



Village of Glencoe
 675 Village Court
 Glencoe, IL 60022
 Phone 847-835-4113
 Email: finance@villageofglencoe.org

2016 VEHICLE / ANIMAL LICENSE AND ALARM PERMIT APPLICATION

***RETURN COMPLETE APPLICATION
 BE SURE ALL INFORMATION IS CORRECT
 UPDATE ALL INFORMATION IN THE SPACE
 PROVIDED UNDER EACH LINE ITEM.**

V E H I C L E	OFFICE ID #	VEHICLE OWNER			LICENSE PLATE #	YEAR	MAKE	MODEL	FEE	STICKER #
A N I M A L	LICENSE ID #	BREED	SEX	DOG OR CAT	NAME OF PET	RAB. VAC. CERT. #	VAC. EXP. DATE	FEE	NEW TAG ?	TAG #
									YES <input type="checkbox"/> NO <input type="checkbox"/>	
									YES <input type="checkbox"/> NO <input type="checkbox"/>	
A L A R M	PERMIT #			CLASSIFICATION				FEE		
<input type="checkbox"/> First-Time Alarm Registration - Please fill out the enclosed application & return to the Village with your payment (see special notice on back).										

PAYMENT ENCLOSED	▶	
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STATEMENT TOTAL	
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PAYMENT METHODS

- Check/Money Order made payable to the Village of Glencoe
- Credit Card: Online payment using visa, mastercard or bank account is available at the Village's Epay link at www.villageofglencoe.org but **only for applications where no changes have been made**. Credit card payments are accepted at Village Hall Monday thru Friday from 8:00 a.m. – 4:30 p.m. Upon payment, the original application will be processed and the requested stickers/tags will be remitted. Amended applications will require payment by check made payable to and returned to the Village of Glencoe along with the entire completed application for processing and fulfillment.

NAME & ADDRESS

The Direct Response Resource

The Direct Response Resource

172935 Parts 1-3 Face PMS 294, Black

LICENSE REQUIRED BY VILLAGE ORDINANCE

1. All motor vehicles registered with the State of Illinois (or any other state) with a Village of Glencoe address.
2. Any person owning or having custody of a cat or dog over six months old is required to purchase a license for that cat or dog.

INSTRUCTIONS

1. DO NOT SEPARATE THE APPLICATION FORM. Make check or Money Order payable to the "Village of Glencoe". Please note: Checks returned for non-sufficient funds will incur a NSF fee of \$35.00 on the account.
2. Online payment (for forms with no changes of any kind) is available at www.villageofglencoe.org. With online payment of an unaltered form there is no need to mail application form back to the Village. Once payment is made the purchased stickers will be mailed.
3. Review schedule of fees in order to make sure that correct fee is applied to your vehicle or pet.

LICENSE NOTICE

1. Vehicles and pets are required to be licensed by May 1.
2. Pets with an existing tag may continue to use the same tag, or request a replacement tag. In either case, payment of license and updated rabies information is required annually.
3. Failure to properly license vehicles or pets may result in penalty, further notices, citation for violation of Village code and collection action.

SCHEDULE OF FEES

VEHICLES LICENSE FEES	FEES
All passenger/motor vehicles and motor bicycle or motor tricycle	\$50.00
Seniors (65+)	\$25.00
ANIMAL LICENSE FEES	
Pet License Renewal	\$20.00

SPECIAL NOTICE ABOUT ALARMS

Per Village Code Section 9A-3, no person, entity or alarm user shall, at any time after the effective date of this ordinance, maintain or operate an alarm system in the Village without a valid and effective alarm user permit.

INSTRUCTIONS

1. First Time Applicant: Please fill out the enclosed form and return to the Village with the correct fee.
2. Making changes to key holder information, mail completed form.
3. Renewing Existing License: Form not necessary unless making changes to key holder information.

SPECIAL NOTICE

1. In addition to annual alarm permit fee, the Village imposes service fees to be charged to that portion of the Village residential and business population that maintains mechanically or electronically activated alarm systems which generate false alarm service calls.
2. The Public Safety Department responds to all alarms of permit holders in good standing. The inherent difficulties and malfunctions associated with such alarm systems often result in false alarms that also consequently require response by the Public Safety Department. The schedule is based upon the number of false alarms during a calendar year. The service charge schedule is listed below.

ALARM PERMIT FEE	FEES
Alarm Permit Annually	\$50.00
Alarm Permit Senior (65+)	\$25.00

Description of Service Charges	Rate
First and second false alarms	\$0.00
Third through fifth false alarms	\$60.00 per occurrence
Sixth through eighth false alarms	\$120.00 per occurrence
Ninth through eleventh false alarms	\$240.00 per occurrence
Twelfth through fourteenth false alarms	\$300.00 per occurrence
Fifteenth and any additional false alarms	\$500.00 per occurrence