each December. The monies are collected by the Cook County Collector and forwarded to the Villages semi-annually, usually in March and September. This revenue source not only the largest, but also the most predictable.

In December 1999, the Village Board adopted a tax levy and resolution which will result in the resumption of the Loss in Collection policy. Unless otherwise directed, the Cook County levies a loss in collection factor of 3.0% to make up for taxes levied but otherwise not received by a community. The 2003 Levy ordinance also includes a projection of the new 2003 Equalized Assessed Valuation. Any revenue collected beyond budgetary need will be used to abate General Obligation debt service payments unless otherwise directed by the Village Board.

During discussion of the 2003 tax levy, the Village Board expressed an interest in evaluating the policy on abating taxes to determine the benefit to residents of abatement and determining the best possible use for revenues collected through property taxes.

Utility Taxes are levied upon the gross receipts from the sale of utilities such as electricity, telephone, and gas in an amount not to exceed 5% of such receipts. These taxes are collected by the utility companies and forwarded to the Village on a monthly basis. Revenue from this source is dependent upon weather, and rates charged.

Income Taxes are withheld from the paychecks of Illinois residents. These funds are then disbursed to the respective communities based upon their population. Though income taxes are a significant revenue source they can be subject to economic conditions.

Sales Taxes are derived from the sale of tangible personal property at businesses located in the Village of Glencoe. A tax in the amount of 7.75% is collected by the vendor and forwarded to the Illinois Department of Revenue. For a typical sale in July for example, the tax would be collected from the purchaser at the point of sale, forwarded to the IDOR in August, reviewed and formulated by the IDOR in September and received by the Village in October. The Village represents 1.00% of the 7.75%.

Fiscal Year 2005 includes gross sales tax revenue from new car dealerships on Edens. Specifically, the budget represents a full year of sales from Autohaus and CarMax.

Building Permits are paid by residents/contractors who are building or upgrading their homes or places of business. Plans are inspected to insure compliance with building and zoning regulations. The permits are issued at 2% of the cost of construction. The Village staff reviewed the minimum threshold, which is based on a per square foot cost and last increased that value beginning March 1, 2002.

Telecommunications Taxes are received from "...all persons in the act or privilege of originating or receiving interstate or intrastate telecommunications at a rate of 5% of the gross charges paid by such person (sec. 35A-9 Glencoe Village Code). The tax is actually collected by telecommunications providers when they invoice their clients for the telecommunications service (telephone, fax, pagers, cellular). The service providers then forward the tax to the Village monthly. This tax will continue to grow as we see continued growth in communications technology and the Internet. Telecommunications tax is now collected by the State of Illinois and remitted to the Village.

Sewer Charges are calculated at 35% of the dollar amount of water that is used in the winter billing quarter. This formula minimizes sewer charges to those who use large amounts of water in non-winter months outside their home. Sprinkler system water typical does not return to the sanitary sewer system.

Vehicle Licenses are mailed to residents each winter with information retrieved from the Illinois Secretary of State's Office. Annual fees for most vehicles are \$30. Vehicle license stickers need not be displayed until April 15, 2002.

Investment Interest represent the amount of interest that is earned on investments the Village makes with any available funds it may have from time to time. During Fiscal Year 2001 the Village sought proposals for the Village's banking services. After careful review, the Village opted to stay with Harris Bank Glencoe/Northbrook N.A.

Special Duty Overtime is a service performed by our Public Safety Officer for which the Village is reimbursed. The most notable duty is Ravinia Parking. Other services include security for special events. The General Fund accounts for both the revenue and expense of special duty overtime.

FISCAL YEAR 2004 NOTEWORTHY VARIANCES

Account #	Description	Explanation
12-3451	Sales Tax	Budget anticipated CarMax beginning sooner.
12-3311	Building Permits	Conservative budget compared to actual history.
12-3542	Illinois Violations	Budget low in light of prior two year's activity.
12-3685	Special Public Service	Payment from Chicago Botanic Garden for Services.
12-3811	Interest on Investment	Rates continued low.
12-3842	IRMA Reimbursement	Reimbursement for costs associated with liability claims.
12-3994	Transfer From MFT	General Fund to receive reimbursement for entire amount due from the Motor Fuel Tax Fund.

FISCAL YEAR 2005 NOTEWORTHY VARIANCES

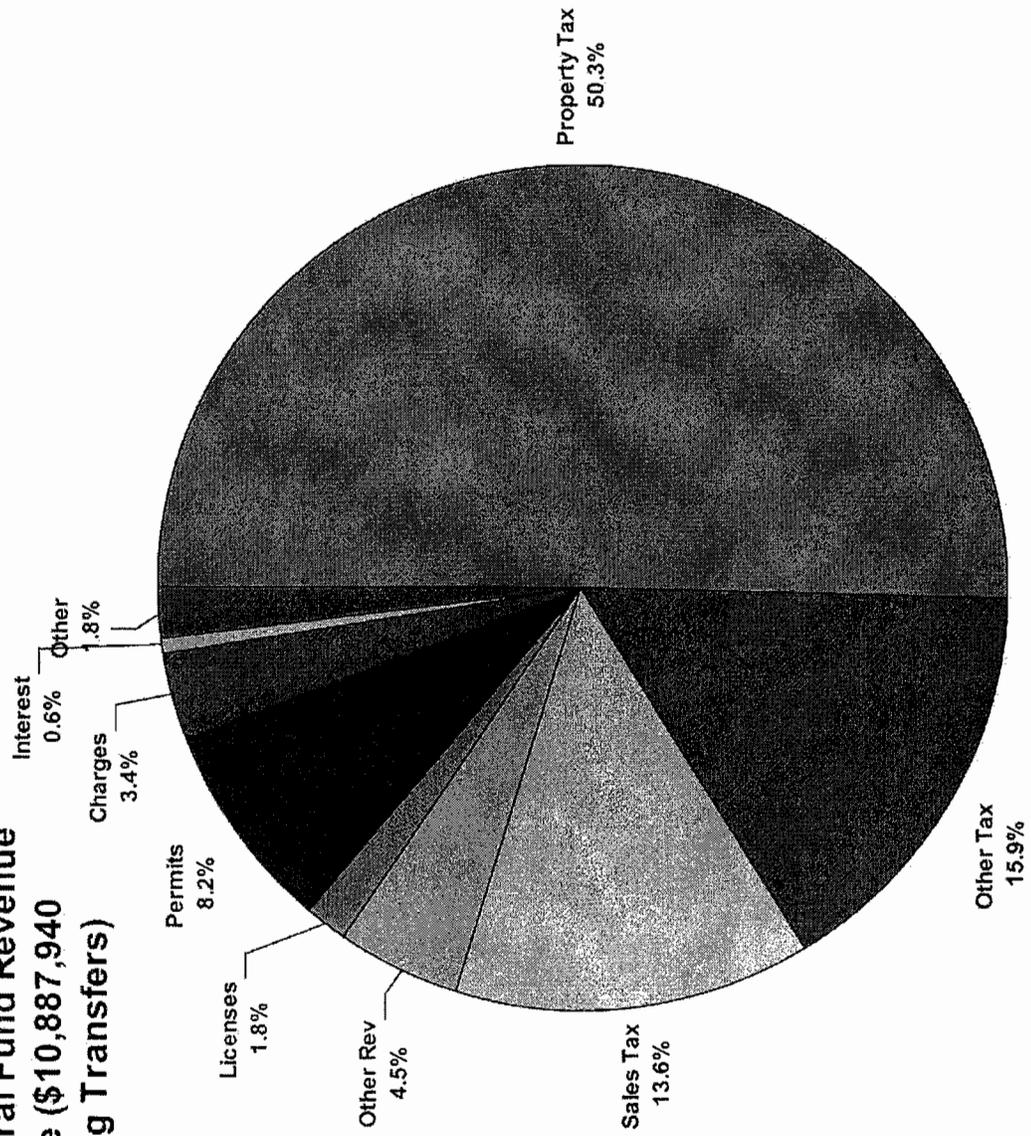
12-3114	Property Taxes	Police Pension Fund Increase of \$142,392 from prior year.
12-3115	Property Taxes	Fire Pension Fund increase of \$11,949 from the prior year revenue of \$20,000.
12-3126	Property Taxes	IMRF increase of \$74,486 from prior year revenue of \$90,514
12-3451	Sales Tax	Increase of \$400,000 from previous year due to dealerships.
12-3311	Building Permits	From a projected amount of over \$1,000,000, staff is proposing a budget of \$700,000.
12-3922	Sale of Property	\$60,000 in budget as remainder of escrow from CarMax, a decrease from \$443,738 from the prior year.

GENERAL FUND				
REVENUE				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
CHARGES FOR SERVICE	\$328,570	\$395,360	\$365,360	-7.59%
FEES	81,682	78,892	79,028	0.17%
FINES / FORFEITS	119,192	120,000	117,000	-2.50%
INTEREST	123,227	52,000	60,000	15.38%
LICENSES	186,602	189,925	189,900	-0.01%
OTHER REVENUE	599,106	663,334	489,607	-26.19%
OTHER TAXES	1,720,496	1,695,200	1,720,450	1.49%
PERMITS	1,100,399	1,201,256	886,845	-26.17%
PROPERTY TAX	4,498,258	5,152,438	5,442,650	5.63%
SALES TAX	846,987	1,075,400	1,477,100	37.35%
TOTAL	\$9,604,519	\$10,623,805	\$10,827,940	1.92%
SALE OF EDENS PROPERTY	1,823,277	443,738	60,000	-86.48%
BOND PROCEEDS	-	-	-	N/A
INTERFUND TRANSFERS	-	424,157	-	N/A
GRAND TOTAL	\$ 11,427,796	\$ 11,491,700	\$ 10,887,940	-5.25%

FUND PURPOSE

The General Fund is the general operating fund of the Village. It is used to account for all financial resources except for those required to be accounted for in another fund. Revenues funding expenditures associated with administration, finance, police, fire, paramedic, engineering, building/zoning, street/sidewalk/sewer maintenance, forestry, building maintenance, parking and street light maintenance are accounted for in this fund.

**FY 2005 General Fund Revenue
By Source (\$10,887,940
Excluding Transfers)**



Village of Glencoe
Fiscal Year 2005 Revenue Budget

Division	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
orion	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
GENERAL FUND										
<u>PROPERTY TAX--</u>										
12	3111	PROPERTY TAX	3,665,409	3,870,588	3,932,010	3,901,966	4,092,010	4,123,000	4,123,000	4,123,000
12	3112	NON-CURRENT PROPERTY TAX	12,969	-2,932	30,000	33,526	33,527	30,900	30,900	30,900
12	3113	PROP TAX INTEREST TAXES	8,374	8,409	10,300	3,257	8,400	10,609	10,609	10,609
12	3114	PROPERTY/PENSION-POLICE	562,692	583,220	625,000	595,879	625,000	767,392	767,392	767,392
12	3115	PROPERTY/PENSION-FIRE	36,831	37,996	20,000	19,068	20,000	31,949	31,949	31,949
12	3116	NON CURR-PROP TAX-FIRE PE	-125	-23	0	105	105	0	0	0
12	3117	NON CURR PROP TAX-POLICE	-1,911	-354	0	1,609	1,609	0	0	0
12	3118	PROP TAX-INTEREST-FIRE PE	0	83	0	15	10	0	0	0
12	3119	PROP TAX INTEREST-POLICE	0	1,272	0	404	241	0	0	0
12	3121	FOREIGN FIRE INS TAXES	0	0	0	0	0	0	0	0
12	3122	PROPERTY TAX - FICA	0	0	280,000	266,954	280,000	313,800	313,800	313,800
12	3124	NON CURR PROP TAX - FICA	0	0	3,000	742	742	0	0	0
12	3125	PROP. TAX INTEREST - FICA	0	0	1,000	182	109	0	0	0
12	3126	PROPERTY TAX - IMRF	0	0	90,514	86,297	90,514	165,000	165,000	165,000
12	3127	NON CURR PROP. TAX - IMRF	0	0	400	138	139	0	0	0
12	3128	PROP. TAX INTEREST - IMRF	0	0	100	55	32	0	0	0
3100		--PROPERTY TAX--	4,284,238	4,498,258	4,992,324	4,910,195	5,152,438	5,442,650	5,442,650	5,442,650
<u>OTHER TAXES--</u>										
12	3131	MUNICIPAL UTILITY TAX	669,029	658,155	600,000	556,752	660,000	660,000	660,000	660,000
12	3133	ILL BELL FRANCHISE TAX	0	0	0	0	0	0	0	0
12	3134	TELECOMMUNICATIONS TAX	405,866	405,306	420,000	386,195	420,000	432,600	432,600	432,600
12	3136	TELECOM INFRA MAINT FEE	52,060	34,693	51,500	0	0	0	0	0
12	3411	ILLINOIS INCOME TAX	629,283	574,270	600,000	450,080	565,200	576,600	576,600	576,600
12	3412	ILL. INCOME TX SURCHARGE	0	0	0	0	0	0	0	0
12	3421	PERSONAL PROP REPL. TAX	54,427	48,071	61,800	32,402	50,000	51,250	51,250	51,250
3130		--OTHER TAXES--	1,810,664	1,720,496	1,733,300	1,425,428	1,695,200	1,720,450	1,720,450	1,720,450
<u>SALES TAX--</u>										
12	3413	USE TAX	86,621	77,083	82,000	38,640	75,400	77,100	77,100	77,100
12	3414	PHOTOPROCESSING TAX	18,166	4,065	0	0	0	0	0	0
12	3451	MUNICIPAL SALES TAX	539,285	765,839	1,200,000	841,073	1,000,000	1,400,000	1,400,000	1,400,000
3199		--SALES TAX--	644,071	846,987	1,282,000	879,713	1,075,400	1,477,100	1,477,100	1,477,100
<u>LICENSES--</u>										
12	3211	LIQUOR LICENSES	14,550	16,000	18,035	16,150	16,000	16,000	16,000	16,000
12	3221	VEHICLE LICENSES	160,740	157,170	157,000	157,393	157,000	157,000	157,000	157,000
12	3231	GENERAL BUSINESS LICENSES	6,903	6,556	7,056	9,951	10,000	10,000	10,000	10,000
12	3241	ANIMAL LICENSES	5,145	5,076	5,000	5,185	5,125	5,100	5,100	5,100
12	3242	CAT LICENSES	0	0	0	0	0	0	0	0
12	3251	ELEVATOR LICENSES	1,500	1,800	1,600	0	1,800	1,800	1,800	1,800
12	3293	BICYCLE LICENSES	0	0	0	0	0	0	0	0

Village of Glencoe
Fiscal Year 2005 Revenue Budget

Division	key	line	description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
		3200	--LICENSES--	188,838	186,602	188,691	188,679	189,925	189,900	189,900	189,900
			<u>--PERMITS--</u>								
		12	3311 BUILDING PERMITS	887,812	974,196	650,000	1,072,574	1,060,000	700,000	700,000	750,000
		12	3321 ELECTRICAL PERMITS	1,843	2,583	1,850	3,698	3,613	2,000	2,000	2,000
		12	3351 SEWER PERMITS	28,880	17,740	20,600	12,950	20,600	20,600	20,600	20,600
		12	3361 STREET OPENING PERMITS	9,310	20,130	9,270	25,475	23,475	20,000	20,000	20,000
		12	3371 PLUMBING INSPECT. PERMITS	3,313	2,940	4,568	3,289	4,568	4,705	4,705	4,705
		12	3381 BURGLER/FIRE ALARM PERMIT	60,675	54,590	71,070	72,403	71,000	71,000	71,000	71,000
		12	3385 DRIVEWAY/PARKWAY PERMITS	41,260	28,220	18,000	8,610	18,000	18,540	18,540	18,540
		3300	--PERMITS--	1,033,093	1,100,399	775,358	1,198,999	1,201,256	836,845	836,845	886,845
			<u>--FINES AND FORFEITS--</u>								
		12	3522 PARKING FINES	0	0	0	0	0	0	0	0
		12	3544 VOG VIOLATIONS	82,505	88,267	83,430	70,498	90,000	90,000	90,000	90,000
		12	3542 ILL VIOLATIONS	18,711	30,925	15,450	32,119	30,000	27,000	27,000	27,000
		12	3631 SEWER CHARGE LATE FEES	0	0	0	0	0	0	0	0
		3500	---FINES AND FORFEITS---	101,216	119,192	98,880	102,617	120,000	117,000	117,000	117,000
			<u>--CHARGES FOR SERVICES--</u>								
		12	3621 SEWER CHARGE FEES	290,359	288,862	321,360	261,652	321,360	321,360	321,360	321,360
		12	3683 AMBULANCE SVCS	28,052	39,709	40,000	49,413	44,000	44,000	44,000	44,000
		12	3685 SPECIAL PUBLIC SERVICES	0	0	0	30,000	30,000	0	0	0
		3600	---CHARGES FOR SERVICES---	318,411	328,570	361,360	341,065	395,360	365,360	365,360	365,360
			<u>--FEES--</u>								
		12	3521 COIN BOX & METER FEES	2,451	2,054	2,060	1,927	2,060	2,060	2,060	2,060
		12	3731 COMMUTER LOT FEES	81,529	72,268	80,340	54,277	72,300	72,300	72,300	72,300
		12	3732 TEMPLE LOT FEES	0	0	0	0	0	0	0	0
		12	3843 ZONING BOARD FEES	4,310	7,360	4,532	3,105	4,532	4,668	4,668	4,668
		3601	--FEES--	88,290	81,682	86,932	59,310	78,892	79,028	79,028	79,028
			<u>---INTEREST EARNINGS---</u>								
		12	3811 INTEREST ON INVESTMENTS	166,482	87,922	100,000	43,627	52,000	60,000	60,000	60,000
		12	3812 IMET INTEREST	0	0	0	0	0	0	0	0
		12	3818 T-BILL INTEREST	0	0	0	0	0	0	0	0
		12	3820 UNREALIZED GAIN/(LOSS)	38,620	35,305	0	0	0	0	0	0
		3800	---INTEREST EARNINGS---	205,102	123,227	100,000	43,627	52,000	60,000	60,000	60,000
			<u>--OTHER REVENUES--</u>								
		12	3132 CABLE TELEVISION REVENUES	103,920	90,908	95,481	66,558	90,000	98,345	98,345	98,345
		12	3135 CABLE TV FRANCHISE FEES	0	0	0	0	0	0	0	0
		12	3294 HELMETS	0	0	0	0	0	0	0	0
		12	3433 MAINT. OF STATE HIGHWAYS	12,921	12,155	12,000	13,345	12,000	12,360	12,360	12,360
		12	3441 COMMUTER LOT - FED GRANTS	0	0	0	0	0	0	0	0

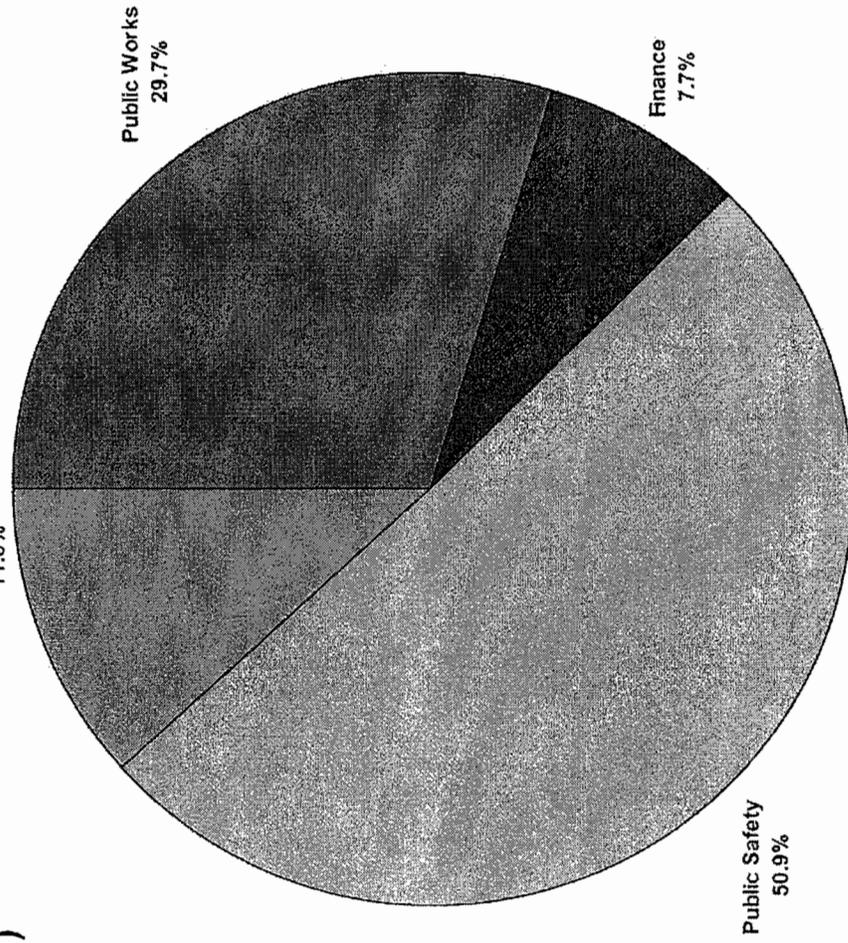
Village of Glencoe
Fiscal Year 2005 Revenue Budget

Division	key		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
0000	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
	12	3442 COMMUTER LOT - STA GRANTS	0	0	0	0	0	0	0	0
	12	3445 BUILD ILLINOIS GRANT	0	0	0	0	0	0	0	0
	12	3446 MISC. FEDERAL GRANTS	2,803	0	0	0	0	0	0	0
	12	3447 MISC. STATE GRANTS	3,489	132,360	155,000	13,221	155,000	20,000	20,000	20,000
	12	3733 IMPOUNDING FEES	370	630	515	545	600	530	530	530
	12	3751 GOLF CLUB MANAGEMENT SVCS	60,000	60,000	60,000	50,000	60,000	60,000	60,000	60,000
	12	3753 BICYCLE HELMETS	0	0	0	0	0	0	0	0
	12	3831 GIFTS AND CONTRIBUTIONS	2,427	1,650	2,060	1,770	2,060	2,122	2,122	2,122
	12	3833 GLENCOE FLAGS	0	315	300	725	900	900	900	900
	12	3841 DRIVEWAY APRON REIMBRSMNT	5,177	4,450	2,575	0	2,575	2,000	2,000	2,000
	12	3842 IRMA REIMBURSEMENT	29,204	20,328	8,000	47,994	47,995	20,000	20,000	20,000
	12	3844 HANDYMAN REIMBURSEMENT	1,442	1,058	1,545	508	1,545	1,591	1,591	1,591
	12	3845 CITIZEN REIMBURSEMENT	0	0	0	0	0	0	0	0
	12	3846 HISTORIC PRES. REIMBRSMNT	0	0	0	0	0	0	0	0
	12	3847 MISC. REIMBURSEMENT	69,019	42,973	5,150	25,386	25,000	5,305	5,305	5,305
	12	3848 A.M.E. CHURCH REIMBRSMNT	1,100	700	800	650	800	800	800	800
	12	3850 LEASE OF VOG PROPERTY	44,400	43,956	51,500	18,700	51,500	53,045	53,045	53,045
	12	3851 LEGAL REIMBURSMNT	37,270	10,985	10,300	3,160	10,300	10,609	10,609	10,609
	12	3852 SPRINT CO-LOCATOR REV	7,020	2,682	8,240	9,216	9,216	12,000	12,000	12,000
	12	3853 AT&T CO-LOCATOR REV	0	0	0	0	0	0	0	0
	12	3891 SUNDRY	43,172	37,656	29,458	26,084	29,458	30,000	30,000	30,000
	12	3892 GLENCOE RD LANDSCAPE	0	0	0	0	0	0	0	0
	12	3893 TREE DONOR PROGRAM	20,050	10,380	20,600	34,418	35,000	35,000	35,000	35,000
	12	3894 SPECIAL DUTY OVERTIME	127,023	125,900	125,000	120,600	125,000	125,000	125,000	125,000
	12	3895 GLENCOE PATRIOTIC DAYS	0	0	0	0	0	0	0	0
	12	3921 SALE OF ASSETS	0	0	0	4,282	4,282	0	0	0
	12	3922 SALE OF PROPERTY	1,289,815	1,823,277	450,000	443,737	443,738	60,000	60,000	60,000
	12	3923 SALE OF RECYCLING CARTS	110	22	103	0	103	0	0	0
	12	3925 SALE OF FUEL TO EMPLOYEES	0	0	0	0	0	0	0	0
		3830 --OTHER REVENUES--	1,860,731	2,422,383	1,038,627	880,899	1,107,072	549,607	549,607	549,607
OTHER FINANCING SOURCES										
	12	3910 INSTALLMENT CONTRACT REV	0	0	0	0	0	0	0	0
	12	3914 OTHER FINANCING SOURCES	1,357,800	0	0	0	0	0	0	0
	12	3999 USE OF FUND BALANCE	0	0	0	0	0	0	0	0
		3900 OTHER FINANCING SOURCES	1,357,800	0	0	0	0	0	0	0
-OPERATING TRANSFERS IN-										
	12	3432 DAY LABOR TRANS FROM MFT	20,000	0	0	0	0	0	0	0
	12	3993 TRANSFER FROM 1994C BOND	0	0	0	0	0	0	0	0
	12	3994 TRANSFER FROM MFT FUND	0	0	245,000	0	308,897	0	0	0
		3998 TRANSFER FROM IMRF FUND	0	0	0	0	115,260	0	0	0
		3990 -OPERATING TRANSFERS IN-	20,000	0	245,000	0	424,157	0	0	0

**Village of Glencoe
Fiscal Year 2005 Revenue Budget**

Division	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
open	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
		GENERAL FUND	11,912,455	11,427,797	10,902,471	10,030,533	11,491,700	10,837,940	10,837,940	10,887,940

**FY 2005 General Fund Expenditure
By Division (\$11,382,358 excluding
Transfers)**



VILLAGE MANAGER

OFFICE OF THE VILLAGE MANAGER

Review of Fiscal Year 2004

In Fiscal Year 2004, the Village received an additional \$120,000 to its original Brownsfield Grant from the Illinois Environmental Protection Agency for site improvements to the Public Works Material Storage Facility located along Frontage Road. Additionally, the Human Relations Forum sponsored *Glencoe Reads* in April 2003, the Public Safety Commission hired two Public Safety Officers, and the Historic Preservation Commission presented fourteen awards at its Tenth Annual Preservation Awards Program. The use of laptop computers by Trustees began in FY2004, moving the Village closer to a paperless agenda format. The taping and broadcasting of Village Board and other significant Village Commission meetings continued.

Legal Services Division

Legal services during Fiscal Year 2004 were in excess of budget. The excess was primarily due to the development of the Village owned Frontage Road properties, including environmental issues.

Health/Community Services

Having established a Village Board policy for the disbursement of funds, the Fiscal Year 2004 budget provided assistance to various community services groups.

Special Board's Division

The Special Board's Division of the Village Manager's Office provided funding for the operations of the various boards and commissions of the Village.

Goals for Fiscal Year 2005

The Village Manager's goal for FY2005 is to continue to provide the desired level of services with existing staffing. The Village Manager will continue to evaluate personnel levels to seek ways to reduce redundancy and to ensure that the number of employees is proportionate with the required responsibilities.

Staff in the Manager's Office will continue to seek ways of providing innovative and desired services at cost efficient levels without jeopardizing the quality of services. Staff will continue to update the Village website and cable page as well as tape and broadcast all Village Board meetings to increase available methods of communication with the Village. E-mail addresses for staff and the Village Board are posted on the Village website, which increases resident access to staff. These avenues of notification have proved to be a successful way of communicating with Glencoe residents. Additionally, \$15,000 is allocated for enhancing audio/visual capabilities in the Council Chamber and Village Board information access.

Legal Services Division

The Village will continue to work towards the attainment of three separate "No Further" Remediation letters from the Illinois Environmental Protection Agency for the two auto dealerships and the Village-owned parcels.

Health/Community Services Division

The Village will work with various Community and Health service providers to educate and promote culture within the Community.

Special Board's Division

The Special board's Division of the Village Manager's Office will continue to provide funding for the operations of the various boards and commissions of the Village.

FISCAL YEAR 2004 NOTEWORTHY VARIANCES

Office of the Village Manager

Administration

ACCOUNT #	DESCRIPTION	EXPLANATION
204-4261	Employee Benefits	Based on employee coverage election
204-5337	Legal Counsel - Other	Expenditure for development agreements of Frontage Road properties west of the Edens Expressway

Legal Services

ACCOUNT #	DESCRIPTION	EXPLANATION
208-5331	Labor Counsel	Property development

Boards/Commissions

ACCOUNT #	DESCRIPTION	EXPLANATION
216-9132	Plan Commission	Assistance with the review of RD District and Business District

OFFICE OF THE VILLAGE MANAGER				
ADMINISTRATION DIVISION				
<u>ACCOUNT</u>	<u>ACTUAL FY 2003</u>	<u>PROJECTED FY 2004</u>	<u>BUDGET FY 2005</u>	<u>% INCREASE (DECREASE) FROM FY 2004 PROJECTED</u>
PERSONNEL	\$378,703	\$413,100	\$443,680	7.40%
SERVICES	81,883	86,012	87,300	1.50%
COMMODITIES	46,467	58,200	58,300	0.17%
DEBT MANAGEMENT	1,384,228	0	0	0.00%
CAPITAL	0	0	0	0.00%
OTHER EXPENSE	638,844	695,000	375,000	-46.04%
TOTAL	\$2,530,125	\$1,252,312	\$964,280	-23.00%

DIVISION PURPOSE

The Administration Division of the Office of the Village Manager consists of the Village President and Board of Trustees which establishes Village policy and empowers the Village Manager to execute established policy. The Village Manager provides overall direction and administration of policies and programs established by the Village President and Board of Trustees, coordinates activities of all operating departments, and formulates policies with respect to financial and personnel management and the operating departmental goals and objectives. The Administration Division is also responsible for the Village's risk management program, personnel management and recruitment, financial administration and the day to day management of the Village's employee workforce. The Administrative Division also provides for professional legal services of the Village Attorney, Prosecutor and Labor Counsel. These legal services provide support and advice to the Village Administrative Staff as well as the Village President and Board of Trustees on Village legal matters. Health Services support Social Services for three Glencoe agencies, and services rendered by the North Shore Visiting Nurses Association. Senior Housing Aid and Deer Management Programs are provided in the Office of the Village Manager through the Health Services Division.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

**Village of Glencoe
Fiscal Year 2005 Expenditure Budget**

vision	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
or	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
		VILLAGE MANAGER'S OFFICE								
204	4211	SALARIES - REGULAR	384,289	315,130	311,800	262,479	311,800	326,700	327,500	327,500
204	4212	SALARIES - RHS PAY	0	577	0	0	600	600	600	600
204	4221	SALARIES - TEMPORARY	10,338	10,784	10,000	9,458	10,700	10,000	10,000	10,000
204	4261	EMPLOYEE BENEFITS	45,127	52,213	48,600	51,086	56,400	62,880	62,880	62,880
204	4611	SOCIAL SECURITY ADMIN.	0	0	16,300	17,965	20,700	21,500	21,500	21,500
204	4612	MEDICARE ONLY CONTRIB.	0	0	4,600	0	0	0	0	0
204	4621	ILL MUNI. RET. FUND	0	0	12,900	11,230	12,900	21,200	21,200	21,200
	4000	==PERSONNEL EXPENDITURES==	439,754	378,703	404,200	352,219	413,100	442,880	443,680	443,680
204	5121	OFFICE EQUIPMENT MAINT.	1,214	905	3,137	1,673	3,137	3,137	2,800	2,800
204	5337	LEGAL COUNSEL - OTHER	223,347	21,595	0	12,846	13,000	0	0	0
204	5339	TRUSTEE EXPENSES	8,943	5,433	5,200	6,153	5,200	5,200	4,500	4,500
204	5344	EMPLOYMENT EXPENSE	621	0	0	0	0	0	0	0
204	5388	TEMPORARY LABOR	4,850	0	0	0	0	0	0	0
204	5511	POSTAGE	2,031	1,829	5,000	3,486	5,000	5,000	4,000	4,000
204	5521	TELECOM/INTERNET SERV.	5,250	5,085	6,000	3,962	6,000	6,000	6,000	6,000
	5531	PUBLISHING	1,173	1,350	1,750	732	1,750	1,750	1,000	1,000
204	5541	PUBLIC REPORTING	26,498	26,980	28,000	26,116	28,000	28,000	27,000	47,000
204	5611	MEMBERSHIPS/DUES	14,034	14,641	14,425	12,840	14,425	14,425	13,000	13,000
204	5631	IN SERVICE TRAINING	7,064	4,065	9,500	2,741	9,500	9,500	9,000	9,000
	5000	===CONTRACTUAL SERVICES===	295,025	81,883	73,012	70,547	86,012	73,012	67,300	87,300
204	6299	SUNDRY	32,117	36,551	35,000	30,607	35,000	35,000	35,000	35,000
204	6301	MISC COMPUTER EQUIPMENT	0	0	20,000	15,438	10,000	10,000	15,000	15,000
204	6341	MISC EQUIPMENT	5,402	4,770	5,000	2,326	5,000	2,500	2,500	2,500
204	6511	OFFICE SUPPLIES	4,882	3,209	4,000	1,733	4,000	4,000	3,300	3,300
204	6551	VEHICLE OPERATING EXPENSE	1,605	1,937	4,200	1,617	4,200	4,200	2,500	2,500
	6000	=====COMMODITIES=====	44,005	46,467	68,200	51,720	58,200	55,700	58,300	58,300
204	7101	PRINCIPAL ON BONDS	0	1,357,800	0	0	0	0	0	0
204	7201	INTEREST ON BONDS	36,408	26,428	0	0	0	0	0	0
	7000	=====DEBT SERVICE=====	36,408	1,384,228	0	0	0	0	0	0
204	8106	ACQUIRED PROPERTY (EDENS)	1,450,000	0	0	0	0	0	0	0
204	8201	VILLAGE HALL IMPROVEMENTS	12,568	0	0	0	0	0	0	0
204	8301	DATA PROCESSING EQUIPMENT	0	0	0	0	0	15,000	0	0
204	8346	OFFICE EQUIPMENT	1,240	0	0	0	0	0	0	0
204	8461	AUTOS, TRUCKS, TRACTORS,	0	0	0	0	0	25,000	0	0

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
	code	line description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
	204	8462 MOTOR VEHICLE EQUIPMENT	0	0	0	0	0	0	0	0
		8000 =====CAPITAL OUTLAY=====	1,463,808	0	0	0	0	40,000	0	0
	204	9192 SALES TAX REBATE	0	89,318	200,000	0	180,000	325,000	325,000	325,000
	204	9195 ASSET REMEDIATION	0	98,613	0	26,586	15,000	0	0	0
	204	9517 TRANS TO CAPITAL RESERVE	50,473	450,913	500,000	443,737	500,000	50,000	50,000	50,000
	9000	=OTHER EXPENDITURES/USES=	50,473	638,844	700,000	470,323	695,000	375,000	375,000	375,000
VILLAGE MANAGER'S OFFICE			2,329,473	2,530,126	1,245,412	944,811	1,252,312	986,592	944,280	964,280

VILLAGE OF GLENCOE
 OFFICE OF THE VILLAGE MANAGER
 ADMINISTRATION DIVISION

POSITION TITLE	FY 2003		FY 2004		FY 2005	
	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary
Village Manager	1	100%	1	100%	1	100%
Assistant to the Village Manager	2	100%	2	100%	2	100%
Executive Secretary	1	100%	1	100%	1	100%
FULL TIME EQUIVALENT	4		4		4	

FY 2004 Changes
 None

FY 2005 Changes
 None

PERTB05

OFFICE OF THE VILLAGE MANAGER				
LEGAL SERVICES DIVISION				
<u>ACCOUNT</u>	<u>ACTUAL FY 2003</u>	<u>PROJECTED FY 2004</u>	<u>BUDGET FY 2005</u>	<u>% INCREASE (DECREASE) FROM FY 2004 PROJECTED</u>
PERSONNEL	\$ 19,984	\$ 20,768	\$ 21,440	3.24%
SERVICES	265,146	279,500	193,000	-30.95%
OTHER EXPENSE	0	0	0	0.00%
TOTAL	\$ 285,130	\$ 300,268	\$ 214,440	-28.58%

DIVISION PURPOSE

The purpose of the Legal Services Division of the Office of the Village Manager Department is to provide for the services of our Village Attorney, Prosecutor and Labor Counsel who, in turn, provides support and advice to the Village Administrative Staff as well as the Village President and Board of Trustees on all legal matters.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
	or_n	line description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
		LEGAL SERVICES								
208		4221 SALARIES - TEMPORARY	0	14,400	14,400	12,000	14,400	14,400	14,400	14,400
208		4261 EMPLOYEE BENEFITS	0	5,584	5,687	5,499	5,900	6,550	6,550	6,550
208		4611 SOCIAL SECURITY ADMIN.	0	0	900	388	468	490	490	490
208		4612 MEDICARE ONLY CONTRIB.	0	0	200	0	0	0	0	0
4000		==PERSONNEL EXPENDITURES==	0	19,984	21,187	17,887	20,768	21,440	21,440	21,440
208		5331 LABOR COUNSEL	34,051	33,902	25,000	11,285	20,000	20,000	20,000	20,000
208		5332 CORPORATE COUNSEL	145,716	158,998	115,000	117,626	164,500	150,000	115,000	115,000
208		5333 VILLAGE PROSECUTOR	286	0	500	0	0	500	500	500
208		5335 LITIGATION COUNSEL	1,187	16,912	10,000	6,214	10,000	10,000	7,500	7,500
208		5337 LEGAL COUNSEL - OTHER	600	55,334	500	86,636	85,000	50,000	50,000	50,000
5000		===CONTRACTUAL SERVICES===	181,839	265,146	151,000	221,762	279,500	230,500	193,000	193,000
		LEGAL SERVICES	181,839	285,129	172,187	239,649	300,268	251,940	214,440	214,440

OFFICE OF THE VILLAGE MANAGER				
HEALTH/COMMUNITY SERVICES DIVISION				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
SERVICES	\$30,999	\$26,943	\$5,750	-78.66%
CAPITAL	-	-	-	0.00%
OTHER EXPENSE	31,690	32,840	100,500	206.03%
TOTAL	\$62,689	\$59,783	\$106,250	77.73%

DIVISION PURPOSE

The purpose of the Health/Community Services Program of the Office of the Village Manager is to provide limited financial support for three Glencoe Social Service agencies, to provide funding for special events including quarterly blood drives and Fourth of July Arts & Crafts Fair and also to provide funding for monthly health screening services delivered by the North Shore Visiting Nurses Association. Funding for Senior Housing Aid and Deer Management Programs is included in this Division.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

<u>Agency</u>	<u>Funding History</u>			<u>FY 2005</u> <u>Request</u>
	<u>FY 2002</u> <u>Actual</u>	<u>FY 2003</u> <u>Actual</u>	<u>FY 2004</u> <u>Actual</u>	
<u>Community Services</u>				
Family Services	21,000	21,630	22,500	23,200
Senior Housing Aid	3,000	3,000	3,000	3,000
Junior High Project	9,000	9,000	9,000	9,000
Youth Services	7,000	7,500	8,500	8,500
Garden Club	1,200	1,190	1,340	<u>1,800</u>
Sub-Total	41,200	42,320	44,340	45,500
<u>Business Enhancement</u>				
Chamber of Commerce	4,500	6,000	6,000	10,000
Writer's Theater	5,000	5,000	5,000	<u>10,000</u>
Sub-Total	9,500	11,000	11,000	20,000
<u>Capital Grants</u>				
Historical Society	-	-	-	10,000
Writer's Theater	-	-	-	<u>25,000</u>
Sub-Total	-	-	-	35,000
GRAND TOTAL	50,700	53,320	55,340	100,500
% Change		5.2%	3.8%	81.6%

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005	
0000	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP	
	COMMUNITY SERVICES										
212	5342	FAMILY COUNSELING SERVICE	21,000	21,630	22,500	0	22,500	22,500	22,500	0	
212	5384	DEER MANAGEMENT	4,398	8,597	5,000	3,835	3,835	5,000	5,000	5,000	
212	5385	FOURTH OF JULY ART FAIR	635	772	1,000	608	608	750	750	750	
212	5389	MISC. COMMUNITY EVENTS	0	0	0	0	0	250	0	0	
212	5491	JOINT HEALTH SERVICE	0	0	0	0	0	0	0	0	
5000	===CONTRACTUAL SERVICES==		26,033	30,999	28,500	4,442	26,943	28,500	28,250	5,750	
212	8999	MISCELLANEOUS CAPITAL	10,000	0	0	0	0	0	0	0	
8000	=====CAPITAL OUTLAY=====		10,000	0	0	0	0	0	0	0	
212	9130	COMMUNITY GRANTS	0	0	0	0	0	0	0	100,500	
212	9134	SENIOR HOUSING AID	3,000	3,000	3,000	3,000	3,000	3,000	3,000	0	
212	9137	JUNIOR HIGH PROJECT	9,000	9,000	9,000	9,000	9,000	9,000	9,000	0	
212	9138	GLENCOE YOUTH SERVICES	7,000	7,500	8,500	8,500	8,500	8,500	8,500	0	
212	9143	CHAMBER OF COMMERCE	4,500	6,000	6,000	6,000	6,000	6,000	6,000	0	
212	9146	GLENCOE GARDEN CLUB	1,200	1,190	1,200	1,340	1,340	1,200	1,200	0	
212	9147	WRITER'S THEATER	5,000	5,000	5,000	5,000	5,000	5,000	0	0	
212	9148	HISTORICAL SOCIETY	0	0	0	0	0	0	0	0	
212	9149	JUNIOR KINDERGARTEN	0	0	0	0	0	0	0	0	
9000	=OTHER EXPENDITURES/USES=		29,700	31,690	32,700	32,840	32,840	32,700	27,700	100,500	
COMMUNITY SERVICES			65,733	62,689	61,200	37,282	59,783	61,200	55,950	106,250	

OFFICE OF THE VILLAGE MANAGER				
SPECIAL BOARDS DIVISION				
<u>ACCOUNT</u>	<u>ACTUAL FY 2003</u>	<u>PROJECTED FY 2004</u>	<u>BUDGET FY 2005</u>	<u>% INCREASE (DECREASE) FROM FY 2004 PROJECTED</u>
OTHER EXPENSES	43,377	90,250	83,850	-7.09%
TOTAL	\$43,377	\$90,250	\$83,850	-7.09%

DIVISION PURPOSE

The purpose of the Special Boards Division of the Office of the Village Manager Department is to provide funding for the activities of the Village of Glencoe's Boards and Commissions including, but not limited to the Zoning Board of Appeals, the Zoning Commission, the Plan Commission, the Historic Preservation Commission and Public Safety Commission. Staff support is provided to the Village of Glencoe Boards and Commissions by the Office of the Village Manager, the Department of Public Works and Department of Public Safety.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

**Village of Glencoe
Fiscal Year 2005 Expenditure Budget**

vision	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
0000	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
	BOARDS/COMMISSIONS									
216	9144	HUMAN RELATIONS	936	2,409	3,500	433	3,500	2,000	2,000	2,000
			936	2,409	3,500	433	3,500	2,000	2,000	2,000
216	9131	HISTORIC PRESERVATION COM	5,573	3,831	6,000	1,497	4,000	6,000	3,000	3,000
216	9132	PLANNING COMMISSION	641	20,320	85,000	41,978	70,000	85,000	70,000	70,000
216	9133	BUSINESS DIST. PLANNING	1,342	2,600	3,000	252	3,000	3,000	0	0
216	9135	ZONING COMMISSION	0	311	1,000	29	1,000	1,000	500	500
216	9136	ZONING BOARD OF APPEALS	778	1,571	750	672	750	750	750	750
216	9141	PUBLIC SAFETY COMMISSION	14,474	12,335	13,600	6,065	8,000	7,600	7,600	7,600
9000	=OTHER EXPENDITURES/USES=		22,808	40,968	109,350	50,493	86,750	103,350	81,850	81,850
	BOARDS/COMMISSIONS		23,744	43,377	112,850	50,926	90,250	105,350	83,850	83,850

FINANCE

FINANCE DEPARTMENT

Review of Fiscal Year 2004

The Administration Division of the Finance Department is projecting to finish the year \$29,475 under budget or at 94.4% of budget. Of note, the department used a temporary service to fill a need that otherwise would have been filled with a temporary employee. The department continued to perform duties of monthly utility billing, accounts payable, payroll processing, employee benefits coordination, miscellaneous billing for services such as special detail and special rubbish, coordinate activities of pension funds, review and develop administrative and financial policies for the Village, and maintain all Village accounts. In addition, the Finance Department implemented the Village policy to accept payment by credit cards at the counter, online and beginning March 1, as an option on bills issued by the Village. Also, the bill payment responsibility ordinance was adopted and is now in effect providing for prompt payment of final utility bills prior to closing on real estate transactions. The Village also began using a collection service as a method of recovering previously uncollected amounts due to the Village.

The majority of the variance is due to unused budget for temporary salary. This temporary position has been eliminated. Also, in-service training was \$7,500 less than budgeted.

The Finance Department also coordinates the activities of the Support Services Division. Expenditures are only authorized to this division from the Village Manager, the Assistant to the Village Manager/Personnel, and the Finance Director. This division is projected to finish \$8,550 over budget or at 106.7% of budget. One noteworthy line item is sundry expenditure. This account is mainly for coffee services. Upon brief evaluation, considering service is for employees and board meetings, the cost equates to \$1.45 per employee per week.

Support services also provides for costs associated with web site maintenance, miscellaneous programming, and computer services to support the Village's computer network.

The Support Service Division also included a transfer during Fiscal Year 2004 of \$18,452 to the FICA Fund, \$69,000 to the Water Fund, \$45,000 to the Garbage Fund and \$277,276 to the CIP Fund.

The Risk Management Division reflects the cost of the majority of the Village's contribution to IRMA. The Public Works Department, Water Fund, Golf Club Fund, Garbage Fund and Public Safety Department also pay a share of the total contribution. The division is projected to finish \$44,300 over budget or 119.9% of Budget. This variance is due to increased required contribution and

experience modifier applied by IRMA due to past claims experience still used to calculate debit credit amount. With continued improvement in claims history, the Village should see a reduction in the amount of contribution to IRMA.

The Risk Management Division includes a transfer of \$60,000 to the Debt Service Fund. This anticipates the amount to be received via Loss in Collection Factor and New EAV.

In December of 2002, the Village Board adopted its annual levy and continued the Loss in Collection Factor/New EAV policy. Unless directed otherwise, Cook County levies a loss in collection factor of 3.0% to make up for taxes levied but otherwise not received by a community. Additionally, the Village will levy including new equalized assessed valuation (EAV) created during the year. The resumption of the Loss in Collection Factor and the New EAV will result in tax revenue that will be used to reduce the Village's debt service obligation. The result will be neutral impact to the homeowners of the Village.

Goals for Fiscal Year 2005

Fiscal Year 2005 will include the upgrade of the Village's Financial Computer System (subject to budget approval). A portion of the total cost of the new system will be paid by the General Fund and the balance will be paid by the Capital Reserve Fund.

During this year, staff will evaluate sending utility bills via email.

The budget also provides continued funding for custom programming and ongoing training of staff.

Staff will be evaluating options for connecting the network to the Golf Club. Finance staff will be working closely with staff at the Golf Club to implement the new cash receipts and inventory system. The department will continue to refine procedures, forms and databases for use on the network.

Support services also provides continued funding for Internet Web Site Design. The department is reviewing innovative ways to provide additional value added services for the residents of the Village at minimal budgetary cost.

The Risk Management Division provides for a portion of the 2002 IRMA contribution, certain non-specific deductibles and the Village's unemployment insurance expense.

Finance Department
FISCAL YEAR 2004 NOTEWORTHY VARIANCES

Account #	Description	Explanation
220-4221	Salaries - Temporary	Duties accomplished with existing staff and with modification of certain job functions.
220-5631	In Service Training	Based upon revised training schedule.
220-5311	Auditing Services	Police and Fire Pension actuarial services and additional services provided by auditor.
222-5121	Office Equipment Maintenance	FY 2004 Budget low.
222-5307	Internet Design Service	Costs related to maintenance and development of web site resources. Also for development of Village databases for use on intranet and/or internet as appropriate including design of service request system.
222-6299	Sundry	Primarily coffee and beverage services for employees and for board meetings. Cost of service approximately \$1.50 per public official per week.
222-6552	Use of Fuel Other Governments	Not included in FY 2004 Budget. Expenses the use of fuel inventory by Park District and School District. Village invoices Park District and School for their use of fuel.
222-9527	Transfer to CIP Fund	\$77,276 greater than budgeted based on formula for funding CIP Fund and actual FY 2003 audited revenues.

FISCAL YEAR 2005 NOTEWORTHY VARIANCES

Account #	Description	Explanation
220-5311	Audit Services	Additional costs related to GASB 34 and development of FY 2004 Audit.
220-5631	In Service Training	Decreased to approximate actual annual average.
220-6306	Misc Computer Software	Decreased to reflect purchase of non-finance system software only.
220-8301	Data Processing Equipment	General Fund portion of New Finance Computer System.
222-6301	Misc Computer Equipment	Replacement of hardware due to unanticipated failure or other need to upgrade. Scaled back from prior year budget.

222-6306	Misc Computer Software	Miscellaneous network upgrades and licenses. Decreased from prior year.
222-9521	Transfer to Water Fund	Water Fund portion of FICA and IMRF Costs. Will be reviewed during development of Plan 2013 in order to eliminate need for future transfers. Reflects increased IMRF Rates.
222-9523	Transfer to Garbage Fund	Garbage Fund portion of FICA and IMRF Costs. Will be reviewed during development of Plan 2013 in order to eliminate need for future transfers. Reflects increased IMRF Rates.
222-9527	Transfer to CIP Fund	Transfer of Sales Tax and other designated revenue for future improvements per the Village's Long Range Financial Plan and Long Range CIP Plan.

FINANCE DEPARTMENT				
ADMINISTRATION DIVISION				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
PERSONNEL	\$313,662	\$375,600	\$404,700	7.75%
SERVICES	95,745	93,650	104,350	11.43%
COMMODITIES	15,377	22,400	15,750	-29.69%
CAPITAL	5,816	-	35,000	N/A
OTHER	4,225	3,000	3,500	16.67%
TOTAL	\$434,825	\$494,650	\$563,300	13.88%

DIVISION PURPOSE

The Administration Division of the Finance Department provides the financial and personnel support and accounting services for payroll, disbursements, revenue receipts, benefits administration, processing water-sewer-rubbish and recycling bills and day to day support to the Office of the Village Manager.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

Finance Computer System * \$ 35,000

*Remainder of total cost of \$150,000 in Capital Reserve Fund (\$115,000)

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division	key_	line	description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
FINANCE - ADMIN											
220		4211	SALARIES - REGULAR	203,037	255,817	275,900	235,137	275,900	296,400	297,100	297,100
220		4212	SALARIES - RHS PAY	0	2,679	0	0	2,700	2,800	2,800	2,800
220		4221	SALARIES - TEMPORARY	2,924	2,355	18,000	0	0	0	0	0
220		4231	OVERTIME	0	0	0	0	0	0	0	0
220		4261	EMPLOYEE BENEFITS	31,139	52,811	64,000	51,007	64,000	64,100	64,100	64,100
220		4611	SOCIAL SECURITY ADMIN.	0	0	17,600	16,652	21,500	22,300	22,300	22,300
220		4612	MEDICARE ONLY CONTRIB.	0	0	4,300	0	0	0	0	0
220		4621	ILL MUNI. RET. FUND	0	0	11,300	9,762	11,500	18,400	18,400	18,400
4000		==PERSONNEL EXPENDITURES==		237,100	313,662	391,100	312,558	375,600	404,000	404,700	404,700
220		5121	OFFICE EQUIPMENT MAINT.	3,994	954	4,125	788	1,000	1,000	1,000	1,000
220		5306	COMPUTER SOFTWARE MAINT	21,575	22,344	26,000	24,292	26,000	28,000	28,000	28,000
220		5311	AUDITING SERVICES	27,201	35,522	35,650	31,770	35,650	48,923	41,000	41,000
220		5315	BANKING FEES	0	1,567	0	0	0	0	0	0
220		5388	TEMPORARY LABOR	13,691	16,410	18,000	17,668	18,000	18,000	18,000	18,000
220		5511	POSTAGE	4,365	5,975	4,000	5,762	5,300	4,000	5,000	5,000
		5521	TELECOM/INTERNET SERV.	4,356	2,407	3,140	1,337	1,600	2,540	2,500	2,500
220		5531	PUBLISHING	1,421	613	950	392	500	850	850	850
220		5611	MEMBERSHIPS/DUES	3,386	3,604	2,110	3,272	3,100	2,160	3,000	3,000
220		5631	IN SERVICE TRAINING	2,911	6,350	10,000	2,296	2,500	4,000	4,000	4,000
220		5641	TUITION REIMBURSE	0	0	1,000	0	0	1,000	1,000	1,000
5000		===CONTRACTUAL SERVICES===		82,900	95,745	104,975	87,577	93,650	110,473	104,350	104,350
220		6301	MISC COMPUTER EQUIPMENT	1,209	4,159	6,500	429	6,500	6,500	4,750	4,750
220		6306	MISC COMPUTER SOFTWARE	0	0	4,000	0	4,000	2,000	1,000	1,000
220		6341	MISC EQUIPMENT	2,632	3,885	4,000	1,455	4,000	2,000	2,000	2,000
220		6511	OFFICE SUPPLIES	6,948	7,082	8,200	4,791	7,000	5,300	7,000	7,000
220		6551	VEHICLE OPERATING EXPENSE	119	252	2,350	602	900	2,100	1,000	1,000
6000		=====COMMODITIES=====		10,908	15,377	25,050	7,277	22,400	17,900	15,750	15,750
220		8301	DATA PROCESSING EQUIPMENT	5,414	5,816	0	0	0	100,000	35,000	35,000
220		8346	OFFICE EQUIPMENT	0	0	0	0	0	0	0	0
8000		=====CAPITAL OUTLAY=====		5,414	5,816	0	0	0	100,000	35,000	35,000
220		9153	MISCELLANEOUS REFUNDS	0	4,225	3,000	3,350	3,000	3,000	3,500	3,500
9000		=OTHER EXPENDITURES/USES=		0	4,225	3,000	3,350	3,000	3,000	3,500	3,500

Village of Glencoe
 Fiscal Year 2005 Expenditure Budget

Division

key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
code	line description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
	FINANCE - ADMIN	336,323	434,825	524,125	410,761	494,650	635,373	563,300	563,300

VILLAGE OF GLENCOE
 FINANCE DEPARTMENT
 ADMINISTRATION DIVISION

POSITION TITLE	FY 2003		FY 2004		FY 2005	
	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary
Director of Finance	1	100%	1	100%	1	100%
Assistant to the Finance Director	1	100%	1	100%	1	100%
Accountant	1	100%	1	100%	1	100%
Payroll Benefit Coordinator	1	100%	1	100%	1	100%
Account Clerk-Biller	1	100%	1	100%	1	100%
FULL TIME EQUIVALENT	5		5		5	

FY 2004 Changes

None

FY 2005 Changes

None

PERTB05

FINANCE DEPARTMENT				
SUPPORT SERVICES DIVISION				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
SERVICES	\$61,427	\$70,500	\$65,400	-7.23%
COMMODITIES	29,473	65,200	52,200	-19.94%
CAPITAL	27246	0	0	N/A
TRANSFERS	0	409,728	453,700	10.73%
TOTAL	\$118,146	\$545,428	\$571,300	4.74%

DIVISION PURPOSE

The Support Services Division of the Finance Department provides support services to other departments. This support service includes a centralized division for the purchase of office supplies, equipment and publishing. Each department orders its own supplies, and the Finance Department processes the expenditures.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

vision	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005	
0000	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP	
	SUPPORT SERVICES										
222	5121	OFFICE EQUIPMENT MAINT.	6,204	5,941	2,400	4,934	5,900	2,600	6,000	6,000	
222	5306	COMPUTER SOFTWARE MAINT	15,803	18,890	20,000	13,267	19,000	20,000	17,000	17,000	
222	5307	INTERNET DESIGN SERVICES	26,000	33,000	45,450	33,000	39,000	45,000	36,000	36,000	
222	5341	EMPLOYMENT EXPENSE	13,116	166	2,000	2,145	2,200	3,000	2,000	2,000	
222	5521	TELECOM//INTERNET SERV.	2,212	3,431	4,400	3,886	4,400	4,400	4,400	4,400	
5000	===CONTRACTUAL SERVICES===		63,335	61,427	74,250	57,232	70,500	75,000	65,400	65,400	
222	6299	SUNDRY	5,921	11,258	6,150	8,936	11,300	8,000	8,700	8,700	
222	6301	MISC COMPUTER EQUIPMENT	0	0	13,400	4,816	13,400	14,400	6,000	6,000	
222	6306	MISC COMPUTER SOFTWARE	0	0	4,000	330	4,000	4,400	1,000	1,000	
222	6511	OFFICE SUPPLIES	21,500	18,215	29,350	12,001	20,000	20,000	20,000	20,000	
222	6552	USE OF FUEL - OTHER GOV'T	0	0	0	10,625	16,500	16,500	16,500	16,500	
6000	=====COMMODITIES=====		27,422	29,473	52,900	36,708	65,200	63,300	52,200	52,200	
222	8301	DATA PROCESSING EQUIPMENT	17,802	0	0	0	0	0	0	0	
222	8346	OFFICE EQUIPMENT	64,308	27,246	0	0	0	0	0	0	
8000	=====CAPITAL OUTLAY=====		82,111	27,246	0	0	0	0	0	0	
222	9521	TRANSFER TO WATER FUND	0	0	65,500	55,644	69,000	84,700	84,700	84,700	
222	9523	TRANSFER TO GARBAGE FUND	0	0	47,200	39,974	45,000	59,000	59,000	59,000	
9000	=OTHER EXPENDITURES/USES=		0	0	112,700	95,618	114,000	143,700	143,700	143,700	
222	9527	TRANSFER TO CIP FUND	0	0	200,000	277,276	277,276	310,000	310,000	310,000	
222	9529	ADVANCE TO MFT FUND	0	0	0	0	0	0	0	0	
222	9530	TRANSFER TO FICA FUND	0	0	0	0	18,452	0	0	0	
9520	-OPERATING TRANSFERS OUT-		0	0	200,000	277,276	295,728	310,000	310,000	310,000	
SUPPORT SERVICES			172,867	118,146	439,850	466,834	545,428	592,000	571,300	571,300	

FINANCE DEPARTMENT				
RISK MANAGEMENT DIVISION				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
SERVICES	\$ 167,084	\$ 206,800	\$ 200,980	-2.81%
OTHER EXPENSES	\$60,000	\$60,000	\$60,000	0.00%
TOTAL	\$227,084	\$266,800	\$260,980	-2.18%

DIVISION PURPOSE

The purpose of the Risk Management Program of the Finance Department is to finance the Village of Glencoe's premiums for participation in the Intergovernmental Risk Management Agency (IRMA), to fund deductible losses related to actual claims, and also to pay premium cost of unemployment insurance.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

General Fund abatement of property taxes from New EAV and Loss in Collection Factor revenue is as follows:

<u>Fiscal Year</u>	<u>Amount</u>
2000	\$ 121,000
2001	74,000
2002	60,000
2003	60,000
2004	60,000
2005	<u>60,000</u>
Total	\$ 435,000

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

key_ vision code line description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
LIABILITY INSURANCE								
224 5912 PUBLIC LIABILITY INSUR.	153,258	159,463	153,000	223,962	196,800	189,980	189,980	189,980
224 5915 INSURANCE DEDUCTIBLES	1,798	1,000	1,500	0	0	1,000	1,000	1,000
224 5924 UNEMPLOYMENT INSURANCE	7,742	6,621	8,000	9,434	10,000	10,000	10,000	10,000
5000 ===CONTRACTUAL SERVICES===	162,798	167,084	162,500	233,396	206,800	200,980	200,980	200,980
224 9524 TRANSFER TO DEBT SERV FD	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
9000 =OTHER EXPENDITURES/USES=	60,000	60,000	60,000	60,000	60,000	60,000	60,000	60,000
LIABILITY INSURANCE	222,798	227,084	222,500	293,396	266,800	260,980	260,980	260,980



PUBLIC WORKS

PUBLIC WORKS DEPARTMENT

Goals and Objectives (By Division)

Administration Division

The objective of the Public Works Administration Division is to oversee, coordinate, and provide administrative support for all Public Works operations. The goal of the Division is to promote a safe and healthy environment for the residents of Glencoe by maintaining the Village's infrastructure through sound planning, design, and construction of capital improvements. The services provided by the Public Works Administration Division include the preparation of preliminary engineering studies and surveys, preparation of plans, specifications and cost estimates, supervision and inspection of public improvement construction, review of utility permits, subdivision plats and other land development proposals, and other relevant studies and/or services as may be requested. The Public Works Administration Division also provides ongoing and regular staff support to the Office of the Village Manager, Plan Commission, Zoning Board of Appeals, Village President and Board of Trustees, and other committees, commissions and task forces as assigned.

Public Works Sewers

The objective of the Sewer Division of the Public Works Department is to provide a program of regular inspection, cleaning, repair, and maintenance of the Village's 2100 sanitary and storm sewer manholes, 109.7 miles of sanitary and storm sewer lines and 8 sanitary sewer lift stations. In addition, the Division provides emergency repair when needed. The goal of the Division is to maintain a reliable and safe sewer system for the Village.

Public Works Forestry

The objective of the Forestry Division of the Public Works Department is to provide maintenance trimming and pruning of the Village's parkway trees, to plant new trees through the 50/50 cost-sharing program, to remove dead or dying trees, to examine trees for Dutch Elm disease and enforce the removal of infected trees, and to provide information to residents on the care of both public and private trees. The Forestry Division also removes tree stumps, works to minimize street end/bluff erosion, upgrades public property with landscaping enhancements, and performs emergency removal of broken limbs and trees following a storm. The goal of the Forestry Division is to maintain and enhance the Village's green space and forest canopy through modern forestry practices, public participation programs and education.

Public Works Municipal Buildings

The objective of the Municipal Buildings Division of the Public Works Department is to provide for the effective and timely maintenance and improvements to the Village Hall, Village Hall grounds, Temple Court Parking lot and Green Bay Road bus shelters. The Municipal Buildings Division also provides funds for Village Hall heating, lighting, air conditioning and janitorial services. The goal of the division is to provide an attractive, comfortable and safe environment for residents and employees utilizing these facilities.

Public Works Parking and Traffic Control

The objective of the Parking and Traffic Control Division of the Public Works Department is to provide maintenance and installation of traffic signals, traffic control signs and street name signs, and maintain and repair the train station parking areas. The goal of the division is to provide a safe and orderly flow of vehicular traffic and to minimize traffic problems throughout the Village.

Public Works Community Development

The objective of the Community Development Division of the Public Works Department is to provide clients (residents, architects, contractors, realtors, and others) with accurate and precise zoning and building information in a timely manner. The Division provides technical review and response to questions pertaining to building, electrical, plumbing, mechanical, fence and sign codes. It provides an in-house plan review process for all building permits. Zoning and sign code enforcement and the Handyman Program are included in the division. The division enforces the tree preservation ordinance, administers the tree planting program and DED tree letter notifications and provides information and advice to residents and builders on the care of public and privately owned trees. The goal of the Community Development Division is to, within its power, ensure that all building construction complies with all applicable code and permit requirements as well as ensuring that construction is in accordance with approved plans.

Public Works Municipal Garage

The objective of the Municipal Garage Division of the Public Works Department is to provide proper and timely maintenance and service of all Village vehicles and equipment and to provide routine maintenance to the service building. The goal of the division is to maintain a safe and functional service building and reliable and efficient vehicle fleet maintenance.

Public Works Streets

The objective of the Streets Division of the Public Works Department is to provide for the maintenance, repair and cleaning of the Village's streets, curbs,

sidewalks and bridges. The division is also responsible for snow and ice control, mowing grass in public areas, maintenance of the bike trails, and business district improvement projects. In addition, the General Fund portion of the Capital Improvement Program is contained in this Division. It is the goal of the Streets Division to maintain the street, sidewalks, bridges and public right-of-ways in a safe, high quality condition for pedestrian and vehicular use.

Public Works Street Lighting

It is the objective of the Street Lighting Division of the Public Works Department to provide for the repair and maintenance of the streetlights maintained by the Village. This Division also provides for the downtown holiday lighting. The goal of the Street Lighting Division is to provide adequate lighting for the safety and security of all residents.

Review of Fiscal Year 2004

Administration Division

The Administrative Division took several steps in FY 2004 to improve services to Village residents. First, staff worked with a consultant to reformat the Village's website to include its own departmental page. The improved website provides residents with updated service information, departmental contacts, and several online forms. Second, staff worked to implement a new recycling program that replaced the small bins with a larger, 65-gallon recycling cart. Staff was instrumental in educating residents on this new program.

The ongoing development of the Village's Geographic Information System (GIS) continued in Fiscal Year 2004. A significant accomplishment included the completion of consolidated field note map books documenting the location of existing water main and storm and sanitary sewer facilities. The books are especially helpful to crews locating the facilities in the field. The benefits of the GIS program continue to be realized by the Department.

Departmental staffing of the Plan Commission, Zoning Commission, and Appearance Review Task Force continued in FY2004.

Capital equipment purchased in the division included a replacement administrative vehicle.

Sewer Division

Localized maintenance improvements to storm sewer was completed on Harbor Street at Sheridan Road in the fall of 2003. Further review continues and staff recommendations for short term and long-term improvements to storm sewer systems will be incorporated into the Village's long-range budget plans.

Two significant engineering studies were initiated in 2003 to improve sewer and drainage operations. As part of continued follow-up from a system-wide study of the Village's sanitary sewer system completed several years ago, staff targeted a suspected cross connection on Hazel Avenue under the Green Bay Road bridge. A consultant is completing a report on the findings and recommendations to correct this cross connection in FY2005. Staff continues to work with other North Shore communities impacted by the routine surcharging of the Metropolitan Water Reclamation District (MWRD) interceptor sewers serving the region. A second project under review is the East Diversion Ditch. A consultant is assisting the Village in reviewing options available to improve the capacity of the ditch and reduce the impact on local storm water flooding to many areas in the western half of the Village. Specifically, field survey data was collected to update conditions in the ditch and better quantify the silt and debris.

A new initiative implemented in FY2004 was the Sanitary Sewer Flood Prevention Rebate Program. This program provided partial reimbursements to residents who completed eligible private sanitary sewer flood control improvements. All of the \$10,000 budgeted in FY2004 was expended.

Maintenance efforts on approximately 170,000 feet of the Village's existing storm and sanitary sewers included cleaning, root control, and in-house televising of sewer mains to determine problem locations continued in FY2004.

Forestry Division

During Fiscal Year 2004, the annual tree-planting program saw 272 trees planted on Village right-of-way. In addition, this year was the ninth year where residents were given the option for planting trees on private property, and 10 trees were planted. The computerized forestry inventory system was utilized again in FY04 to maintain the trimming and pruning program. A total of 194 trees were removed (dead, hazard or DED) and 293 trees were trimmed. Village staff worked closely with the Glencoe Golf Club to remove a number of dead trees and continue maintenance trimming on the golf course.

Capital improvements at the Public Works Material Storage Facility at the Village's Water Tower site included the clearing and grading of an additional acre of the former incinerator site. This area was improved under the direction of an IEPA permit. A new perimeter security fence was also installed.

Municipal Building Division

Routine repairs to all municipal buildings continued in Fiscal Year 2004 including routine maintenance painting of windows and roof soffits and fascia at the Village Hall. The first phase of a multi-phase window replacement project at the Village Hall was completed with the replacement of 13 of 56 windows. Design plans were completed and the new pavers were purchased for improvements to the entry sidewalk area at the north end of the Village Hall. A

contract for the installation of the pavers will be pursued in early FY2005.

The existing 1960's bus shelter on Green Bay Road at Harbor Street was reconstructed.

Parking and Traffic Control Division

Traffic Studies were completed on Grove Street, Dundee Road and Hohlfelder Road and improvements were constructed at the pedestrian crossing area on Grove Street at Hazel Avenue. Requests for new parking restrictions were analyzed and administered by the engineering staff as the situations warranted. Sign upgrades continued as part of a multi-phase Village-wide program.

Capital equipment purchased in the division included a new pavement striping machine.

Community Development Division

The Village experienced a 36 percent increase in new residential construction in FY2004. There were 53 permits issued for new homes compared to 39 in FY2003 and 35 in FY2002. At the same time, building permits for residential additions and remodeling remained strong. Construction was completed on the two remaining lots in the Leeward Subdivision, at Fairfield and Westwood, while construction continued in the five-lot Beinlich Estate Subdivision, with only two lots remaining to be developed. The Village Board approved the Eden Martin Subdivision, a three-lot subdivision at 495 Greenleaf Avenue, in December. Multiple-family development continued along Green Bay Road in FY2004 with the completion of both a 3-unit townhouse at 412 Green Bay Road and a 10-unit townhouse development at 932-950 Green Bay Road.

Work progressed in FY2004 toward achieving the Village's long-term goal of developing the once vacant properties along Frontage Road. A second automobile dealership located at 2000 Frontage Road joined the Autohaus dealership that was completed last year. The new CarMax auto dealership officially opened its doors for business in November. The remaining site, located at 2100 Frontage Road, was sold by its former owner to the Fields Automotive Group. Construction is expected to be completed on this site in FY2005. In addition to private development on Frontage Road, the Village completed major site improvements to the Public Works Material Storage Facility, north of the CarMax site.

Municipal Garage Division

Continued routine maintenance on the HVAC and Building systems of the Public Works Service Building were ongoing during Fiscal Year 2004. Improvements to the sanitary sewer system serving the garage were completed. In addition, the antenna for the departmental two-way radio system, located on the old

chimneystack for the garage, was replaced and upgraded.

Streets, Sidewalks and Bridge Division

Phase I engineering for Dundee Road west of Hohlfelder Road was completed in FY2004. This engineering report will be utilized to evaluate potential future improvements to this section of roadway, still under the jurisdiction of the State. Capital improvements completed this fiscal year include the annual sidewalk replacement contract and a contract to seal off and backfill the Green Bay Road Underpass at the Community Center. Routine maintenance improvements included pavement crack sealing and thermoplastic pavement markings.

Capital equipment replaced in FY04 included a 4-wheel drive supervisory vehicle, an asphalt patch truck, and a 2-½ ton dump truck with a salt spreader.

Street Lighting Division

During Fiscal Year 2004 routine maintenance activities continued on the Village maintained streetlights in the downtown business district, the Skokie Heights and Ridges, the train station commuter lots and the downtown holiday lights.

Goals for Fiscal Year 2005

Administration Division

Development of the Geographical Information System (GIS) will continue in Fiscal Year 2005. The Village continues as a charter member of GISCon, a consortium of North Shore area communities that together are seeking to reduce the cost of implementing a GIS program. Ongoing projects for FY2005 include both continued utility data conversion and development of planimetric features and parcel mapping. Also planned for FY2005 is an inventory of street signage that will be mapped using the GIS system.

Staff will be working closely with the Village Planner in assisting the Plan Commission in a comprehensive review of the downtown as it relates to the applicability of the 1996 Comprehensive Plan.

Sewer Division

Isolated storm and sanitary sewer maintenance improvements will continue in Fiscal Year 2005 based on continued review and evaluation of problem areas. Storm sewer improvements will be constructed on Beach Road at Sheridan Road and Sheridan Road at Harbor Street. Proposed improvements to both sanitary and storm sewers, outlined in the Hazel Avenue Inflow Reduction Study, will be implemented during 2004. Selected sanitary sewer mains and manholes will be rehabilitated with liners to eliminate other potential inflow sources. Routine maintenance televising and root control treatment will be continued on the

sanitary and storm sewer systems.

Planning will continue on long-range storm sewer/drainage improvements, and the second phase of preliminary engineering on the East Diversion Ditch will be completed. This engineering report will provide improvement alternatives and construction estimates to alleviate flooding caused by the existing ditch conditions. The Sanitary Sewer Flood Prevention Rebate Program for private residential flood control system improvements will continue for a second year.

Forestry Division

The tree-planting program in Fiscal Year 2005 will again include funds to replace trees removed by the Village in the previous year, particularly in areas where the 50/50 program may not apply. Further, the Village will continue to promote the 50/50 program and the private property option. Particular attention will be given to encouraging new plantings on available Village right-of-way areas on main corridors such as Dundee Road and Green Bay Road. Trimming and pruning efforts will be aggressively pursued using programs outlined by the computerized tree inventory system.

Municipal Building Division

Routine repairs to all municipal buildings and continued repairs to the Village Hall are scheduled for the new fiscal year. Capital Improvement projects include the replacement of the concrete sidewalks at the north end of the Village Hall with clay pavers, and the second phase of a multi-phase window replacement project at the Village Hall.

As a follow-up to a consultant space study completed for the Village Hall in 2001, preliminary design plans will be initiated in FY2005. The study focused on possible revisions in the use of existing space in the Village Hall to better accommodate use of the building for Village meetings and customer service areas, as well as enhancement of building security.

Parking and Traffic Control Division

It is anticipated that upgrading of local street signing and pavement markings will continue in Fiscal Year 2005. This upgrading includes a Village-wide effort to standardize parking and regulatory traffic signing.

Community Development Division

Residential and commercial construction activities are expected to continue at a rate similar to the last several years. Construction of the Fields auto dealership at 2100 Frontage Road should be completed by the end of 2004. It is likely that development will begin at the three-lot Eden Martin Subdivision at 495

Greenleaf Avenue, and that development on the remaining lots on the Beinlich Subdivision on Dundee Road will be completed.

Additionally, it is expected that the Plan Commission will present their recommendations regarding the future planning and development of downtown Glencoe as part of their public review process.

Municipal Garage Division

Routine repairs to the Public Works Garage building, including interior and exterior painting, and improvements in floor drainage in the area over the sign shop, will continue in FY2005.

Streets, Sidewalks and Bridge Division

The Village will continue street maintenance crack sealing, thermoplastic pavement markings, and patching efforts on the Village's street system, as well as the annual sidewalk replacement program.

Street improvements will begin again in FY2005 with complete rehabilitation scheduled for Terrace Court and Park Place. These street improvements will be funded by Motor Fuel Tax and Sales Tax funds. The final lift of asphalt for Beinlich Court, a new cul-de-sac off of Dundee Road, will be completed in the 2004 paving season.

Street Lighting Division

Routine efforts to maintain streetlights in the train station's commuter parking lots, the Skokie Heights and Ridges, and the downtown will continue. Maintenance of downtown holiday lighting will continue. New seasonal decorative banners will be purchased to provide more variety to the downtown streetscape.

PUBLIC WORKS DEPARTMENT				
ADMINISTRATION DIVISION				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
PERSONNEL	\$364,225	\$420,794	\$457,160	8.64%
SERVICES	127,951	116,313	126,992	9.18%
COMMODITIES	31,527	37,000	29,600	-20.00%
CAPITAL	2,694	23,000	0	-100.00%
TOTAL	526,397	597,107	613,752	2.79%

DIVISION PURPOSE

The purpose of the Public Works Administration Division of the Public Works Department is to coordinate for the provision and maintenance of our Village's infrastructure through planning, design and construction of capital improvements; and to provide a safe and healthy environment. The services provided by the Public Works Administration Division include the preparation of preliminary engineering studies and surveys, preparation of plans, specifications and cost estimates, supervision and inspection of public improvement installations, review of utility permits, subdivision plats and other land development proposals, and other such studies and/or services as may be requested. The Public Works Administration Division also provides ongoing and regular staff support to the Office of the Village Manager, Planning Commission, the Zoning Commission and Village President and Board of Trustees for the review and consideration of all planning and development proposals within the Village of Glencoe.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division

key_	line	description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
PUBLIC WORKS - ADMIN										
228	4211	SALARIES - REGULAR	259,731	302,041	312,800	269,584	312,800	334,500	335,330	335,330
228	4212	SALARIES - RHS PAY	0	3,691	0	0	3,700	3,830	3,830	3,830
228	4221	SALARIES - TEMPORARY	4,392	4,422	4,560	8,394	8,394	6,000	6,000	6,000
228	4231	OVERTIME	414	618	500	411	500	500	500	500
228	4261	EMPLOYEE BENEFITS	40,716	53,453	57,600	51,618	58,800	67,100	67,100	67,100
228	4611	SOCIAL SECURITY ADMIN.	0	0	17,600	19,490	23,400	24,300	24,300	24,300
228	4612	MEDICARE ONLY CONTRIB.	0	0	4,400	0	0	0	0	0
228	4621	ILL MUNI. RET. FUND	0	0	12,700	11,239	13,200	20,100	20,100	20,100
4000	==PERSONNEL EXPENDITURES==		305,253	364,225	410,160	360,736	420,794	456,330	457,160	457,160
228	5121	OFFICE EQUIPMENT MAINT.	2,020	1,418	1,700	582	1,000	1,950	1,636	1,636
228	5122	RADIO EQUIPMENT MAINT.	0	0	300	50	100	300	300	300
228	5308	GIS SERVICES	0	62,160	43,950	38,008	43,950	53,506	53,506	53,506
228	5348	CDL TESTING	2,865	2,765	3,000	3,310	3,210	3,000	2,750	2,750
228	5371	DATA PROCESSING SERVICES	2,578	1,679	2,700	2,971	3,000	3,000	2,700	2,700
228	5511	POSTAGE	3,006	3,417	3,000	2,624	2,900	3,500	3,000	3,000
228	5521	TELECOM/INTERNET SERV.	10,849	5,479	11,700	5,544	6,000	9,000	9,000	9,000
228	5531	PUBLISHING	834	662	1,000	508	1,000	800	800	800
228	5631	IN SERVICE TRAINING	3,330	3,442	3,545	3,984	3,753	3,620	3,500	3,500
228	5912	PUBLIC LIABILITY INSUR.	40,210	37,592	38,760	56,374	46,400	44,800	44,800	44,800
228	5915	INSURANCE DEDUCTIBLES	14,454	9,336	6,120	4,291	5,000	5,000	5,000	5,000
5000	===CONTRACTUAL SERVICES===		80,145	127,951	115,775	118,245	116,313	128,476	126,992	126,992
228	6299	SUNDRY	1,599	4,200	5,150	3,858	4,500	6,600	5,000	5,000
228	6301	MISC COMPUTER EQUIPMENT	4,579	7,159	18,975	11,991	13,000	16,794	12,000	12,000
228	6341	MISC EQUIPMENT	1,298	3,776	7,100	6,327	7,000	100	100	100
228	6511	OFFICE SUPPLIES	11,154	12,858	9,500	10,339	10,000	10,000	9,500	9,500
228	6551	VEHICLE OPERATING EXPENSE	4,110	3,534	4,800	2,044	2,500	3,500	3,000	3,000
6000	=====COMMODITIES=====		22,741	31,527	45,525	34,559	37,000	36,994	29,600	29,600
228	8301	DATA PROCESSING EQUIPMENT	61,637	0	0	0	0	0	0	0
228	8346	OFFICE EQUIPMENT	3,904	2,694	0	0	0	0	0	0
228	8461	AUTOS, TRUCKS, TRACTORS,	0	0	23,000	23,000	23,000	0	0	0
8000	=====CAPITAL OUTLAY=====		65,541	2,694	23,000	23,000	23,000	0	0	0
PUBLIC WORKS - ADMIN			473,680	526,398	594,460	536,539	597,107	621,800	613,752	613,752

FISCAL YEAR 2004 NOTEWORTHY VARIANCES

Public Works Department

Public Works Administration

ACCOUNT#	DESCRIPTION	EXPLANATION
228-4221	Salaries - Temporary	Over due to additional seasonal administrative staffing.

FISCAL YEAR 2005 NOTEWORTHY VARIANCES

Public Works Administration

ACCOUNT#	DESCRIPTION	EXPLANATION
228-5308	GIS Services	Increase due to addition of photogrammetric mapping services.

VILLAGE OF GLENCOE
 PUBLIC WORKS DEPARTMENT
 ADMINISTRATION DIVISION

POSITION TITLE	FY 2003		FY 2004		FY 2005	
	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary
Director of Public Works	1	100%	1	100%	1	100%
Village Engineer	1	100%	1	100%	1	100%
Deputy Director of Public Works/ Community Development	1	100%	1	100%	1	100%
Office Coordinator	1	100%	1	100%	1	100%
FULL TIME EQUIVALENT	4		4		4	

FY 2004 Changes

None

FY 2005 Changes

None

PERTB05

PUBLIC WORKS DEPARTMENT				
SEWER DIVISION				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
PERSONNEL	\$438,357	\$517,520	\$614,769	18.79%
SERVICES	58,387	61,400	63,170	2.88%
COMMODITIES	65,027	68,500	66,770	-2.53%
CAPITAL	39,068	25,000	-	-100.00%
OTHER EXPENSES	0	9,500	10,000	5.26%
TOTAL	\$600,839	\$681,920	\$754,709	10.67%

DIVISION PURPOSE

The Sewer Division of the Public Works Department provides for the inspection, cleaning, repair and maintenance of the Village of Glencoe's 900 sanitary sewer manholes; 38.5 miles of sanitary sewer gravity sewer lines; 1.2 miles of sanitary sewer forced main; eight sanitary sewer lift stations. In addition, our Sewer Division plans, directs and controls the maintenance of 70 miles of storm sewer lines and more than 1,200 storm sewer manholes and catch basins.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

**Village of Glencoe
Fiscal Year 2005 Expenditure Budget**

Division	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
	or/n	line description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
		SEWERS								
232		4211 SALARIES - REGULAR	334,848	340,755	402,491	307,444	363,700	426,800	427,284	427,284
232		4212 SALARIES - RHS PAY	0	1,720	0	0	1,720	1,780	1,780	1,780
232		4221 SALARIES - TEMPORARY	21,548	14,990	18,000	10,904	18,000	21,800	21,800	21,800
232		4231 OVERTIME	15,057	14,491	16,616	6,564	14,000	17,205	17,205	17,205
232		4261 EMPLOYEE BENEFITS	57,569	66,401	76,500	66,637	76,500	93,100	93,100	93,100
232		4611 SOCIAL SECURITY ADMIN.	0	0	25,700	24,008	28,300	29,400	29,400	29,400
232		4612 MEDICARE ONLY CONTRIB.	0	0	6,100	0	0	0	0	0
232		4621 ILL MUNI. RET. FUND	0	0	17,100	12,968	15,300	24,200	24,200	24,200
4000		==PERSONNEL EXPENDITURES==	429,021	438,357	562,507	428,526	517,520	614,285	614,769	614,769
232		5151 SEWER MAINTENANCE	45,377	39,432	39,500	33,763	40,000	42,500	39,500	39,500
232		5152 SEWER PUMP REPAIR/MAINT.	2,521	1,644	3,500	0	3,500	3,500	3,250	3,250
232		5158 LIFT STATION R/M	1,342	6,158	8,000	2,342	8,000	10,000	9,000	9,000
232		5362 DRY CLEANING SERVICES	1,963	2,088	2,500	1,720	2,000	2,550	2,250	2,250
232		5521 TELECOM/INTERNET SERV.	1,752	2,627	2,180	2,136	2,300	2,220	2,220	2,220
232		5631 IN SERVICE TRAINING	1,361	1,148	1,950	532	600	2,450	1,950	1,950
232		5765 ELECTRICAL - LIGHT/AC	4,010	3,729	7,200	3,235	5,000	4,000	4,000	4,000
232		5931 EQUIPMENT RENTAL	635	1,560	1,000	0	0	1,000	1,000	1,000
5000		===CONTRACTUAL SERVICES===	58,961	58,387	65,830	43,728	61,400	68,220	63,170	63,170
232		6112 MATERIALS	23,109	31,695	21,715	25,875	23,000	25,900	21,715	21,715
232		6341 MISC EQUIPMENT	3,193	1,771	8,000	6,810	7,500	7,200	7,200	7,200
232		6346 SAFETY EQUIPMENT	6,729	1,740	7,750	0	5,000	2,650	2,650	2,650
232		6521 CLOTHING	1,744	2,966	2,420	1,885	2,000	2,505	2,505	2,505
232		6533 TOOL PURCHASE/REPAIR	9,220	7,818	12,300	11,237	12,000	13,900	12,300	12,300
232		6551 VEHICLE OPERATING EXPENSE	25,107	19,038	21,200	15,793	19,000	20,400	20,400	20,400
6000		=====COMMODITIES=====	69,102	65,027	73,385	61,600	68,500	72,555	66,770	66,770
232		8349 SEWER EQUIPMENT	1,325	9,450	0	0	0	0	0	0
232		8461 AUTOS, TRUCKS, TRACTORS,	0	0	0	0	0	0	0	0
232		8584 CIP SEWERS	81,350	29,618	25,000	4,025	25,000	0	0	0
232		8588 PUMP STATION REHABILITATION	5,500	0	0	0	0	0	0	0
8000		=====CAPITAL OUTLAY=====	88,175	39,068	25,000	4,025	25,000	0	0	0
232		9110 UNCOLLECTABLES	0	0	0	0	0	0	0	0
232		9140 GRANT PROGRAMS	0	0	10,000	0	9,500	10,000	10,000	10,000
9000		=OTHER EXPENDITURES/USES=	0	0	10,000	0	9,500	10,000	10,000	10,000

**Village of Glencoe
Fiscal Year 2005 Expenditure Budget**

ision

key_										
0000	line	description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
		SEWERS	645,260	600,839	736,722	537,877	681,920	765,060	754,709	754,709

FISCAL YEAR 2004 NOTEWORTHY VARIANCES

Public Works Department

Sewer

ACCOUNT#	DESCRIPTION	EXPLANATION
232-6112	Materials	Increase due to stone backfill for storm sewer replacement on Harbor Street.

FISCAL YEAR 2005 NOTEWORTHY VARIANCES

Public Works Department

Sewer

ACCOUNT #	DESCRIPTION	EXPLANATION
232-5158	Lift Station R/M	Increase due to addition of contract services to clean deep sanitary sewer lift stations.

VILLAGE OF GLENCOE
PUBLIC WORKS DEPARTMENT
SEWER DIVISION

POSITION TITLE	FY 2003		FY 2004		FY 2005	
	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary
General Superintendent	1	100%	1	100%	1	100%
Community Development Analyst	1	100%	1	100%	1	100%
Administrative Secretary	1	100%	1	100%	1	100%
Maintenance Equipment Operator	5	100%	5	100%	5	100%
FULL TIME EQUIVALENT	8		8		8	

FY 2004 Changes
None.

FY 2005 Changes
None.

PERTB05

PUBLIC WORKS DEPARTMENT				
FORESTRY DIVISION				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
PERSONNEL	\$307,667	\$359,360	\$393,780	9.58%
SERVICES	143,711	157,877	116,550	-26.18%
COMMODITIES	17,466	20,400	23,290	14.17%
CAPITAL	60,300	0	0	N/A
TOTAL	529,144	537,637	533,620	-0.75%

DIVISION PURPOSE

The Forestry Division of the Public Works Department provides maintenance of our Village's parkway trees; adds trees through the 50/50 cost-sharing program for the replacement of dead trees and new trees; removes dead or dying trees, including elms and provides information to residents on the care of both public and private trees. The Forestry Division also repairs parkways, removes tree stumps, and works to minimized street end/bluff erosion. Tree management and preservation are greatly aided by computerized inventory of all major Village trees.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

**Village of Glencoe
Fiscal Year 2005 Expenditure Budget**

vision	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005	
	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP	
	FORESTRY										
236	4211	SALARIES - REGULAR	215,783	236,157	246,262	208,383	246,000	259,000	259,200	259,200	
236	4212	SALARIES - RHS PAY	0	1,560	0	0	1,560	1,620	1,620	1,620	
236	4221	SALARIES - TEMPORARY	25,758	20,492	20,500	15,352	20,500	24,000	24,000	24,000	
236	4231	OVERTIME	9,478	5,873	14,880	7,999	11,000	15,460	15,460	15,460	
236	4261	EMPLOYEE BENEFITS	33,837	43,585	51,100	41,949	51,100	57,800	57,800	57,800	
236	4611	SOCIAL SECURITY ADMIN.	0	0	17,300	17,068	19,200	19,900	19,900	19,900	
236	4612	MEDICARE ONLY CONTRIB.	0	0	4,000	0	0	0	0	0	
236	4621	ILL MUNI. RET. FUND	0	0	10,000	8,745	10,000	15,800	15,800	15,800	
4000	==PERSONNEL EXPENDITURES==		284,855	307,667	364,042	299,496	359,360	393,580	393,780	393,780	
236	5116	GROUNDS MAINTENANCE	17,728	21,620	20,500	30,123	27,700	9,000	9,000	9,000	
236	5118	TREE MAINTENANCE	9,453	9,617	3,900	6,262	6,262	3,900	3,900	3,900	
236	5120	GENERAL EQUIPMENT R/M	339	1,441	3,500	0	2,500	3,000	3,000	3,000	
236	5144	BICYCLE PATH REPAIR	2,488	376	5,500	3,583	2,712	1,750	1,750	1,750	
236	5291	GLENCOE ROAD RESTORATION	3,500	3,404	3,500	3,540	3,540	3,500	3,500	3,500	
236	5293	TREE PLANTING	88,096	92,430	64,400	97,242	96,913	66,400	60,000	60,000	
236	5311	AUDITING SERVICES	431	450	510	453	500	500	500	500	
236	5355	WATER TOWER SITE MAINT.	2,084	449	1,000	1,475	0	1,000	1,000	1,000	
236	5362	DRY CLEANING SERVICES	1,776	1,594	2,300	1,389	1,800	2,000	2,000	2,000	
236	5371	DATA PROCESSING SERVICES	644	0	1,100	750	1,000	1,100	1,100	1,100	
236	5388	TEMPORARY LABOR	0	0	0	0	0	15,000	15,000	15,000	
236	5521	TELECOM/INTERNET SERV.	1,434	1,107	1,325	725	950	1,300	1,300	1,300	
236	5631	IN SERVICE TRAINING	2,618	2,378	2,850	950	1,500	2,850	2,500	2,500	
236	5745	DUMPING FEES	11,165	8,845	12,500	9,112	12,500	12,000	12,000	12,000	
5000	===CONTRACTUAL SERVICES==		141,756	143,711	122,885	155,605	157,877	123,300	116,550	116,550	
236	6341	MISC EQUIPMENT	1,481	3,337	5,600	4,995	5,000	5,150	5,150	5,150	
236	6521	CLOTHING	1,449	2,148	1,835	1,505	1,400	1,970	1,970	1,970	
236	6533	TOOL PURCHASE/REPAIR	3,927	3,645	4,170	3,715	4,000	4,870	4,170	4,170	
236	6551	VEHICLE OPERATING EXPENSE	11,502	8,337	14,300	8,296	10,000	12,000	12,000	12,000	
6000	=====COMMODITIES=====		18,360	17,466	25,905	18,511	20,400	23,990	23,290	23,290	
236	8113	WATER TOWER LAND IMPROVE	126,982	12,675	0	0	0	0	0	0	
236	8344	STREET EQUIPMENT	0	0	0	0	0	0	0	0	
236	8461	AUTOS, TRUCKS, TRACTORS,	27,252	47,625	0	0	0	0	0	0	
8000	=====CAPITAL OUTLAY=====		154,233	60,300	0	0	0	0	0	0	

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

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key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
o	line description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
	FORESTRY	599,204	529,144	512,832	473,611	537,637	540,870	533,620	533,620

FISCAL YEAR 2004 NOTEWORTHY VARIANCES

Public Works Department

Forestry

ACCOUNT#	DESCRIPTION	EXPLANATION
236-5293	Tree Planting	Over budget; does not reflect \$34,000 in planting program revenues.

FISCAL YEAR 2005 NOTEWORTHY VARIANCES

Forestry

ACCOUNT#	DESCRIPTION	EXPLANATION
236-5116	Grounds Maintenance	Proposed expenditure decreased as contract landscape maintenance services moved to 236-5388.

VILLAGE OF GLENCOE
 PUBLIC WORKS DEPARTMENT
 FORESTRY DIVISION

POSITION TITLE	FY 2003		FY 2004		FY 2005	
	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary
Public Works Supervisor	1	100%	1	100%	1	100%
Maintenance Equipment Operator	4	100%	4	100%	4	100%
FULL TIME EQUIVALENT	5		5		5	

Notes
 None

FY 2004 Changes
 None

FY 2005 Changes
 None

PERTB05

PUBLIC WORKS DEPARTMENT				
MUNICIPAL BUILDING DIVISION				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
PERSONNEL	\$63,909	\$70,910	\$77,990	9.98%
SERVICES	75,249	76,376	80,250	5.07%
COMMODITIES	10,324	9,220	10,575	14.70%
CAPITAL	20,140	39,800	43,000	8.04%
TOTAL	\$169,622	\$196,306	\$211,815	7.90%

DIVISION PURPOSE

The Municipal Building Division of the Public Works Department provides for the effective and timely maintenance and improvement of the Village Hall, Village Hall grounds, Temple Court Parking Lot, and bus shelters. The Municipal Building Division also provides funds for Village Hall heating, lighting, air conditioning and cleaning services. The Village related portion of the Handyman Assistance Program is included in this Division.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

Village Hall Entry Way Improvement	\$ 27,000
Village Hall Windows	<u>16,000</u>
Total	\$ 43,000

**Village of Glencoe
Fiscal Year 2005 Expenditure Budget**

Division	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
MUNICIPAL BUILDINGS										
	240	4211 SALARIES - REGULAR	44,895	45,903	47,123	39,550	47,000	48,800	48,800	48,800
	240	4212 SALARIES - RHS PAY	0	0	0	0	0	0	0	0
	240	4221 SALARIES - TEMPORARY	4,776	4,858	4,650	2,486	3,500	4,650	4,650	4,650
	240	4231 OVERTIME	681	1,729	3,100	336	2,000	3,200	3,200	3,200
	240	4261 EMPLOYEE BENEFITS	9,417	11,420	12,850	10,225	12,850	14,600	14,600	14,600
	240	4611 SOCIAL SECURITY ADMIN.	0	0	3,350	3,138	3,700	3,840	3,840	3,840
	240	4612 MEDICARE ONLY CONTRIB.	0	0	800	0	0	0	0	0
	240	4621 ILL MUNI. RET. FUND	0	0	2,100	1,622	1,860	2,900	2,900	2,900
	4000	==PERSONNEL EXPENDITURES==	59,770	63,909	73,973	57,358	70,910	77,990	77,990	77,990
	240	5111 BUILDING MAINTENANCE	12,992	10,682	12,300	8,321	12,300	15,820	14,000	14,000
	240	5114 MUNICIPAL BLDG REPAIR	11,088	10,324	11,500	5,277	11,500	20,000	13,000	13,000
	240	5116 GROUNDS MAINTENANCE	1,183	4,404	1,000	1,292	1,292	1,000	1,000	1,000
	240	5135 DIESEL MOTORS R/M	453	0	750	518	1,500	750	750	750
	240	5145 BUS SHELTER REPAIR	729	215	500	33	34	500	500	500
	240	5361 JANITORIAL CLEANING SERV.	19,373	27,824	27,000	22,859	27,000	28,300	28,000	28,000
		5362 DRY CLEANING SERVICES	502	459	2,200	621	1,000	1,000	1,000	1,000
	240	5711 MUNI BLDG HEATING	8,199	12,551	12,000	12,174	14,000	15,600	14,000	14,000
	240	5765 ELECTRICAL - LIGHT/AC	8,717	8,789	8,000	3,548	7,750	8,350	8,000	8,000
	5000	===CONTRACTUAL SERVICES===	63,236	75,249	75,250	54,644	76,376	91,320	80,250	80,250
	240	6111 JANITORIAL SUPPLIES	8,699	8,616	8,000	7,615	8,000	8,000	8,000	8,000
	240	6299 SUNDRY	1,097	981	1,000	370	400	1,000	1,000	1,000
	240	6521 CLOTHING	92	104	325	83	100	325	325	325
	240	6533 TOOL PURCHASE/REPAIR	591	625	500	130	130	500	500	500
	240	6555 GASOLINE, OIL, GREASE	0	0	750	590	590	750	750	750
	6000	=====COMMODITIES=====	10,479	10,324	10,575	8,787	9,220	10,575	10,575	10,575
	240	8201 VILLAGE HALL IMPROVEMENTS	23,134	20,140	30,000	4,958	39,800	43,000	43,000	43,000
	8000	=====CAPITAL OUTLAY=====	23,134	20,140	30,000	4,958	39,800	43,000	43,000	43,000
MUNICIPAL BUILDINGS			156,619	169,623	189,798	125,747	196,306	222,885	211,815	211,815

FISCAL YEAR 2004 NOTEWORTHY VARIANCES

Public Works Department

Municipal Building

ACCOUNT#	DESCRIPTION	EXPLANATION
240-8201	Village Hall Improvements	Increased costs due to Phase I costs for Village Hall window replacement.

FISCAL YEAR 2005 NOTEWORTHY VARIANCES

Municipal Building

ACCOUNT#	DESCRIPTION	EXPLANATION
240-5111	Building Maintenance	Proposed increase due to required RPZ/Sprinkler system testing.
240-5711	Municipal Building Heating	Increased due to scheduled replacement of Village Hall boiler make-up tank.
240-8201	Village Hall Improvements	Proposed expenditure includes capital projects including Village Hall north entry brick paver installation and Phase II of window replacement.

VILLAGE OF GLENCOE
 PUBLIC WORKS DEPARTMENT
 MUNICIPAL BUILDINGS DIVISION

POSITION TITLE	FY 2003		FY 2004		FY 2005	
	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary
Building Custodian	1	100%	1	100%	1	100%
FULL TIME EQUIVALENT	1		1		1	

Note
 MEO performing Building Custodian duties.

FY 2004 Changes
 None

FY 2005 Changes
 None

PERTB05

PUBLIC WORKS DEPARTMENT				
PARKING AND TRAFFIC CONTROL DIVISION				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
SERVICES	\$27,997	\$53,760	\$34,500	-35.83%
COMMODITIES	15,490	19,036	15,500	-18.58%
CAPITAL	4,851	0	0	N/A
TOTAL	\$48,338	\$72,796	\$50,000	-31.31%

DIVISION PURPOSE

The Parking and Traffic Control Division of the Public Works Department provides for the safe and orderly flow of vehicular traffic through the Village by the maintenance and installation of traffic signals, traffic control signs and street name signs; maintenance and repair of the train station parking areas and the train station; and parking improvements.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

**Village of Glencoe
Fiscal Year 2005 Expenditure Budget**

Division	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005	
	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP	
	PARKING										
244	5112	CNW DEPOT MAINTENANCE	12,819	10,425	8,800	10,100	9,500	9,250	9,000	9,000	
244	5147	PARKING IMPROVEMENTS	2,880	1,000	1,000	18	19	0	0	0	
244	5148	RAILROAD CROSSING R/M	0	0	500	0	0	0	0	0	
244	5149	TRAIN STATION WALK R/M	903	0	500	0	0	500	500	500	
244	5292	TRAFFIC SIGNAL R/M	17,759	6,094	6,500	14,148	15,000	7,000	7,000	7,000	
244	5295	TRAFFIC SIGNAL IMPROVE.	0	0	12,000	0	0	0	0	0	
244	5321	ENGINEERING SERVICES	0	0	3,000	4,158	4,159	3,500	3,500	3,500	
244	5901	UP PARKING LEASE	17,380	9,646	14,750	10,215	12,000	12,000	12,000	12,000	
244	5915	INSURANCE DEDUCTIBLES	0	832	2,500	13,082	13,082	2,500	2,500	2,500	
5000	===CONTRACTUAL SERVICES==		51,741	27,997	49,550	51,721	53,760	34,750	34,500	34,500	
244	6113	MATERIALS - PAINT, TAPE	4,189	6,801	8,000	2,551	6,000	5,500	5,500	5,500	
244	6202	SUPPLIES	218	244	500	1,035	1,036	500	500	500	
244	6348	SIGN REPLACEMENT	5,524	8,444	8,000	7,654	7,900	8,500	8,000	8,000	
244	6533	TOOL PURCHASE/REPAIR	357	0	4,250	3,600	4,100	1,500	1,500	1,500	
6000	=====COMMODITIES=====		10,289	15,490	20,750	14,840	19,036	16,000	15,500	15,500	
244	8924	SIDEWALKS AND CROSSINGS	1,660	4,851	0	0	0	0	0	0	
8000	=====CAPITAL OUTLAY=====		1,660	4,851	0	0	0	0	0	0	
PARKING			63,690	48,338	70,300	66,562	72,796	50,750	50,000	50,000	

FISCAL YEAR 2004 NOTEWORTHY VARIANCES

Public Works Department

Parking

ACCOUNT#	DESCRIPTION	EXPLANATION
244-5292	Traffic Signal R/M	Expenditure includes ICC mandated traffic signal controller budgeted in 244-5295 (90% reimburse by State).
244-5915	Insurance Deductible	Includes full replacement cost of traffic signal controller severely damaged by 2002 vehicle accident (Insurance settlement by third party).

PUBLIC WORKS DEPARTMENT				
COMMUNITY DEVELOPMENT DIVISION				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
PERSONNEL	\$18,689	\$42,700	\$52,850	23.77%
SERVICES	14,241	16,600	13,095	-21.11%
COMMODITIES	1,989	3,750	3,000	-20.00%
TOTAL	\$34,919	\$63,050	\$68,945	9.35%

DIVISION PURPOSE

The Community Development Division of the Public Works Department provides for inspection and plan review services to assure that construction improvement requests are in compliance with all applicable code, permit, and Zoning/Plan Commission requirements, and to assure that construction is in accordance with the approved plans by performing on-going construction inspection. Zoning Ordinance and Sign Ordinance enforcement/administration are also included in the Community Development Division. The Village resident portion of the Handyman Assistance Program is also included in this Division.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

New full-time position of Building Inspector / Reviewer.

**Village of Glencoe
Fiscal Year 2005 Expenditure Budget**

Division	key_	line	description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
			COMMUNITY DEVELOPMENT								
	248	4211	SALARIES - REGULAR	0	0	0	0	0	0	42,500	42,500
	248	4212	SALARIES - RHS PAY	0	0	0	0	0	0	0	0
	248	4221	SALARIES - TEMPORARY	3,760	18,625	37,870	31,943	38,300	39,095	4,750	4,750
	248	4261	EMPLOYEE BENEFITS	0	64	0	128	200	460	460	460
	248	4611	SOCIAL SECURITY ADMIN.	0	0	1,565	2,354	2,800	2,940	2,940	2,940
	248	4612	MEDICARE ONLY CONTRIB.	0	0	400	0	0	0	0	0
	248	4621	ILL MUNI. RET. FUND	0	0	1,100	1,220	1,400	2,200	2,200	2,200
	4000		==PERSONNEL EXPENDITURES==	3,760	18,689	40,935	35,645	42,700	44,695	52,850	52,850
	248	5381	HANDYMAN ASSISTANCE PROG.	709	841	500	965	1,000	500	500	500
	248	5490	MISC INSPECTION SERVICES	0	0	1,000	0	0	1,000	1,000	1,000
	248	5492	PLAN REVIEW	8,516	4,729	3,000	9,953	5,520	3,000	3,000	3,000
	248	5493	PLUMBING INSPECTIONS	3,612	4,256	3,000	4,390	5,500	3,000	3,000	3,000
	248	5495	UPGRADE MAP RECORDS	1,424	2,546	2,500	1,495	2,500	3,500	3,000	3,000
	248	5631	IN SERVICE TRAINING	2,054	1,869	2,595	2,108	2,080	2,595	2,595	2,595
	5000		===CONTRACTUAL SERVICES===	16,314	14,241	12,595	18,910	16,600	13,595	13,095	13,095
	248	6551	VEHICLE OPERATING EXPENSE	3,535	1,989	4,100	3,334	3,750	3,000	3,000	3,000
	6000		=====COMMODITIES=====	3,535	1,989	4,100	3,334	3,750	3,000	3,000	3,000
			COMMUNITY DEVELOPMENT	23,609	34,918	57,630	57,890	63,050	61,290	68,945	68,945

FISCALYEAR 2004 NOTEWORTHY VARIANCES

Public Works Department

Community Development

ACCOUNT#	DESCRIPTION	EXPLANATION
248-5492	Plan Review	Expenditures reflect increased commercial building plan review.
248-5493	Plumbing Inspection	Expenditures reflect increased residential building activity.

PUBLIC WORKS DEPARTMENT				
MUNICIPAL GARAGE DIVISION				
<u>ACCOUNT</u>	<u>ACTUAL FY 2003</u>	<u>PROJECTED FY 2004</u>	<u>BUDGET FY 2005</u>	<u>% INCREASE (DECREASE) FROM FY 2004 PROJECTED</u>
PERSONNEL	\$150,420	\$176,189	\$198,500	12.66%
SERVICES	37,042	32,000	38,400	20.00%
COMMODITIES	12,224	19,200	16,280	-15.21%
CAPITAL	44,095	0	0	N/A
TOTAL	\$243,781	\$227,389	\$253,180	11.34%

DIVISION PURPOSE

The Municipal Garage Division of the Public Works Department provides proper and timely maintenance and service of all Village vehicles and equipment and provides for maintenance repair and improvements to the service building.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

**Village of Glencoe
Fiscal Year 2005 Expenditure Budget**

Division	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
MUNICIPAL GARAGE										
	252	4211 SALARIES - REGULAR	98,318	104,252	109,320	91,340	109,000	113,250	113,250	113,250
	252	4212 SALARIES - RHS PAY	0	0	0	0	0	0	0	0
	252	4221 SALARIES - TEMPORARY	3,504	7,208	8,550	12,569	12,569	22,900	22,900	22,900
	252	4231 OVERTIME	9,938	16,086	13,070	11,334	12,500	13,750	13,750	13,750
	252	4261 EMPLOYEE BENEFITS	18,764	22,874	27,700	21,502	27,700	31,100	31,100	31,100
	252	4611 SOCIAL SECURITY ADMIN.	0	0	7,925	8,225	9,800	10,200	10,200	10,200
	252	4612 MEDICARE ONLY CONTRIB.	0	0	1,800	0	0	0	0	0
	252	4621 ILL MUNI. RET. FUND	0	0	5,000	3,988	4,620	7,300	7,300	7,300
	4000	==PERSONNEL EXPENDITURES==	130,524	150,420	173,365	148,957	176,189	198,500	198,500	198,500
	252	5111 BUILDING MAINTENANCE	10,215	10,701	10,050	5,572	10,000	16,550	16,550	16,550
	252	5114 MUNICIPAL BLDG REPAIR	0	0	0	3,501	0	0	0	0
	252	5120 GENERAL EQUIPMENT R/M	3,621	8,861	5,750	3,375	4,500	6,250	6,000	6,000
	252	5362 DRY CLEANING SERVICES	1,941	2,553	3,540	2,802	2,500	2,500	2,750	2,750
	252	5371 DATA PROCESSING SERVICES	2,766	4,250	3,750	1,597	3,000	4,000	4,000	4,000
	252	5631 IN SERVICE TRAINING	685	1,262	2,150	1,630	1,900	1,850	1,850	1,850
	252	5711 MUNI BLDG HEATING	6,562	6,997	6,920	9,155	6,500	7,500	7,250	7,250
	252	5765 ELECTRICAL - LIGHT/AC	2,807	2,418	3,600	2,170	3,600	0	0	0
	5000	===CONTRACTUAL SERVICES==	28,596	37,042	35,760	29,801	32,000	38,650	38,400	38,400
	252	6341 MISC EQUIPMENT	6,658	3,176	9,700	4,788	9,700	6,360	6,360	6,360
	252	6521 CLOTHING	864	897	1,320	691	1,000	1,410	1,320	1,320
	252	6533 TOOL PURCHASE/REPAIR	7,027	7,522	8,000	5,282	7,500	7,500	7,500	7,500
	252	6551 VEHICLE OPERATING EXPENSE	2,032	629	1,100	635	1,000	1,150	1,100	1,100
	6000	=====COMMODITIES=====	16,581	12,224	20,120	11,395	19,200	16,420	16,280	16,280
	252	8209 BUILDING ALTERATIONS	31,790	0	0	0	0	0	0	0
	252	8303 RADIO EQUIPMENT	0	0	0	0	0	0	0	0
	252	8461 AUTOS, TRUCKS, TRACTORS,	0	44,095	0	0	0	0	0	0
	8000	=====CAPITAL OUTLAY=====	31,790	44,095	0	0	0	0	0	0
MUNICIPAL GARAGE			207,491	243,782	229,245	190,153	227,389	253,570	253,180	253,180

FISCALYEAR 2004 NOTEWORTHY VARIANCES

Public Works Department

Municipal Garage

ACCOUNT#	DESCRIPTION	EXPLANATION
252-5111	Building Maintenance	Proposed increase due to scheduled repairs to Garage fire system and construction of additional loft storage in vehicle maintenance bay.

VILLAGE OF GLENCOE
 PUBLIC WORKS DEPARTMENT
 MUNICIPAL GARAGE DIVISION

POSITION TITLE	FY 2003		FY 2004		FY 2005	
	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary
Mechanic	2	100%	2	100%	2	100%
FULL TIME EQUIVALENT	2		2		2	

FY 2004 Changes
 None

FY 2005 Changes
 None

PERTB05

PUBLIC WORKS DEPARTMENT				
STREET, SIDEWALK AND BRIDGE DIVISION				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
PERSONNEL	\$482,778	\$525,650	\$573,330	9.07%
SERVICES	19,071	53,580	52,525	-1.97%
COMMODITIES	146,305	165,904	171,340	3.28%
CAPITAL	119,812	272,685	25,000	-90.83%
TOTAL	\$767,966	\$1,017,819	\$822,195	-19.22%

DIVISION PURPOSE

The Street, Sidewalk and Bridge Division of the Public Works Department is responsible for the maintenance of street surfaces, curbs, sidewalks and bridges. The Street, Sidewalk and Bridge Division is also responsible for maintaining streets, parkways and bridges free from dirt and litter. Other duties include keeping streets, sidewalks, bridges and parking lots clear of ice and snow, mowing public areas, bike trail repairs, and other Village improvement projects. The General Fund portion of the Capital Improvement Program is also contained in this division.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

Sidewalk Program \$ 25,000

**Village of Glencoe
Fiscal Year 2005 Expenditure Budget**

Division	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
		STREETS								
	256	4211 SALARIES - REGULAR	298,811	318,669	332,200	260,037	332,200	345,800	346,100	346,100
	256	4212 SALARIES - RHS PAY	0	1,624	0	0	1,650	1,710	1,710	1,710
	256	4221 SALARIES - TEMPORARY	21,834	21,940	22,050	20,922	22,000	25,000	25,000	25,000
	256	4231 OVERTIME	30,002	69,690	55,800	33,371	50,000	57,780	57,780	57,780
	256	4261 EMPLOYEE BENEFITS	57,668	70,865	76,700	68,951	80,000	93,840	93,840	93,840
	256	4611 SOCIAL SECURITY ADMIN.	0	0	24,100	22,742	25,700	26,600	26,600	26,600
	256	4612 MEDICARE ONLY CONTRIB.	0	0	5,600	0	0	0	0	0
	256	4621 ILL MUNI. RET. FUND	0	0	16,300	12,478	14,100	22,300	22,300	22,300
	4000	==PERSONNEL EXPENDITURES==	408,314	482,788	532,750	418,501	525,650	573,030	573,330	573,330
	256	5113 BUSINESS DISTRICT R/M	8,914	3,136	3,500	344	3,500	5,000	4,500	4,500
	256	5122 RADIO EQUIPMENT MAINT.	23	928	2,000	1,778	1,900	3,000	2,500	2,500
	256	5120 GENERAL EQUIPMENT R/M	6,322	3,536	7,200	1,435	7,000	7,200	7,200	7,200
	256	5141 CRACK SEALING REPAIRS	6,129	6,547	10,000	13,995	13,996	10,000	10,000	10,000
	256	5142 BRIDGE REPAIRS	1,000	0	1,000	1,959	1,959	1,000	1,000	1,000
	256	5146 UTILITY STREET PATCH R/M	0	0	10,000	14,170	15,000	15,000	15,000	15,000
	256	5362 DRY CLEANING SERVICES	1,881	2,209	2,240	1,843	2,000	2,200	2,200	2,200
	256	5521 TELECOM/INTERNET SERV.	1,304	1,397	1,225	1,176	1,225	1,260	1,225	1,225
	256	5631 IN SERVICE TRAINING	2,824	1,317	2,900	2,500	2,500	2,950	2,900	2,900
	256	5745 DUMPING FEES	0	0	6,000	0	4,500	7,000	6,000	6,000
	5000	===CONTRACTUAL SERVICES===	28,397	19,071	46,065	39,199	53,580	54,610	52,525	52,525
	256	6144 BITUMINOUS MATERIALS	5,634	4,749	7,790	11,569	12,000	8,640	8,500	8,500
	256	6145 STREET STONE MATERIALS	11,692	18,650	14,750	28,880	28,500	16,000	15,000	15,000
	256	6161 ICE CONTROL MATERIALS	38,668	54,912	56,130	25,762	48,000	56,290	56,290	56,290
	256	6291 THERMOPLASTIC MARKINGS	7,359	8,763	9,000	7,604	7,604	9,000	9,000	9,000
	256	6292 SUPPLIES	2,733	2,551	3,100	1,201	3,000	3,100	2,500	2,500
	256	6341 MISC EQUIPMENT	3,525	2,115	5,500	4,873	4,900	12,500	12,500	12,500
	256	6348 SIGN REPLACEMENT	4,840	2,623	3,000	697	2,000	3,000	2,500	2,500
	256	6521 CLOTHING	2,487	2,648	2,450	2,307	2,400	2,500	2,450	2,450
	256	6533 TOOL PURCHASE/REPAIR	2,849	3,112	2,600	2,121	2,500	2,800	2,600	2,600
	256	6551 VEHICLE OPERATING EXPENSE	58,878	46,182	72,780	46,581	55,000	60,000	60,000	60,000
	6000	=====COMMODITIES=====	138,665	146,305	177,100	131,595	165,904	173,830	171,340	171,340
	256	8344 STREET EQUIPMENT	12,866	1,136	6,000	0	6,000	0	0	0
	256	8461 AUTOS, TRUCKS, TRACTORS,	84,976	86,838	188,500	188,465	188,500	48,000	0	0
	256	8681 CIP STREETS	0	4,850	25,000	4,698	25,000	0	0	0

**Village of Glencoe
Fiscal Year 2005 Expenditure Budget**

vision

key_	line	description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
250	8682	CIP SIDEWALKS	22,156	26,989	25,000	28,185	28,185	25,000	25,000	25,000
256	8684	CIP BRIDGES	0	0	25,000	0	25,000	0	0	0
256	8686	BUS DIST STREETScape	0	0	0	0	0	0	0	0
8000	=====CAPITAL OUTLAY=====		119,997	119,812	269,500	221,348	272,685	73,000	25,000	25,000
STREETS			695,373	767,976	1,025,415	810,643	1,017,819	874,470	822,195	822,195

FISCAL YEAR 2004 NOTEWORTHY VARIANCES

Public Works Department

Streets

ACCOUNT#	DESCRIPTION	EXPLANATION
256-5146	Utility Street Patch	Expenditure over budget due to higher number of street patch repairs than expected.
256-6145	Street Stone Materials	Over budget due to street repairs associated with Randolph and Green Bay water main repairs.

FISCAL YEAR 2005 NOTEWORTHY VARIANCES

Public Works Department

Streets

ACCOUNT #	DESCRIPTION	EXPLANATION
256-5146	Utility Street Patch	Proposed expenditure to better reflect anticipated street patching efforts.
256-6341	Misc. Equipment	Proposed expenditure reflects purchase of one additional snowplow for existing fleet.

VILLAGE OF GLENCOE
PUBLIC WORKS DEPARTMENT
STREET DIVISION

POSITION TITLE	FY 2003		FY 2004		FY 2005	
	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary
Public Works Supervisor	1	100%	1	100%	1	100%
Receptionist/Cashier	1	100%	1	100%	1	100%
Maintenance Equipment Operator	5	100%	5	100%	5	100%
FULL TIME EQUIVALENT	7		7		7	

FY 2004 Changes
None

FY 2005 Changes
None

PERTB05

PUBLIC WORKS DEPARTMENT				
STREET LIGHTING DIVISION				
<u>ACCOUNT</u>	<u>ACTUAL FY 2003</u>	<u>PROJECTED FY 2004</u>	<u>BUDGET FY 2005</u>	<u>% INCREASE (DECREASE) FROM FY 2004 PROJECTED</u>
SERVICES	72,992	72,700	74,200	2.06%
TOTAL	\$72,992	\$72,700	\$74,200	2.06%

DIVISION PURPOSE

The Street Lighting Division of the Public Works Department provides and maintains street intersection lighting to minimize traffic flow problems, and provide a sense of public safety and security to residents. Electric power and maintenance for most Village streetlights is provided by Commonwealth Edison at a per-month cost based on the size of the light. Three areas of the Village (Business Center, Skokie Heights and Skokie Ridge Subdivision and the four commuter parking lots) have poles, light fixtures, and wiring maintained by the Village. This division also provides for the downtown holiday lighting.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
key_	line description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
STREET LIGHTING									
260	5721 GENERAL OVERHEAD LIGHTING	51,353	52,310	52,000	43,324	51,000	53,000	52,000	52,000
260	5722 RESIDENTIAL STREET LIGHTS	6,379	2,502	4,700	214	4,700	4,700	4,700	4,700
260	5723 BUS DISTICT STREET LIGHTS	3,978	4,668	2,500	484	2,500	2,500	2,500	2,500
260	5724 HOLIDAY STREET LIGHTING	9,249	13,512	14,600	6,182	14,500	15,750	15,000	15,000
5000	===CONTRACTUAL SERVICES==	70,960	72,992	73,800	50,205	72,700	75,950	74,200	74,200
STREET LIGHTING		70,960	72,992	73,800	50,205	72,700	75,950	74,200	74,200

PUBLIC SAFETY

PUBLIC SAFETY SERVICES

Goals and Objectives:

The Public Safety Department delivers police, fire and emergency medical services provided by Public Safety Officers assigned to the various Public Safety functions. The charge of the Department is to protect the constitutional rights of each citizen, enforce Federal, State and local laws as required by our jurisdictional restrictions, provide the highest levels of fire prevention and suppression capabilities and emergency medical services to protect the lives and property of the community.

The primary objectives of the Department of Public Safety are to maintain the high levels of public safety services (police, fire, EMS) to the community, to continue to provide emergency medical response through highly-trained and certified Public Safety paramedics, to continue and refine the shared resource fire responses with neighboring fire departments and through the Mutual Aid Box Alarm System (MABAS), to provide necessary assistance and back up fire coverage for the community through the use of trained and certified paid-on-call officers, to participate in regional mutual aid systems through the North Region Police Assistance Coalition (NORPAC) communities and the Northern Illinois Police Alarm System (NIPAS), to provide effective levels of service in a community oriented delivery system, and to continue to refine the Village Emergency Disaster Plan by shared participation with all Village Departments.

The Department will endeavor to provide Department members with the appropriate levels of training determined by law and professional standards. Programs that use mutual aid systems to provide assistance in fire and paramedic situations that are beyond the capability of the Department will be enhanced. The Department continues to meet the standards of Law Enforcement Accreditation. The Department was assessed for re-accreditation in December 2001 and awarded the certification as an Accredited Law Enforcement Agency in March 2002 during the annual meeting held in Jacksonville, Florida. The Department is proceeding with Fire Service Accreditation as an applicant agency.

Review of FY2004:

For the 12 months comprising 2003, our Public Safety personnel investigated 96 Part I offenses and 401 Part II offenses, and made 191 arrests. Officers wrote 8,280 citations, investigated 311 motor vehicle accidents, conducted 6546 "other" public safety services and performed 2,236 fire service activities. Public Safety personnel assigned to paramedic duties responded to 484 calls, conducted CPR training sessions for the public and Park District employees, performed Infant Car Seat Inspections, instructed Bassett Alcohol Training, Tobacco Awareness classes, and arranged various public information seminars as requested. We participated in numerous area training sessions covering various medical emergency service provisions.

Department members conducted numerous public education programs, including "Officer Friendly", drug awareness, "Choose to be Drug Free" Parade and

Family Festival, home safety inspections, "Halloween Safety", "Bicycle Rodeo", DUI Seminars, seat belt inspection zones, laws effecting teenage responsibility, and partnered with the Parents/Teacher Organization program "Readers are Leaders". All members of the Department attended training sessions covering a wide range of police, fire and related topics. A major training focus during this fiscal year dealt with "Leading with Accountability and Responsibility", which included improved individual performance by choosing to take responsibility and being accountable.

Our "Mission Statement", was reviewed for value and meaning during the annual Diversity Training Program. During this training, Department members looked to expand our ability to effectively engage peers, managers and customers. We also looked to increase our awareness that we have choices, and what we choose will have an impact on the organization.

***To provide the highest level
of public safety services
to everyone,
in cooperation with
the community in
a partnership of equality
and integrity, in a spirit
of unity and mutual trust***

As part of the re-accreditation for law enforcement, Department members developed and adopted (December 11, 2001) the following value statement:

We, the members of the Department of Public Safety, value the training and camaraderie that allows us to perform all aspects of our job with integrity, courage, and the ability to provide service at the highest standard of excellence to all.

As an applicant agency to the Commission on Fire Accreditation, the Department formulated and adopted (June 01, 2002) a vision statement to act as a template for organizational goals and objectives:

The Glencoe Public Safety Department is committed to further professionalism and will be a safe, efficient, fiscally viable, pro-active provider of emergency services for law enforcement, fire suppression, rescue, emergency medical care, fire prevention, crime prevention, and public education. The Department will enhance service delivery by maintaining continual professional liaisons with various law enforcement, fire service, and medical institutions, and implementing a best practices model for law enforcement, fire service, and emergency medical assistance. The intent is to assure the overall quality of service to all occupants of the community.

***Galvanized in our commitment to serve Glencoe.
Drive to help people in need.
Practice in professionalism.
Sound in judgment.***

Representatives from the Commission on Fire Accreditation met with Department staff from June 01 to 04, 2003. The on-site assessment determines if our agency meets the nationally recognized standards. The Department successfully completed the first phase of the process and will be re-evaluated in August 2004 for compliance and certification.

Our Community Oriented Public Safety (COPS) Program, where the community was asked to be partners with the Department of Public Safety, was carried out for our seventh year. A neighborhood e-mail newsletter was developed to alert resident of crime or unusual activities. We participated in community events such as: Annual Community Food and Toy Drive, Memorial Day Observance ceremonies, Martin Luther King Observance, Pumpkin Day, South School Day, PTO Fun Run, Glencoe Family Services "Fun under the Stars", and the Park District Safety Town preschool education program.

The Public Safety Commission used the established Register of Eligibles to fill two vacancies for Public Safety Officer. Tiffany Maestri and Jonathan Harlow were hired as Public Safety Officers. Both have completed the basic law enforcement academy and have begun their field training experience. Daniel Rategan completed the seven month paramedic training program through Highland Park Hospital and became certified through the Illinois Department of Public Health in August of 2003. The Department continues to train qualified officers as paramedics to replace those who have retired or resigned within the last three years. Currently the Department has 11 certified paramedics with a goal of 15 within the next three years.

Proposed for FY2005:

Training continues to be a cornerstone of the integrated public safety program. The proposed budget provides training programs to keep Public Safety Officers at the necessary skill and knowledge levels to keep current with law enforcement, fire suppression and paramedic technology. Consistent with the training requirements, the Department has budgeted for an additional year of participation in the Northeastern Illinois Public Safety Training Academy (NIPSTA). This facility is (expected to become) a full service public safety-training center. It was made available by the Village of Glenview as part of the take over of the Glenview Naval Air Station. Completion of the 600' x 400' driver-training pad to train emergency equipment operators became operational on September 01, 2003.

The budget provides for the continuation of our Police Information Management System (PIMS) participation through the Illinois Criminal Justice Information Authority by use of the State-wide Illinois Wireless Intercommunications Network (IWIN) in our patrol vehicles. This program provides wireless 911 pass-through and Computer Aided Dispatch (CAD) that will allow 911 information, utilization of the Global Information System (GIS) and access to Department and Village data via the mobile units in the field. Our Department will be one of the first agencies to receive this technology and will serve as the Motorola beta site for the technology.

The budget provides for continued participation in the Northern Illinois Police Crime Lab for the 35th year, enabling us to receive complete crime laboratory services. Of note, the Northern Illinois Police Crime Laboratory became an "accredited"

laboratory in 1997, making it the first non-profit, full service, regional laboratory in the world to earn ASCLAD/LAB accreditation.

The Public Safety Counselor Program continues to provide emergency counseling services to the Department through Family Counseling Services. It serves as a model program that is frequently modeled by surrounding communities. The Emergency Services Agreement with the Chicago Botanic Garden is being examined to explore fire, emergency medical services and law enforcement services. The replacement of squad cars will be continued per Department policy and the Department continues participation in the Northern Illinois Police Alarm System (NIPAS) response plan and the NIPAS Emergency Services Team (EST). In addition, the Department will continue to be an active member in the North Region Major Crimes Task Force (NORTAF) in order to have quality investigative resources available to Glencoe. The Department continues to participate and support the Mutual Aid Box Alarm System (MABAS) that provides a shared cost of specialized fire teams and equipment in the event of a Hazardous Material Response, a technical rescue situation, confined space rescue or water rescue emergency.

In addition, the Department will continue and expand the very successful public education section. This group provided community residents programs on topics such as firearms safety and registration, home safety inspections, infant car seat inspections, baby sitter classes, and CPR. This group also provides regular contact with the business community and provides continuing education in alcohol and tobacco education.

In preparation of Fire Service Accreditation, the Department has budgeted \$6,000 for the cost of expenditures as may be necessary to achieve that certification. As part of a Village Staff Committee, the Public Safety Department Budget also reflects \$5,800 for expenditures to further the Village wide disaster planning and preparation.

PUBLIC SAFETY DEPARTMENT				
POLICE SERVICE DIVISION				
<u>ACCOUNT</u>	<u>ACTUAL FY 2003</u>	<u>PROJECTED FY 2004</u>	<u>BUDGET FY 2005</u>	<u>% INCREASE (DECREASE) FROM FY 2004 PROJECTED</u>
PERSONNEL	\$2,959,541	\$3,148,900	\$3,397,462	7.89%
SERVICES	294,949	289,415	277,660	-4.06%
COMMODITIES	145,707	181,065	184,225	1.75%
CAPITAL	134,086	53,500	47,500	-11.21%
TOTAL	\$3,534,283	\$3,672,880	\$3,906,847	6.37%

DIVISION PURPOSE

The Police Service Division of the Public Safety Department provides law enforcement services to the community, through education, patrol, investigation, apprehension, recovery of evidence and community services. It provides for the consistent enforcement of criminal and traffic laws on the federal, state and local levels and protection of persons and property. These functions encompass specific areas, such as patrol and traffic, investigation, youth activities and personnel training.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

Vehicle Replacements	\$ 32,500
Range Upgrades	5,000
Intoxilyzer	<u>10,000</u>
TOTAL	\$ 47,500

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

key_	line	description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
POLICE SERVICES										
288	4211	SALARIES - REGULAR	1,672,511	1,687,907	1,744,900	1,467,046	1,744,900	1,846,500	1,850,830	1,850,830
288	4212	SALARIES - RHS PAY	0	7,826	0	0	7,850	8,140	8,140	8,140
288	4221	SALARIES - TEMPORARY	46,527	37,027	46,350	35,244	46,350	46,350	46,350	46,350
288	4224	SALARIES - PARKING ENFORC	0	0	0	0	0	0	0	0
288	4231	OVERTIME	264,145	291,717	222,480	227,016	296,000	260,000	260,000	260,000
288	4232	SPECIAL DETAIL OVERTIME	107,234	111,909	103,000	106,108	105,000	105,000	105,000	105,000
288	4240	PENSION COST	0	0	0	0	0	0	0	0
288	4246	PENSION COST - POLICE	568,692	591,167	625,000	515,059	625,000	767,692	767,692	767,692
288	4261	EMPLOYEE BENEFITS	190,975	231,987	265,000	222,427	265,000	290,600	290,600	290,600
288	4611	SOCIAL SECURITY ADMIN.	-16	0	36,500	24,564	29,000	30,150	30,150	30,150
288	4612	MEDICARE ONLY CONTRIB.	0	0	33,000	12,802	15,400	15,900	15,900	15,900
288	4621	ILL MUNI. RET. FUND	0	0	21,500	12,077	14,400	22,800	22,800	22,800
4000	==PERSONNEL EXPENDITURES==		2,850,068	2,959,541	3,097,730	2,622,343	3,148,900	3,393,132	3,397,462	3,397,462
288	5121	OFFICE EQUIPMENT MAINT.	2,248	2,051	2,600	2,369	2,600	4,115	4,115	4,115
288	5122	RADIO EQUIPMENT MAINT.	13,748	27,219	27,500	27,729	27,729	27,900	25,200	25,200
288	5125	SAFETY EQUIPMENT TESTING	783	2,165	2,200	572	2,200	2,200	1,600	1,600
288	5337	LEGAL COUNSEL - OTHER	0	0	0	0	0	0	0	0
288	5343	PUBLIC SAFETY SERVICES	18,337	22,000	26,585	26,228	26,585	35,105	35,105	35,105
288	5346	POLICE CANINE SERVICES	1,416	1,737	3,000	1,842	3,000	0	0	0
288	5347	CRISIS SOCIAL WORK SERVIC	33,924	35,424	36,222	30,140	36,222	36,487	36,487	36,487
288	5371	DATA PROCESSING SERVICES	20,329	24,074	20,328	16,993	20,328	25,000	15,000	15,000
288	5375	JULIE SYSTEM	0	0	0	0	0	0	0	0
288	5494	PUBLIC EDUCATION	6,824	19,150	7,550	5,888	7,550	8,500	8,500	8,500
288	5511	POSTAGE	2,216	2,979	2,500	931	2,500	2,500	2,500	2,500
288	5521	TELECOM/INTERNET SERV.	27,765	33,413	33,019	35,241	37,358	30,860	30,860	30,860
288	5631	IN SERVICE TRAINING	41,052	50,799	44,400	40,712	44,000	36,058	36,058	36,058
288	5641	TUITION REIMBURSE	15,367	18,586	20,000	7,088	15,000	20,000	20,000	20,000
288	5912	PUBLIC LIABILITY INSUR.	49,580	49,300	51,000	72,354	60,843	58,735	58,735	58,735
288	5915	INSURANCE DEDUCTIBLES	11,474	6,052	4,000	3,108	3,500	3,500	3,500	3,500
5000	===CONTRACTUAL SERVICES===		245,063	294,949	280,904	271,194	289,415	290,960	277,660	277,660
288	6151	PARKING PROGRAM EXPENSES	6,185	7,449	18,000	17,123	18,000	7,000	7,000	7,000
288	6301	MISC COMPUTER EQUIPMENT	0	0	13,050	9,477	13,050	12,000	10,000	10,000
288	6306	MISC COMPUTER SOFTWARE	3,751	4,519	3,910	1,805	3,910	16,820	16,820	16,820
288	6341	MISC EQUIPMENT	10,817	15,625	19,400	17,550	19,400	21,350	19,850	19,850
288	6511	OFFICE SUPPLIES	9,326	8,416	11,050	6,310	11,050	11,050	11,050	11,050

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
key_	line description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
288	6512 PUBLIC SAFETY SUPPLIES	29,091	30,212	32,455	21,200	32,455	35,305	35,305	35,305
288	6521 CLOTHING	35,851	37,752	37,200	35,264	37,200	37,200	37,200	37,200
288	6551 VEHICLE OPERATING EXPENSE	47,549	41,735	46,000	37,366	46,000	47,000	47,000	47,000
6000	=====COMMODITIES=====	142,571	145,707	181,065	146,095	181,065	187,725	184,225	184,225
288	8301 DATA PROCESSING EQUIPMENT	0	14,302	0	0	0	0	0	0
288	8303 RADIO EQUIPMENT	8,898	4,929	0	0	0	0	0	0
288	8341 FIRE EQUIPMENT	9,106	9,974	6,000	0	6,000	10,000	10,000	10,000
288	8346 OFFICE EQUIPMENT	0	19,549	15,000	10,202	15,000	5,000	5,000	5,000
288	8461 AUTOS, TRUCKS, TRACTORS,	54,574	85,331	32,500	31,768	32,500	66,000	32,500	32,500
8000	=====CAPITAL OUTLAY=====	72,578	134,086	53,500	41,969	53,500	81,000	47,500	47,500
POLICE SERVICES		3,310,280	3,534,283	3,613,199	3,081,602	3,672,880	3,952,817	3,906,847	3,906,847

VILLAGE OF GLENCOE
PUBLIC SAFETY DEPARTMENT
POLICE DIVISION

POSITION TITLE	FY 2003		FY 2004		FY 2005	
	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary
Director of Public Safety	1	60%	1	60%	1	60%
Deputy Director of Public Safety	3	60%	2	60%	2	60%
Lieutenant	6	60%	6	60%	6	60%
Public Safety Officer	26	60%	26	60%	26	60%
Assistant to the Director of Public Safety	0	60%	1	60%	1	60%
Communications Operator	5	60%	5	60%	5	60%
Community Service Officer	2	60%	2	60%	2	60%
Administrative Secretary	1	60%	1	60%	1	60%
Records Clerk	1	60%	1	60%	1	60%
FULL TIME EQUIVALENT	45		45		45	

Notes

Of the remaining 40% share of salary, 25% is charged to Fire Division and 15% to Paramedic Division. Although 26 PSOs are authorized, the Budget only provides funding for 25 PSOs.

FY 2004 Changes

None.

FY 2005 Changes

None.

PERTB05

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
		FIRE SERVICES								
292	4211	SALARIES - REGULAR	687,230	709,210	727,100	611,212	727,100	769,400	771,200	771,200
292	4212	SALARIES - RHS PAY	0	3,261	0	0	3,300	3,420	3,420	3,420
292	4221	SALARIES - TEMPORARY	33,659	32,465	28,530	24,592	30,000	30,000	30,000	30,000
292	4231	OVERTIME	83,488	70,268	83,430	79,642	90,000	75,300	75,300	75,300
292	4232	SPECIAL DETAIL OVERTIME	1,433	645	2,000	1,143	1,500	1,500	1,500	1,500
292	4240	PENSION COST	0	0	0	0	0	0	0	0
292	4245	PENSION COST - FIRE	39,206	42,399	20,000	16,534	20,000	31,949	31,949	31,949
292	4261	EMPLOYEE BENEFITS	100,481	123,374	147,900	115,769	147,900	161,100	161,100	161,100
292	4611	SOCIAL SECURITY ADMIN.	0	0	0	9,692	11,000	11,400	11,400	11,400
292	4612	MEDICARE ONLY CONTRIB.	0	0	0	5,161	6,200	6,480	6,480	6,480
292	4621	ILL MUNI. RET. FUND	0	0	0	4,255	5,000	8,000	8,000	8,000
292	4631	ANNUAL MEDICAL EXAMS	12,590	13,367	23,500	15,940	23,500	24,000	24,000	24,000
4000		==PERSONNEL EXPENDITURES==	958,085	994,989	1,032,460	883,939	1,065,500	1,122,549	1,124,349	1,124,349
292	5121	OFFICE EQUIPMENT MAINT.	888	540	1,125	835	1,125	1,125	1,125	1,125
292	5122	RADIO EQUIPMENT MAINT.	3,117	2,668	4,750	1,197	4,750	4,750	4,750	4,750
	5125	SAFETY EQUIPMENT TESTING	2,918	5,382	7,100	3,726	7,100	7,650	7,150	7,150
292	5343	PUBLIC SAFETY SERVICES	9,294	9,443	11,000	9,999	11,000	9,000	9,000	9,000
292	5494	PUBLIC EDUCATION	6,036	5,729	6,500	4,490	6,500	7,000	6,500	6,500
292	5511	POSTAGE	202	193	1,000	570	1,000	1,000	1,000	1,000
292	5521	TELECOM/INTERNET SERV.	17,904	19,325	19,935	19,124	24,274	23,935	23,935	23,935
292	5631	IN SERVICE TRAINING	15,682	18,458	19,387	15,120	19,387	21,372	19,000	19,000
5000		===CONTRACTUAL SERVICES===	56,040	61,738	70,797	55,061	75,136	75,832	72,460	72,460
292	6306	MISC COMPUTER SOFTWARE	1,250	1,541	1,250	38	1,250	5,100	4,100	4,100
292	6341	MISC EQUIPMENT	5,918	12,340	12,400	5,802	12,400	12,400	12,400	12,400
292	6511	OFFICE SUPPLIES	3,643	3,501	4,125	1,325	4,125	4,125	4,125	4,125
292	6512	PUBLIC SAFETY SUPPLIES	10,938	26,613	8,000	8,399	8,000	9,575	8,000	8,000
292	6521	CLOTHING	8,558	9,078	9,200	5,129	9,200	9,200	7,200	7,200
292	6551	VEHICLE OPERATING EXPENSE	35,046	35,992	38,000	32,442	40,000	39,000	39,000	39,000
6000		=====COMMODITIES=====	65,354	89,065	72,975	53,134	74,975	79,400	74,825	74,825
292	8303	RADIO EQUIPMENT	825	2,905	0	0	0	0	0	0
292	8341	FIRE EQUIPMENT	26,790	27,767	10,000	9,322	10,000	8,000	8,000	8,000
292	8346	OFFICE EQUIPMENT	9,239	966	4,500	3,386	4,500	0	0	0
292	8461	AUTOS, TRUCKS, TRACTORS,	0	0	32,500	24,084	23,000	0	0	0
8000		=====CAPITAL OUTLAY=====	36,854	31,638	47,000	36,791	37,500	8,000	8,000	8,000

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

vision

key_	line description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
292	9145 EMER SERV DISASTER AGENCY	3,905	5,983	6,000	6,021	6,003	6,000	6,000	6,000
9000	=OTHER EXPENDITURES/USES=	3,905	5,983	6,000	6,021	6,003	6,000	6,000	6,000
FIRE SERVICES		1,120,237	1,183,414	1,229,232	1,034,946	1,259,114	1,291,781	1,285,634	1,285,634

VILLAGE OF GLENCOE
PUBLIC SAFETY DEPARTMENT
FIRE DIVISION

POSITION TITLE	FY 2003		FY 2004		FY 2005	
	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary
Director of Public Safety	1	25%	1	25%	1	25%
Deputy Director of Public Safety	3	25%	2	25%	2	25%
Lieutenant	6	25%	6	25%	6	25%
Public Safety Officer	26	25%	26	25%	26	25%
Assistant to the Director of Public Safety	0	25%	1	25%	1	25%
Communications Operator	5	25%	5	25%	5	25%
Community Service Officer	2	25%	2	25%	2	25%
Administrative Secretary	1	25%	1	25%	1	25%
Records Clerk	1	25%	1	25%	1	25%
FULL TIME EQUIVALENT	45		45		45	

Notes

Of the remaining 75% share of salary, 60% is charged to Police Division and 15% to Paramedic Division. Although 26 PSOs are authorized, the Budget only provides funding for 25 PSOs.

FY 2004 Changes

None.

FY 2005 Changes

None.

PUBLIC SAFETY DEPARTMENT

PARAMEDIC SERVICE DIVISION

<u>ACCOUNT</u>	<u>ACTUAL FY 2003</u>	<u>PROJECTED FY 2004</u>	<u>BUDGET FY 2005</u>	<u>% INCREASE (DECREASE) FROM FY 2004 PROJECTED</u>
PERSONNEL	\$ 498,921	\$ 546,330	\$ 569,560	4.25%
SERVICES	10,525	17,051	17,101	0.29%
COMMODITIES	17,765	23,475	20,100	-14.38%
CAPITAL	13,932	0	0	N/A
TOTAL	\$ 541,143	\$ 586,856	\$ 606,761	3.39%

DIVISION PURPOSE

The Paramedic Service Division of the Public Safety Department provides emergency medical services in order to stabilize the condition of sick or injured persons and to ensure their transport to a medical facility with minimal effects of trauma or illness. The Department also provides education programs as may be desirable in order to increase first aid awareness in the Village.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
		PARAMEDIC SERVICES								
296	4211	SALARIES - REGULAR	411,830	424,245	436,200	366,726	436,200	461,620	462,700	462,700
296	4212	SALARIES - RHS PAY	0	1,957	0	0	1,960	2,030	2,030	2,030
296	4221	SALARIES - TEMPORARY	211	0	3,000	0	0	0	0	0
296	4231	OVERTIME	12,251	16,819	19,570	21,248	30,000	18,100	18,100	18,100
296	4232	SPECIAL DETAIL OVERTIME	0	0	100	70	100	100	100	100
296	4261	EMPLOYEE BENEFITS	46,464	55,900	66,300	52,763	66,300	72,700	72,700	72,700
296	4611	SOCIAL SECURITY ADMIN.	0	0	0	4,658	5,500	5,750	5,750	5,750
296	4612	MEDICARE ONLY CONTRIB.	0	0	0	2,783	3,270	3,380	3,380	3,380
296	4621	ILL MUNI. RET. FUND	0	0	0	2,563	3,000	4,800	4,800	4,800
	4000	==PERSONNEL EXPENDITURES==	470,756	498,921	525,170	450,810	546,330	568,480	569,560	569,560
296	5121	OFFICE EQUIPMENT MAINT.	324	100	700	467	700	750	750	750
296	5122	RADIO EQUIPMENT MAINT.	6,428	3,005	7,251	10,475	7,251	7,251	7,251	7,251
296	5511	POSTAGE	0	124	600	5	600	800	600	600
296	5631	IN SERVICE TRAINING	5,018	7,297	8,500	6,744	8,500	8,500	8,500	8,500
	5000	===CONTRACTUAL SERVICES===	11,771	10,525	17,051	17,691	17,051	17,301	17,101	17,101
296	6511	OFFICE SUPPLIES	2,608	1,696	2,475	494	2,475	2,600	2,600	2,600
296	6512	PUBLIC SAFETY SUPPLIES	6,617	8,224	10,000	8,693	10,000	9,000	7,000	7,000
296	6521	CLOTHING	2,158	2,532	2,000	38	2,000	2,000	2,000	2,000
296	6551	VEHICLE OPERATING EXPENSE	8,032	5,313	7,500	6,396	9,000	8,500	8,500	8,500
	6000	=====COMMODITIES=====	19,415	17,765	21,975	15,621	23,475	22,100	20,100	20,100
296	8352	PARAMEDIC EQUIPMENT	0	13,932	0	0	0	0	0	0
296	8461	AUTOS, TRUCKS, TRACTORS,	0	0	0	0	0	0	0	0
	8000	=====CAPITAL OUTLAY=====	0	13,932	0	0	0	0	0	0
PARAMEDIC SERVICES			501,942	541,144	564,196	484,122	586,856	607,881	606,761	606,761

VILLAGE OF GLENCOE
PUBLIC SAFETY DEPARTMENT
PARAMEDIC DIVISION

POSITION TITLE	FY 2003		FY 2004		FY 2005	
	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary
Director of Public Safety	1	15%	1	15%	1	15%
Deputy Director of Public Safety	3	15%	2	15%	2	15%
Lieutenant	6	15%	6	15%	6	15%
Public Safety Officer	26	15%	26	15%	26	15%
Assistant to the Director of Public Safety	0	15%	1	15%	1	15%
Communications Operator	5	15%	5	15%	5	15%
Community Service Officer	2	15%	2	15%	2	15%
Administrative Secretary	1	15%	1	15%	1	15%
Records Clerk	1	15%	1	15%	1	15%
FULL TIME EQUIVALENT	45		45		45	

Notes

Of the remaining 85% share of salary, 60% is charged to Police Division and 25% to Fire Division. Although 26 PSOs are authorized, the Budget only provides funding for 25 PSOs.

FY 2004 Changes

None.

FY 2005 Changes

None.

SPECIAL FUNDS

GARBAGE FUND

Review of Fiscal Year 2004

Per the Village's Project Use Agreement with Solid Waste Agency of Northern Cook County (SWANCC), the Village continues to haul solid waste to the Wheeling Township Transfer Station (WTTS) operated by SWANCC. In addition, the Village continued to pay its portion of the debt service, which reduced to \$6.32 per ton in May 2003, for the construction of the Transfer Station facility. Disposal tipping fees were increased slightly to \$46 per ton. Two major changes in the Village's refuse and recycling collection operation were implemented in FY 2004. The first was a change in the commercial/multi-family refuse collection to a container program. Commercial/multi-family users were issued 90-gallon cart containers and billed per container for the 5x per week service at a rate of \$75 per quarter per container. This program immediately provided better controls to the volume of refuse collected from these users. A second program introduced in FY 2004 was the implementation of the recycling cart program. This enhancement to the existing recycling agreement with Groot replaced the 18-gallon bins with 65-gallon carts for residential recycling collection. This cart program also introduced single stream recycling in which all recyclable materials could be commingled.

Approximately 4,400 tons of refuse was collected by the Village and delivered to the WTTS in Fiscal Year 2004. In addition, approximately 2,200 tons of recyclables from the residential and business district customers was collected by Groot Recycling and diverted to their Elk Grove facility. This recycling total reflects an increase of nearly 10% due to the increased volumes collected with the cart program from June 1 thru December 31.

In addition, approximately 7,600 cubic yards of landscape waste was collected by the Village, and delivered to the WTTS and the Village's temporary transfer station at the Water Tower site. The temporary transfer station was constructed by the Village in 2002, and permitted by the IEPA, following notice from the Chicago Botanical Garden that their composting facility would not be open due to on-site construction. The Village contracted with Groot to haul landscape waste, primarily the fall leaf collection, from its temporary transfer station facility.

Equipment replaced in FY 04 included a garbage scooter, a tree stump grinder and a 25-yard refuse packer.

Goals for Fiscal Year 2005

The Village will continue all of its programs in the Garbage Division in Fiscal Year 2005 including refuse collection, recycling and landscape waste programs. Participation in the recycling program is expected to continue to increase due to

the growing popularity of the recycling cart program. The Village expects to conduct all elements of landscape waste collection without access to the compost site at the Botanic Garden again in FY 2005. SWANCC costs for debt service and disposal are expected to remain unchanged in 2004. Capital expenditures proposed in Fiscal Year 2004 include replacement of one garbage scooter.

**Village of Glencoe
Fiscal Year 2005 Revenue Budget**

Division	Line Description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
	GARBAGE FUND								
	<u>PROPERTY TAX</u>								
13	3111 PROPERTY TAX	685,529	791,667	747,000	712,194	747,000	606,000	606,000	
13	3112 NON-CURRENT PROPERTY TAX	2,643	-435	9,270	2,176	9,270	9,548	9,548	
13	3113 PROP TAX INTEREST TAXES	1,601	1,720	2,060	355	2,060	2,122	2,122	
	3100 -PROPERTY TAX-	689,773	792,952	758,330	714,725	758,330	617,670	617,670	
	<u>OTHER TAXES</u>								
13	3421 PERSONAL PROP REPL. TAX	7,000	7,000	7,000	7,000	7,000	7,000	7,000	
	3130 -OTHER TAXES-	7,000							
	<u>FINES AND FORFEITS</u>								
13	3544 LATE PAYMENT PENALTIES	0	0	0	0	0	0	0	
	3500 -FINES AND FORFEITS-	0							
	<u>CHARGES FOR SERVICES</u>								
13	3681 RECEIPTS FROM SUBSCRIBERS	202,265	203,255	208,000	173,095	208,000	208,000	208,000	
13	3682 RECYCLING SUBSCRIPTIONS	106,616	105,833	120,000	127,874	146,000	166,000	166,000	
13	3684 SWANCC SVCS	109,361	109,691	65,000	48,647	63,990	46,000	46,000	
13	3757 SPECIAL REFUSE PICK-UPS	25,551	22,523	25,000	17,980	25,000	25,000	25,000	
	3600 -CHARGES FOR SERVICES-	443,794	441,302	418,000	367,596	442,990	445,000	445,000	
	<u>INTEREST EARNINGS</u>								
13	3811 INTEREST ON INVESTMENTS	18,688	12,736	12,000	6,598	6,420	6,000	6,000	
13	3820 UNREALIZED GAIN/(LOSS)	0	0	0	0	0	0	0	
	3800 -INTEREST EARNINGS-	18,688	12,736	12,000	6,598	6,420	6,000	6,000	
	<u>OTHER REVENUES</u>								
13	3756 RECYCLING REVENUE	5,747	1,772	7,000	3,012	3,000	7,210	7,210	
13	3842 IRMA REIMBURSEMENT	8,227	0	1,000	0	0	1,030	1,030	
13	3891 SUNDRY	0	0	100	2,631	2,632	103	103	
	3830 -OTHER REVENUES-	13,975	1,772	8,100	5,643	5,632	8,343	8,343	
	<u>OTHER FINANCING SOURCES</u>								
13	3999 USE OF FUND BALANCE	0	0	0	0	0	0	0	
	3900 OTHER FINANCING SOURCES	0							
	<u>OPERATING TRANSFERS IN</u>								
13	3991 TRANSFER FROM GENERAL FD	0	0	47,200	39,974	45,000	59,000	59,000	
	3990 -OPERATING TRANSFERS IN-	0	0	47,200	39,974	45,000	59,000	59,000	
	GARBAGE FUND	1,173,229	1,255,761	1,250,630	1,141,536	1,265,372	1,143,013	1,143,013	

PUBLIC WORKS DEPARTMENT				
GARBAGE FUND				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
PERSONNEL	\$489,696	\$564,900	\$620,260	9.80%
SERVICES	456,144	515,590	553,825	7.42%
COMMODITIES	73,901	97,620	92,650	-5.09%
DEBT MANAGEMENT	56,029	33,000	25,000	-24.24%
CAPITAL	62,128	190,000	23,500	-87.63%
OTHER	0	50,069	100	-99.80%
TOTAL	\$1,137,898	\$1,451,179	1,315,335	-9.36%

FUND PURPOSE

The Refuse Collection Division of the Public Works Department provides timely and orderly collection and disposal of household and business district refuse by providing twice-a-week back door garbage collection for our residents, and pickups as needed for our businesses. The Division also supervises the once-a-week curbside recycling by contract which collects glass, newspaper, plastics and metal cans. Leaf disposal is also contained in this Division. The Garbage Fund continues to provide for the expanded collection of additional recyclables at curbside. The vacuum collection of leaves initiated during fiscal year 1995 is continued. Leaves and other yard waste will continue to be collected at curbside. This year's Budget also provides for continued Spring Clean-Up service.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

Cushman Scooter Replacement (1) \$ 23,500

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division	key_	line	description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
			GARBAGE								
	330	4211	SALARIES - REGULAR	351,882	334,695	361,100	306,169	361,100	401,150	401,340	401,340
	330	4212	SALARIES - RHS PAY	0	0	0	0	0	0	0	0
	330	4221	SALARIES - TEMPORARY	32,156	35,359	37,800	20,801	37,800	36,000	36,000	36,000
	330	4231	OVERTIME	31,071	41,779	20,026	47,620	32,000	23,520	23,520	23,520
	330	4261	EMPLOYEE BENEFITS	74,950	77,863	95,800	71,732	87,000	100,400	100,400	100,400
	330	4611	SOCIAL SECURITY ADMIN.	0	0	25,100	27,579	31,000	33,100	33,100	33,100
	330	4621	ILL MUNI. RET. FUND	0	0	17,100	14,224	16,000	25,900	25,900	25,900
	4000		==PERSONNEL EXPENDITURES==	490,060	489,696	556,926	488,125	564,900	620,070	620,260	620,260
	330	5116	GROUNDS MAINTENANCE	1,000	3,351	0	0	0	0	0	0
	330	5362	DRY CLEANING SERVICES	2,629	2,455	2,600	2,117	2,200	2,700	2,600	2,600
	330	5388	TEMPORARY LABOR	0	0	0	0	0	0	0	0
	330	5521	TELECOM/INTERNET SERV.	7,045	3,748	6,845	3,577	4,500	5,000	5,000	5,000
	330	5611	MEMBERSHIPS/DUES	296	57	300	350	250	300	300	300
	330	5631	IN SERVICE TRAINING	2,018	3,054	2,750	1,983	2,300	2,750	2,750	2,750
	330	5735	LEAF REMOVAL	28,890	36,600	40,250	26,875	42,000	40,250	40,250	40,250
	330	5736	RECYCLING PROGRAMS	117,785	119,813	121,448	120,864	120,000	157,500	157,500	157,500
	330	5745	DUMPING FEES	225,949	242,648	321,773	227,250	290,000	291,425	291,425	291,425
	330	5912	PUBLIC LIABILITY INSUR.	43,307	43,228	42,840	63,485	53,340	51,500	51,500	51,500
	330	5915	INSURANCE DEDUCTIBLES	3,846	1,189	3,000	842	1,000	2,500	2,500	2,500
	5000		==CONTRACTUAL SERVICES==	432,765	456,144	541,806	447,343	515,590	553,925	553,825	553,825
	330	6292	SUPPLIES	14,682	25,908	25,250	11,907	25,000	28,250	25,250	25,250
	330	6341	MISC EQUIPMENT	196	42	4,800	4,319	4,320	4,800	4,800	4,800
	330	6511	OFFICE SUPPLIES	1,476	2,308	1,600	919	1,500	1,600	1,600	1,600
	330	6521	CLOTHING	1,726	2,469	2,790	1,598	2,000	3,400	3,000	3,000
	330	6533	TOOL PURCHASE/REPAIR	502	1,870	3,000	1,985	2,800	3,200	3,000	3,000
	330	6551	VEHICLE OPERATING EXPENSE	63,363	41,304	64,000	48,264	62,000	60,000	55,000	55,000
	6000		=====COMMODITIES=====	81,945	73,901	101,440	68,992	97,620	101,250	92,650	92,650
	330	7101	PRINCIPAL ON BONDS	54,819	32,791	25,000	17,121	23,000	18,000	18,000	18,000
	330	7201	INTEREST ON BONDS	39,610	23,238	11,000	6,297	10,000	7,000	7,000	7,000
	7000		=====DEBT SERVICE=====	94,428	56,029	36,000	23,419	33,000	25,000	25,000	25,000
	330	8304	SMALL TOOLS & EQUIPMENT	0	0	0	0	0	0	0	0
	330	8461	AUTOS, TRUCKS, TRACTORS,	161,439	62,128	201,000	164,421	190,000	23,500	23,500	23,500
	8000		=====CAPITAL OUTLAY=====	161,439	62,128	201,000	164,421	190,000	23,500	23,500	23,500

**Village of Glencoe
Fiscal Year 2005 Expenditure Budget**

Division		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
key_	line description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
330	9153 MISCELLANEOUS REFUNDS	0	0	0	69	69	100	100	100
330	9524 TRANSFER TO DEBT SERV FD	0	0	50,000	50,000	50,000	0	0	0
9000	=OTHER EXPENDITURES/USES=	0	0	50,000	50,069	50,069	100	100	100
GARBAGE		1,260,637	1,137,898	1,487,172	1,242,369	1,451,179	1,323,845	1,315,335	1,315,335

FISCAL YEAR 2004 NOTEWORTHY VARIANCES

Public Works Department

Garbage

ACCOUNT#	DESCRIPTION	EXPLANATION
330-4231	Overtime	Increased expenditure due to annual curbside leaf collection program and additional weekend CBD collection.

FISCAL YEAR 2005 NOTEWORTHY VARIANCES

Garbage

ACCOUNT#	DESCRIPTION	EXPLANATION
330-5736	Recycling Programs	Proposed increase due to CPI increase for recycling contract
330-7101	Principal on bonds	Proposed decrease due to SWANCC debt refinancing
330-7201	Interest on bonds	Proposed decrease due to SWANCC debt refinancing

VILLAGE OF GLENCOE
 PUBLIC WORKS DEPARTMENT
 GARBAGE FUND

POSITION TITLE	FY 2003		FY 2004		FY 2005	
	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary
Public Works Supervisor	1	100%	1	100%	1	100%
Mechanic	1	100%	1	100%	1	100%
Maintenance Equipment Operator	6	100%	6	100%	6	100%
FULL TIME EQUIVALENT	8		8		8	

FY 2004 Changes
 None.

FY 2005 Changes
 None.

PERTB05

Garbage Fund - Miscellaneous Data

A. History of Rates

<u>Effective Date</u>	<u>Garbage</u>	<u>Recycling</u>	<u>SWANCC</u>	<u>Total Quarterly Rate</u>	<u>% Change</u>
3/1/1995	15	9	0	24	0.0%
3/1/1996	15	9	9	33	37.5%
3/1/1997	15	9	9	33	0.0%
3/1/1998	15	9	9	33	0.0%
3/1/1999	15	9	9	33	0.0%
3/1/2000	15	9	9	33	0.0%
3/1/2001	15	9	9	33	0.0%
3/1/2002	15	9	9	33	0.0%
3/1/2003	15	14.25	3.75	33	0.0%
3/1/2004	15	14.25	3.75	33	0.0%

B. Collection Volume / Trips to the Wheeling Transfer Station

<u>Calendar Year</u>	<u>Cubic Yards</u>	<u>Transfer Trips (1)</u>
1997	7,574	281
1998	8,026	297
1999	8,861	328
2000	9,275	344
2001	10,470	388
2002 (1)	11,746	470
2003	11,088	443
Average	9,577	364

Note
(1) Assumes 25 Yards per Trip, prior years assumed 27 Yards.

C. Volume Recycled (Cubic Yards) / Transfer Station Trips Avoided

	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>Average</u>	<u>% of Total</u>
Paper	3,010	3,989	3,981	3,555	2,993	3,506	75.6%
Plastics	127	515	276	682	551	430	9.3%
Metals/ Rubber	109	279	152	123	336	200	4.3%
Aluminum	76	289	155	87	490	219	4.7%
Glass	599	391	177	145	88	280	6.0%
Total	3,921	5,463	4,741	4,592	4,458	4,635	100.0%
Average Avoided Transfer Station Trips =							232

D. Volume of Yard Waste Collected

	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>	<u>2002 (1)</u>	<u>2003</u>	<u>Average</u>
Yardwaste	5,455	5,261	5,500	4,750	6,997	7,403	5,894
Avoided Transfer Station Trips =							295

Note

(1) Yardwaste delivered to Village operated temporary transfer station at Water Tower Site.

MOTOR FUEL TAX FUND				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
SERVICES	\$7,000	\$0	\$0	N/A
CAPITAL	1,599,670	0	275,000	100.00%
OTHER EXPENSE	0	308,897	0	-100.00%
TOTAL	\$ 1,606,670	\$ 308,897	\$ 275,000	-10.97%

FUND PURPOSE

The Motor Fuel Tax Fund receives and allocates funds provided by the State of Illinois which generates revenue through a tax on fuel sales and is distributed to municipalities throughout the State on a per capita basis. The Village of Glencoe's use of monies within the Motor Fuel Tax Fund is limited to the maintenance of streets and supports the ongoing street rehabilitation program.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

Street Improvement Program \$ 275,000

**Village of Glencoe
Fiscal Year 2005 Revenue Budget**

division	line description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
MOTOR FUEL TAX FUND									
<u>-INTERGOVERNMENTAL-</u>									
16	3434 MOTOR FUEL TAX ALLOTMENTS	243,059	249,778	240,000	207,817	245,500	250,600	250,600	
	3400 -INTERGOVERNMENTAL-	243,059	249,778	240,000	207,817	245,500	250,600	250,600	
<u>-INTEREST EARNINGS-</u>									
16	3811 INTEREST ON INVESTMENTS	41,152	12,236	5,000	1,346	1,500	1,000	1,000	
16	3820 UNREALIZED GAIN/(LOSS)	0	0	0	0	0	0	0	
	3800 -INTEREST EARNINGS-	41,152	12,236	5,000	1,346	1,500	1,000	1,000	
<u>OTHER FINANCING SOURCES</u>									
16	3999 USE OF FUND BALANCE	0	0	0	0	0	0	0	
	3900 OTHER FINANCING SOURCES	0	0	0	0	0	0	0	
<u>-OPERATING TRANSFERS IN-</u>									
16	3991 TRANSFER FROM GENERAL FD	0	0	0	0	0	0	0	
	3990 -OPERATING TRANSFERS IN-	0	0	0	0	0	0	0	
MOTOR FUEL TAX FUND		284,211	262,014	245,000	209,163	247,000	251,600	251,600	

**Village of Glencoe
Fiscal Year 2005 Expenditure Budget**

Division	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
		MFT STREET MAINT.								
344	5141	CRACK SEALING REPAIRS	0	7,000	0	0	0	0	0	0
344	5315	BANKING FEES	0	0	0	0	0	0	0	0
5000		===CONTRACTUAL SERVICES==	0	7,000	0	0	0	0	0	0
344	8681	CIP STREETS	0	1,599,670	0	0	0	275,000	275,000	275,000
8000		=====CAPITAL OUTLAY=====	0	1,599,670	0	0	0	275,000	275,000	275,000
344	9525	TRANSFER TO GENERAL FUND	20,000	0	245,000	0	308,897	0	0	0
9000		=OTHER EXPENDITURES/USES=	20,000	0	245,000	0	308,897	0	0	0
MFT STREET MAINT.			20,000	1,606,670	245,000	0	308,897	275,000	275,000	275,000

ENHANCED 9-1-1 SYSTEM FUND				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
SERVICES	34,449	63,370	71,600	12.99%
COMMODITIES	0	10,500	3,000	-71.43%
CAPITAL	164,824	30,000	270,000	800.00%
TOTAL	\$ 199,273	\$ 103,870	\$ 344,600	231.76%

FUND PURPOSE

The Enhanced 9-1-1 System Fund is established for the collection and disbursement of monies received from the telephone surcharge of \$1.50 per month per network connection on telecommunication carriers. The Glencoe electors granted authority for the surcharge on March 17, 1992. The Enhanced 9-1-1 System Fund is governed by the Village Board of Trustees and finances implementation and maintenance of an Enhanced 9-1-1 Emergency Telephone System in the Village of Glencoe.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

Dispatch Room Upgrade	\$ 210,000
Desktop Computer Upgrade	5,000
Lap Top Computers	15,000
Misc. Radio Equipment	<u>40,000</u>
TOTAL	\$ 270,000

**Village of Glencoe
Fiscal Year 2005 Revenue Budget**

Division	Key	line description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
ENHANCED 911 SYSTEM FUND										
<u>—OTHER TAXES—</u>										
	19	3452 ENHANCED 911 SURCHARGE	134,222	150,232	128,750	110,667	150,000	154,500	154,500	
	19	3453 CELLULAR 911 SURCHARGE	9,580	25,401	20,000	22,669	25,000	25,750	25,750	
	3130	—OTHER TAXES—	143,802	175,633	148,750	133,335	175,000	180,250	180,250	
<u>—INTEREST EARNINGS—</u>										
	19	3811 INTEREST ON INVESTMENTS	15,950	6,963	10,000	4,318	10,000	10,300	10,300	
	19	3820 UNREALIZED GAIN/(LOSS)	0	0	0	0	0	0	0	
	3800	—INTEREST EARNINGS—	15,950	6,963	10,000	4,318	10,000	10,300	10,300	
<u>—OTHER REVENUES—</u>										
	19	3447 MISC. STATE GRANTS	0	0	0	0	0	0	0	
	3830	—OTHER REVENUES—	0	0	0	0	0	0	0	
<u>OTHER FINANCING SOURCES</u>										
	19	3914 OTHER FINANCING SOURCES	0	0	0	28,779	28,779	0	0	
	19	3999 USE OF FUND BALANCE	0	0	0	0	0	0	0	
	3900	OTHER FINANCING SOURCES	0	0	0	28,779	28,779	0	0	
ENHANCED 911 SYSTEM FUND			159,752	182,596	158,750	166,432	213,779	190,550	190,550	

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division			FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
key_	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
911 SYSTEM										
199	5129	GENERAL EQUIPMENT R/M	0	0	2,500	2,835	2,500	2,500	2,500	2,500
199	5306	COMPUTER SOFTWARE MAINT	0	0	6,500	4,950	6,500	26,500	6,500	6,500
199	5345	TELECOMMUNICATION SERVICE	45,057	34,449	0	515	300	0	0	0
199	5521	TELECOM/INTERNET SERV.	0	0	13,100	13,476	15,000	22,100	17,300	17,300
199	5999	MISC CONTRACTUAL SERVICES	0	0	39,070	48,124	39,070	45,300	45,300	45,300
5000		===CONTRACTUAL SERVICES===	45,057	34,449	61,170	69,899	63,370	96,400	71,600	71,600
199	6301	MISC COMPUTER EQUIPMENT	0	0	1,600	3,735	4,000	1,630	0	0
199	6303	MISC RADIO EQUIPMENT	0	0	6,500	4,386	6,500	6,500	3,000	3,000
6000		=====COMMODITIES=====	0	0	8,100	8,121	10,500	8,130	3,000	3,000
199	8301	DATA PROCESSING EQUIPMENT	153,317	164,824	30,000	7,635	30,000	270,000	270,000	270,000
8000		=====CAPITAL OUTLAY=====	153,317	164,824	30,000	7,635	30,000	270,000	270,000	270,000
911 SYSTEM			198,374	199,273	99,270	85,656	103,870	374,530	344,600	344,600

SOCIAL SECURITY (FICA) FUND				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
PERSONNEL	\$294,585	\$0	\$0	N/A
TOTAL	\$294,585	\$0	\$0	N/A

FUND PURPOSE

The purpose of the Social Security (FICA) Fund is to provide financing for the Village of Glencoe's required contribution to FICA on behalf of the Village of Glencoe and the Village of Glencoe Library employees. The Social Security Fund is funded through an annual property tax levy. This Fund was discontinued beginning FY 2004.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

vision

key_	ornn	line	description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
FICA											
356	4611		SOCIAL SECURITY ADMIN.	259,044	271,634	0	0	0	0	0	0
356	4612		MEDICARE ONLY CONTRIB.	19,718	22,951	0	0	0	0	0	0
4000	==PERSONNEL EXPENDITURES=			278,762	294,585	0	0	0	0	0	0
FICA				278,762	294,585	0	0	0	0	0	0

IMRF FUND				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
PERSONNEL	\$104,666	\$115,260	\$0	-100.00%
TOTAL	\$104,666	\$115,260	\$0	-100.00%

FUND PURPOSE

The Illinois Municipal Retirement Fund is a State sponsored retirement system established for the purpose of providing a sound and efficient method for the payment of retirement annuities in conjunction with FICA, disability and death benefits to employees of local governments in Illinois. This fund includes the IMRF obligations of the Village of Glencoe and the Glencoe Library. All IMRF obligations are funded with a property tax levy authorized by the State with an unlimited rate. This Fund was discontinued beginning FY 2004.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

vision

key_	orion	line	description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
			IMRF								
360		4621	ILL MUNI. RET. FUND	76,252	104,666	0	0	0	0	0	0
		4000	==PERSONNEL EXPENDITURES=	76,252	104,666	0	0	0	0	0	0
360		9522	TRANSFER TO GENERAL FUND	0	0	0	0	115,260	0	0	0
		9000	=OTHER EXPENDITURES/USES=	0	0	0	0	115,260	0	0	0
			IMRF	76,252	104,666	0	0	115,260	0	0	0

CAPITAL RESERVE FUND				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
SERVICES	\$5,558	\$2,000	\$0	-100.00%
CAPITAL	21,915	242,500	160,000	-34.02%
OTHER	364,188	5,000	0	-100.00%
TOTAL	\$ 391,661	\$ 249,500	\$ 160,000	-35.87%

FUND PURPOSE

The Fiscal Year 1998 Budget established the Capital Reserve Fund. This fund will be used to meet future, unanticipated capital needs of the Village of Glencoe. This year \$50,000 is transferred from the General fund to enhance the existing balance. There are no budgeted expenditures for Fiscal Year 2000. Maximum growth of this fund is established at \$200,000 subject to review by the Village President and Board of Trustees.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

Finance Computer System Upgrade	\$ 115,000
Water Tower Site Improvement	<u>45,000</u>
TOTAL	\$ 160,000

**Village of Glencoe
Fiscal Year 2005 Revenue Budget**

Division	Account	line description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
CAPITAL RESERVE FUND										
<u>-PROPERTY TAX-</u>										
	453	3114 PROPERTY/PENSION-POLICE	0	0	0	0	0	0	0	
		3100 -PROPERTY TAX-	0	0	0	0	0	0	0	
<u>-INTEREST EARNINGS-</u>										
	453	3811 INTEREST ON INVESTMENTS	0	1,852	1,000	2,704	1,000	1,000	1,000	
		3800 -INTEREST EARNINGS-	0	1,852	1,000	2,704	1,000	1,000	1,000	
<u>OTHER FINANCING SOURCES</u>										
	453	3911 BOND PROCEEDS	0	0	0	0	0	0	0	
		3900 OTHER FINANCING SOURCES	0	0	0	0	0	0	0	
<u>-OPERATING TRANSFERS IN-</u>										
	453	3991 TRANSFER FROM GENERAL FD	50,473	450,913	500,000	443,737	500,000	110,000	110,000	
		3990 -OPERATING TRANSFERS IN-	50,473	450,913	500,000	443,737	500,000	110,000	110,000	
CAPITAL RESERVE FUND			50,473	452,765	501,000	446,441	501,000	111,000	111,000	

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

vision

key_ orion	line	description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
CAPITAL RESERVE FUND										
453	5321	ENGINEERING SERVICES	0	5,558	0	1,600	2,000	0	0	0
453	5399	ADMINISTRATIVE SERVICES	0	0	0	0	0	0	0	0
5000	===CONTRACTUAL SERVICES==		0	5,558	0	1,600	2,000	0	0	0
453	8113	WATER TOWER LAND IMPROVE	0	2,040	242,500	230,577	242,500	45,000	45,000	45,000
453	8210	BUILDING IMPROVEMENTS	81,900	0	0	0	0	0	0	0
453	8301	DATA PROCESSING EQUIPMENT	0	0	0	0	0	0	115,000	115,000
453	8399	MISCELLANEOUS EQUIPMENT	0	0	0	0	0	0	0	0
453	8461	AUTOS, TRUCKS, TRACTORS,	52,912	0	0	0	0	0	0	0
453	8584	CIP SEWERS	0	0	0	0	0	0	0	0
453	8681	CIP STREETS	0	19,875	0	0	0	0	0	0
453	8686	BUS DIST STREETScape	0	0	0	0	0	0	0	0
453	8000	MISCELLANEOUS CAPITAL	0	0	0	0	0	0	0	0
8000	=====CAPITAL OUTLAY=====		134,812	21,915	242,500	230,577	242,500	45,000	160,000	160,000
453	9195	ASSET REMEDIATION	0	364,188	0	3,976	5,000	0	0	0
3	9522	TRANSFER TO GENERAL FUND	0	0	0	0	0	0	0	0
9000	=OTHER EXPENDITURES/USES=		0	364,188	0	3,976	5,000	0	0	0
CAPITAL RESERVE FUND			134,812	391,661	242,500	236,152	249,500	45,000	160,000	160,000

PARKING FUND				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
PERSONNEL	\$0	\$0	\$0	0.00%
OPERATIONS	0	0	0	0.00%
CAPITAL	0	0	0	0.00%
TOTAL	\$ -	\$ -	\$ -	0.00%

FUND PURPOSE

Established by Ordinance, the Fiscal Year 2000 Budget initiates the Parking Fund to be used to account for revenues derived in lieu of meeting the Village's parking requirements. There are neither revenues nor expenditures anticipated for Fiscal Year 2002.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

ENTERPRISE FUND

WATER FUND

Review of Fiscal Year 2004

Water Production Division

Capital improvements completed in FY2004 included the conversion of the Water Plant's disinfection system from chlorine gas to sodium hypochlorite providing a significant reduction in risk to both plant personnel and the general public. New radio telemetry was installed to improve the reliability of remote monitoring sites, and plans were developed for a Water Plant fire and intrusion alarm system.

Water Distribution Division

The Water Distribution Division continued maintenance upgrades on the Village's system with the replacement 700 feet of water main on Randolph Street south of Woodlawn Avenue and 180 feet of water main on Green Bay Road south of Harbor Street. In addition, 800 feet of new 8-inch water main was installed and put into service on Frontage Road to supply water to the new CarMax auto dealership. Work continued on the identification and replacement of problem valves in the distribution system, as well as fire hydrants.

Goals for Fiscal Year 2005

Water Production Division

Capital improvements in the Water Production Division for Fiscal Year 2005 include the installation of a fire and intrusion alarm system in the Plant, and replacement of the original clay tile roof system on the 1928 Plant structure. The elevated water tank on Frontage Road will be repainted in 2004 as part of a long-term maintenance agreement.

Water Distribution Division

Capital improvements scheduled in Water Distribution in FY 2005 include the replacement of water main on Estate Drive, Brentwood Lane and Hillcrest Drive east of Sheridan Road. Work will continue on replacement of deficient valves and fire hydrants as we continue our program to replace older hydrants in the system.

Capital equipment budgeted in FY 2005 include the replacement of a supervisor pickup truck.

Village of Glencoe
Fiscal Year 2005 Revenue Budget

Division	key	line	description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
WATER FUND											
<u>PERMITS</u>											
	11	3366	WATER PERMITS	0	0	0	0	0	0	0	0
		3300	--PERMITS--	0	0	0	0	0	0	0	0
<u>FINES AND FORFEITS</u>											
	11	3544	LATE PAYMENT PENALTIES	0	0	0	0	0	0	0	0
		3500	--FINES AND FORFEITS--	0	0	0	0	0	0	0	0
<u>CHARGES FOR SERVICES</u>											
	11	3611	WATER SALES - GLENCOE	1,239,692	1,413,358	1,407,284	1,283,945	1,395,800	1,407,284	1,407,284	
	11	3671	METER SALES	43,448	52,310	43,000	52,536	52,000	44,290	44,290	
		3600	---CHARGES FOR SERVICES--	1,283,140	1,465,668	1,450,284	1,336,481	1,447,800	1,451,574	1,451,574	
<u>INTEREST EARNINGS</u>											
	11	3811	INTEREST ON INVESTMENTS	10,112	6,125	10,000	3,894	6,000	7,500	7,500	
	11	3820	UNREALIZED GAIN/(LOSS)	0	0	0	0	0	0	0	
		3800	---INTEREST EARNINGS---	10,112	6,125	10,000	3,894	6,000	7,500	7,500	
<u>OTHER REVENUES</u>											
		3842	IRMA REIMBURSEMENT	0	0	0	0	0	0	0	
		3850	LEASE OF VOG PROPERTY	24,258	22,480	24,720	21,132	27,200	28,000	28,000	
	11	3891	SUNDRY	30	7,837	92	1,220	1,220	95	95	
		3830	--OTHER REVENUES--	24,288	30,317	24,812	22,352	28,420	28,095	28,095	
<u>OTHER FINANCING SOURCES</u>											
	11	3911	BOND PROCEEDS	0	0	0	0	0	0	0	
	11	3912	PREMIUM ON BONDS SOLD	0	0	0	0	0	0	0	
	11	3999	USE OF FUND BALANCE	0	0	0	0	0	0	0	
		3900	OTHER FINANCING SOURCES	0	0	0	0	0	0	0	
<u>OPERATING TRANSFERS IN</u>											
	11	3991	TRANSFER FROM GENERAL FD	0	0	65,500	55,644	66,700	84,700	84,700	
		3990	-OPERATING TRANSFERS IN-	0	0	65,500	55,644	66,700	84,700	84,700	
WATER FUND				1,317,540	1,502,111	1,550,596	1,418,370	1,548,920	1,571,869	1,571,869	

PUBLIC WORKS DEPARTMENT				
WATER PRODUCTION DIVISION				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
PERSONNEL	\$516,496	\$465,700	\$486,140	4.39%
SERVICES	176,469	196,353	219,315	11.69%
COMMODITIES	61,326	54,277	66,075	21.74%
DEBT MANAGEMENT	308,165	303,815	0	-100.00%
CAPITAL	12,082	87,000	155,000	78.16%
OTHER	0	285	300	5.26%
TOTAL	\$ 1,074,538	\$ 1,107,430	\$ 926,830	-16.31%

DIVISION PURPOSE

The Water Production Division of the Public Works Department provides and maintains quality drinking water throughout our Village's 49 miles of water main, and provides water in sufficient quantity and pressure to meet consumer needs with a minimum of service interruptions. This includes meeting all requirements of State and Federal agencies, such as the Illinois Department of Public Health, Illinois Environmental Protection Agency - Division of Public Water Supplies, U.S. Environmental Protection Agency, and the Metropolitan Water Reclamation District of Greater Chicago. The Village of Glencoe Water Plant is operated by State-Certified personnel. Operations include daily lab tests which include twice-a-week sampling of the distribution system to assure compliance with Federal, State and Local requirements.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

Clay Roof Repairs	\$ 125,000
Plant Fire/Intrusion Alarm System	<u>30,000</u>
Total	\$ 155,000

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
WATER PRODUCTION										
328	4211	SALARIES - REGULAR	336,447	427,588	324,900	281,769	331,400	339,200	339,400	339,400
328	4212	SALARIES - RHS PAY	0	0	0	0	0	0	0	0
328	4221	SALARIES - TEMPORARY	3,872	7,283	4,560	6,032	6,100	5,000	5,000	5,000
328	4231	OVERTIME	18,749	20,690	16,385	16,405	19,000	19,440	19,440	19,440
328	4261	EMPLOYEE BENEFITS	49,778	60,935	64,000	55,947	68,800	72,500	72,500	72,500
328	4611	SOCIAL SECURITY ADMIN.	0	0	21,100	21,399	26,300	27,300	27,300	27,300
328	4621	ILL MUNI. RET. FUND	0	0	14,100	12,184	14,100	22,500	22,500	22,500
4000	==PERSONNEL EXPENDITURES=		408,846	516,496	445,045	393,737	465,700	485,940	486,140	486,140
328	5115	STATION REPAIRS	5,387	5,059	5,800	2,712	5,000	5,900	5,000	5,000
328	5116	GROUNDS MAINTENANCE	850	600	850	811	812	850	850	850
328	5121	OFFICE EQUIPMENT MAINT.	412	300	1,000	454	500	1,020	750	750
328	5122	CHEMICAL FEED EQUIP. R/M	2,910	1,414	2,700	6	1,500	2,700	2,500	2,500
328	5124	COAGULATION EQUIP. R/M	41	152	500	0	0	500	500	500
328	5126	FILTER EQUIP. R/M	1,318	2,549	2,000	2,364	2,365	7,000	7,000	7,000
328	5127	CHLORINE EQUIP. R/M	864	380	1,800	457	1,400	1,350	1,000	1,000
328	5128	INSTRUMENTS R/M	1,666	1,321	2,000	687	1,000	2,000	1,500	1,500
328	5129	GENERAL EQUIPMENT R/M	2,399	5,291	5,800	916	5,800	10,500	10,500	10,500
328	5135	DIESEL MOTORS R/M	122	0	1,000	0	0	1,000	500	500
328	5153	PUMP REPAIR	1,620	448	7,500	26	7,500	2,000	2,000	2,000
328	5154	ELECTRICAL SYSTEM R/M	3,119	0	2,500	58	750	2,500	2,000	2,000
328	5156	INTAKE REPAIRS	125	0	0	0	0	0	0	0
328	5178	LEASE OF OVERHEAD WIRE	693	781	850	548	750	850	800	800
328	5181	LAB EQUIPMENT R/M	1,124	2,125	2,750	975	2,750	2,400	2,300	2,300
328	5311	AUDITING SERVICES	863	1,232	0	0	0	0	0	0
328	5321	ENGINEERING SERVICES	8,048	881	3,000	2,147	3,000	3,000	2,500	2,500
328	5322	LABORATORY SERVICES	10,248	3,738	5,000	3,363	5,000	5,000	5,000	5,000
328	5362	DRY CLEANING SERVICES	2,263	2,274	2,500	2,093	2,200	2,500	2,500	2,500
328	5371	DATA PROCESSING SERVICES	0	0	5,300	750	5,200	7,600	7,600	7,600
328	5511	POSTAGE	408	439	600	593	600	612	600	600
328	5521	TELECOM/INTERNET SERV.	3,996	4,515	4,588	2,703	3,200	4,500	4,000	4,000
328	5531	PUBLISHING	577	577	600	316	316	600	600	600
328	5631	IN SERVICE TRAINING	1,674	3,207	3,100	1,393	1,750	4,400	3,100	3,100
328	5744	METRO. WATER RECLAM. DIST	9,084	14,696	18,000	5,997	10,000	18,000	18,000	18,000
328	5765	ELECTRICAL - LIGHT/AC	87,080	87,909	90,000	77,216	89,000	90,000	90,000	90,000
328	5777	GAS	10,242	7,133	15,000	6,884	10,000	15,000	13,000	13,000
328	5912	PUBLIC LIABILITY INSUR.	29,184	29,139	29,500	35,403	35,960	34,715	34,715	34,715

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division	Key	Line	Description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
	320	5915	INSURANCE DEDUCTIBLES	150	309	500	0	0	500	500	500
	5000		===CONTRACTUAL SERVICES===	186,467	176,469	214,738	148,871	196,353	226,997	219,315	219,315
	328	6111	JANITORIAL SUPPLIES	292	429	850	681	600	850	700	700
	328	6301	MISC COMPUTER EQUIPMENT	793	4,622	3,200	2,731	2,750	500	500	500
	328	6341	MISC EQUIPMENT	2,730	0	0	0	0	0	0	0
	328	6346	SAFETY EQUIPMENT	226	132	500	133	500	0	0	0
	328	6511	OFFICE SUPPLIES	685	92	500	0	400	500	500	500
	328	6521	CLOTHING	0	626	1,250	525	900	1,250	1,250	1,250
	328	6533	TOOL PURCHASE/REPAIR	846	991	1,080	484	900	1,100	1,100	1,100
	328	6551	VEHICLE OPERATING EXPENSE	2,486	1,811	2,620	2,403	2,600	2,500	2,500	2,500
	328	6555	GASOLINE, OIL, GREASE	1,648	1,124	1,450	848	1,100	1,550	1,200	1,200
	328	6562	ODOR CONTROL CHEMICALS	1,165	1,352	25,500	1,747	1,700	15,000	15,000	15,000
			TREATMENT CHEMICALS	1,607	10,028	5,920	4,749	5,900	5,920	5,920	5,920
	328	6565	COAGULATION CHEMICALS	10,163	16,653	15,004	16,948	16,949	14,225	14,225	14,225
	328	6566	DISINFECTION CHEMICALS	4,767	6,945	7,176	4,476	7,176	10,000	10,000	10,000
	328	6568	FLOURIDATION CHEMICALS	3,877	4,621	4,780	3,676	4,500	4,780	4,780	4,780
	328	6577	GENERAL PLANT SUPPLIES	1,573	1,163	1,600	916	1,500	1,630	1,600	1,600
	328	6581	LAB EQUIPMENT/SUPPLIES	3,896	10,736	6,800	6,819	6,802	6,800	6,800	6,800
	6000		=====COMMODITIES=====	36,754	61,326	78,230	47,136	54,277	66,605	66,075	66,075
	328	7101	PRINCIPAL ON BONDS	0	0	290,000	290,000	290,000	0	0	0
	328	7201	INTEREST ON BONDS	35,614	21,965	12,615	12,615	12,615	0	0	0
	328	7301	BOND ISSUANCE/MAINT EXP	1,800	1,200	1,200	1,200	1,200	0	0	0
	7000		=====DEBT SERVICE=====	37,414	23,165	303,815	303,815	303,815	0	0	0
	328	8209	BUILDING ALTERATIONS	4,620	0	0	0	0	125,000	125,000	125,000
	328	8304	SMALL TOOLS & EQUIPMENT	4,301	0	27,000	11,115	17,000	20,000	30,000	30,000
	328	8461	AUTOS, TRUCKS, TRACTORS,	0	0	0	0	0	0	0	0
	328	8589	WATER SYSTEM IMPROVEMENTS	210	12,082	90,000	25,144	70,000	0	0	0
	8000		=====CAPITAL OUTLAY=====	9,131	12,082	117,000	36,260	87,000	145,000	155,000	155,000
	328	9110	UNCOLLECTABLES	0	0	0	0	0	0	0	0
	328	9153	MISCELLANEOUS REFUNDS	0	0	0	285	285	300	300	300
	328	9511	DEPRECIATION	148,361	167,431	0	0	0	0	0	0
	9000		=OTHER EXPENDITURES/USES=	148,361	167,431	0	285	285	300	300	300
WATER PRODUCTION				826,973	956,970	1,158,828	930,103	1,107,430	924,842	926,830	926,830

FISCAL YEAR 2004 NOTEWORTHY VARIANCES

Public Works Department

Water Production

ACCOUNT#	DESCRIPTION	EXPLANATION
328-8304	Small tools and equipment	Decreased expenditures due to deferral of alarm system design and bidding until FY 05.
328-8589	Water system improvements	Reduction in expenditure due to deferral of replacement of flocculator bearings.

FISCAL YEAR 2005 NOTEWORTHY VARIANCES

Water Production

ACCOUNT#	DESCRIPTION	EXPLANATION
328-5126	Filter Equipment R/M	Proposed expenditure increased to replace hydraulic operators.
328-8209	Building alterations	Proposed expenditure for replacement of clay tile Water Plant roof.
328-8304	Small tools and equipment	Proposed expenditure increased for deferred plant fire and intrusion alarm system.

VILLAGE OF GLENCOE
 PUBLIC WORKS DEPARTMENT
 WATER PRODUCTION DIVISION

POSITION TITLE	FY 2003		FY 2004		FY 2005	
	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary
Water Plant Superintendent	1	100%	1	100%	1	100%
Water Plant Operator	5	100%	5	100%	5	100%
FULL TIME EQUIVALENT	6		6		6	

FY 2004 Changes
 None.

FY 2005 Changes
 None.

PERTB05

**PUBLIC WORKS DEPARTMENT
WATER DISTRIBUTION DIVISION**

ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
PERSONNEL	\$283,951	\$307,660	\$320,885	4.30%
SERVICES	52,121	54,985	131,150	138.52%
COMMODITIES	26,256	24,278	20,200	-16.80%
CAPITAL	38,214	37,418	172,000	359.67%
OTHER EXPENSE	0	0	0	0.00%
TOTAL	\$ 400,542	\$ 424,341	\$ 644,235	51.82%

DIVISION PURPOSE

The Water Distribution Division of the Public Works Department provides both regular and emergency maintenance of the 49 miles of the distribution system, water meter installation, water meter reading services, and water main replacement and improvement projects. The Water Distribution Division also maintains our 450 fire hydrants, which are vitally important to the Public Safety Department.

The primary goal of our Water Distribution Division is the continued supply of the highest quality water to our residents, uninterrupted and in sufficient amounts and pressures.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

Fire Hydrant Replacement	\$ 10,000
3/4 Ton Truck	28,000
Distribution Leak Survey	6,000
Distrbution Main	100,000
Water Meters	8,000
Emergency Water Main	<u>20,000</u>
Total	\$ 172,000

**Village of Glencoe
Fiscal Year 2005 Expenditure Budget**

key_	vision	line	description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
WATER DISTRIBUTION											
324		4211	SALARIES - REGULAR	194,855	230,894	212,300	178,744	212,300	221,900	222,050	222,050
324		4212	SALARIES - RHS PAY	0	0	0	0	0	0	0	0
324		4221	SALARIES - TEMPORARY	0	0	2,040	1,156	2,000	8,800	8,800	8,800
324		4231	OVERTIME	20,218	25,569	13,254	23,796	30,000	18,535	18,535	18,535
324		4261	EMPLOYEE BENEFITS	22,653	27,489	39,000	26,448	35,000	36,600	36,600	36,600
324		4611	SOCIAL SECURITY ADMIN.	0	0	13,900	16,566	18,360	19,000	19,000	19,000
324		4621	ILL MUNI. RET. FUND	0	0	9,300	8,406	10,000	15,900	15,900	15,900
4000			==PERSONNEL EXPENDITURES==	237,726	283,951	289,794	255,115	307,660	320,735	320,885	320,885
324		5121	OFFICE EQUIPMENT MAINT.	370	468	500	0	0	500	500	500
324		5122	RADIO EQUIPMENT MAINT.	278	0	1,400	293	294	1,400	1,000	1,000
324		5131	FIRE HYDRANT R/M	6,433	5,386	7,000	6,496	6,800	7,000	7,000	7,000
324		5155	METER REPAIRS AND INSTALL	2,169	1,931	3,500	2,240	3,000	3,500	3,000	3,000
324		5157	MAINT. OF WATER TOWER	0	500	500	57	58	75,000	75,000	75,000
324		5183	REPAIR SERV PIPES/FITTING	29,285	29,825	27,000	34,705	33,000	26,000	26,000	26,000
324		5195	SHOP REPAIRS	561	899	1,000	716	1,000	1,000	1,000	1,000
324		5311	AUDITING SERVICES	1,036	1,076	1,220	1,083	1,083	1,200	1,000	1,000
324		5323	TESTING SERVICES	0	0	0	0	0	0	0	0
324		5362	DRY CLEANING SERVICES	1,673	1,756	1,900	1,522	1,900	2,300	2,000	2,000
324		5388	TEMPORARY LABOR	0	0	0	0	0	3,500	3,000	3,000
324		5493	PLUMBING INSPECTIONS	3,720	2,000	2,000	1,240	1,500	2,000	2,000	2,000
324		5511	POSTAGE	4,392	4,809	4,750	3,876	4,200	4,800	4,750	4,750
324		5521	TELECOM/INTERNET SERV.	2,724	1,989	2,725	1,407	1,500	1,260	1,500	1,500
324		5631	IN SERVICE TRAINING	612	655	2,200	421	650	1,900	1,900	1,900
324		5915	INSURANCE DEDUCTIBLES	15,535	829	1,500	0	0	1,500	1,500	1,500
5000			===CONTRACTUAL SERVICES==	68,786	52,121	57,195	54,057	54,985	132,860	131,150	131,150
324		6341	MISC EQUIPMENT	2,771	6,066	5,300	1,991	4,500	4,300	4,300	4,300
324		6346	SAFETY EQUIPMENT	1,550	1,048	1,500	1,906	1,907	1,500	1,500	1,500
324		6511	OFFICE SUPPLIES	7,352	6,683	5,250	7,917	6,221	1,200	1,200	1,200
324		6521	CLOTHING	710	1,420	1,200	999	1,100	1,425	1,300	1,300
324		6524	SHOP SUPPLIES	1,936	1,819	1,900	1,489	1,800	1,950	1,900	1,900
324		6533	TOOL PURCHASE/REPAIR	2,786	2,353	3,000	1,047	2,750	3,000	3,000	3,000
324		6551	VEHICLE OPERATING EXPENSE	5,748	6,867	8,300	5,293	6,000	7,000	7,000	7,000
6000			=====COMMODITIES=====	22,852	26,256	26,450	20,643	24,278	20,375	20,200	20,200
324		8304	SMALL TOOLS & EQUIPMENT	442	75	0	0	0	0	0	0

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

vision

key_	line	description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
324	8305	FIRE HYDRANTS	2,844	9,993	9,000	9,593	9,593	10,000	10,000	10,000
324	8346	OFFICE EQUIPMENT	0	0	0	0	0	0	0	0
324	8461	AUTOS, TRUCKS, TRACTORS,	0	-13,080	0	0	0	28,000	28,000	28,000
324	8582	WATER MAINS	5,800	8,685	20,000	21,324	21,325	20,000	20,000	20,000
324	8585	WATER METERS	1,660	12,742	8,000	8,180	6,500	8,000	8,000	8,000
324	8587	DISTRIBUTION LEAK SURVEY	7,650	600	0	0	0	6,000	6,000	6,000
324	8589	WATER SYSTEM IMPROVEMENTS	31,520	19,200	0	0	0	100,000	100,000	100,000
8000		=====CAPITAL OUTLAY=====	49,916	38,214	37,000	39,097	37,418	172,000	172,000	172,000
324	9110	UNCOLLECTABLES	0	0	0	0	0	0	0	0
9000		=OTHER EXPENDITURES/USES=	0	0	0	0	0	0	0	0
WATER DISTRIBUTION			379,280	400,542	410,439	368,912	424,341	645,970	644,235	644,235

FISCAL YEAR 2004 NOTEWORTHY VARIANCES

Public Works Department

Water Distribution

ACCOUNT#	DESCRIPTION	EXPLANATION
324-5183	Repair Service Pipes/Fitt.	Expenditures over budget due to re-stocking from extensive emergency repairs in early FY 04.

FISCAL YEAR 2005 NOTEWORTHY VARIANCES

Water Distribution

ACCOUNT#	DESCRIPTION	EXPLANATION
324-5157	Maintenance of Water Tower	Proposed expenditure includes Year I of a long-term maintenance agreement for elevated tank.
324-5388	Temporary Labor	Proposed expenditure for contract hydrant flow testing.
324-8584	Water System Improvements	Proposed capital expenditure for water main replacement on Estate, Brentwood and Hillcrest.

VILLAGE OF GLENCOE
 PUBLIC WORKS DEPARTMENT
 WATER DISTRIBUTION DIVISION

POSITION TITLE	FY 2003		FY 2004		FY 2005	
	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary
Public Works Supervisor	1	100%	1	100%	1	100%
Maintenance Equipment Operator	3	100%	3	100%	3	100%
FULL TIME EQUIVALENT	4		4		4	

FY 2004 Changes
 None.

FY 2005 Changes
 None.

PERTB05

Water Fund - Miscellaneous Data

A. History Of Water Rate Increases (With Projection for 2005 and 2007)

<u>Effective Date</u>	<u>Rate/1000 Cubic Feet</u>	<u>% Change</u>	
3/1/1998	19.50	0.0%	Actual
3/1/1999	19.50	0.0%	Actual
3/1/2000	19.70	1.0%	Actual
3/1/2001	19.89	1.0%	Actual
3/1/2002	20.39	2.5%	Actual
3/1/2003	21.00	3.0%	Actual
3/1/2004	21.00	0.0%	Actual
3/1/2005	21.63	3.0%	Projected
3/1/2006	21.63	0.0%	Projected
3/1/2007	22.28	3.0%	Projected

B. Total Pumpage

<u>Fiscal Year</u>	<u>MG's</u>
1995	658.950
1996	636.030
1997	593.465
1998	613.005
1999	672.835
2000	678.245
2001	595.002
2002	594.180
2003	663.946
Actual Average	633.962
Standard Deviation	35.671

C. Debt Service Schedule

<u>Fiscal Year</u>	<u>Series 1994-B1</u>	<u>Series 1994-B2</u>	<u>Total</u>
2005	-	-	-

Debt Obligation Completed 12/1/2003

GLENCOE GOLF CLUB

Review of Fiscal Year 2004

Fiscal Year 2004 was the fourth consecutive year for below average rounds of golf played. In a year very similar to the recent past, spring experienced poor weather conditions with nice weather settling in by mid-June. The remaining summer months brought continued nice weather, but once rounds were lost early in the season due to weather, they could not be made up. The season ended somewhat early with very little play in November.

Annual Debit Cards were used for the second year. However, annual players continued to decline. After two years, the Annual Debit Card sales were less than the old season playing pass. Paid rounds continue to increase at a slow pace. The new time of day/demand schedule using prime, non-prime and twilight fee classifications provided the variety of price to enable paid rounds to increase.

The second year of the golf cart fleet replacement, clubhouse roof repair, emergency replacement of a rotary mower and start up equipment for the new Food & Beverage operation were major capital purchases during the fiscal year. It was decided that none of these purchases could be deferred.

Food and Beverage operations, including alcohol sales began in FY 04. While startup constraints existed with the new venture, no alcohol related incidents were reported. Training, an alcohol service policy, and product controls were developed and implemented. Staff experimented with different hours of operation, staffing levels and menus. By the end of the year, staff learned both successful and unsuccessful methods of operation for food and beverage that will provide a blueprint to follow in the future.

The Glencoe Golf Club Advisory Committee continued its expanded role with a more aggressive meeting schedule than in previous years. The Committee continued to work with staff to implement the recommendations of the Price Waterhouse Coopers Operational Audit performed in FY 01. Information developed through this study will continue to be implemented as budget constraints allow.

The Glencoe Golf Club is one of the first public golf facilities on the North Shore. As each year passes, infrastructure ages and new competition enters the market. This, coupled with a decided change in weather, has made every operation a challenge. Staff will continue to work with the Glencoe Golf Club Advisory Committee to position the Club so that rounds and revenues can begin to rebound.

Glencoe Golf Club

Forecast for Fiscal Year 2005

Fiscal Year 2005 will be a year of reinvention for the Glencoe Golf Club. Expenses and revenues in this budget have been reevaluated to more closely resemble actual experience instead of relying on models from past years. The number of seasonal personnel has been reduced to be proportionate to fewer rounds of play. Revenue sharing of golf professional revenue will be initiated. The Pro Shop will be downsized to sell golf balls, gloves, hats and a basic logo shirt. All items previously offered for sale will be special ordered once existing inventory has been sold.

The Glencoe Golf Club Schedule of Fees will have the second major change in three years. Beginning in FY 05, play on weekends will be green fee based only. For the first time in approximately 40 years, there will be no discounting of rounds on Friday, Saturday, Sunday and Holidays. The ever-changing demand for golf times has placed a premium on tee times on these days. The Glencoe Golf Club Advisory Committee suggested this policy change during their review of fees for FY05. The Golf Club Board of Directors approved and staff has implemented their recommendation. Full fees during a time that play remains solid could greatly enhance revenues of the Club in FY05. It is believed that there are generally more golfers than tee times on weekends and that determination was the basis for this new system.

While demand remains solid for weekend play, the same cannot be said for Monday - Thursday. Recognizing this, the new debit card for weekday play only will be introduced. This card has been aggressively priced at \$800, with a per round cost of no more than \$27, to stimulate play during the week. All other weekday fees remain at the FY 04 levels. This Schedule of Fees should better position the Club with competition and be more effective with the demand for specific days and times.

FY 05 will also see the Club move forward with a new emphasis on marketing to customers. For the first time, we will actively promote the Club to different groups via advertised Specials. We will use flyers (produced in-house) directed at interested groups. We will also actively pursue businesses such as local banks, restaurants and other businesses with the intent that the discount coupons will be distributed to members and customers. Preliminary discussions have been positive and staff hopes that new customers will be realized in FY 05 with this initiative.

Staff has been working this off-season to develop a new men's association that will provide opportunities to play in weekly events and provide competitive fun for participants. The association will hold a new event every one or two weeks for a competitive round of golf. Play will be allowed during the entire week with specific tee times set aside. All players will be welcome and it is hoped that a solid base of players will be established for future years. With some diligence,

Glencoe Golf Club

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Glencoe Golf Club Women's Association that will help to increase rounds played during the week. Staff will also be working to initiate a women's nine-hole league in FY 05. This group was privately run in past years but has had minimal participation.

Staff is also in the early stages of discussions with area schools in an effort to develop a Junior Golf League. This group is envisioned to consist of area junior high school children and will include instruction and play focusing on player development. The Club will focus on play and integrate instruction rather than the other way around. This approach is based on a junior teaching program that is operated in conjunction with the Park District. The focus has been on moving from the tee and onto the golf course. Staff feels that a nine hole league can be organized that is similar to a summer intramural program for golf.

While focus is on the development of new play, the management of expenses is of equal importance. The Club will require an increased workload from fewer employees. The professional staff will assume a larger role in day-to-day functions such as ranger and pro shop attendant. Further, due to changes in weather that seem to be the norm, seasonal employees (other than course maintenance) will be brought back to work later in the spring and released from work earlier in the fall. Staff will place focus of food and beverage operations on the golfer and rely less on outside business in order to maximize the return from hours of operation.

Finally, staff will work closely with the Village Manager's Office to ensure that optimal operation of the Club is achieved. It is hoped that a new point of sale computer based system will assist the Club and Finance Department in day-to-day operations. No capital equipment or projects, except for the third year of the electric golf cart program, are scheduled. The goal of staff and the Glencoe Golf Club Advisory Committee will be to continue to work to make the Club financially solvent.

FISCAL YEAR 2004 NOTEWORTHY VARIANCES

Glencoe Golf Club

Expenditures

ACCOUNT#	DESCRIPTION	EXPLANATION
385-5535	Marketing/Advertising	Attempt to reach new customers
386-4221	Salaries Temporary	First Budget Under budget
386-6299	Sundry	First Budget Under budget
386-6341	Misc. Equipment	First Budget Under budget
386-6524	Shop Supplies	First Budget Under budget
387-4221	Salaries Temporary	Staffing
387-5111	Building Maintenance	Emergency repairs
387-8461	Autos, Trucks, Tractors	Emergency Mower Replacement
388-4221	Salaries-Temporary	Staffing
388-5498	Credit Card Fees	Increase in credit card use

FISCAL YEAR 2005 NOTEWORTHY VARIANCES

Expenditures

ACCOUNT #	DESCRIPTION	EXPLANATION
386-4221	Salaries Temporary	Experience. Staff & Hour Reduction
386-6341	Misc. Equipment	Start up costs complete
386-6524	Shop Supplies	Start up costs complete
387-4221	Salaries-Temporary	Revised staffing requirements
388-4221	Salaries-Temporary	Revised staffing requirements
Pro Shop	All Accounts	Revised Merchandise Philosophy

**Village of Glencoe
Fiscal Year 2005 Revenue Budget**

Division	line description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
GLENCOE GOLF CLUB									
<u>---CHARGES FOR SERVICES---</u>									
60	3770 DEBIT CARD PASSES	0	153,431	185,800	110,675	110,675	110,000	36,750	
60	3771 SEASON PLAYING PRIVILEGES	184,656	0	0	0	0	0	0	
60	3772 GREEN FEES - WEEK DAYS	312,708	238,360	215,246	222,328	222,328	225,000	220,000	
60	3773 GREEN FEES - WEEKENDS	299,946	398,712	430,116	421,503	421,503	420,000	503,384	
60	3774 RESERVED START TIME - ANN	45,655	44,955	57,680	53,000	53,000	53,000	53,000	
60	3775 RESERVED START TIME - DAY	0	0	0	0	0	0	0	
60	3776 ANNUAL LOCKER RENTAL	860	780	1,275	1,050	1,050	1,050	1,050	
60	3777 GOLF CART FEES	191,478	180,138	196,933	178,658	178,658	181,000	181,000	
60	3778 GOLF CART RENTAL	12,872	12,250	14,882	10,550	10,550	11,000	11,000	
60	3782 PRACTICE RANGE REVENUES	19,921	22,569	25,573	29,950	29,950	29,950	30,422	
60	3784 CDGA REVENUE	4,275	7,980	9,320	7,440	7,440	7,440	7,440	
60	3785 CLUB/CART STORAGE REVENUE	5,635	4,475	12,625	7,000	7,000	7,000	7,000	
3600	<u>---CHARGES FOR SERVICES---</u>	1,078,006	1,063,649	1,149,450	1,042,154	1,042,154	1,045,440	1,051,046	
<u>---MERCHANDISE SALES---</u>									
60	3783 PRO SHOP REVENUES	0	0	0	0	0	0	0	
60	3786 FOOD & BEVERAGE SALES	0	0	185,000	131,768	131,769	132,200	139,200	
	3789 GOLF BALLS	21,302	14,953	18,750	15,272	15,272	15,500	15,500	
	3790 ACCESSORIES	7,464	11,470	16,250	8,193	8,193	8,500	8,500	
60	3791 GOLF BAGS	745	1,669	2,500	1,119	1,119	1,300	1,300	
60	3792 CLOTHING	5,406	16,063	22,500	13,367	13,367	14,300	14,300	
60	3793 GOLF CLUBS	10,796	9,488	15,000	4,430	4,431	5,600	5,600	
60	3794 GOLF SHOES	5,033	6,166	14,325	6,626	6,627	7,900	7,900	
60	3795 MISC. COMMODITIES	4,054	5,634	2,500	8,355	8,356	8,500	8,500	
3602	<u>---MERCHANDISE SALES---</u>	54,800	65,442	276,825	189,129	189,134	193,800	200,800	
<u>---INTEREST EARNINGS---</u>									
60	3811 INTEREST ON INVESTMENTS	5,409	1,182	1,000	913	1,000	1,000	1,000	
60	3812 IMET INTEREST	0	0	0	0	0	0	0	
60	3820 UNREALIZED GAIN/(LOSS)	0	0	0	0	0	0	0	
3800	<u>---INTEREST EARNINGS---</u>	5,409	1,182	1,000	913	1,000	1,000	1,000	
<u>---OTHER REVENUES---</u>									
60	3779 TELEPHONE COMMISSIONS	0	0	25	0	0	0	0	
60	3780 FOOD CONCESSION COM/REV	1,000	6,654	0	0	0	0	0	
60	3781 NORTHBROOK REV REPLACEMENT	0	0	0	0	0	0	0	
60	3788 NONTAX INVENTORY RETURNS	6,101	8,028	9,000	6,203	6,204	7,000	7,000	
60	3831 GIFTS AND CONTRIBUTIONS	2,340	0	250	0	0	0	0	
	3842 IRMA REIMBURSEMENT	0	0	0	0	0	0	0	
	3891 SUNDRY	17,457	1,662	250	1,118	250	250	8,250	
3830	<u>---OTHER REVENUES---</u>	26,898	16,343	9,525	7,321	6,454	7,250	15,250	

**Village of Glencoe
Fiscal Year 2005 Revenue Budget**

Division

Division	line description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
OTHER FINANCING SOURCES									
60	3911 BOND PROCEEDS	0	0	0	0	0	0	0	0
60	3913 ACCRUED INT ON BONDS SOLD	0	0	0	0	0	0	0	0
60	3914 OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0
60	3999 USE OF FUND BALANCE	0	0	0	0	0	0	0	0
3900	OTHER FINANCING SOURCES	0	0	0	0	0	0	0	0
GLENCOE GOLF CLUB		1,165,113	1,146,616	1,436,800	1,239,517	1,238,742	1,247,490	1,268,096	

GLENCOE GOLF CLUB				
ADMINISTRATION DIVISION				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
PERSONNEL	\$163,058	\$107,960	\$104,160	-3.52%
SERVICES	113,956	130,669	110,700	-15.28%
COMMODITIES	4,190	3,010	500	-83.39%
DEBT MANAGEMENT	135,227	135,300	140,800	4.07%
CAPITAL	0	0	0	0.00%
OTHER EXPENSE	2,495	3,375	0	-100.00%
TOTAL	\$418,926	\$380,314	\$356,160	-6.35%

CLUB HISTORY

The Glencoe Golf Club was originally established in 1921, and was one of the first municipal golf courses in the Chicago Area. The first nine holes were opened in 1922 and the second nine in 1925. The course occupies 126 acres (60 owned by the Village and 66 owned by the Cook County Forest Preserve District). In its entire history, the course has received no taxes or other subsidy from the Village or any other public body. It has been, and must continue to be, supported solely by income from golfers. Virtually every good weather day from March 1 through November 15 finds the course crowded with play. The Glencoe Golf Club has the reputation of being one of the most popular and attractive public courses in the Chicago area.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

ALL CAPITAL DEFERRED

**Village of Glencoe
Fiscal Year 2005 Expenditure Budget**

vision

key_ orig	line	description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
ADMINISTRATION										
385	4211	SALARIES - REGULAR	84,201	97,291	84,360	70,500	84,360	75,000	75,000	75,000
385	4212	SALARIES - RHS PAY	0	0	0	0	0	0	0	0
385	4261	EMPLOYEE BENEFITS	12,513	13,078	15,500	10,084	14,000	17,300	17,300	17,300
385	4611	SOCIAL SECURITY ADMIN.	39,888	40,819	5,100	5,279	6,200	6,450	6,450	6,450
385	4612	MEDICARE ONLY CONTRIB.	0	0	1,200	0	0	0	0	0
385	4621	ILL MUNI. RET. FUND	9,626	11,869	3,400	2,905	3,400	5,410	5,410	5,410
4000	==PERSONNEL EXPENDITURES==		146,228	163,058	109,560	88,768	107,960	104,160	104,160	104,160
385	5311	AUDITING SERVICES	3,019	3,203	3,203	2,842	2,842	2,900	2,900	2,900
385	5315	BANKING FEES	0	0	0	46	0	0	0	0
385	5337	LEGAL COUNSEL - OTHER	0	1,706	0	1,706	1,706	0	0	0
385	5497	VOG MANAGEMENT SERVICES	60,000	60,000	60,000	50,000	60,000	60,000	60,000	60,000
385	5511	POSTAGE	512	699	700	688	830	500	500	500
385	5521	TELECOM/INTERNET SERV.	22,115	16,644	20,000	13,974	18,250	18,250	18,250	18,250
385	5531	PUBLISHING	2,873	1,520	3,060	1,286	2,800	1,600	0	0
385	5535	MARKETING/ADVERTISING	140	4,865	10,000	13,398	13,750	0	0	0
385	5611	MEMBERSHIPS/DUES	941	970	750	451	720	750	750	750
385	5631	IN SERVICE TRAINING	1,378	137	500	58	280	0	0	0
385	5912	PUBLIC LIABILITY INSUR.	23,338	23,338	28,000	34,417	28,800	27,800	27,800	27,800
385	5915	INSURANCE DEDUCTIBLES	371	874	1,500	690	691	500	500	500
5000	===CONTRACTUAL SERVICES===		114,687	113,956	127,713	119,555	130,669	112,300	110,700	110,700
385	6299	SUNDRY	4,650	4,001	500	450	2,000	500	0	0
385	6511	OFFICE SUPPLIES	658	189	1,000	912	1,010	500	500	500
6000	=====COMMODITIES=====		5,309	4,190	1,500	1,362	3,010	1,000	500	500
385	7101	PRINCIPAL ON BONDS	-5,000	0	120,000	120,000	120,000	130,000	130,000	130,000
385	7201	INTEREST ON BONDS	25,528	19,327	14,400	14,440	14,400	9,900	9,900	9,900
385	7301	BOND ISSUANCE/MAINT EXP	900	900	900	900	900	900	900	900
7000	=====DEBT SERVICE=====		21,428	20,227	135,300	135,340	135,300	140,800	140,800	140,800
385	8925	GOLF COURSE IMPROVEMENTS	9,720	0	0	0	0	0	0	0
8000	=====CAPITAL OUTLAY=====		9,720	0	0	0	0	0	0	0
385	9153	MISCELLANEOUS REFUNDS	0	2,495	0	3,375	3,375	0	0	0
	9511	DEPRECIATION	98,524	95,853	0	0	0	0	0	0
9000	=OTHER EXPENDITURES/USES=		98,524	98,348	0	3,375	3,375	0	0	0

**Village of Glencoe
Fiscal Year 2005 Expenditure Budget**

Division

key_ cron	line description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
	ADMINISTRATION	395,896	399,779	374,073	348,400	380,314	358,260	356,160	356,160

GLENCOE GOLF CLUB

FOOD SERVICE DIVISION

<u>ACCOUNT</u>	<u>ACTUAL FY 2003</u>	<u>PROJECTED FY 2004</u>	<u>BUDGET FY 2005</u>	<u>% INCREASE (DECREASE) FROM FY 2004 PROJECTED</u>
PERSONNEL	\$0	\$116,600	\$96,450	-17.28%
SERVICES	-	1,781	1,800	1.07%
COMMODITIES	-	88,492	47,000	-46.89%
TOTAL	\$0	\$206,873	\$145,250	-29.79%

CLUB HISTORY

Fiscal Year is the first year of Club-operated food service. The Club anticipates operating either via staff or contractual services a full service food service operation as a compliment to other course amenities.

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

ALL CAPITAL DEFERRED

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
		FOOD SERVICE								
386	4211	SALARIES - REGULAR	0	0	45,025	25,000	30,000	30,000	30,000	30,000
386	4212	SALARIES - RHS PAY	0	0	0	0	0	0	0	0
386	4221	SALARIES - TEMPORARY	0	0	25,000	66,630	70,000	45,000	45,000	45,000
386	4261	EMPLOYEE BENEFITS	0	0	12,900	7,448	9,500	14,600	14,600	14,600
386	4611	SOCIAL SECURITY ADMIN.	0	0	4,300	7,010	7,100	6,850	6,850	6,850
386	4612	MEDICARE ONLY CONTRIB.	0	0	1,000	0	0	0	0	0
386	4621	ILL MUNI. RET. FUND	0	0	1,900	0	0	0	0	0
4000		==PERSONNEL EXPENDITURES=	0	0	90,125	106,088	116,600	96,450	96,450	96,450
386	5921	INSURANCE	0	0	2,500	1,781	1,781	1,800	1,800	1,800
5000		===CONTRACTUAL SERVICES===	0	0	2,500	1,781	1,781	1,800	1,800	1,800
386	6299	SUNDRY	0	0	850	3,218	3,218	1,000	1,000	1,000
386	6341	MISC EQUIPMENT	0	0	1,000	12,668	12,669	1,000	1,000	1,000
386	6524	SHOP SUPPLIES	0	0	30,000	72,606	72,606	50,000	45,000	45,000
6000		=====COMMODITIES=====	0	0	31,850	88,492	88,493	52,000	47,000	47,000
		FOOD SERVICE	0	0	124,475	196,361	206,874	150,250	145,250	145,250

GLENCOE GOLF CLUB				
BUILDING & GROUNDS DIVISION				
<u>ACCOUNT</u>	<u>ACTUAL FY 2003</u>	<u>PROJECTED FY 2004</u>	<u>BUDGET FY 2005</u>	<u>% INCREASE (DECREASE) FROM FY 2004 PROJECTED</u>
PERSONNEL	\$375,693	\$416,609	\$372,600	-10.56%
SERVICES	128,473	146,992	125,830	-14.40%
COMMODITIES	76,127	82,215	60,200	-26.78%
CAPITAL	42,415	30,645	0	-100.00%
TOTAL	\$622,708	\$676,461	\$558,630	-17.42%

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS
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ALL CAPITAL DEFERRED

**Village of Glencoe
Fiscal Year 2005 Expenditure Budget**

key object	line description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
BUILDING & GROUNDS									
387	4211 SALARIES - REGULAR	196,149	202,834	203,000	170,271	203,000	203,000	203,000	203,000
387	4212 SALARIES - RHS PAY	0	0	0	0	0	0	0	0
387	4221 SALARIES - TEMPORARY	100,143	94,985	90,000	108,473	108,473	90,000	85,000	85,000
387	4231 OVERTIME	43,874	36,603	26,225	26,652	26,636	5,000	5,000	5,000
387	4261 EMPLOYEE BENEFITS	37,234	41,271	44,400	32,165	44,400	44,000	44,000	44,000
387	4611 SOCIAL SECURITY ADMIN.	0	0	20,100	23,157	24,500	22,600	22,600	22,600
387	4612 MEDICARE ONLY CONTRIB.	0	0	4,800	0	0	0	0	0
387	4621 ILL MUNI. RET. FUND	0	0	14,000	8,533	9,600	13,000	13,000	13,000
4000	==PERSONNEL EXPENDITURES==	377,400	375,693	402,525	369,250	416,609	377,600	372,600	372,600
387	5111 BUILDING MAINTENANCE	25,170	18,975	20,000	26,879	29,000	19,000	19,000	19,000
387	5129 GENERAL EQUIPMENT R/M	18,321	18,846	20,000	17,436	22,500	22,500	20,000	20,000
387	5150 IRRIGATION SYSTEM R/M	0	0	6,000	1,762	1,762	3,000	1,500	1,500
387	5383 FORESTRY AND LANDSCAPING	1,265	580	12,750	12,912	13,500	6,000	6,000	6,000
387	5496 GOLF COURSE DESIGN CONSUL	664	0	0	0	0	0	0	0
387	5611 MEMBERSHIPS/DUES	1,748	917	500	335	1,250	500	500	500
387	5631 IN SERVICE TRAINING	3,600	1,059	500	943	1,150	0	0	0
387	5743 WATER AND SEWER SERVICE	16,138	31,698	19,000	115	13,000	13,000	13,000	13,000
387	5765 ELECTRICAL - LIGHT/AC	29,958	29,631	29,000	24,730	30,330	30,330	30,330	30,330
387	5777 GAS	10,988	10,979	13,000	6,567	11,500	11,500	11,500	11,500
387	5924 UNEMPLOYMENT INSURANCE	15,793	15,789	15,606	22,228	23,000	24,000	24,000	24,000
5000	===CONTRACTUAL SERVICES===	123,644	128,473	136,356	113,907	146,992	129,830	125,830	125,830
387	6299 SUNDRY	2,513	0	500	450	1,400	0	0	0
387	6533 TOOL PURCHASE/REPAIR	634	1,644	1,600	797	500	500	500	500
387	6952 SOIL/SAND	5,242	1,790	6,000	6,864	6,865	4,700	4,700	4,700
387	6953 CHEMICALS/SEED/FERTILIZER	33,111	46,160	35,000	35,755	43,250	35,000	35,000	35,000
387	6954 MAINTENANCE SUPPLIES	29,038	26,533	25,000	24,136	30,200	25,000	20,000	20,000
6000	=====COMMODITIES=====	70,538	76,127	68,100	68,002	82,215	65,200	60,200	60,200
387	8107 SAND & SOIL	4,784	3,235	0	-0	0	0	0	0
387	8209 BUILDING ALTERATIONS	4,981	17,078	17,000	16,775	16,775	0	0	0
387	8307 IRRIGATION SYSTEM	5,382	7,306	0	64	65	0	0	0
387	8308 GOLF EQUIPMENT	2,465	0	0	0	0	0	0	0
387	8461 AUTOS, TRUCKS, TRACTORS,	0	0	0	10,905	10,905	0	0	0
387	8925 GOLF COURSE IMPROVEMENTS	7,457	0	0	0	0	0	0	0
8000	=====CAPITAL OUTLAY=====	25,069	27,619	17,000	27,744	27,745	0	0	0

**Village of Glencoe
Fiscal Year 2005 Expenditure Budget**

Division		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
key_	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
8929	FORESTRY & LANDSCAPING	14,241	14,796	0	0	2,900	0	0	0
8900	—OTHER IMPROVEMENTS---	14,241	14,796	0	0	2,900	0	0	0
BUILDING & GROUNDS		610,892	622,708	623,981	578,903	676,461	572,630	558,630	558,630

GLENCOE GOLF CLUB				
PLAY DIVISION				
<u>ACCOUNT</u>	<u>ACTUAL FY 2003</u>	<u>PROJECTED FY 2004</u>	<u>BUDGET FY 2005</u>	<u>% INCREASE (DECREASE) FROM FY 2004 PROJECTED</u>
PERSONNEL	\$145,036	\$186,697	\$146,600	-21.48%
SERVICES	23,413	28,263	26,500	-6.24%
COMMODITIES	18,494	21,068	7,000	-66.77%
CAPITAL	29,771	30,962	29,812	-3.71%
TOTAL	\$216,714	\$266,990	\$209,912	-21.38%

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS
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Cart Fleet Replacement Program (Year 3)	\$ 29,812
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Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division	key_	line	description	FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
	or			ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
			PLAY								
388		4211	SALARIES - REGULAR	32,658	49,452	50,100	45,843	54,200	51,000	51,000	51,000
388		4212	SALARIES - RHS PAY	0	0	0	0	0	0	0	0
388		4221	SALARIES - TEMPORARY	86,821	78,647	80,000	102,497	102,497	65,000	60,000	60,000
388		4231	OVERTIME	0	0	0	0	0	0	0	0
388		4261	EMPLOYEE BENEFITS	11,740	16,937	19,100	12,788	16,000	21,600	21,600	21,600
388		4611	SOCIAL SECURITY ADMIN.	0	0	6,000	11,338	11,800	11,000	11,000	11,000
388		4612	MEDICARE ONLY CONTRIB.	0	0	2,000	0	0	0	0	0
388		4621	ILL MUNI. RET. FUND	0	0	5,900	1,924	2,200	3,000	3,000	3,000
4000			===PERSONNEL EXPENDITURES=	131,218	145,036	163,100	174,389	186,697	151,600	146,600	146,600
388		5297	GOLF CART R/M	4,880	1,091	1,500	2,546	2,600	1,500	1,500	1,500
388		5498	CREDIT CARD FEES	23,729	21,591	12,000	25,164	25,200	12,000	25,000	25,000
388		5611	MEMBERSHIPS/DUES	540	310	500	163	163	0	0	0
388		5631	IN SERVICE TRAINING	921	421	500	106	300	0	0	0
5000			===CONTRACTUAL SERVICES==	30,070	23,413	14,500	27,979	28,263	13,500	26,500	26,500
6292			SUPPLIES	4,285	3,202	3,000	6,068	6,068	1,000	1,000	1,000
6524			SHOP SUPPLIES	0	0	0	0	0	0	0	0
388		6951	PLAY/LOCKER ROOM SUPPLIES	14,678	15,292	15,000	10,861	15,000	6,000	6,000	6,000
6000			=====COMMODITIES=====	18,963	18,494	18,000	16,929	21,068	7,000	7,000	7,000
388		8309	ELECTRIC GOLF CARS	1,382	29,771	29,812	30,961	30,962	29,812	29,812	29,812
8000			=====CAPITAL OUTLAY=====	1,382	29,771	29,812	30,961	30,962	29,812	29,812	29,812
			PLAY	181,632	216,715	225,412	250,258	266,990	201,912	209,912	209,912

GLENCOE GOLF CLUB

PRO SHOP DIVISION

<u>ACCOUNT</u>	<u>ACTUAL FY 2003</u>	<u>PROJECTED FY 2004</u>	<u>BUDGET FY 2005</u>	<u>% INCREASE (DECREASE) FROM FY 2004 PROJECTED</u>
SERVICES	6,000	5,373	5,825	8.41%
COMMODITIES	79,155	71,343	21,000	-70.56%
TOTAL	\$85,155	\$76,716	\$26,825	-65.03%

FISCAL YEAR 2005 CAPITAL EQUIPMENT AND IMPROVEMENTS

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division			FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
key_	orcn	line description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
PRO SHOP										
389	5349	CDGA SERVICES	0	6,000	5,825	5,372	5,373	5,825	5,825	5,825
5000	===CONTRACTUAL SERVICES===		0	6,000	5,825	5,372	5,373	5,825	5,825	5,825
389	6515	GOLF BALLS	27,963	29,002	15,000	6,468	6,547	7,000	7,000	7,000
389	6516	ACCESSORIES	1,361	11,877	13,000	9,542	9,542	3,500	3,500	3,500
389	6517	GOLF BAGS	596	1,415	2,000	1,764	1,800	500	500	500
389	6521	CLOTHING	7,662	9,663	18,000	16,464	22,100	2,500	2,500	2,500
389	6522	GOLF CLUBS	10,973	15,371	12,000	16,045	18,300	1,500	1,500	1,500
389	6523	GOLF SHOES	10,071	11,826	11,500	10,853	10,854	5,000	5,000	5,000
389	6999	MISC. COMMODITIES	6,920	0	2,000	1,275	2,200	1,000	1,000	1,000
6000	=====COMMODITIES=====		65,547	79,155	73,500	62,411	71,343	21,000	21,000	21,000
PRO SHOP			65,547	85,155	79,325	67,783	76,716	26,825	26,825	26,825

VILLAGE OF GLENCOE
 GLENCOE GOLF CLUB

POSITION TITLE	FY 2003		FY 2004		FY 2005	
	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary	Number of Positions Authorized	Department % Share Of Salary
Golf Club Manager	1	100%	1	100%	1	100%
Assistant Superintendent	2	100%	2	100%	1	100%
Food Service Manager	0	0%	1	100%	1	100%
Grounds Keeper	3	100%	3	100%	3	100%
	6		7		6	

FY 2004 Changes
 New Food Service Manager added.

FY 2005 Changes
 Reduction of one Assistant Superintendent position.

GLENCOE GOLF CLUB
21 WESTLEY ROAD

A. Miscellaneous Data:

Established: 1921 (9 Holes)
 1925 (18 Holes)

Area: 126 Acres

B. Rounds Played:

YEAR	TOTAL HALF-DAYS CLOSED*	DEBIT CARD PLAYERS	DAILY FEE PLAYERS	GRAND TOTAL
1993	34	15,912	20,350	36,262
1994	24	19,052	22,073	41,125
1995	59	16,535	18,589	35,124
1996	75	14,216	16,225	30,441
1997	35	18,739	21,346	40,085
1998	28	21,597	22,581	44,178
1999	54	19,740	20,330	40,070
2000	84	16,335	18,643	34,978
2001	106	13,774	16,979	30,753
2002	74	11,066	17,827	28,893
2003	84	9,359	18,336	27,695

* Half Days Closed From May 1 Through September 30

C. Average Rounds Per Season: 35,419

D. Debit Card Sales:

Type	1997	1998	1999	2000	2001	2002	2003	AVERAGE
Unrestricted	145	152	157	137	103	94	68	122
Senior	39	50	40	47	47	35	31	41
Junior	52	83	63	68	36	19	13	48

E. Rounds Played By Glencoe Residents:

1993	4,200
1994	6,996
1995	4,988
1996	5,505
1997	8,409
1998	9,753
1999	8,545
2000	7,458
2001	5,891
2002	5,351
2003	5,326

		GLENCOE GOLF CLUB						
		VEHICLE AND EQUIPMENT INVENTORY LIST AND REPLACEMENT SCHEDULE						
		THROUGH FISCAL YEAR 2007						
		Equipment		Dollar Amount Due For Replacement				
#	Year	Model	Type	Serial Number	Repl. Cost	FY 05	FY 06	FY 07
1	1984	122-3-84	AERWAY 176" AERATOR	D8417	\$ 3,200			
2	1977	1300 SL	ADVANCE-HURRICANE PRES. WASHER	441006	\$ 1,600			
3	1977	901003	ARENS ROCKET ROTO TILLER	010 424	\$ 1,550			
4	1988	20-350-462	BEFCO DETHATCHER OVERSEEDER	118040	\$ 7,700	x		
5			BEFCO 15' FLEX ROTARY MOWER	142307 142326 142327 142341	\$ 14,000			
6	1990	1-14111	CLUB CAR CARRY-ALL	F90322117779	\$ 3,800	x		
7	1991	II GASOLINE	CLUB CAR CARRY-ALL	E69101-231706	\$ 4,500	X		
8	1991	II GASOLINE	CLUB CAR GOLF CAR	AG 9238-302911	\$ 3,750	X		
9	1991	II GASOLINE	CLUB CAR GOLF CAR	AG 9238-302913	\$ 3,750	X		
10	1981	898507-8110	CUSHMAN TRUCKSTER	546377	\$ 13,500	x		
11	1983		CUSHMAN TRUCKSTER	563339	\$ 13,500		x	
12	1983		CUSHMAN TRUCKSTER	563187	\$ 13,500			
13	1985		CUSHMAN TRUCKSTER	579254	\$ 13,500			
14	1986	53187	CUSHMAN RUNABOUT	592547	\$ 8,500			
15	1992	898507-8110	CUSHMAN TRUCKSTER	92005363	\$ 14,000			
16	1992		CUSHMAN TRUCKSTER	92005554	\$ 14,000			
17	1989	S81LP-LPT	DAIHATSU LIFT PICK TIPPER	300203	\$ 11,500	X		
18	1980	MS-1	DANUSER LOG SPLITTER	6436	\$ 1,500			
19	1978	T-F 300	DAVIS TASK FORCE 300 TRENCHER	5679018	\$ 15,400			
20	1983	4507	DEUTZ DIESEL TRACTOR	7548-2886	\$ 19,500	X		
21	1984	4507	DEUTZ DIESEL TRACTOR	7548-3066	\$ 19,500		X	
22		2500	FLORY LEAF BLOWER	230	\$ 7,000		X	
23	1991	463LCG	FORD DIESEL 2 WHEEL DRIVE TRACTOR	BC90387	\$ 19,500			
24	1983	545	FORD DIESEL TRACKTOR LOADER BH	C-700638 CL-37165 CB-34556	\$ 32,500	X		

		GLENCOE GOLF CLUB						
		VEHICLE AND EQUIPMENT INVENTORY LIST AND REPLACEMENT SCHEDULE						
		THROUGH FISCAL YEAR 2007						
		Equipment		Dollar Amount		Due For Replacement		
#	Year	Model	Type	Serial Number	Cost	FY 05	FY 06	FY 07
25	1988	F600	FORD DUMP TRUCK	1FDNK64POJVA49922	\$ 40,000	X		
26			GOLF CLUB VEHICLE		\$ 20,000	X		
28	1982	OO50	JOHN DEERE BOX SCRAPER	OO4458HR	\$ 800			
29	1990	1070	JOHN DEERE TRACTOR	M01070A002458	\$ 12,200			
30	1990	RB 3584	LAND PRIDE SCRAPER BLADE	L1053	\$ 750			
31		L-2000-1970	LELY FERTILIZER SPREADER	495094-B	\$ 4,200			
32	1989	LG72B	MATTHEWS LAWN GENIE	48669	\$ 3,600			
33	1986	F15	METER-MATIC II TOPDRESSER	85415-682068	\$ 4,400			
34	1986	F15	METER-MATIC II TOPDRESSER	85415-682075	\$ 4,400			
35	1990	500	NEARY REEL GRINDER	709	\$ 8,900			
36	1990	250	NEARY BED KNIFE GRINDER	410	\$ 3,300			
37	1980	107	NEW IDEA FERTILIZER SPREADER	118464	\$ 700			
38	1984	84	OLATHE SEEDER	840694	\$ 3,650			
40	1978	VQ325	QUINCY AIR COMPRESSOR	325-14-117985L	\$ 4,000	X		
41	1999	3020	STEINER ROTARY MOWER	08885-90478	\$ 12,000			
42	1962	TRCP-13	ROSEMAN TILLER RAKE	3337	\$ 1,900			
43	1984	544801-8420	RYAN GREENSAIRE II	102531	\$ 7,500	X		
44	1985	544801-8510	RYAN GREENSAIRE II	111362	\$ 7,500	X		
45	1987	300 D39-7P	SDI POWER SPRAYER	3016	\$ 8,000			
46	1991		SMITHCO DIESEL SUPER RAKE	1839	\$ 11,000		X	
47	1989	UT1235	SNOW BIRD UTILITY TRAILER	185646L14K1001022	\$ 1,750			
48	1984	48"X72"	SOUTHWORTH LIFT TABLE	LSO236SLE6XSIB	\$ 2,400			

GLENCOE GOLF CLUB

VEHICLE AND EQUIPMENT INVENTORY LIST AND REPLACEMENT SCHEDULE

THROUGH FISCAL YEAR 2007

Equipment					Dollar Amount	Due For Replacement		
#	Year	Model	Type	Serial Number	Replacement Cost	FY 05	FY 06	FY 07
49	1985	C36BFSP	SWEEPSTER	90981	\$ 1,750			
50	1989	320	TERRA-CARE FAIRWAY AERIFIER	870494	\$ 30,000	X		
51	1972		TORO CUTTING UNITS	04401-20148				
				04401-20140				
				04401-20182				
				04401-11325	\$ 4,200			
52	1972		TORO VERTICUT REELS	04416-20370				
				04416-20371				
				04416-20372	\$ 2,400			
53	1994	3100	TORO GREEN MASTER	40868	\$ 15,000			
	1994	3100	TORO GREEN MASTER	40876	\$ 15,000			
	2003	228-D	TORO GROUNDS MASTER	30241-230000367	\$ 18,500			
	1983	8870	TORO SAND PRO	20351	\$ 10,000			
	1984	GREENSMASTE	TORO GREENSMOWER	04340-40306	\$ 16,500			
	1984	GREENSMASTE	TORO GREENSMOWER	04340-40344	\$ 16,500			
54	1985		TORO 7 GANG MOWER	01005-50398				
				01005-5048				
				01005-5049				
				01005-50460				
				01005-50461				
				01005-50462				
				01005-50463				
				01005-50464				
				01005-50399	\$ 16,000			

GLENCOE GOLF CLUB

VEHICLE AND EQUIPMENT INVENTORY LIST AND REPLACEMENT SCHEDULE

THROUGH FISCAL YEAR 2007

Equipment					Dollar Amount	Due For Replacement		
#	Year	Model	Type	Serial Number	Replacement Cost	FY 05	FY 06	FY 07
55	1985	217D	TORO GROUNDSMASTER	50549 50596	\$ 12,000	X		
56	1986	33855-60101	TORO 9 GANG MOWER	01007-61144				
				01007-61146				
				01007-61160				
				01007-61161				
				01007-61162				
				01007-61163				
				01007-61164				
				01007-61165				
				01007-61228				
				01007-61230	\$ 18,500			
57	1989	4350	TORO GREENSMaster 3000	90506	\$ 13,500			
58	1989	4350	TORO GREENSMaster 3000	90478	\$ 13,500			
59	1991		TORO GREENS AERATOR	00816	\$ 9,600			
60	1993	5100D	TORO REELMASTER	03502-30697	\$ 30,000		X	
61	1993	5100D	TORO REELMASTER	03502-30699	\$ 30,000			
62	1999	3215A	JOHN DEERE	TC3215A050130	\$ 35,000			
63	1998	898630	CUSHMAN	98002257	\$ 15,000			
64	1999	898650	CUSHMAN	99001733	\$ 15,000			
65	1998	HR-5111	JACOBSEN	69129-2252	\$ 45,000			
66	1999	230	TORO SAND PRO	FC3314	\$ 15,000			

DEBT SERVICE

DEBT SERVICE FUND

<u>ACCOUNT</u>	<u>ACTUAL FY 2003</u>	<u>PROJECTED FY 2004</u>	<u>BUDGET FY 2005</u>	<u>% INCREASE (DECREASE) FROM FY 2004 PROJECTED</u>
DEBT SERVICE	2,452,106	7,345,347	2,366,906	-67.78%
TOTAL	\$ 2,452,106	\$ 7,345,347	\$ 2,366,906	-67.78%

FUND PURPOSE

The Debt Service Fund is a bond service fund established for the purpose of retiring general obligation and other debt incurred to finance various capital improvements in the Village.

FUND SUMMARY

The following is a summary of gross payments and the impact of abatements and other financing sources:

<u>Fiscal Year</u>	<u>Actual 2003</u>	<u>Projected 2004</u>	<u>Budget 2005</u>
Expenditure Total	2,452,106	2,399,424	2,366,906
Other Financing Uses	-	4,945,923	-
Total Expenditure (Uses)	2,452,106	7,345,347	2,366,906
Transfers in	60,000	110,000	60,000
Interest	19,253	13,724	9,370
Other Financing Sources	-	4,975,000	-
Total All Financing Sources	79,253	5,098,724	69,370
Use of Fund Balance	150,319	88,643	150,000
Extended Property Taxes	2,301,787	2,281,704	2,244,282

ANNUAL PRINCIPAL PAYMENT ON EXISTING G.O. DEBT SERVICE
FISCAL YEAR 2005 THROUGH FISCAL YEAR 2014

SERIES	RETIREMENT DATE	ORIGINAL DEBT	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
1999	Dec-11	4,000,000	-	-	100,000	100,000	100,000	100,000	2,050,000	1,550,000	-	-
2001R93	Dec-08	3,820,000	605,000	625,000	655,000	680,000	335,000	-	-	-	-	-
2001R94E	Dec-06	3,690,000	1,020,000	1,000,000	730,000	-	-	-	-	-	-	-
2001	Dec-11	1,200,000	110,000	115,000	120,000	125,000	125,000	135,000	140,000	145,000	-	-
2003	Dec-09	4,975,000	75,000	75,000	305,000	1,105,000	1,500,000	1,915,000	-	-	-	-
Annual Principal Payment			1,810,000	1,815,000	1,910,000	2,010,000	2,060,000	2,150,000	2,190,000	1,695,000	-	-
<u>Principal Balance</u>												
March 1			15,640,000	13,830,000	12,015,000	10,105,000	8,095,000	6,035,000	3,885,000	1,695,000	-	-
February 28 (29)			13,830,000	12,015,000	10,105,000	8,095,000	6,035,000	3,885,000	1,695,000	-	-	-
Equalized Assessed Valuation (1) 3.0% Annual Increase			569,866,162	586,962,146	604,571,011	622,708,141	641,389,385	660,631,067	680,449,999	700,863,499	721,889,404	743,546,086
G.O. Debt Limit - 10.00% of EAV			56,986,616	58,696,215	60,457,101	62,270,814	64,138,939	66,063,107	68,045,000	70,086,350	72,188,940	74,354,609
Legal G.O. Debt Margin On 2/28 (29)			43,156,616	46,681,215	50,352,101	54,175,814	58,103,939	62,178,107	66,350,000	70,086,350	72,188,940	74,354,609
Long Term Debt Per Capita Assumes Constant Population of 8,763			1,578.23	1,371.11	1,153.14	923.77	688.69	443.34	193.43	-	-	-

note

1) Projected from 2002 EAV of \$553,268,118

EXISTING DEBT SERVICE TAX LEVY PROJECTION
 FISCAL YEAR 2005 THROUGH FISCAL YEAR 2014

<u>SERIES</u>	<u>RETIREMENT DATE</u>	<u>ORIGINAL DEBT</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>
1999	Dec-11	4,000,000	164,000	164,000	264,000	259,900	255,800	251,700	2,197,600	1,613,550	-	-
2001R93	Dec-08	3,820,000	715,608	712,920	719,483	719,920	348,400	-	-	-	-	-
2001R94E	Dec-06	3,690,000	1,123,125	1,064,875	757,375	-	-	-	-	-	-	-
2001	Dec-11	1,200,000	151,271	152,311	153,056	153,436	148,436	153,280	152,543	151,453	-	-
2003	Dec-11	4,975,000	200,278	198,703	427,090	1,220,380	1,589,413	1,967,663	-	-	-	-
Annual Tax Levy			2,354,282	2,292,809	2,321,004	2,353,636	2,342,049	2,372,643	2,350,143	1,765,003	-	-
Total Original Debt		17,685,000										

CAPITAL IMPROVEMENTS

CAPITAL IMPROVEMENT PROJECT FUND				
CIP SALES TAX & OTHER REVENUE				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED
PERSONNEL	\$0	\$0	\$0	0.00%
OPERATIONS	0	0	0	0.00%
CAPITAL	0	25,000	562,000	2148.00%
TOTAL	\$ -	\$ 25,000	\$ 562,000	2148.00%

FUND PURPOSE

The CIP Sales Tax & Other Revenue Division of the Capital Improvement Project Fund was created in Fiscal Year 2004. The concept of this division was developed during the most recent update of the Village's Long Range Financial Plan. Per that plan new revenues generated from additional sales tax and other designated revenue would be used to pay for capital improvements on a pay as you go basis.

Manhole Rehabilitation	50,000
Sanitary Sewer Main Rehab/Repair	200,000
Sanitary Sewer Main (Carry Over From FY04)	175,000
Village Hall Improvement	62,000
Street Improvement	<u>75,000</u>
Total	562,000

Village of Glencoe
Fiscal Year 2005 Revenue Budget

vision

key_ orcn	line	description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
CAPITAL PROJECTS FUND										
<u>---INTEREST EARNINGS---</u>										
18	3811	INTEREST ON INVESTMENTS	0	0	0	1,551	0	0	0	
	3800	---INTEREST EARNINGS---	0	0	0	1,551	0	0	0	
<u>--OTHER REVENUES--</u>										
18	3847	MISC. REIMBURSEMENT	0	0	0	0	0	0	0	
18	3891	SUNDRY	0	0	0	0	0	0	0	
	3830	--OTHER REVENUES--	0	0	0	0	0	0	0	
<u>OTHER FINANCING SOURCES</u>										
18	3914	OTHER FINANCING SOURCES	0	0	0	0	0	0	0	
	3900	OTHER FINANCING SOURCES	0	0	0	0	0	0	0	
<u>-OPERATING TRANSFERS IN-</u>										
18	3991	TRANSFER FROM GENERAL FD	0	0	200,000	277,276	277,276	310,000	310,000	
18	3994	TRANSFER FROM MFT FUND	0	0	0	0	0	0	0	
	3990	-OPERATING TRANSFERS IN-	0	0	200,000	277,276	277,276	310,000	310,000	
CAPITAL PROJECTS FUND			0	0	200,000	278,827	277,276	310,000	310,000	

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005									
Key	Line Description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP									
CIP SALES TAX & OTHER REV																		
501	8201 VILLAGE HALL IMPROVEMENTS	0	0	0	0	0	320,000	62,000	62,000									
501	8301 DATA PROCESSING EQUIPMENT	0	0	0	0	0	75,000	0	0									
501	8584 CIP SEWERS	0	0	200,000	10,774	25,000	425,000	425,000	425,000									
501	8681 CIP STREETS	0	0	0	0	0	75,000	75,000	75,000									
8000	=====CAPITAL OUTLAY=====	0	0	200,000	10,774	25,000	895,000	562,000	562,000									
<table border="0" style="width: 100%;"> <tr> <td style="width: 20%;">CIP SALES TAX & OTHER REV</td> <td style="width: 10%;">0</td> <td style="width: 10%;">0</td> <td style="width: 10%;">200,000</td> <td style="width: 10%;">10,774</td> <td style="width: 10%;">25,000</td> <td style="width: 10%;">895,000</td> <td style="width: 10%;">562,000</td> <td style="width: 10%;">562,000</td> </tr> </table>										CIP SALES TAX & OTHER REV	0	0	200,000	10,774	25,000	895,000	562,000	562,000
CIP SALES TAX & OTHER REV	0	0	200,000	10,774	25,000	895,000	562,000	562,000										

FIVE-YEAR PLAN

Village of Glencoe
 Long Range Capital Improvement Plan (CIP 2013)
 As Compared to FY 2005 Budget
Projects by Funding Source

Summary

	As Of		Plan 2013	% of	\$ Change	% Change
	FY 2005	% of				
<u>From Current Resources</u>	<u>Budget</u>	<u>Total</u>	<u>Total</u>	<u>Total</u>	<u>From Plan</u>	<u>From Plan</u>
E911	636,000		636,000		-	0.0%
Water Fund	3,059,500		3,124,500		(65,000)	-2.1%
Garbage Fund	897,000		897,000		-	0.0%
General Fund	3,774,772		4,088,697		(313,925)	-8.3%
Motor Fuel Tax Fund	2,530,000		2,530,000		-	0.0%
Sales Tax (CIP)	5,177,000		5,410,000		(233,000)	-4.5%
Total	16,074,272	43.5%	16,686,197	44.5%	(611,925)	-3.8%
<u>Unfunded</u>	19,101,900	51.7%	19,027,900	50.7%	74,000	0.4%
<u>Grants Anticipated</u>	1,802,000	4.9%	1,802,000	4.8%	-	0.0%
Total Inventory	36,978,172	100.0%	37,516,097	100.0%	(537,925)	-1.5%

Summary of Unfunded

General Fund	3,819,000	20.0%	4,109,000	21.6%	(290,000)	-7.6%
CIP (Sales Tax)	258,000	1.4%	-	0.0%	258,000	100.0%
Water Fund (1)	8,341,000	43.7%	8,250,000	43.4%	91,000	1.1%
Golf Club (2)	6,683,900	35.0%	6,668,900	35.0%	15,000	0.2%
Total (3)	19,101,900	100.0%	19,027,900	100.0%	74,000	0.4%

Notes

- (1) Water Fund includes \$4.5 Million for new lagoon crossing to water tower and \$3.0 Million for a new replacement elevated Tank.
 (2) Golf Club includes \$4.5 for a new replacement clubhouse, subject to review pending completion of new business plan.
 (3) Absent projects indicated in (1) and (2), the total unfunded inventory is reduced to \$7.1 Million.

Village of ...
 Schedule of Major Capital Improvements
 (Over \$100,000 Total Project)

PROJECT	FUNDING SOURCE	TOTAL PROJECT	TOTAL LINE ITEM	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
911 FUND												
DISPATCH ROOM UPGRADE	E911	210,000	210,000	210,000								
911 SYSTEM HARDWARE	E911	100,000	100,000		100,000							
FUND TOTAL		310,000	310,000	210,000	100,000							
WASTE WAREHOUSE FUND												
REFUSE SCOOTERS		229,500	229,500	23,500	24,000	24,500	25,000	25,500	26,000	26,500	27,000	27,500
REFUSE PACKER		485,000	485,000		150,000				160,000		175,000	
FUND TOTAL		714,500	714,500	23,500	174,000	24,500	25,000	25,500	186,000	26,500	202,000	27,500
GENERAL FUND												
BRIDGE DECK SURFACE MAINTENANCE	UNFUNDED	125,000	125,000			25,000		50,000		50,000		
SALT DOME	UNFUNDED	100,000	100,000	100,000								
VILLAGE HALL IMPROVEMENT	SALES TAX	995,000	995,000	62,000	258,000	335,000	340,000					
SEWER VACUUM	GENERAL	190,000	190,000						190,000			
FINANCE COMPUTER SYSTEM UPGRADE	GENERAL		35,000	35,000								
FINANCE COMPUTER SYSTEM UPGRADE	CAPITAL RES	150,000	115,000	115,000								
RESURFACE COMMUTER PARKING LOT	GRANT		500,000				200,000	200,000	100,000			
RESURFACE COMMUTER PARKING LOT	SALES TAX	750,000	250,000						100,000	150,000		
EAST DIVERSION DITCH	GENERAL		100,000		100,000							
EAST DIVERSION DITCH	UNFUNDED	1,800,000	1,500,000			750,000	750,000					
LAKEFRONT OUTFALL REPAIRS	SALES TAX	100,000	100,000							100,000		
LIFT STATION FORCE MAIN - LONGWOOD	SALES TAX	100,000	100,000					100,000				
SANITARY SEWER REHAB / REPAIR	SALES TAX		1,575,000	375,000	200,000	250,000	250,000	240,000	260,000			
SANITARY SEWER REHAB / REPAIR	UNFUNDED	2,450,000	875,000					75,000	50,000	250,000	250,000	250,000
STORM SEWER MAIN REHAB / REPAIR	SALES TAX	600,000	600,000		50,000		50,000		50,000		50,000	400,000
STREET IMPROVEMENT - MFT SUPPLEMENT	SALES TAX	375,000	375,000	75,000	150,000	150,000						
STREET IMPROVEMENT - GREEN BAY	SALES TAX		800,000						400,000	400,000		
STREET IMPROVEMENT - GREEN BAY	GRANT	1,600,000	800,000						400,000	400,000		
STREET IMPROVEMENT - DUNDEE ROAD	GRANT	400,000	400,000									400,000
CRACK SEALING REPAIRS	UNFUNDED	125,000	125,000	15,000	15,000	15,000	20,000	20,000	20,000	20,000		
RESIDENTIAL SIDEWALKS	GENERAL		250,000	25,000	25,000	50,000	50,000	25,000	25,000	25,000	25,000	
RESIDENTIAL SIDEWALKS	UNFUNDED	375,000	125,000	25,000	25,000			25,000	25,000		25,000	
SEWER JET	GENERAL	140,000	140,000			140,000						
STREET SWEEPER	GENERAL	115,000	115,000					115,000				
AERIAL TRUCK	GENERAL	165,000	165,000								165,000	
2-1/2 TON DUMP TRUCK	GENERAL	105,000	105,000									105,000

Village of Major Capital Improvements
(Over \$100,000 Total Project)

PROJECT	SOURCE	PROJECT	LINE ITEM	FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013
RANGE UPGRADES	GENERAL		5,000	5,000								
RANGE UPGRADES	UNFUNDED	100,000	95,000	20,000				75,000				
AMBULANCE	GENERAL	130,000	130,000				130,000					
SQUAD PUMPER REPLACEMENT	SALES TAX	500,000	500,000					500,000				
FIRE PUMPER REPLACEMENT	UNFUNDED	350,000	350,000									
FUND TOTAL		11,640,000	11,640,000	1,202,000	823,000	1,715,000	1,790,000	1,425,000	1,620,000	1,395,000	515,000	1,155,000
GOLF CLUB FUND												
BENT GRASS FAIRWAY CHANGE	UNFUNDED	400,000	400,000							200,000	200,000	
CLUBHOUSE REPLACEMENT	UNFUNDED	4,500,000	4,500,000							4,500,000		
CONTINUOUS CART PATH	UNFUNDED											
COURSE IMPROVEMENT	UNFUNDED	525,000	525,000			300,000	75,000	50,000	100,000			
FUND TOTAL		5,425,000	5,425,000			300,000	75,000	50,000	100,000			
MOTOR FUEL TAX FUND												
STREET IMPROVEMENT	MFT	2,530,000	2,530,000	275,000	275,000	275,000	275,000	285,000	285,000	285,000	285,000	290,000
FUND TOTAL		2,530,000	2,530,000	275,000	275,000	275,000	275,000	285,000	285,000	285,000	285,000	290,000
WATER FUND												
FILTER REHAB	UNFUNDED	170,000	170,000		170,000							
NEW ELEVATED TANK	UNFUNDED	3,000,000	3,000,000							3,000,000		
RESURFACE PARKING LOT / RAMP	WATER	100,000	100,000					100,000				
STRUCTURAL MAINTENANCE / REPAIRS	UNFUNDED	100,000	100,000						100,000			
STRUCTURAL REHAB - PLANT	UNFUNDED	150,000	150,000			70,000	80,000					
TILE & FLAT ROOF REPAIR	WATER	120,000	120,000	120,000								
WATER METER REPLACEMENT	WATER	295,000	295,000					125,000	125,000	45,000		
DISTRIBUTION MAINS	WATER	2,000,000	2,000,000	100,000	300,000	300,000	300,000	200,000	200,000	200,000	200,000	200,000
LAGOON CROSSING TO ELEVATED TANK	UNFUNDED	4,500,000	4,500,000						4,500,000			
FUND TOTAL		10,435,000	10,435,000	220,000	470,000	370,000	380,000	425,000	4,925,000	3,245,000	200,000	200,000
GRAND TOTAL ALL FUNDS		31,054,500	31,054,500	1,930,500	1,842,000	2,684,500	2,545,000	2,210,500	7,116,000	9,651,500	1,402,000	1,672,500

PAY PLAN/HISTORY

**The Village of Glencoe
Office of the Village Manager**

THE VILLAGE OF GLENCOE

OFFICIAL PAY PLAN

March 1, 2004

VILLAGE OF GLENCOE
OFFICE OF THE VILLAGE MANAGER
March 1, 2004

OFFICIAL PAY PLAN

1.0 Purpose:

- 1.1 To officially disseminate the Official Pay Plan as approved by the Village Board of Trustees.

2.0 Scope:

- 2.1 The Official Pay Plan establishes the authority and official guidelines by which the Village Manager may appoint, promote, evaluate and compensate all Village employees.

3.0 Policy:

- 3.1 The Village Manager, as the Chief Administrative Officer of the Village, shall be responsible to the Village Board of Trustees for the administration and interpretation of the Official Pay Plan.

4.0 Distribution:

- 4.1 To all Department Heads and to be made available for review by all employees.

Office of the Village Manager
March 1, 2004

Procedures and Implementation Data

THE OFFICIAL PAY PLAN

The salary ranges, position titles, and position classifications as presented herein, shall constitute the Official Pay Plan for all employees of the Village of Glencoe except for the Village Manager. The Village Manager operates under a separate plan with the Village Board. The Official Plan grants certain authority to the Village Manager, but does not obligate the Manager to act with regard to compensation of employees.

ADMINISTRATOR OF THE PAY PLAN

The Village Manager, as Chief Administrative Officer of the Village, shall be responsible to the Village Board of Trustees for the administration and interpretation of the Official Pay Plan and shall set salaries for all employees within the limits of the salary ranges established herein. The Village Manager shall apprise the Village Board of Trustees annually regarding the appropriateness of municipal salary levels, taking into consideration cost of living, area employment conditions, level of employee performance and other appropriate factors. All salary adjustments shall be authorized by the Village Manager following the consideration of recommendations of Department Heads who shall certify each employee's eligibility and qualifications for such salary adjustment. The Village Manager is further authorized to establish and administer an employee evaluation and development program to be used to determine employee job effectiveness, performance, and individual employee development. Such a program serves as an important factor in consideration of employee salary adjustments. Additionally, the Village Manager shall have the authority to establish personnel review boards to administratively review and recommend employees for probation and salary adjustments.

Salary Administration Procedure

SALARY RANGE

The Official Pay Plan establishes a salary range that recognizes that individual ability and exhibited job performance are the basic considerations in salary administration. The Plan also recognizes that it is desirable to provide the opportunity for employees to attain, within a reasonable period following employment, a salary level appropriate to their position and skills exhibited, based on their performance.

ORIGINAL APPOINTMENT AND PROBATIONARY PERIOD

Employees shall normally be appointed at the minimum level of the range

authorized for the position. However, employees may be hired at a level higher than the minimum with the expressed approval of the Village Manager who shall have authority to establish initial employment compensation at any salary level within the range authorized for the position. Employees appointed at the initial increment for their position salary range shall be eligible for a salary increase upon satisfactory completion of a probationary period and recommendation for salary adjustment by the Department Head. Probationary periods shall normally cover the initial six (6) months of employment; however, such period may be extended not to exceed one (1) year if, in the opinion of the Department Head and Village Manager, an extended period is necessary to fully evaluate the employee for regular appointment. Appointment as regular employee bestows no additional rights to the employee. All employees are considered "at will" employees. No employee shall be considered for regular employee appointment or salary increase if the employee is determined to not satisfactorily perform duties of the position to which the employee is assigned.

The Village Manager may authorize larger increases if the performance and skills exhibited during the probationary period warrant additional compensation.

ADMINISTRATION PLAN

Following completion of the probationary period employees shall be evaluated annually on or before March 1st for a salary adjustment based upon demonstrated, satisfactory job performance. The incremental salary increase shall generally follow the guidelines established by the Village Manager and approved by the Village Board.

PAY PLAN ADJUSTMENTS

Periodically, based upon economic conditions and other factors, the pay plan may be adjusted by the Village Board of Trustees upon the recommendation of the Village Manager. At the time of such periodic adjustment all regular, full time employees will be eligible for salary increase consideration at the newly assigned salary rate, or any portion thereof dependent upon their evaluation, unless a Department Head, upon a formal evaluation of any employee and following consultation with said employee determines an increase is not in order due to the employee's failure to perform assigned duties in a satisfactory manner. Such adjustment, when withheld, may be granted by the Village Manager at any later time when said employee's performance has improved to a satisfactory extent.

PROMOTIONS

When an employee is transferred or promoted from one position or salary range to another position or salary range, the employee's salary may be adjusted by the

Village Manager. Such salary will be at an increment commensurate with the employee's knowledge, skills and abilities to perform the new duties. In the case of promotions, the Village Manager may authorize a salary increase within the new salary range that reflects the increased duties and responsibilities assigned the employee.

RECLASSIFICATION

An employee's position may be re-established by the Village Manager to a higher or lower salary range to properly reflect assigned duties and responsibilities. The Village Manager shall have the authority to reassign and place an employee at a lower salary range.

ADDITIONAL DUTY PAY

The Village Manager shall have the authority to assign additional duty responsibilities, on a temporary or permanent basis, to regular employees, which will be special or collateral assignments in addition to the employee's regular position. Employees assigned an additional duty position shall be eligible, upon authorization by the Village Manager, for salary adjustments not to exceed \$1,000 per month. The salary adjustments shall be in effect only so long as authorized by the Village Manager.

The standards for awarding additional duty pay shall be as follows:

1. The additional duties must represent skills not normally associated with the position classification as determined by the Village Manager.
2. The individual must be performing duties not normally assigned to the position and the additional duties must represent forty percent (40%) of the individual's time or represent significant off-duty preparation time.
3. The individual must act as a working leader for a crew of three (3) or more employees for sixty percent (60%) of the individual's time. This must include:
 - assigning personnel;
 - directing personnel;
 - being held responsible for crew
 - performance by the Department Head; and
 - being assigned as acting Department Head periodically.
4. The additional duties must represent assigned managerial responsibilities either as an "acting" position or as an "assistant to"

position.

ADDITIONAL MERIT PAY

The Village Manager shall have the authority to establish an additional Merit Pay policy for review and approval by the Village Board of Trustees if deemed necessary or desirable.

Temporary Employees

Certain job junctions are required to be performed only on a temporary or seasonal basis. Such positions are unclassified in the Official Pay Plan and are authorized to be filled and paid within established salary levels, as approved by the Village Manager.

<u>Non-Regular Employee Temporary Positions</u>	<u>Hourly Pay Range</u>	
	<u>Minimum</u>	<u>Maximum</u>
Special Education Intern	\$ 5.15	\$ 5.78
Administrative Intern	5.15	12.32
Engineering Intern	5.15	11.29
Office Clerk	5.15	13.93
Clerk Typist	6.50	18.48
Secretary	6.80	24.32
Seasonal Laborer	5.15	15.00
Handyman	6.80	20.00
Crossing Guard	225	450 per month
Paid On-Call Firemen	20	20 per call
Health Officer	600	900 per month

Executive, Managerial and Administrative Classification

The Village Manager shall, within established salary levels, have full discretion and authority to periodically adjust salaries of those persons in the Executive, Managerial and Administrative Classification of the Official Pay Plan. Performance of such professional personnel will be reviewed at least annually. Increases shall not extend salary levels beyond the maximum per annum rates established for the positions and approved by the Village Board of Trustees.

Salary increases shall be based upon demonstrated performance in the following areas:

1. Management.

1. Management.

- a. The ability to secure cooperation and obtain optimum results through the efforts of others.
- b. The demonstration of fiscal accountability and efficient and effective utilization of resources.
- c. The ability to conceptualize the needs of the Department and organize necessary programs and activities to increase efficiency and effectiveness.
- d. The ability for written and oral communication.

2. Technical skills and abilities.

3. Personal development for personal growth and continued value to the organization.

In addition, the salary plan shall be reviewed each year based upon the following considerations:

1. The relationship between positions of similar responsibilities and authorities and of preserving management and supervisory relationships.
2. The Village's competitive position in terms of retaining existing personnel and recruiting new personnel.
3. The Village's financial ability to adequately compensate authorized personnel.

Office of the Village Manager
March 1, 2004

POLICE PENSION FUND				
ACCOUNT	ACTUAL FY 2003	PROJECTED FY 2004	BUDGET FY 2005	% INCREASE (DECREASE) FROM FY 2004 PROJECTED ACTUAL
PERSONNEL	875,613	874,116	878,716	0.53%
SERVICES	46,806	39,900	39,900	0.00%
COMMODITIES	0	0	0	0.00%
OTHER EXPENSES	0	0	0	0.00%
TOTAL	922,419	914,016	918,616	0.50%

FUND PURPOSE □

The Police Pension Fund, established and regulated by Illinois State Statutes, provides for a retirement and disability program for sworn Village of Glencoe Public Safety Department Personnel. The property tax levy for the Police Pension Fund was established by the State of Illinois to amortize the fund's actuarial deficiency by 2033 and to provide for the normal cost of the program based on the number of active participants.

Village of Glencoe
Fiscal Year 2005 Revenue Budget

Division		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
Program	line description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
POLICEMENS PENSION FUND									
<u>--PROPERTY TAX--</u>									
26	3111 PROPERTY TAX	7,101	0	0	0	0	0	0	0
26	3112 NON-CURRENT PROPERTY TAX	2,714	0	0	0	0	0	0	0
26	3113 PROP TAX INTEREST TAXES	1,102	0	0	0	0	0	0	0
26	3122 EMPLOYER CONTRIBUTIONS	551,775	585,167	625,000	597,776	625,000	767,392	767,392	767,392
	3100 --PROPERTY TAX--	562,692	585,167	625,000	597,776	625,000	767,392	767,392	767,392
<u>--OTHER TAXES--</u>									
26	3421 PERSONAL PROP REPL. TAX	6,000	6,000	6,000	6,000	6,000	6,180	6,180	6,180
	3130 --OTHER TAXES--	6,000	6,000	6,000	6,000	6,000	6,180	6,180	6,180
<u>---INTEREST EARNINGS---</u>									
26	3811 INTEREST ON INVESTMENTS	12,099	3,782	4,000	4,898	4,000	4,120	4,120	4,120
26	3812 MUTUAL FUND EARNINGS	59,856	44,503	42,436	28,239	42,436	43,709	43,709	43,709
26	3814 GNMA INTEREST	1,450	1,095	4,031	314	4,031	4,152	4,152	4,152
26	3815 MONEY MARKET INTEREST	36,749	2,007	3,000	1,065	3,000	3,090	3,090	3,090
26	3816 CD INTEREST	12,363	23,172	20,000	3,847	20,000	20,600	20,600	20,600
26	3817 IPTIP INTEREST	0	0	0	0	0	0	0	0
26	3818 T-BILL INTEREST	206,140	319,276	200,000	176,728	200,000	206,000	206,000	206,000
26	3819 SPECIAL ACCTS	0	0	0	0	0	0	0	0
26	3820 UNREALIZED GAIN/(LOSS)	174,143	-1,576,308	12,205	68,521	12,205	12,571	12,571	12,571
	3800 ---INTEREST EARNINGS---	502,801	-1,182,473	285,671	283,613	285,672	294,242	294,242	294,242
<u>--OTHER REVENUES--</u>									
26	3831 GIFTS AND CONTRIBUTIONS	0	0	0	0	0	0	0	0
26	3832 MEMBER CONTRIBUTIONS	218,012	231,342	220,117	202,938	220,117	226,721	226,721	226,721
26	3849 PENSION REINSTATEMENT	0	32,970	0	0	0	0	0	0
26	3891 SUNDRY	0	0	0	0	0	0	0	0
	3830 --OTHER REVENUES--	218,012	264,311	220,117	202,938	220,117	226,721	226,721	226,721
<u>-OPERATING TRANSFERS IN-</u>									
26	3991 TRANSFER FROM GENERAL FD	0	0	0	0	0	0	0	0
	3990 -OPERATING TRANSFERS IN-	0	0	0	0	0	0	0	0
POLICEMENS PENSION FUND		1,289,504	-326,995	1,136,788	1,090,328	1,136,789	1,294,535	1,294,535	1,294,535

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division	Account	Line	Description	FY2002 ACT	FY2003 ACT	FY2004 BUD	FY2004 YTD	FY2004 PRJ	FY2005 DPT	FY2005 MGR	FY2005 APP
			POLICEMENS PENSION DIV								
	376	4271	PENSIONS - RETIRED MEMBER	490,197	564,064	580,000	479,895	578,500	595,900	595,900	595,900
	376	4272	PENSIONS - WIDOWED/DEPEND	82,411	81,771	81,800	88,645	91,250	91,250	91,250	91,250
	376	4273	PENSIONS - CHILD	27,066	27,066	27,066	22,555	27,066	27,066	27,066	27,066
	376	4274	PENSION - DISABILITY DUTY	84,751	160,013	181,500	124,866	166,900	164,500	164,500	164,500
	376	4275	PENSION - DISABILITY ND	0	0	0	4,002	10,400	0	0	0
	376	4276	POL PEN CONTRIB REFUND	1,802	42,699	0	0	0	0	0	0
	4000		==PERSONNEL EXPENDITURES==	686,227	875,613	870,366	719,963	874,116	878,716	878,716	878,716
	376	5311	AUDITING SERVICES	1,196	2,275	2,300	2,042	2,300	2,300	2,300	2,300
	376	5312	FINANCIAL SERVICES	35,088	35,384	36,000	28,309	36,000	36,000	36,000	36,000
	376	5315	BANKING FEES	0	0	0	0	0	0	0	0
	376	5999	MISC CONTRACTUAL SERVICES	841	9,147	1,600	885	1,600	1,600	1,600	1,600
	5000		===CONTRACTUAL SERVICES==	37,125	46,806	39,900	31,235	39,900	39,900	39,900	39,900
	376	6999	MISC. COMMODITIES	0	0	0	0	0	0	0	0
	6000		=====COMMODITIES=====	0	0	0	0	0	0	0	0
	9151		PENSION PORTABILITY PYMNT	0	0	0	0	0	0	0	0
	9000		=OTHER EXPENDITURES/USES=	0	0	0	0	0	0	0	0
POLICEMENS PENSION DIV				723,352	922,419	910,266	751,199	914,016	918,616	918,616	918,616

FIRE PENSION FUND				
<u>ACCOUNT</u>	<u>ACTUAL FY 2003</u>	<u>PROJECTED FY 2004</u>	<u>BUDGET FY 2005</u>	% INCREASE (DECREASE)
				<u>FROM FY 2004 PROJECTED ACTUAL</u>
PERSONNEL	148,764	146,800	149,870	2.09%
SERVICES	4,438	5,000	5,000	0.00%
COMMODITIES	0	0	-	0.00%
TOTAL	153,202	151,800	154,870	2.02%

FUND PURPOSE

The Fire Pension Fund, established and regulated by Illinois State Statutes, provides for a retirement and disability program for sworn Village of Glencoe Public Safety Department Personnel. The property tax levy for the Fire Pension Fund was established by the State of Illinois to amortize the fund's actuarial deficiency by 2033+A6 and to provide for the normal cost of the program based on the number of active participants.

Village of Glencoe
Fiscal Year 2005 Revenue Budget

Division	key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
0000	line	description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
FIREFIGHTERS PENSION FUND										
<u>--PROPERTY TAX--</u>										
25	3111	PROPERTY TAX	465	0	0	0	0	0	0	0
25	3112	NON-CURRENT PROPERTY TAX	37	0	0	0	0	0	0	0
25	3113	PROP TAX INTEREST TAXES	51	0	0	0	0	0	0	0
25	3121	FOREIGN FIRE INS TAXES	0	0	0	0	0	0	0	0
25	3122	EMPLOYER CONTRIBUTIONS	36,277	40,024	20,000	19,184	20,000	31,949	31,949	31,949
3100		--PROPERTY TAX--	36,831	40,024	20,000	19,184	20,000	31,949	31,949	31,949
<u>--OTHER TAXES--</u>										
25	3421	PERSONAL PROP REPL. TAX	2,375	2,375	2,375	2,375	2,375	2,446	2,446	2,446
3130		--OTHER TAXES--	2,375	2,375	2,375	2,375	2,375	2,446	2,446	2,446
<u>---INTEREST EARNINGS---</u>										
25	3811	INTEREST ON INVESTMENTS	14,916	1,721	3,500	725	1,700	3,605	3,605	3,605
25	3813	MUTUAL FUND EARNINGS	0	0	0	0	0	0	0	0
25	3814	GNMA INTEREST	0	0	0	0	0	0	0	0
25	3815	MONEY MARKET INTEREST	7,465	526	1,000	67	1,000	1,030	1,030	1,030
25	3816	CD INTEREST	0	7,752	0	5,923	7,800	0	0	0
25	3817	IPTIP INTEREST	0	0	0	0	0	0	0	0
25	3818	T-BILL INTEREST	28,844	25,900	26,000	22,838	20,000	26,780	26,780	26,780
25	3819	SPECIAL ACCTS	0	0	0	0	0	0	0	0
25	3820	UNREALIZED GAIN/(LOSS)	0	4,151	0	0	0	0	0	0
3800		---INTEREST EARNINGS---	51,226	40,050	30,500	29,553	30,500	31,415	31,415	31,415
<u>--OTHER REVENUES--</u>										
25	3831	GIFTS AND CONTRIBUTIONS	0	0	0	0	0	0	0	0
3830		--OTHER REVENUES--	0	0	0	0	0	0	0	0
FIREFIGHTERS PENSION FUND			90,431	82,449	52,875	51,112	52,875	65,810	65,810	65,810

Village of Glencoe
Fiscal Year 2005 Expenditure Budget

Division	Key_		FY2002	FY2003	FY2004	FY2004	FY2004	FY2005	FY2005	FY2005
Division	Key_	Line description	ACT	ACT	BUD	YTD	PRJ	DPT	MGR	APP
		FIREFIGHTERS PENSION DIV								
372	4271	PENSIONS - RETIRED MEMBER	141,400	124,764	122,200	101,833	122,800	125,870	125,870	125,870
372	4272	PENSIONS - WIDOWED/DEPEND	26,751	24,000	24,000	20,000	24,000	24,000	24,000	24,000
372	4273	PENSIONS - CHILD	0	0	0	0	0	0	0	0
372	4274	PENSION - DISABILITY DUTY	0	0	0	0	0	0	0	0
372	4275	PENSION - DISABILITY ND	0	0	0	0	0	0	0	0
4000		==PERSONNEL EXPENDITURES==	168,151	148,764	146,200	121,833	146,800	149,870	149,870	149,870
372	5311	AUDITING SERVICES	1,519	982	1,000	888	1,000	1,000	1,000	1,000
372	5312	FINANCIAL SERVICES	3,794	3,456	4,000	2,462	4,000	4,000	4,000	4,000
372	5315	BANKING FEES	0	0	0	0	0	0	0	0
5000		===CONTRACTUAL SERVICES===	5,313	4,438	5,000	3,350	5,000	5,000	5,000	5,000
372	6999	MISC. COMMODITIES	0	0	0	0	0	0	0	0
6000		=====COMMODITIES=====	0	0	0	0	0	0	0	0
FIREFIGHTERS PENSION DIV			173,464	153,202	151,200	125,183	151,800	154,870	154,870	154,870

TABLE 1

Pay Plan Schedule for Fiscal Year 2005

Class	Position	Adopted FY 2004 Annual		FY 04 Percentile Rank		FY 05 Perc w Comps		PROPOSED FY 2005 Annual		% Change Minimum	% Change Maximum
		Minimum	Maximum	50th Minimum	75th Maximum	50th Minimum	75th Maximum	50th Minimum	75th Maximum		
EXECUTIVE, MANAGERIAL AND ADMINISTRATIVE PERSONNEL											
1.	Director of Public Works * Director of Public Safety * Director of Finance * Golf Club Manager *	\$ 81,885	\$ 111,689	\$ 82,267	\$ 113,000	\$ 85,237	\$ 117,079	\$ 85,237	\$ 117,079	4.09%	4.83%
2.	Village Engineer *	\$ 54,111	\$ 79,596	\$ 48,998	\$ 76,010	\$ 50,767	\$ 78,754	\$ 50,767	\$ 78,754	-6.18%	-1.06%
3.	Executive Assistant	\$ 40,221	\$ 56,915	\$ 38,708	\$ 54,732	\$ 40,105	\$ 56,708	\$ 40,105	\$ 57,173	-0.29%	0.45%
4.	Deputy Chief / Public Safety (1) PW General Superintendent Deputy Director of Public Works/ Community Development	\$ 73,152	\$ 93,405	\$ 73,152	\$ 92,647	\$ 75,793	\$ 95,992	\$ 75,793	\$ 97,095	3.61%	3.95%
5.	Assistant to the Village Manager *	\$ 44,730	\$ 69,338	\$ 49,708	\$ 69,338	\$ 51,502	\$ 71,841	\$ 51,502	\$ 71,841	15.14%	3.61%
6.	Assistant to the Dir of Public Safety * Assistant to the Director of Finance * Community Development Analyst *	\$ 41,000	\$ 64,300	\$ 43,520	\$ 67,974	\$ 45,091	\$ 70,428	\$ 43,050	\$ 67,515	5.00%	5.00%
										Average	2.80%
DEPARTMENT OF FINANCE											
1.	Accountant *	\$ 43,688	\$ 59,401	\$ 39,815	\$ 58,515	\$ 41,252	\$ 60,627	\$ 41,252	\$ 60,627	-5.57%	2.06%
2.	Payroll/Benefit Coordinator *	\$ 34,944	\$ 47,773	\$ 33,309	\$ 47,385	\$ 34,511	\$ 49,096	\$ 34,511	\$ 49,096	-1.24%	2.77%
	Account Clerk-Biller *	\$ 33,129	\$ 45,843	\$ 33,170	\$ 46,220	\$ 34,367	\$ 47,889	\$ 34,367	\$ 47,889	3.74%	4.46%
										Average	3.10%
DEPARTMENT OF PUBLIC WORKS											
1.	Water Plant Superintendent	\$ 56,595	\$ 76,540	\$ 54,444	\$ 73,632	\$ 56,409	\$ 76,290	\$ 58,830	\$ 79,564	3.95%	3.95%
2.	Public Works Supervisor	\$ 48,992	\$ 73,152	\$ 48,998	\$ 70,498	\$ 50,767	\$ 73,043	\$ 50,933	\$ 76,042	3.96%	3.95%
3.	Mechanic	By Contract				By Contract					
4.	Water Plant Operator	By Contract				By Contract					
5.	Maintenance Equipment Operator	By Contract				By Contract					
6.	Building Custodian	By Contract				By Contract					
7.	Office Coordinator *	\$ 34,179	\$ 48,870	\$ 35,814	\$ 48,542	\$ 37,107	\$ 50,294	\$ 37,107	\$ 50,294	8.56%	2.91%
8.	Administrative Secretary *	\$ 33,128	\$ 45,436	\$ 35,691	\$ 48,542	\$ 36,979	\$ 50,294	\$ 34,883	\$ 47,844	5.30%	5.30%
9.	Receptionist/Cashier *	\$ 28,345	\$ 40,145	\$ 28,345	\$ 41,210	\$ 29,368	\$ 42,698	\$ 29,368	\$ 42,273	3.61%	5.30%
10.	Building Inspector / Plan Reviewer							\$ 40,500	\$ 55,500	Average 4.28%	

TABLE 1

Pay Plan Schedule for Fiscal Year 2005

Class	Position	Adopted FY 2004 Annual		FY 04 Percentile Rank		FY 05 Perc w Comps		PROPOSED FY 2005 Annual		% Change % Change	
		Minimum	Maximum	50th	75th	50th	75th	Minimum	Maximum	Minimum	Maximum
DEPARTMENT OF PUBLIC SAFETY											
1.	Lieutenant (2) (4)	\$ 64,943	\$ 83,851	Sunnyvale-based on		10%	over the average (8%)	\$ 67,509	\$ 87,397	3.95%	4.23%
2.	Public Safety Officer (3) (4)	\$ 45,100	\$ 68,818	Sunnyvale - based on		10%	over the average	\$ 46,881	\$ 71,536	3.95%	3.95%
3.	Communications Operator	\$ 36,109	\$ 52,216	\$ 37,787	\$ 52,503	\$ 39,151	\$ 54,398	\$ 39,151	\$ 54,398	8.43%	4.18%
4.	Administrative Secretary *	\$ 33,128	\$ 45,436	\$ 35,691	\$ 48,542	\$ 36,979	\$ 50,294	\$ 34,883	\$ 47,844	5.30%	5.30%
5.	Community Service Officer *	\$ 35,100	\$ 47,800	\$ 35,726	\$ 48,256	\$ 37,016	\$ 49,998	\$ 37,016	\$ 49,998	5.46%	4.60%
6.	Public Safety Records Clerk *	\$ 32,000	\$ 44,324	\$ 32,585	\$ 45,118	\$ 33,761	\$ 46,747	\$ 33,761	\$ 46,747	5.50%	5.47%
										Average	4.62%
GLENCOE GOLF CLUB											
1.	Assistant Superintendent *	\$ 32,472	\$ 58,629	N/A	N/A			\$ 33,284	\$ 60,095	2.50%	2.50%
2.	Grounds Worker *	\$ 26,097	\$ 40,890	N/A	N/A			\$ 26,750	\$ 41,913	2.50%	2.50%
3.	Golf Professional			By Contract				By Contract			
4.	Food Concessionaire			By Contract				By Contract			
									Total	Average	3.65%

0.0395

Footnotes

- (1) Does not include Public Safety pro-pay bonus of \$1,500.
- (2) Does not include Public Safety pro-pay bonus of \$1,250.
- (3) Does not include Public Safety pro-pay bonus of \$1,000.
- (4) Does not include Public Safety paramedic-pay bonus of \$1000
- * Position does not have personnel at Maximum

HISTORY OF AUTHORIZED FULL TIME POSITIONS

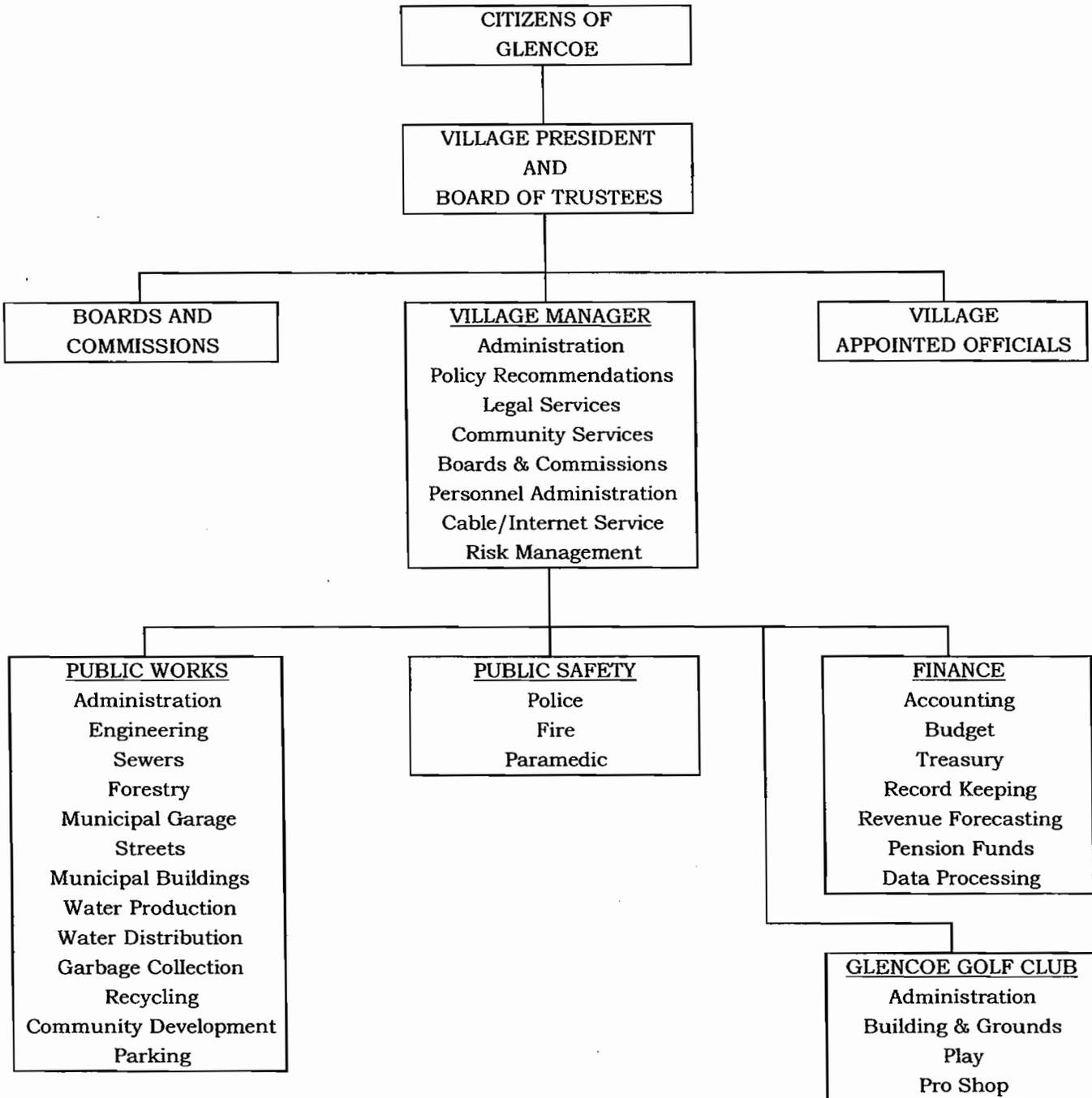
	ADOPTED BUDGET FY 1999	ADOPTED BUDGET FY 2000	ADOPTED BUDGET FY 2001	ADOPTED BUDGET FY 2002	ADOPTED BUDGET FY 2003	ADOPTED BUDGET FY 2004	PROPOSED PROJECTED FY 2005	PROPOSED PROJECTED FY 2006	PROPOSED PROJECTED FY 2007
<u>OFFICE OF THE VILLAGE MANAGER</u>									
VILLAGE MANAGER	1	1	1	1	1	1	1	1	1
ASSISTANT VILLAGE MANAGER	1	1	0	0	0	0	0	0	0
ASSISTANT TO THE MANAGER	1	1	2	2	2	2	2	2	2
EXECUTIVE ASSISTANT	1	1	1	1	1	1	1	1	1
TOTAL	4	4	4	4	4	4	4	4	4
<u>DEPARTMENT OF FINANCE</u>									
DIRECTOR OF FINANCE	1	1	1	1	1	1	1	1	1
ASSISTANT TO THE FINANCE DIRECTOR	0	0	0	0	1	1	1	1	1
ACCOUNTANT	1	1	1	1	1	1	1	1	1
PAYROLL/BENEFIT COORDINATOR	1	1	1	1	1	1	1	1	1
ACCOUNT CLERK-BILLER	1	1	1	1	1	1	1	1	1
TOTAL	4	4	4	4	5	5	5	5	5
<u>DEPARTMENT OF PUBLIC SAFETY</u>									
DIRECTOR OF PUBLIC SAFETY	1	1	1	1	1	1	1	1	1
DEPUTY DIRECTOR OF PUBLIC SAFETY	3	3	3	2	2	2	2	2	2
ASSISTANT TO THE DIRECTOR	0	0	0	1	1	1	1	1	1
LIEUTENANT OFFICER	6	6	6	6	6	6	6	6	6
COMMUNICATIONS OPERATOR	26	26	26	26	26	26	26	26	26
COMMUNITY SERVICE OFFICER	5	5	5	5	5	5	5	5	5
ADMINISTRATIVE SECRETARY	2	2	2	2	2	2	2	2	2
RECORDS CLERK	1	1	1	1	1	1	1	1	1
TOTAL	45	45	45	45	45	45	45	45	45

HISTORY OF AUTHORIZED FULL TIME POSITIONS

	ADOPTED BUDGET FY 1999	ADOPTED BUDGET FY 2000	ADOPTED BUDGET FY 2001	ADOPTED BUDGET FY 2002	ADOPTED BUDGET FY 2003	ADOPTED BUDGET FY 2004	PROPOSED PROJECTED FY 2005	PROPOSED PROJECTED FY 2006	PROPOSED PROJECTED FY 2007
<u>DEPARTMENT OF PUBLIC WORKS</u>									
DIRECTOR OF PUBLIC WORKS	1	1	1	1	1	1	1	1	1
VILLAGE ENGINEER	1	1	1	1	1	1	1	1	1
DEPUTY DIRECTOR PUBLIC WORKS/ COMMUNITY DEVELOPMENT	1	1	1	1	1	1	1	1	1
PUBLIC WORKS SUPERINTENDENT	0	0	0	0	0	0	0	0	0
WATER PLANT SUPERINTENDENT	1	1	1	1	1	1	1	1	1
GENERAL SUPERINTENDENT	1	1	1	1	1	1	1	1	1
ASSISTANT TO THE DIRECTOR	1	1	1	0	0	0	0	0	0
COMMUNITY DEVELOPMENT COORD.	0	0	0	1	1	1	1	1	1
BUILDING INSPECTOR/REVIEWER	0	0	0	0	0	0	1	1	1
PUBLIC WORKS SUPERVISOR	4	4	4	4	4	4	4	4	4
ADMINISTRATIVE SECRETARY	1	1	1	1	1	1	1	1	1
OFFICE COORDINATOR	1	1	1	1	1	1	1	1	1
RECEPTIONIST/CASHIER	3	3	3	3	4	4	4	4	4
MECHANIC	24	24	24	24	23	23	23	23	23
MEO	5	5	5	5	4	4	4	4	4
WATER PLANT OPERATOR	1	1	1	1	1	1	1	1	1
BUILDING CUSTODIAN									
TOTAL	46	46	46	46	45	45	46	46	46
<u>GLENCOE GOLF CLUB</u>									
GOLF MANAGER	1	1	1	1	1	1	1	1	1
SUPERINTENDENT	1	1	1	0	0	0	0	0	0
ASSISTANT SUPERINTENDENT	1	1	1	2	2	2	1	1	1
GROUNDS KEEPER	2	2	2	3	3	3	3	3	3
TOTAL	5	5	5	6	6	6	5	5	5
TOTAL FULL TIME EQUIVALENT									
	104	104	104	105	105	105	105	105	105

SUPPORTING MATERIAL

Village of Glencoe



BOARD OF TRUSTEES

VILLAGE OF GLENCOE

Anthony J. Ruzicka	President	2001- 2005
Deborah Cogan	Trustee	2003 - 2007
Judith Louis	Trustee	2003 - 2007
Mitchell J. Melamed	Trustee	2001 - 2005
Ellen Shubart	Trustee	2003 - 2007
Nancy Spady	Trustee	2003 - 2007
Kenneth A. von Kluck	Trustee	2001 - 2005

ADMINISTRATIVE STAFF

VILLAGE OF GLENCOE
GLENCOE, ILLINOIS

March 1, 2004

<u>Name</u>	<u>Present Position</u>	<u>Year Appointed to</u>	
		<u>Present Position</u>	<u>Village Staff</u>
Paul M. Harlow	Village Manager	2000	1975
David C. Mau	Director of Public Works	1996	1990
David A. Clark	Director of Finance	1999	1988
Sharon L. Peterson	Assistant to the Village Manager	2000	2000
Peter Scalera	Assistant to the Village Manager	2001	1999
Melinda Formusa	Executive Secretary	2001	2001
Mikel Milks	Director of Public Safety	2001	1978
Michael Volling	Deputy Chief	2001	1984
John C. Fay	Deputy Chief	2001	1983
Alan R. Kebby	Lieutenant	1990	1980
Thomas F. Wadycki	Lieutenant	1990	1979
Richard S. Weiner	Lieutenant	2001	1985
Richard L. Bookie	Lieutenant	2001	1986
Joseph E. Walker	Lieutenant	2001	1983
Elizabeth Seno	Lieutenant	2001	1984
Michael A. Moran	General Superintendent	1997	1979
William F. Kilcoyne	Public Works Supervisor	1989	1979
David A. Vetter	Public Works Supervisor	1990	1980
Robert S. Litwitz	Public Works Supervisor	1991	1982
Raymond Irby	Public Works Supervisor	2000	1990
Thomas J. Weathers	Water Plant Superintendent	1998	1988
John L. Houde	Deputy Director Public Works/ Community Development	1996	1979
Christine Van Dornick	Village Engineer	1999	1996
Nathan Parch	Community Development Analyst	2001	2001

VILLAGE OF GLENCOE

PLAN COMMISSION

<u>Representation</u>	<u>Name</u>	<u>Term Expires</u>	<u>Sponsor</u>
Public-at-Large	Arnold Levy (Chairman)**	4/30/05	Village Board
Public-at-Large	Brian Brandt**	4/30/05	Village Board
Public-at-Large	Sue Aspen**	4/30/05	Village Board
Public-at-Large	Caren Thomas**	4/30/04	Village Board
Village Board	Kenneth von Kluck (Vice-Chairman)	4/01/05	Village Board
Zoning Board of Appeals	Mary Bucaro***	4/30/06	Village Board
Historic Preservation Commission	Ed Goodale***	5/30/07	Village Board

	<u>Name</u>	<u>Term Expires</u>	<u>Sponsor</u>
School Board	Larry Debb – Ex Officio*	2005	School Board
Park District	Jack Weinberg – Ex Officio*	2007	Park Board
Library Board	Barbara Jarrow – Ex Officio*	2005	Library Board

Notes:

1. Ex-Officio members are President or their designee of their respective boards (*).
2. At-Large members serve until the first day of May following a regular election for the office of Village President (**).
3. Chairman of the Historic Preservation Commission and Zoning Board of Appeals are automatic appointments coincident with term of HPC or ZBA (***).

VILLAGE OF GLENCOE
 ZONING BOARD OF APPEALS/ZONING COMMISSION
 (Five-Year Terms)

<u>Name</u>	<u>Year Appointed</u>	<u>Term Expires</u>
Mary Bucaro, Chairman*	Commission Member (since 1996)	May 1, 2006
Leonard Foster	Commission Member (since 1997)	April 1, 2007
Phillip Gold	Commission Member (since 1997)	April 1, 2007
Lynn Goldschmidt	Commission Member (since 2000)	April 1, 2005
Stanley Nitzberg	Commission Member (since 2000)	April 1, 2005
Samuel Tamkin	Commission Member (since 2000)	April 1, 2005
Carolyn Winter	Commission Member (since 1997)	April 1, 2007

*Appointed Chairman 4/2000

VILLAGE OF GLENCOE
PUBLIC SAFETY COMMISSION
(Three-Year Terms)

<u>Name</u>	<u>Year Appointed</u>	<u>Term Expires</u>
Arthur Smith, Chairman	Commission Member (since 1999)	April 2005
Pamela Louik	Commission Member (since 2000)	June 2006
Jeffrey Stone	Commission Member (since 2001)	July 2004

VILLAGE OF GLENCOE

HISTORIC PRESERVATION COMMISSION

(Five-Year Terms)

<u>Name</u>	<u>Year Appointed</u>	<u>Term Expires</u>
Ed Goodale, Chairman	May 2002	May 2007
Scott Javore	May 2002	May 2007
Patrick O'Rourke	June 1994	April 2004
Lesa A. Rizzolo	October 2000	October 2005
Kathleen Wright	March 1996	April 2008

VILLAGE OF GLENCOE

GLENCOE GOLF CLUB ADVISORY COMMITTEE

Created November 1992
(Two-Year Terms)

<u>Name</u>	<u>Year Appointed</u>	<u>Term Expires</u>
Kenneth von Kluck, Chairman	2001	April 2005
Scott Feldman	2003	November 2006
Denise Fisher	1999	November 2005
Steven Katz	2002	November 2005
Arnold Levy	2002	November 2005
Shari Noskin	1996	November 2004
Harold Shulman	1997	November 2003
Howard Stone	1996	November 2005
Lamar Tyler	1997	November 2003
Scott Miller, Golf Club Manager		

VILLAGE OF GLENCOE
HUMAN RELATIONS FORUM

Created October 1997
(Staggered Terms)

<u>Name</u>	<u>Year Appointed</u>	<u>Term Expires</u>
Deborah Shamlin, Chairman	2001	April 2004
Ellen Shubart, Vice Chairman	2003	April 2007
Pat Cantor	2001	December 2004
Angela Taylor Hatfield	2001	December 2004
Susan Millner	2003	October 2007
Hilary Price	2004	April 2007
Marcia Schneider	2002	December 2005
Tim Stratton	2004	April 2007

VILLAGE OF GLENCOE
POLICE PENSION FUND BOARD
(Two-Year Terms)

<u>Name</u>	<u>Year Appointed</u>	<u>Term Expires</u>
Michael Neimark, President	1999	Continuing
Mikel Milks, Trustee	2000	Continuing
Daniel Jesse, Trustee	2002	April 2004
David A. Clark, Finance Director	1999	Continuing
Joel E. Solomon, Trustee	2002	April 2004
Martin F. Robinson, Trustee	1999	April 2004

VILLAGE OF GLENCOE
FIREMEN'S PENSION FUND BOARD

<u>Representation</u>	<u>Name</u>	<u>Term Expires</u>
Public Safety Department	Mikel Milks	Continuing
Village President	Anthony J. Ruzicka	Continuing
Village Attorney	Victor Filippini	Continuing
Treasurer/Village Clerk	David A. Clark	Continuing
Retired Person	Kenneth Jost	Continuing

VILLAGE OF GLENCOE

ECONOMIC DEVELOPMENT COMMITTEE

<u>Name</u>	<u>Year Appointed</u>
Mitchell Melamed, Chairman	2001
Chris Cohen	2001
Peggy Gordon	2001
Larry Levin	2001
Susan Bisgeier	2001
Patrick O'Rourke	2001
Kenneth Nelson	2001
Marcia Schneider	2001

VILLAGE OF GLENCOE
SENIOR HOUSING TASK FORCE
(June 2003 – January 2004)

<u>Name</u>	<u>Year Appointed</u>
Judy Louis, Chair	2003
Rhonda Diamond	2003
Bernice Firestone	2003
Alene Fishbein	2003
Phillip Gold	2003
Lisa Goodale	2003
Jeff Gumbiner	2003
Robert Gundry	2003
Barbara Jarrow	2003
Joe Keefe	2003
Nancy King	2003
Richard Koenig	2003
Allen Schwartz	2003
Owen Shapiro	2003
Stanley Weinberger	2003

VILLAGE OF GLENCOE
APPOINTED VILLAGE OFFICIALS

<u>Name</u>	<u>Year Appointed</u>	<u>Term Expires</u>
Village Attorney, Victor Filippini	1995	5/2004
Deputy Village Clerk, David A. Clark	2001	5/2004
Village Marshall, Mikel Milks	2001	5/2004
Street Commissioner, David A. Mau	1996	5/2004
Village Treasurer, David A. Clark	1999	5/2004
Village Collector, David A. Clark	1999	5/2004
<hr/>		
Village Prosecutor, Terry Wepler	1994	Continuing
Parking Adjudicator, Ann S. Hoenig	1994	Continuing

BUDGET GUIDELINES AND ASSUMPTIONS FOR FISCAL YEAR 2005

These guidelines and assumptions below have been prepared after review of the Long Range Financial Plan (Plan 2013), Village Board direction during the planning process and staff analysis of Village finances. The guidelines proposed for the Fiscal Year 2005 Budget are as follows:

GUIDELINES

(The following guidelines are carried forward from FY04, except as noted.)

1. Balance all operating expenditures in each fund with equal current revenues. Do not finance operating expenditures with reserves.
2. Maintain a cash flow reserve in the General Corporate Fund, Water Fund and Garbage Fund between 15% and 17.5% of current operating expenditures, excluding capital. The General Fund cash flow reserve balance may fall short of the 15% requirement if approved by the Village Board, but should never be less than \$750,000. (FY 2004 Budget set bottom limit at \$500,000)
3. Capital Reserve Fund maximum set at \$400,000. (Previous maximum was \$200,000.)
4. Ensure that all funds are self sufficient wherever possible and maintain positive fund balances with no deficit financing in any funds except as necessary to create fund balances in excess of targets.
5. Consider fee rate adjustments, if necessary, to reflect increased operating and capital costs, and to ensure compliance with any applicable bond covenants or restrictions.
6. Recognize that property tax is the major source of the Village's revenue and has a distinct advantage because it is 100% deductible for federal income tax purposes. However, because of tax cap legislation and growing concern over an ever-increasing property tax burden, other revenue sources will be sought wherever possible to ensure equitable charges for services. Cost effective changes will be recommended for implementation, where appropriate, and reasonable efforts will be made to search for new revenue sources having minimum impact on residents.
7. Adequately fund on a current basis all employee pension obligations pursuant to State of Illinois or independent actuarial opinions.
8. Maintain all service levels at existing levels, as approved by the Village Board of Trustees.
9. Transfer sales tax and other revenue (as designated by the Village Board) to the Capital Projects Division for expenditures as identified in the Long Range Capital Improvement Program (CIP 2013).

FISCAL YEAR 2005 ASSUMPTIONS

Revenue

1. The 2003 Tax Levy subject to tax caps to increase by 2.38% due to change in CPI from December 2001 through December 2002. (2004 Budget included a 1.55% increase).
2. Levy collected in excess of budgetary levy due to loss in collection factor and new EAV will be used to abate existing debt service obligation.
3. Biennial increases in water rates of 3.0% from March 1, 2004 through 2013, with next increase on March 1, 2005. (As included in Plan 2013).
4. Plan 2013 includes implementation of a biennial rate increase program beginning March 1, 2005 (Fiscal Year 2006) in garbage rates. (New Assumption)
5. Increase in recycling rates to cover cost of contractual service. (New Assumption)
6. Revenues to be adjusted through line item review. IML projections used to project motor fuel tax, income tax and use tax.
7. Autohaus opened for business in August 2002, the Village started receiving sales tax revenue as of October 2002 based upon \$40.0M net annual sales. Projected revenues for Fiscal Year 2005 will be increased by CPI factor for inflation.
8. Fields will begin operations beginning November 2004. No sales tax revenue will be anticipated in the Fiscal Year 2005 Budget.
9. CarMax will begin operations by November 2003, the Village will begin to receive sales tax revenue in Fiscal Year 2005 based upon \$38.0M net annual sales. (FY 2004 assumed start in August 2003)
10. Any remaining balance of escrow funds from CarMax will be considered capital reserve subject to appropriation by the Village Board.
11. Motor Fuel Tax Fund will finish repaying the General fund for the "advance" during Fiscal Year 2003.
12. Sale of water to be enhanced moderately during Fiscal Year 2005 due to new commercial customers (CarMax and Fields) and Lake Shore Country Club.

13. All fees will be reviewed and adjusted as appropriate as determined by the Village Board.
14. The Village will continue to pursue grant opportunities including Illinois Criminal Justice Authority, Brownsfield, Village Hall and Water Plant Improvements under Homeland Security and other types of grants.
15. The Village will consider low interest EPA loan program for water infrastructure improvements
16. A portion of sales tax and other designated revenue will be used to pay for capital improvements as identified by the Village Board in the Long Range Capital Plan (CIP 2013).

Expenditure

1. Personnel expenditures (excluding benefits) will increase as determined by the Village Board after consideration of the Fiscal Year 2005 Personnel Report and Pay Plan.
2. Expenditures for major medical will increase 18% from Fiscal Year 2004. (Plan 2013 assumed 10%)
3. IMRF employer contribution rate will increase from 4.34% to 6.88% beginning January 1, 2004.
4. Fiscal Year 2005 will be second year of the existing three-year agreement with the Public Works Bargaining Unit (AFSCME).
5. For purposes of preparing a preliminary budget, full-time positions authorized by the Village Board will remain at Fiscal Year 2004 budget levels of 105. Final staffing requirements will be determined following Village Board review of Fiscal Year 2005 Personnel Report and Pay Plan.
6. Operational line items will be adjusted per line item review by department heads (Plan 2013 assumes a 2.0% increase in operating expenditures).
7. The Fiscal Year 2005 Capital Budget is based on a pay-as-you-go methodology with no lease purchase of equipment in accordance with the Long Range Capital Improvement Plan. This assumption is subject to review by the Village Board to determine if certain projects would be better funded in some other manner (i.e. debt service).

8. Debt repayment obligation was completed in Water Fund at the end of Fiscal Year 2004. Revenue designated for payment of debt service now available for payment of capital improvements on a pay-as-you-go basis. Staff is evaluating other funding options including the EPA low interest loan program.
9. Bond debt repayment obligation will be completed in Golf Club at the end of Fiscal Year 2005. Upon completion of that commitment, the Golf Club will begin to repay the General Fund for prior advances.
10. Expenditures proposed for Glencoe Golf Club will be balanced against conservative revenue projections.
11. Community Grants will be reviewed by Finance Committee to determine appropriate policy. (New Assumption)
12. Continued support of the Illinois Crime Lab, an intergovernmental cooperative organization, will require financial support from the Village of approximately \$22,000 (depending upon funding option selected.) This is a one-time expenditure to pay Village's share of costs of new facility for the Crime Lab. (New Assumption)

VILLAGE OF GLENCOE
GLENCOE, ILLINOIS

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Village of Glencoe was incorporated on March 28, 1869 and is a non-home rule municipality under the 1970 Illinois Constitution. The Village has operated under a Council-Manager form of government since 1914 and provides services that include police and fire protection, paramedic service, water utilities, garbage collection and disposal, street/sidewalk/sewer/forestry maintenance, and general administrative services.

The accounting policies of the Village conform to generally accepted accounting principles as applicable to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing government accounting and financial reporting principles. The following is a summary of the more significant policies:

A. Reporting Entity and its Services

This report includes the Village government and all related organizations for which the Village exercises oversight responsibility as defined by GASB.

The Village has developed criteria to determine whether outside agencies with activities that benefit the citizens of the Village should be included within its financial reporting entity. The criteria include, but are not limited to, whether the Village (1) selects the governing authority or management, (2) has the ability to significantly influence operations, or (3) has accountability for fiscal matters (e.g., final budget approval, responsibility for funding deficits, management or assets, etc.).

Using these criteria, the Village includes in its Comprehensive Annual Financial Report (CAFR) report the activities of the Glencoe Golf Club (Golf Club), Glencoe Public Library, Police Pension Fund, and Firemen's Pension Fund. These entities have separate boards but are included as part of the Village's appropriation ordinance. In addition, the Glencoe Public Library, Police Pension Fund, and Firemen's Pension Fund have as their primary source of revenue property taxes that are levied by the Village.

In addition, there are other government entities, such as School District #35 and the Glencoe Park District, which are located primarily within the Village's limits. These entities have separately elected boards, power to levy taxes, and authorization to expend funds. The Village exercises no

oversight responsibility in relation to these entities, and they are therefore not included in the Village's financial statements.

B. Basis of Presentation – Fund Accounting

The accounts of the Village are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped into six generic fund types and three broad fund categories as follows:

1. Governmental Fund Types

Governmental funds are those through which most governmental functions of the Village are financed. The Village's expendable financial resources (except those accounted for in proprietary funds) are accounted for through governmental funds. The measurement focus is upon determination of changes in financial position, rather than upon net income determination. The following are the Village's Governmental Fund Types:

General Fund – The General Fund is the general operating fund of the Village. It is used to account for all financial resources except those required to be accounted for in another fund. Although treated as separate funds for budget reporting, the Capital Reserve Fund and the CIP (sales tax) are treated as part of the General Fund for the purposes of financial reporting (CAFR).

Special Revenue Funds – Special Revenue Funds are used to account for the proceeds of special revenue sources that are legally restricted to expenditures for specified purposes. The Village has five (5) Special Revenue Funds:

Garbage
Enhanced 9-1-1
Motor Fuel Tax
Illinois Municipal Retirement Fund (IMRF)
Social Security

Debt Service Funds – Debt Service Funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs. The Village Debt Service Funds provides principal and interest payments on the 1994A G.O. Bonds, 1997 G.O. Bonds, 1999 G.O. Bonds, 1999SR G.O. Bonds, 1999IEPA G.O. Bonds, 2001R93 G.O. Bonds, 2001R94E, G.O. Bonds, 2001 G.O. Bonds and Hogarth Lane Special Service Area Bonds

2. Proprietary Fund Type

Enterprise Funds – Enterprise Funds are used to account for operations that (a) are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The Village Water Fund and Glencoe Golf Club Fund are Enterprise Funds.

3. Fiduciary Fund Type

Fiduciary funds are used to account for assets held by the Village in a trustee capacity or as an agent for individuals, private organizations, other governmental units, or other funds.

Trust and Agency Funds – Trust and Agency Funds include Pension Trust and Deferred Compensation Funds. Operations of the Pension Trust Funds are accounted for and reported in the same manner as proprietary funds. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Village Police Pension Fund and the Firemen's Pension Fund are Trust Funds. The Public Employee Deferred Compensation Section 457 Plan is the Village's Agency Fund. The Village includes in its CAFR the activities of the Trust and Agency Funds.

C. Budgetary Data

The operating budget includes proposed expenditures and the means of financing them. The Village Board can amend the operating budget as long as the amended budget remains within the legal expenditures ceiling set forth by the appropriation ordinance. The preparation of the budget follows the following schedule:

- (1) The Village Board updates the Long Range Financial Plan and Long Range Capital Improvement Plan;
- (2) All Departmental budget requests are submitted to Village Manager for review;
- (3) Manager review and completes proposed budget with Department Heads;
- (4) Budget delivered to Village President and Board of Trustees for review;
- (5) Public hearing is conducted to obtain taxpayer comments; and
- (6) Prior to April 15 the budget is legally enacted, and prior to May 15 the appropriation ordinance is legally enacted.

The budget is prepared on a basis consistent with general accepted accounting principles (GAAP). Budget appropriations lapse at year-end. Encumbrance accounting is not used by the Village.

D. Property Taxes

The Village's property taxes are levied each calendar year on all taxable real property located in the Village. For governmental funds, property taxes that are due within the current fiscal year and collected within 60 days subsequent to year-end are recorded as revenue. Taxes for the 1997 levy collected in February 1998, prior to their due date, have been recorded as deferred revenue. Property taxes for Pension Trust funds are recorded on the accrual basis.

The County Assessor is responsible for assessment of all taxable real property within Cook County (County) except for certain railroad property that is assessed directly by the state. One-third of the County is reassessed each year on a repeating triennial schedule established by the County Assessor.

The County Clerk computes the annual tax for each parcel of real property and prepares tax books used by the County Collector as the basis for issuing tax bills to all taxpayers in the County.

Property taxes are collected by the County Collector and are submitted to the County Treasurer, who remits to the units their respective shares of the collections. Taxes levied in one year become due and payable in two installments in March 1 and August 1 during the following year. The first installment is an estimated bill, and is one-half of the prior year's tax bill. The second installment is based on the current levy, assessment, and equalization, and any changes from the prior year will be reflected in the second installment bill. Taxes must be levied by the last Tuesday in December for the following levy year. The levy becomes an enforceable lien against the property as of January 1 immediately following the levy year.

Based upon collection histories, the Village has not provided an allowance for uncollectible real property taxes for the current year's levy.

E. Process for Amending the Budget

The Board meets throughout the year and has an opportunity to review and amend the budget. Typically, such changes are driven by unforeseen circumstance or emergency. Once a year (February), the Village Board will adopt an ordinance making supplemental appropriations (if necessary) and amend the budget.

GLOSSARY OF TERMS

Appropriation: an authorization by the Village Board, which permits the Village to incur obligations and make expenditures for specified purposes.

Appropriation Ordinance: The legal document enacted by the Village Board, which lists appropriations for a given fiscal year.

Budget: A financial plan for a specified period of time that matches all planned revenues and expenditures with various municipal services. The terminology "Submitted Budget" is utilized throughout the budget document to indicate the budgetary totals and concepts as presented by the Village Manager. The terminology "Adopted Budget" refers to the official budgetary totals adopted by the Board of Trustees.

Budgetary Accounts: Accounts used to enter the formally adopted annual operating budget into the general ledger as part of the management control technique of formal budgetary integration.

Budget Calendar: The schedule of key dates that the Village follows in the preparation and adoption of the budget.

Capital Expense: Any item or project costing over \$10,000. Included as capital expense are expenditures for equipment, vehicles or machines that result in an addition to fixed assets.

Capital Improvement Program (CIP): a plan for major capital expenditures to be incurred each year over a five-year period.

Capital Project Fund: These funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities and equipment.

Depreciation: That portion of the cost of a capital asset which is charged as an expense during a particular period reflecting expiration in the asset's service life. Only capital assets of the Village's enterprise funds are depreciated.

Fiscal Year: A twelve-month period designated as the operating year for an entity. The Village's fiscal year begins March 1 and ends February 28(29).

Letter of Transmittal: The opening section of the budget, which provides the Village Board and the public with a general summary of the most important aspects of the budget.

Operating Expense: Any item that cannot be defined as a capital expense. Operating expenses are typically incurred annually. While some expenses cost

more than \$10,000, they are excluded from the capital budget because they are generally incurred every year (e.g. service charges, maintenance costs).

General Fund: The general fund is used to account for all revenues and expenditures of the Village, which are not accounted for in any other fund. It is an operating fund from which most of the current operations of the Village are financed.

General Obligation Bond (G.O. Bond): A long-term security where the general taxing power of the Village is pledged to pay both principal and interest.

Illinois Municipal Retirement Fund (IMRF): This retirement fund, established under statutes adopted by the Illinois General Assembly, provides employees of local governments and school districts in Illinois with a system for the payment of retirement annuities, disability, and death benefits.

Infrastructure: The basic installations and facilities on which the continuance and growth of a community depend. Examples include sewer and water systems, roadways, communications systems and public buildings.

Inter-Fund Transfer: A planned movement of money between funds to offset expenses incurred in the receiving fund due to the operation of the sending fund. This is sometimes also referred to as overhead transfer.

Levy: An imposing and collecting of a tax.

Line-Item Budget: A form of budget, which allocates money for expenditures to specific items or objects of cost.

Other: Included operating charges primarily of a fixed charge nature that cannot properly be classified as personnel services, contractual services, commodities, capital outlay, or capital improvements.

Personal Services: Expenditures directly attributed to Village employees, including salaries, overtime and health insurance.

Special Revenue Fund: A fund that is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

VILLAGE OF GLENCOE

Miscellaneous Statistical Data

A. General

Date of incorporation and adoption of present charter:	March 29, 1869
Form of Government:	Council-Manager
Population:	
1970	10,542
1980	9,200
1990	8,499
2000	8,762
Area:	3.86 square miles
Mean Family Income (1990 estimate)	\$ 165,536
Median Family Income (2000 census)	\$ 223,725
Per Capita Income (1990 census)	\$ 60,012

B. Municipal Facilities

Streets and Sewers:	
Miles of streets:	46
Miles of sidewalk:	70
Miles of sewer:	
Storm	70
Sanitary	40
Water System	
Metered accounts:	3,100
Daily average consumption:	1,629,000 gallons
Daily Water Plant capacity:	8,000,000 gallons
Miles of water mains:	51 miles
Storage capacity:	3,150,000 gallons
Fire hydrants:	460

C. Municipal Services:	<u>2003</u>	<u>2002</u>	<u>2001</u>
Ordinances Adopted:	19	25	28
Resolutions Adopted:	33	23	18
Meetings Held:			
Village Board	22	20	28
Historic Preservation Commission	12	12	12
Plan Commission	13	12	9
Economic Development Committee	5	3	3
Zoning Board of Appeals/ Zoning Commission	16	11	13
Appearance Review Committee	6	11	-
Public Safety Commission	7	5	9
Human Relations Forum	10	12	10
Glencoe Golf Club Advisory Committee	10	6	4
Senior Housing Task Force	9	-	-
Public Works Services: (streets, sewer, forestry)	<u>2003</u>	<u>2002</u>	<u>2001</u>
<u>Streets: Repairs:</u>	35,574 sq. ft.	38 miles	34 miles
Plowed (times)	1	5	1
Salted (times)	10	10	10
<u>Sidewalks: Repaired (sq. ft.):</u>	554	800	800
Plowed (times)	1	9	9
<u>Sanitary Sewers: Cleaned (ft.):</u>	113,041	97,411	48,039
Repaired (ft.)	116	74	36
<u>Storm Sewers: Cleaned (ft.):</u>	60,734	29,410	41,766
Repaired (ft.)	1,061	589	1,077

	<u>2003</u>	<u>2002</u>	<u>2001</u>
Manholes/Catch Basin: Cleaned	1,248	1,097	256
Repaired	97	22	8
Refuse/Landfill (cubic yards)	9,262	9,774	10,470
Parkway Trees: Trimmed	304	481	468
Removed	163	151	182
Private Elms Removed	19	13	-

Building Permits:

Year	Issued	Permits Value of Buildings
1992	162	10,914,941
1993	156	16,389,306
1994	171	20,306,629
1995	135	15,127,409
1996	142	16,180,646
1997	143	26,946,626
1998	141	24,382,367
1999	165	34,688,014
2000	140	40,544,328
2001	122	40,987,669
2002	121	38,363,914
2003	121	53,742,886
AVERAGE for 2003		\$ 444,156

Building permits include new building and additions, major structural remodeling of a house, and new garages or accessory buildings.

Construction Permits:

Year	Permits Issued	Value of Construction
1998	153	1,606,800
1999	159	1,824,350
2000	145	2,553,600
2001	155	3,125,600
2002	139	3,063,750
2003	137	4,647,300
AVERAGE for 2003		\$ 33,922

Construction permits include interior remodeling such as bathrooms and kitchens, electrical and plumbing upgrades, and re-roofing and siding.

Public Safety Services:

	<u>2003</u>	<u>2002</u>	<u>2001</u>
Fire/Paramedic Service Calls	2,236	2,203	2,348
Motor Vehicle Accidents	311	332	318
Animal Complaints	443	536	497
Driving Violations	1,650	1,193	606
Local Ordinance Violation	6,630	7,406	5,993
Part I Offenses	96	123	140
Part I Arrests	11	25	14
Part II Offenses	401	428	331
Part II Arrests	180	141	1

Property Values

Stolen	127,559	534,170	327,051
Recovered	24,285	96,755	145,176
Destroyed	22,685	38,353	23,937