



AGENDA
VILLAGE OF GLENCOE
BOARD OF TRUSTEES
REGULAR MEETING

Village Hall Council Chamber
675 Village Court
Thursday, November 17, 2016 – 7:00 PM

1. CALL TO ORDER AND ROLL CALL

Honorable Lawrence Levin, Village President
Trent Cornell, Trustee
Barbara Miller, Trustee
Peter Mulvaney, Trustee
Scott Pearce, Trustee
Dale Thomas, Trustee
Jonathan Vree, Trustee

2. CONSIDERATION OF MINUTES

- a. *Board of Trustees - Committee of the Whole - Oct 20, 2016 5:30 PM*
- b. *Board of Trustees - Regular Meeting - Oct 20, 2016 7:00 PM*

3. PUBLIC COMMENT

Individuals interested in addressing the Village Board on non-agenda items may do so during this time.

4. REPORTS OF COMMITTEES

- a. *Committee of the Whole*
- b. *Finance Committee*
- c. *Plan Commission*
- d. *Golf Advisory Committee*
- e. *Sustainability Task Force*

5. REPORTS OF OFFICERS

- a. *Reports of the Village Manager*
 - i. *October 2016 Departmental Monthly Reports*
 - ii. *Swearing in of Public Safety Officer Jessica Tetzlaff*
- b. *Reports of the Village President*
 - i. *A Resolution Recognizing the Glencoe Historical Society*

6. CONSENT AGENDA

The matters listed for consideration on the Consent Agenda are matters that appear to have the unanimous support of the Board of Trustees. The Village President will review and inquire if any

member of the Board or member of the public objects to any item on the Consent Agenda. If any objections are raised, the matter will be removed from the Consent Agenda and relocated to the Regular Business section of this Agenda. If no objection is voiced, the Village President will request a motion and second for passage of all items listed. The resultant roll call vote on the Consent Agenda will be applicable to each individual agenda item.

- a. *October 2016 Treasurer's Report and Golf Club Financial Report*
- b. *Consideration of a Resolution Authorizing the Village Manager to Execute an Agreement for Professional Engineering Services for the Green Bay Trail Feasibility Study from Toole Design Group, LLC of Madison, WI. For a Total Cost Not-to-Exceed \$19,989.*
- c. *Consideration of a Resolution Authorizing Purchase of Four Cisco ISR 4331 Routers from Mindsight, Inc., of Downers Grove, IL in an Amount Not-to-Exceed \$25,020.83*

7. REGULAR BUSINESS

- a. *Public Hearing: Proposed Comcast Franchise Agreement for the Period January 1, 2017 through December 31, 2021*
- b. *Consideration of an Ordinance Amending the Comprehensive Fee and Fine Schedule to Increase the Number of Class B-2 Liquor Licenses for the Retail Sale of Alcoholic Liquor for On-Premises Consumption*

8. OTHER BUSINESS

9. CLOSED SESSION (if necessary)

10. ADJOURN

The Village of Glencoe is subject to the requirements of the Americans with Disabilities Act of 1990. Individuals with disabilities who plan to attend this meeting and who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities, are requested to contact the Village of Glencoe at least 72 hours in advance of the meeting at (847) 835-4114, or the Illinois Relay Center at (800) 526-0844, to allow the Village of Glencoe to make reasonable accommodations for those persons.



MINUTES
VILLAGE OF GLENCOE
BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE

Village Hall Conference Room
675 Village Court
Thursday, October 20, 2016 - 6:00 PM

I. CALL TO ORDER

The Committee of the Whole Meeting of the Village Board of Trustees was called to order at 6:05 p.m. on October 20, 2016 at the Village Hall Finance Conference Room, 675 Village Court, Glencoe, Illinois.

Attendee Name	Title	Status
Lawrence Levin	Village President	Present
Trent Cornell	Trustee	Present
Barbara Miller	Trustee	Present
Peter Mulvaney	Trustee	Present
Scott Pearce	Trustee	Present
Dale Thomas	Trustee	Present
Jonathan Vree	Trustee	Present
Philip Kiraly	Village Manager	Present
Sharon Tanner	Assistant Village Manager	Present
Cary Lewandowski	Director of Public Safety	Present
David Mau	Director of Public Works	Present
David Clark	Director of Finance	Present
Adam Hall	Management Analyst	Present

II. PUBLIC COMMENT

There were no comments from the public.

III. DISCUSSION REGARDING COMCAST FRANCHISE AGREEMENT

Assistant Village Manager Tanner provided a report to the Board regarding the local cable TV franchise agreement between the Village of Glencoe and Comcast. Since the 1980s, the Village has had a local TV franchise agreement with various companies that, though a series of mergers and acquisitions, have become Comcast. Assistant Village Manager Tanner stated that since 2007, TV and video service providers have had the option to pursue a statewide franchise or private franchise agreements similar to the previous agreement that the Village has had with Comcast. She reported that major terms of the proposed renewal

agreement include customer service requirements, continuation of the Village's five percent franchise fee, and free cable service drops in governmental buildings. Assistant Village Manager Tanner stated that having a franchise agreement with Comcast does not preclude a franchise agreement with other companies, and that if another company applied for a franchise agreement with the Village, the Village would be required to notify Comcast of the franchise application. Manager Kiraly added that no other companies have applied for franchise agreements recently. The Village has maintained language within the franchise agreement that if reactivation of the Public/Educational/Governmental channel occurred, it would be at no cost. Assistant Village Manager Tanner reported that Comcast is required to abide by Village standards for construction in the right of way, and that the agreement length is five years.

Trustee Mulvaney inquired about the fees that other utilities pay the Village, and what assets that Comcast is currently using. Manager Kiraly responded that the Village's negotiation position is rather limited in that Comcast can operate within the state franchise agreement rather than negotiating a local franchise agreement, and noted that the franchise fee is capped at five percent by state statute. Trustee Mulvaney asked if there are any other negotiation standards that the Village can implement, such as burying cables. Village Manager Kiraly responded the Village can communicate with Comcast about this, particularly in conjunction with construction projects in the right-of-way.

Trustee Miller observed that there is very little that the Village can do to spur competition among cable providers. Trustee Thomas stated that problem with the undergrounding cables is the cost, and a majority of electrical utilities and phone providers use the poles in the right-of-way.

Manager Kiraly summarized that traditionally, the role that the Village has undertaken is to work with utility providers as advocates for residents. Staff summarized that there will be a public hearing on the proposed renewal franchise agreement at the November 17, 2016 Village Board meeting, and staff will request the Board's consideration of the agreement at the December 15, 2016 Village Board meeting.

Trustee Miller inquired if the Village can pursue a most favored nation clause as part of the negotiation. Manager Kiraly responded that the negotiation team can certainly pursue that language. Assistant Village Manager Tanner stated that there was work done in the Northwest Municipal Conference on standardization of agreements, but staff will certainly pursue the option as requested by the Board.

IV. PERSONNEL REGARDING SUPPLEMENTAL IT STAFFING SERVICES AND INTERGOVERNMENTAL AGREEMENT WITH THE VILLAGE OF CARY, ILLINOIS

Assistant Village Manager Tanner provided an overview of the IT staffing of the Village. She reported that the Village has one full-time IT coordinator who handles all IT functions within the Village, with outside consultants in providing support in targeted projects as needed. Assistant Manager Tanner explained that as the Village considers future projects and technology upgrades, staff has estimated that the Village needs approximately 16 to 24 hours per week of additional IT support, in addition to the full-time IT coordinator.

Assistant Manager Tanner stated that this year, the Village solicited proposals for supplemental staffing from firms that specialize in these services, and that the proposal amounts received during that process exceeded the project budget amount. Village staff considered other possible solutions, including exploring a shared services opportunity with a number of communities, and determined that it was feasible to pursue a partnership with the Village of Cary, due to their similar needs and the ability to share equally a contract employee. Likewise, the Villages shared documents and best practices with each other, and the more the Villages shared ideas, the more we found that we are similarly situated. Assistant Village Manager Tanner explained that throughout the summer, Village staff met with the Village of Cary to discuss a potential shared arrangement with their current IT provider, Prescient Solutions. Village staff is continuing to work with the Village of Cary's staff to develop an intergovernmental agreement to bring before the Village Board for consideration in November.

Trustee Miller inquired where the supplemental IT staff will physically be located, specifically whether they would have a physical presence in Village Hall, or if they would operate remotely. Assistant Village Manager Tanner responded that it will be a rotation, two days in Glencoe and three days in Cary, and then alternating in that fashion weekly.

Trustee Thomas asked if it is staff's expectation that over time, the Village would need to grow its IT staffing to another full-time position. Manager Kiraly responded that the supplemental staffing arrangement will give staff an opportunity to assess that potential option moving forward.

Trustee Mulvaney asked if there a minimum number of hours, and how staff plans manage the utilization rate between the two Villages. Manager Kiraly remarked that the Villages will develop a work plan along with Prescient, and Prescient manages the needed hours between the two municipalities. Manager Kiraly stated that staff is going to be managing the contract very closely, and both Glencoe and Cary will work closely to make sure both Villages are receiving services pursuant to the contract.

Trustee Vree inquired if Glencoe will have a direct relationship with Prescient. Assistant Village Manager Tanner responded that staff is planning an intergovernmental agreement, and an amendment to Cary's current contract. Trustee Cornell raised concerns regarding the free additions to the contract that Prescient will include in its scope of services, and inquired if they had the ability to meet the Village's deliverables. Assistant Village Manager Tanner stated that the Village is going to be closely monitoring the contract, but would review the structure of the agreement prior to bringing it to the Village Board for consideration to ensure it met the expectations outlined by the Trustees.

V. OTHER ITEMS FOR DISCUSSION FROM TRUSTEES

Trustee Vree informed that Board that on December 13, the Finance Committee will begin review on a preliminary budget presented by Village Staff. He encouraged the entire Board to attend this meeting if possible.

Trustee Mulvaney requested that the Village Board take time to reflect and discuss progress that has been made on projects this year and to review what projects will need focus in the upcoming calendar year. Village Manager Kiraly stated that the December Committee of the Whole meeting would be a possible time to have that discussion, but would review calendars.

VI. ADJOURN

Trustee Thomas Moved, seconded by Trustee Miller, to adjourn the Committee of the Whole meeting at 6:55 p.m. Said motion was approved by a unanimous voice vote.



**MINUTES
VILLAGE OF GLENCOE
BOARD OF TRUSTEES
REGULAR MEETING**

Village Hall Council Chamber
675 Village Court
Thursday, October 20, 2016 – 7:00 PM

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Trustees of the Village of Glencoe was called to order by the President of the Village of Glencoe, Cook County, Illinois, at 7:02 p.m. on the 20th day of October, 2016, in the Village Hall Council Chamber.

Attendee Name	Title	Status
Village Board		
Lawrence Levin	Village President	Present
Trent Cornell	Trustee	Present
Barbara Miller	Trustee	Present
Peter Mulvaney	Trustee	Present
Scott Pearce	Trustee	Present
Dale Thomas	Trustee	Present
Jonathan Vree	Trustee	Present
Village Staff		
Philip Kiraly	Village Manager	Present
Sharon Tanner	Assistant Village Manager	Present
Stewart Weiss	Assistant Village Attorney	Present
David Clark	Director of Finance	Present
David Mau	Director of Public Works	Present
Cary Lewandowski	Director of Public Safety	Present
Adam Hall	Management Analyst	Present

2. CONSIDERATION OF MINUTES

Trustee Thomas moved, seconded by Trustee Miller to approve the minutes of the September 15, 2016 Committee of the Whole Meeting and Village Board Meeting. Said motion passed with the following vote:

RESULT:	ACCEPTED [UNANIMOUS]
AYES:	Cornell, Miller, Mulvaney, Pearce, Thomas, Vree

3. PUBLIC COMMENT

There were no comments from the public.

4. REPORTS OF COMMITTEES

a. *Committee of the Whole*

President Levin reported that the Board discussed the upcoming Comcast Franchise Agreement renewal and an IT staffing contract in which the Village of Glencoe will be entering into an intergovernmental agreement with the Village of Cary.

b. *Finance Committee*

Trustee Vree reported that the Committee met and reviewed the monthly financial activity. Building permit revenue is reported to be less than projected. The Committee also began to discuss the Village's long range financial plan which will continue to be discussed in coming months, as well as the Village's Community Improvement Plan (CIP), both significant components of the Village's annual budget.

c. *Plan Commission*

Trustee Miller reported that the public hearing for the downtown plan, to "Downtown TuneUp" will be held on November 9 which was rescheduled from October 26. She encouraged all to attend.

d. *Golf Advisory Committee*

Trustee Thomas reported that the Committee met and discussed several items. Permanent tee time revenue has been very successful and the Club anticipates an increase in the tee times, as one of the public courses in Highland Park will be closing for one year for infrastructure improvement. The Golf Club hosted the Northwestern University baseball alumni outing, and the group was impressed with the course and booked again for the following year in advance. Financially, the weather has not been favorable for the club, but while revenues are slightly below budget, expenses are also below budget and the Club is ahead on a net basis.

e. *Sustainability Task Force*

Trustee Mulvaney reported that one of the primary initiatives of the Task Force is to engage with the community and other organizations. As such, the Task Force will next meet at Central School to receive an overview and tour of their geo thermal project. Additionally, the Task Force is focusing on five top initiatives to present to the Village Board for the next year.

5. REPORTS OF OFFICERS

Manager Kiraly shared that the Village's Leaf Collection Program is underway and will conclude at the end of November. There is a great deal of information on this program on the Village's website.

Manager Kiraly reported that work resumed this week on repairs to the Village's sanitary sewer main connection to MWRD's interceptor sewer located on Dundee Road. This work has required the closure and re-routing of traffic on of Dundee Road. It is expected to be complete within a week and traffic will resume on Dundee Road. Final pavement restoration will be completed in a couple of weeks. Manager Kiraly thanked the community for their patience as the Village has worked to resolve this issue with MWRD.

Manager Kiraly stated that Halloween is Monday, October 31 and children can enjoy trick-or-treating between the hours of 4 and 8 p.m. as well as the Chamber of Commerce's Halloween Hello which takes place in the downtown.

b. Reports of the Village President

President Levin reported that the Northwest Municipal Conference is discussing a State constitutional amendment which will be on the ballot in November. One of the great concerns of municipalities in this amendment is the restriction of funds to solely fund road projects and not allow administrators to use those funds for something such as sewer separation as part of a road project. As a non-home rule community, Glencoe would be bound by the rules of the State, and would have limited flexibility.

President Levin reported that the next Village Board Meeting will be on November 17 and also that the February 2017 Village Board Meeting will be moved to February 2.

6. CONSENT AGENDA

Trustee Thomas moved, seconded by Trustee Miller to adopt the following consent agenda items:

- a. September 2016 Treasurer's Report*
- b. Acceptance of December 15, 2016 as the Public Hearing Date of the 2016 Tax Levy*
- c. Consideration of an Ordinance Authorizing the Procurement of one (1) 2017 Ford Utility Police Interceptor AWD Replacement Vehicle for the Department of Public Safety and Disposal of Surplus Vehicles*
- d. Consideration of Ordinance Authorizing the Village Manager to Execute an Agreement with Vermeer of Aurora, Illinois for the Purchase of One (1) 2016 BC1500 Wood Chipper for a Not-to-Exceed Cost of \$56,318*

Upon roll call the motion passed with the following vote:

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Cornell, Miller, Mulvaney, Pearce, Thomas, Vree

7. REGULAR BUSINESS

a. *Consideration of a Resolution Approving an Intergovernmental Agreement for Consolidated Dispatch Services between the Village of Glencoe and the Village of Glenview*

Public Safety Director Cary Lewandowski provided an overview of the proposed agreement. Due to state mandated dispatch consolidation, Glencoe has joined forces with Kenilworth, Northfield, and Winnetka. The group then hired a consultant to recommend a new service model and following Village Board direction at the August 18 Committee of the Whole, staff entered into negotiations with the Village of Glenview to provide dispatching services.

Director Lewandowski reported that an intergovernmental agreement has been negotiated between the Village of Glencoe and the Village of Glenview. Glenview will receive all Public Safety calls and after hours emergency Public Works notifications. Glencoe Public Safety Officers will continue to respond to all calls for service. For training and before rolling this out, Glenview dispatch will do ride-alongs and training exercises with Glencoe officers. The most significant change will be that Village of Glencoe dispatchers will no longer be housed at the Village Hall around the clock, but that all calls will be routed to the Glenview Dispatch Center. This means that while calls will be answered around the clock, there may not be a Glencoe Public Safety employee available in the lobby of Village Hall if a resident enters the building after hours. Staff will be working with Glenview to implement technology to ensure that there is a means of communicating directly with someone that can help them.

Director Lewandowski noted that he and his staff will continue to meet with the team at the Village of Glenview to develop the transition plan. It is expected that the Village will accomplish the transition by July 1, 2017 as mandated by the State.

Trustee Mulvaney asked if Village staff could create informational signs and messaging for residents to help offset any surprises for those who come to Village Hall after hours as the Public Safety desk will no longer be manned after business hours. President Levin agreed, and responded that planning for public messaging is already underway.

Trustee Miller clarified that there will always be Glencoe Public Safety Officers on-site and asked what might happen if someone comes in rather than calls. Director Lewandowski stated that they would use a kiosk to make a call and an officer would meet the resident in the lobby.

Trustee Thomas moved, seconded by Trustee Miller to adopt the resolution. Upon roll call the motion passed with the following vote:

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Cornell, Miller, Mulvaney, Pearce, Thomas, Vree

10. ADJOURN

Trustee Thomas moved, seconded by Trustee Miller to adjourn the Village Board meeting at 7:32 p.m. Said motion was approved by a unanimous voice vote.



MEMORANDUM

DATE: November 17, 2016

STAFF CONTACT: Philip Kiraly, Village Manager, Village Manager's Office

SUBJECT: October 2016 Departmental Monthly Reports

Attached, please find each Department's monthly report. These reports are intended to be reader-friendly, while presenting detailed information on day-to-day department activities, programs and efforts for the previous month. These reports also link department activities directly to the priorities in the Village's Strategic Work Plan.

Attached are the reports for the Village Manager's Office, Finance Department, Glencoe Golf Club, Public Safety Department, and Public Works Department.

As always, I will be available to answer any questions the Village Board may have regarding staff efforts, these reports or other items of note.



Village Manager's Office | Monthly Report

October 2016 | Philip A. Kiraly, Village Manager

Business Services Team

Business Services Team staff continued to field inquiries and work with prospective new businesses as well as existing businesses. The popular Wild Child toy store has taken over an adjacent space to the north of their store and is planning an expansion. And the relocated JC Licht paint store in Hubbard Woods Plaza is nearing completion and plans to be open soon. Additionally, the Business Services Team began discussions with the Chamber of Commerce to plan for the promotion of Small Business Saturday on Saturday, November 26.

Human Resources Activities

The VMO led a recruitment and selection process for a full-time management analyst. This position will have significant responsibilities in public communication, research and analysis, and project management. Additionally, staff from the VMO and Finance Department facilitated the Village's annual open enrollment process for employee benefits.

FOIA Requests

Staff received and processed 14 Freedom of Information Act requests in October.



New Village Website

VMO staff and the website committee reviewed final website designs from Revize, the Village's vendor for the project. The design incorporates feedback from the committee from draft designs. Additionally, all departments are working to review the content of the current Village website to make important information more accessible and easy to find for the new site. At this time, it does appear that the launch of the new website is not likely to take place until February 1, 2017.

Special Events

The Glencoe French Market concluded a successful extended first season in early October. After taking a year hiatus, the revamped market drew residents and many visitors. In addition, there was a great deal of positive feedback received regarding the location on Wyman Green and participation of new vendors. The Chamber of Commerce, with assistance from Village staff, plans to work with the same market manager and continue the market in 2017.



IT Activities

In an audit that yielded significant savings without a loss of functionality, IT staff disconnected one analog phone circuit and ten POTS lines and plan to disconnect two analog phone circuits in November, which will save the Village approximately \$1,300 per month. Savings will be reflected in the draft FY2018 budget that will be presented in December.

These analog circuits were legacy circuits and IT is evaluating converting remaining analog circuits to digital T1 circuits which is similar to the Village's other phone circuits.



Finance | Monthly Report

October 2016 | David A. Clark, Director

Fiscal Year 2018 Budget Planning

In October, the second round of review of each Department's FY2018 budget requests was reviewed with Finance Department staff and the Village Manager's Office. The Draft FY2018 budget document and any fee recommendations are expected to be presented at the December Finance Committee meeting. In addition, staff is reviewing and making updates to the FY2017 projections.

At the November Finance Committee meeting discussion will continue on the 10-year Community Improvement Program (CIP) and the Long Range Financial Forecast.

2016 Tax Levy

At the October 20, 2016 Village Board meeting, the Village Board scheduled December 15, 2016 as the public hearing date to consider the 2016 Tax Levy Ordinance. The proposed tax levy ordinance will be reviewed at the November Finance Committee meeting. The tax levy being presented for consideration totals \$9,621,943 (not including debt service, the Village's Fire Pension Fund or the levy for the Glencoe Public Library), which represents a \$144,619 or a 1.53% increase from the 2015 Property Tax Extension.

New Water Bill Design

As part of the Department's ongoing goal of improving customer service, Finance staff has been working with our new utility billing service provider Third Millennium to finalize the new layout for our utility service bill. The new bill has been designed to be easy to read and provide residents with information regarding their quarterly utility bill charges. A few noteworthy changes to the new layout includes: a chart that will show a comparison of the resident's water consumption from year to year, an improved messaging center for important notices, and an itemized detail listing of all fees.

The first set of bills in the new format is expected to be delivered to residents in early December.

Ongoing Department Projects

- Utility billing invoices via email
- Capital planning – second phase
- Long range forecast – review of assumptions
- Expansion of cash receipt lock box functions
- IMRF desk audit
- Annual Treasurer's Report
- Annual Comptroller's Report
- Employee access portal to employee records/check stubs
- Online citizen access for payment of utility bills
- Interface to golf point of sale system
- Barcoding billing statements





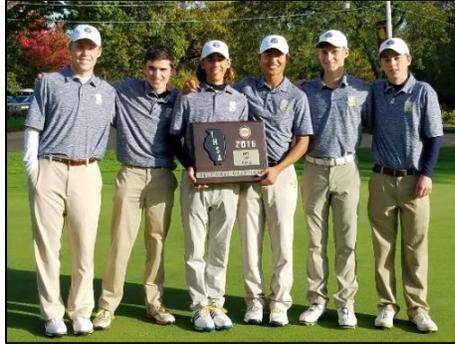
Golf Club | Monthly Report

October 2016 | Stella Nanos, General Manager



State Sectional

The Glencoe Golf Club hosted the 2016 IHSA High School Sectional Boys Golf Tournament. Teams from local high schools including Loyola Academy, New Trier and Glenbrook South squared off against other regional powerhouses including individual medalists from Chicago's Whitney Young and Walter Payton high schools. The top 3 teams and top 10 individuals advanced to the IHSA State Finals in Bloomington, Il.



Senior Fall Classic

The Senior Fall Classic was held to thank all of our Senior Members for playing with us this season. The seniors enjoyed a day of golf, food, contests and fun. The contests included the popular best dressed competition to get everyone into the spirit of the event.

Staff Appreciation Event

The annual staff appreciation event took place to thank all of our loyal and hardworking staff members for their above and beyond efforts during the season.



Revenue, Rounds and Weather

October started out great with above average temperatures and no precipitation. Several days towards the end of the month were complete washouts due to heavy rain events. Carts were not allowed on the course 4 days out of the month.

Total Revenues: \$127,898 versus the budget of \$95,602.

Rounds: 2016-2,948 2015-2,818 2014-2,693

Marketing Notes

- Fall rates went into effect to help entice golfers to play in the shoulder season; the special rates included an extra reduction for senior members.
- An email blast was sent promoting the fall rates, the Senior Fall Classic and the Chili Open.
- The Chili Open online registration was created to facilitate pre-booking for the event.

Improvement & Maintenance Projects

- All of the fairways were aerated during the month. This is a meticulous and labor intensive process that is performed every other season in order to keep the fairways healthy and draining properly.
- Tree were planted throughout the golf course as part of our annual tree replacement program.





Public Safety | Monthly Report

October 2016 | Cary Lewandowski, Director

Crime Highlights

The attached charts depict the Department activity for the month of October. As the season changes, sunset arrives earlier and earlier and crime often accompanies the longer periods of darkness. Residents are encouraged to secure their homes and vehicles and to take extra precautions while completing holiday shopping, remembering to store gifts out of sight. For those residents travelling for Thanksgiving, a House Watch can be requested by calling the non-emergency line at 847-835-4112.

Training and Personnel Development

In October, Public Safety staff members completed over 770 hours of training; including: Fire - 103 hours, Police – 577 hours, EMS – 75 hours and Administrative – 15 hours.

Over a three day period, fire shift officers participated in scenario based drills at the Northeastern Illinois Public Safety Training Academy (NIPSTA). The scenarios stressed fire attack methods, forcible entry, search and rescue, ladder placement and radio communications.

October Employment Milestones

Deputy Chief Richard Weiner – 31 years of service
 Public Safety Officer Robert Taira – 27 years of service
 Public Safety Officer Danial Rategan – 27 years of service
 Public Safety Officer Jonathan Harlow – 13 years of service
 Lieutenant Kenneth Paczosa – 10 years of service
 Public Safety Officer Matthew Esposito – 8 years of service

Public Safety Officer Retirement

After 27 years of faithful service, Public Safety Officer Robert Taira retired from the Department on October 21, 2016. In addition to his regular duties as a fully cross trained Public Safety Officer, Officer Taira served in a variety of specialized assignments including: paramedic, fire apparatus engineer, breathalyzer operator, criminal investigator and property control officer. Robert was a dedicated employee and we wish him well in his well-deserved retirement.



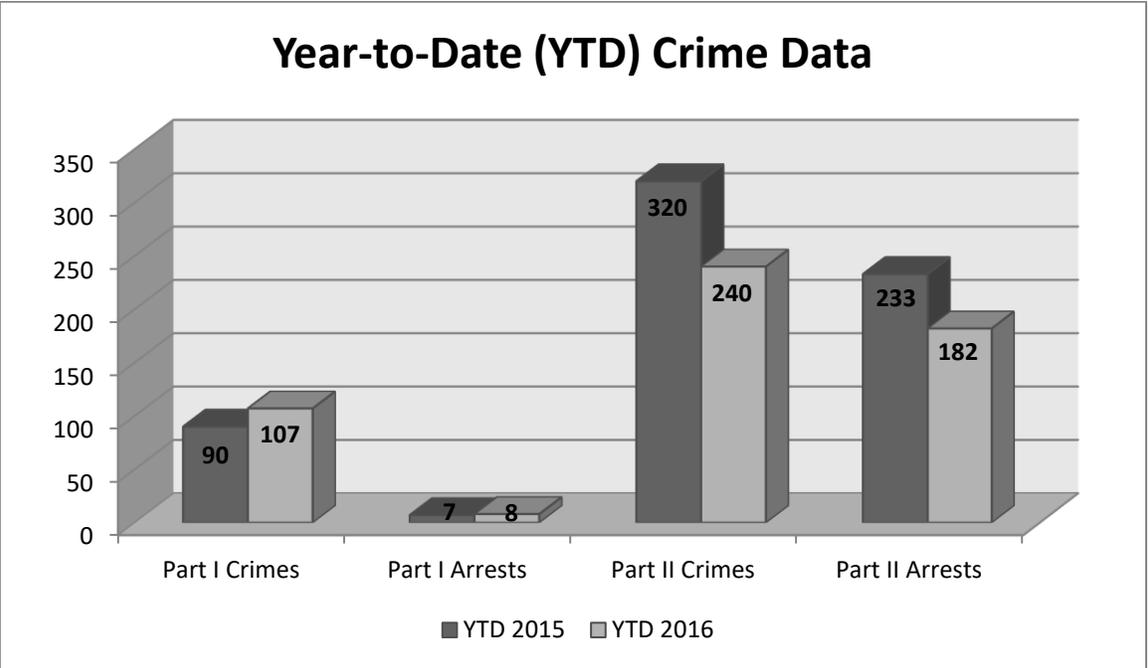
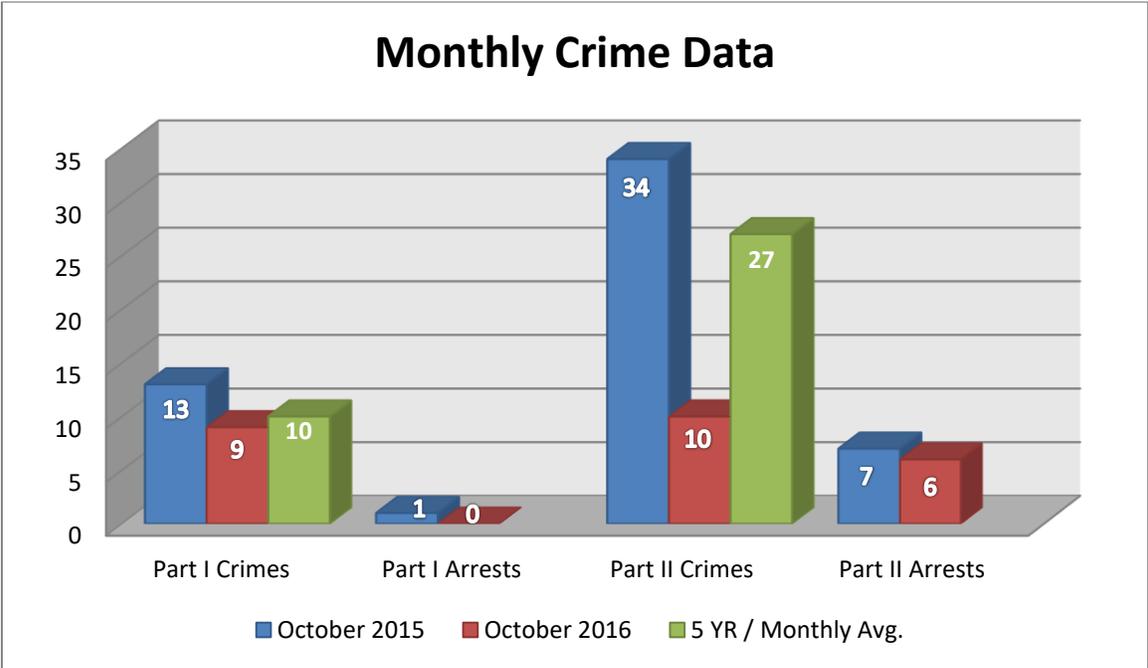
9-1-1 Dispatch Consolidation

On October 20, the Village Board approved an intergovernmental agreement (IGA) with the Village of Glenview to provide Public Safety (police/fire/emergency medical services) 9-1-1 dispatch services to the Village of Glencoe. Glenview is expected to take over 9-1-1 dispatch responsibilities by July 1, 2017.

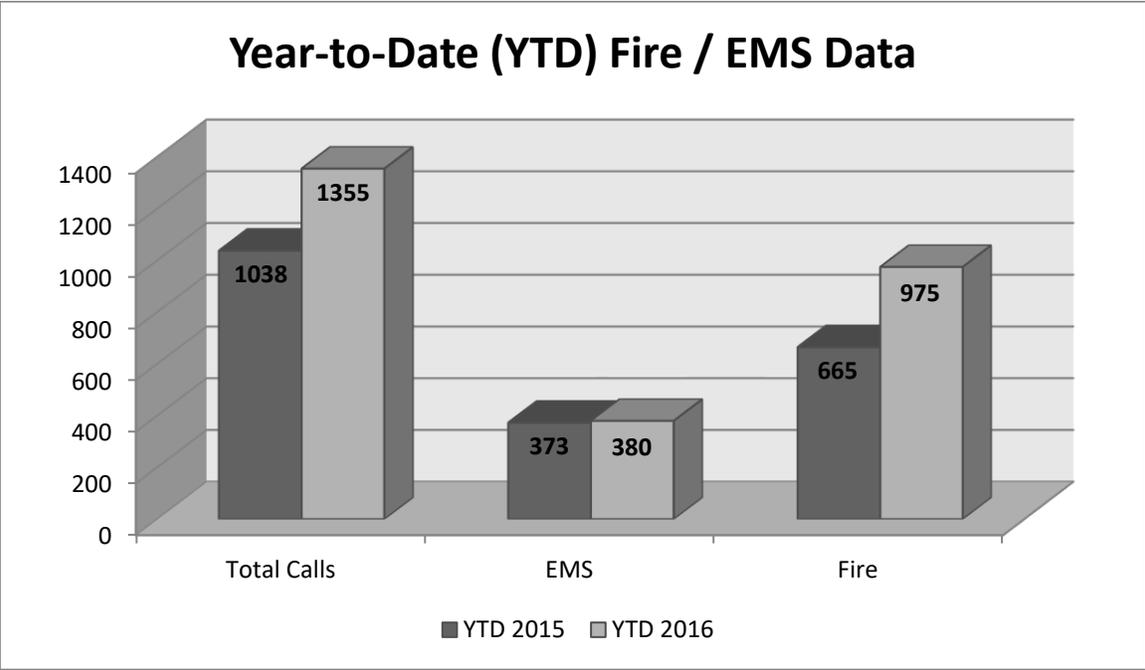
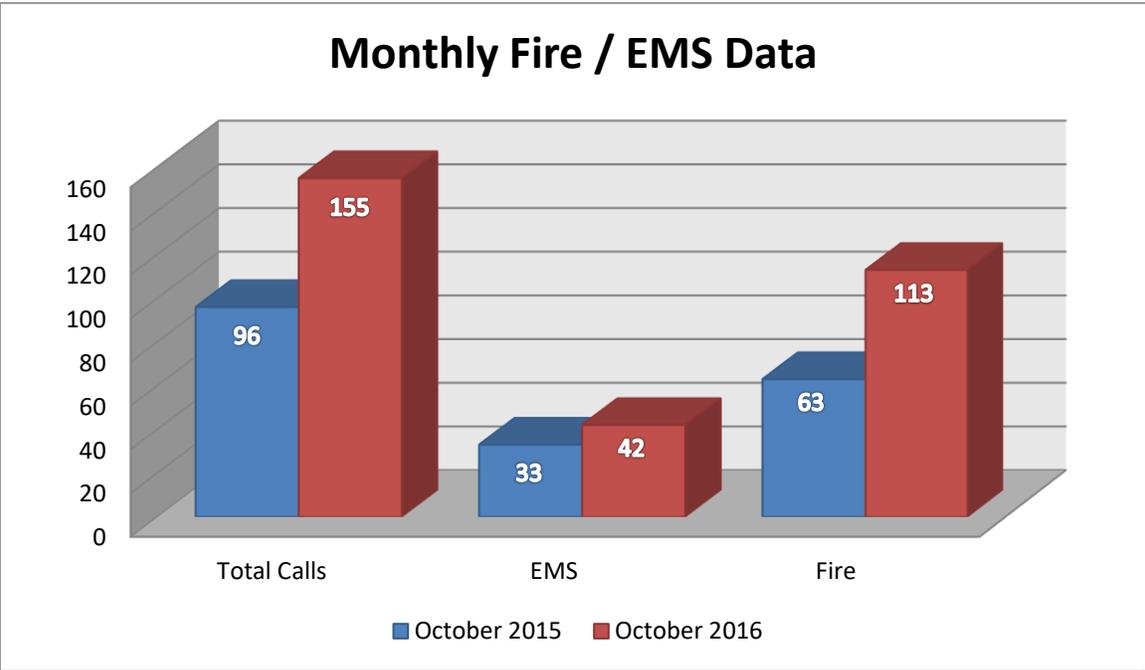
Public Safety would like to residents of the following:

- The consolidation, made necessary through a change in Illinois State Law, is for dispatching services only. Glencoe Public Safety Officers will continue to provide 24/7 police, fire and emergency medical services.
- Resident safety is Glencoe's top priority. Emergency service levels and response times will be maintained and in some instances (depending on the callers location), response times for service calls from mobile phones may even improve.
- Glenview dispatchers will participate in a rigorous training program to become familiar with Glencoe's Public Safety operations to ensure that residents continue to receive the highest quality services.
- While the after-hours lobby service currently provided by dispatchers will be discontinued after the consolidation, residents needing assistance will have access to a video phone system in the vestibule of Village Hall for a direct link to dispatchers in Glenview.
- Glenview was chosen in part because they have a successful history of providing excellent dispatch services to many of our neighboring communities, including Highland Park, Lake Forest and Lake Bluff. Glencoe staff members are diligently working with Glenview and communications vendors to ensure a smooth consolidation process. Existing technology will be used to facilitate a seamless transition of both telephone and radio communication systems between Glencoe and Glenview.

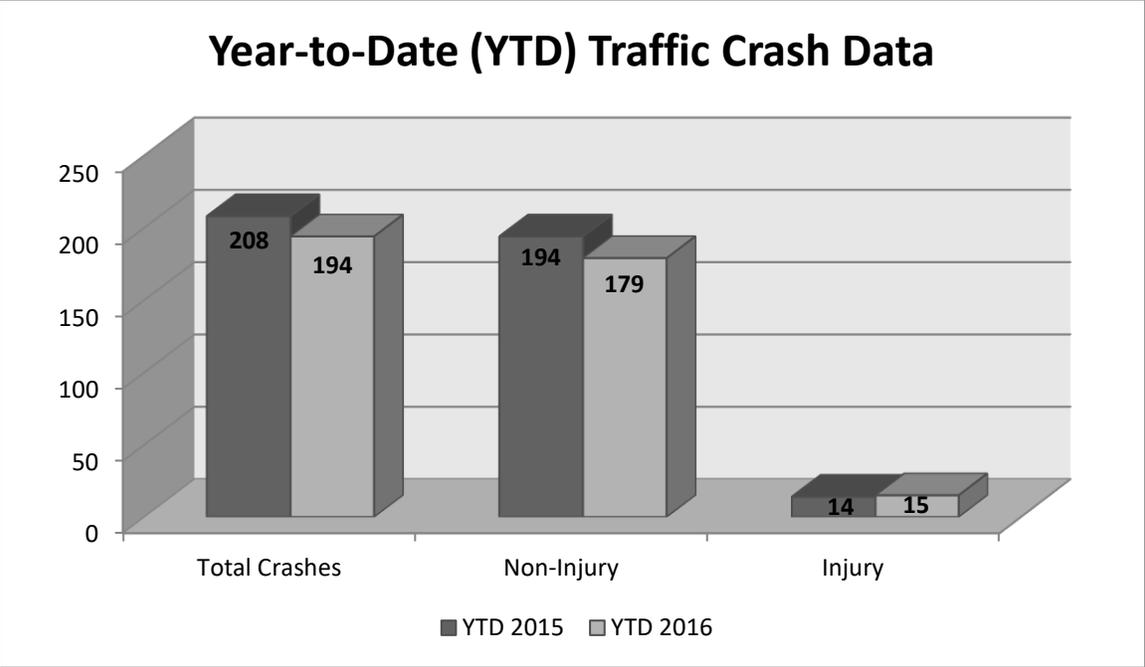
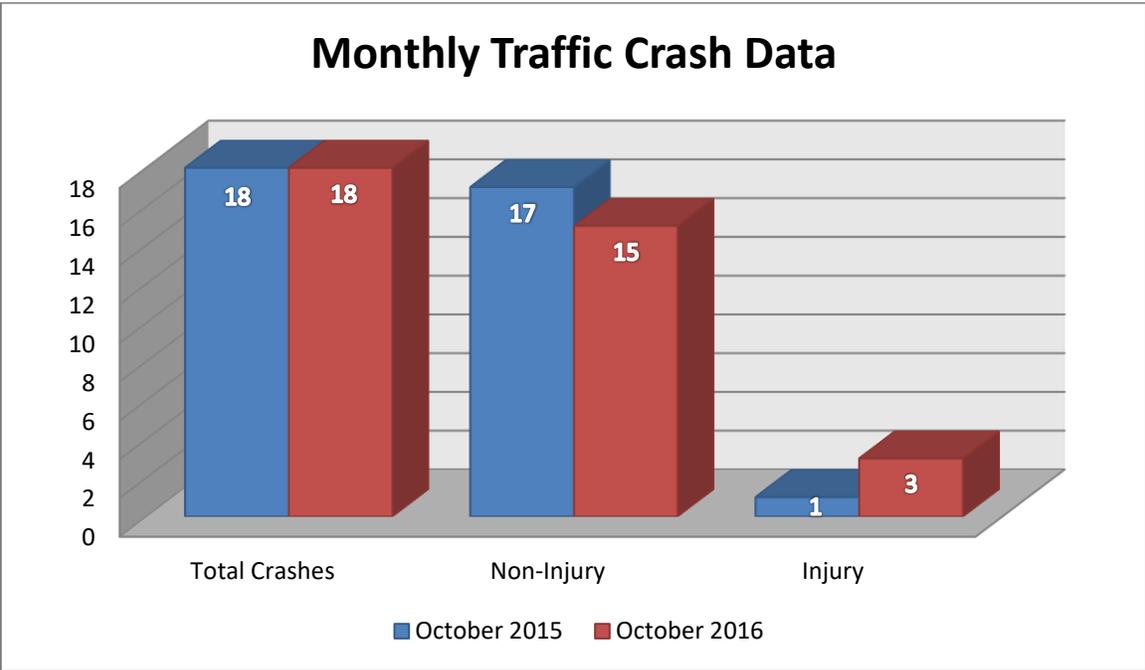
More information is available on the Village website. Questions may be directed to Director of Public Safety Cary Lewandowski at 847-835-4112 or clewandowski@villageofglencoe.com



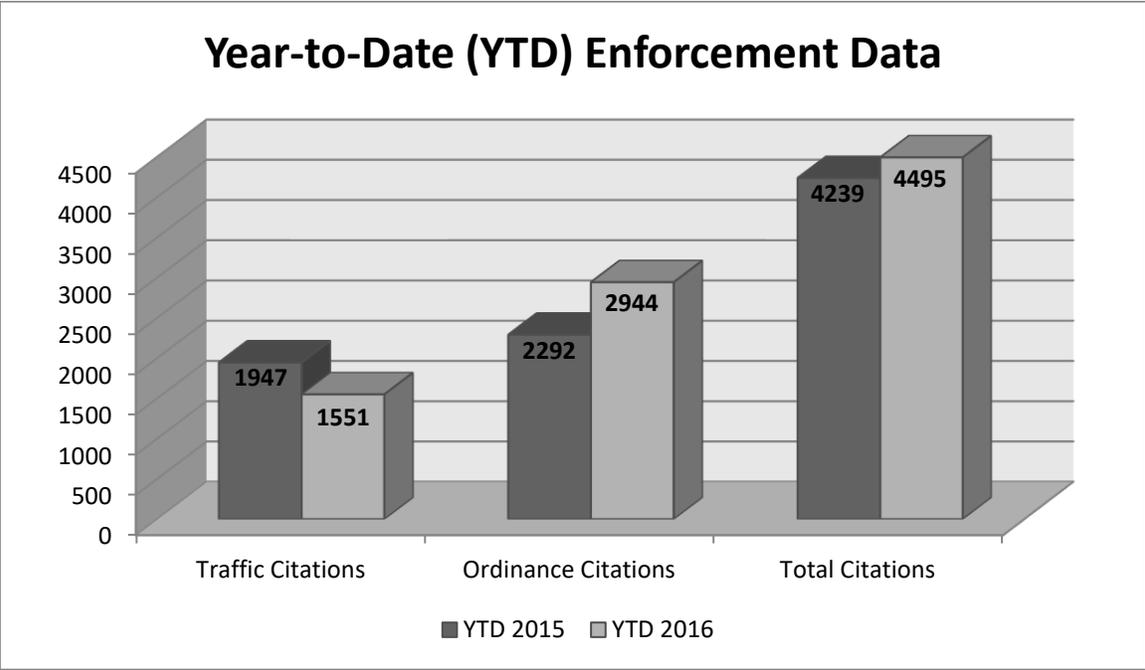
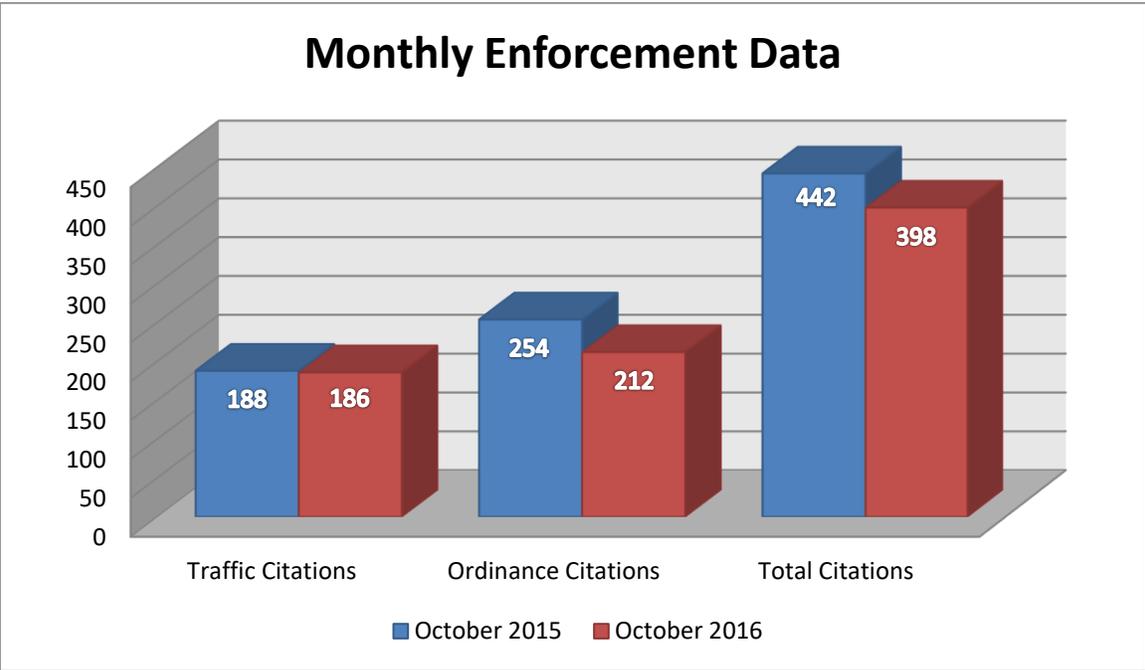
Attachment: October Monthly Reports (1167 : October 2016 Departmental Monthly Reports)



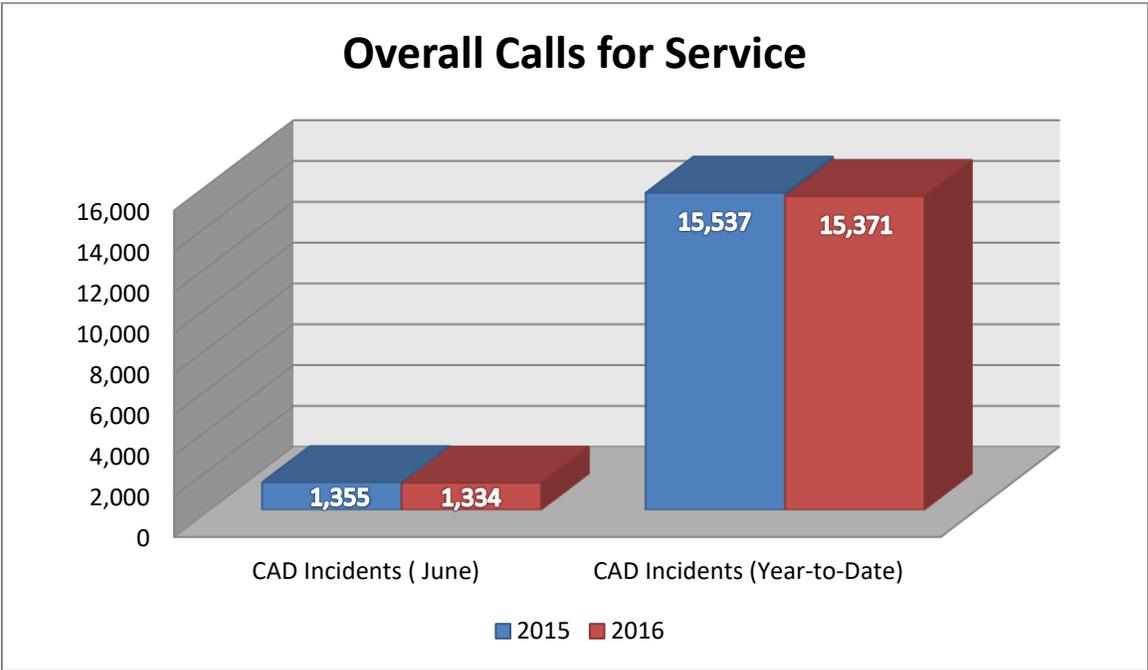
Attachment: October Monthly Reports (1167 : October 2016 Departmental Monthly Reports)



Attachment: October Monthly Reports (1167 : October 2016 Departmental Monthly Reports)



Attachment: October Monthly Reports (1167 : October 2016 Departmental Monthly Reports)



Part I Crimes

- Homicide
- Sexual Assault
- Robbery
- Aggravated Battery
- Aggravated Assault
- Burglary
- Burglary from Motor Vehicle
- Theft
- Motor Vehicle Theft
- Arson

Part II Crimes

- Battery
- Assault
- Deception
- Criminal Damage/Trespass to Property
- Weapons Offenses
- Sex Offenses
- Gambling
- Offenses Involving Children
- Cannabis Control Act
- Controlled Substance Act
- Hypodermic Needles/Paraphernalia
- Liquor Control Act
- Motor Vehicle Offenses
- Disorderly Conduct
- Interference w/Public Officers
- Other Offenses

Attachment: October Monthly Reports (1167 : October 2016 Departmental Monthly Reports)



Public Works | Monthly Report

October, 2016 | David C. Mau, Director

Active by Design Summit



On October 5, Village staff participated in a panel discussion at the Chicago Botanic Garden as a part of the Active by Design Summit. Following the event, Village and Park District staff joined interested residents in a “walk audit” with Mark Fenton, a nationally recognized bicycle and pedestrian advocate. The audit provided an opportunity for all involved to visually explore alternative connectivity solutions that have the potential to enhance Glencoe’s pedestrian and bicycle friendliness.

Leaf Collection Program

Since the start of the Leaf Collection Program in mid-October, over 1,700 cubic yards of leaves from parkways in residential neighborhoods have been collected. With the unseasonably warm weather and lack of leaf fall, Public Works crews plan to continue passes through the Village into early December, before winter weather sets in and the focus shifts to snow removal. Residents should continue to check the News section of the Village website for collection updates.



Sanitary Sewer Lift Station SCADA System

The Sewer Division is transitioning to a new web-based communications system for the Village’s eight sanitary sewer lift stations. The Supervisory Control and Data Acquisition (SCADA) program will provide real-time updates on pump system operations, collect historical data and send alarms to mobile devices—reducing the need for emergency callbacks and in-person afterhours responses from staff. It is anticipated that all lift stations will be upgraded by the end of the year.

Building and Construction Permits

Eight building permits with an estimated value of \$4,122,414 were issued in October 2016, compared to six building permits with an estimated value of \$3,152,692 in October 2015 (up by approx. 30%). Conversely, 31 construction permits were issued in October 2016 with a value of \$552,266 compared to 37 permits with a value of \$622,233 issued in October 2015 (down by approx. 11%).

Progress on the Green Bay Trail

Friends of Green Bay Trail and the Village have partnered on an ongoing initiative to remove buckthorn trees and other invasive plants from the Green Bay Trail between Harbor Street and Scott Avenue. Significant work was completed in October in the areas south of Woodlawn Avenue and adjacent to Wentworth Street. Over 50 native trees and 80 shrubs were planted in the Wentworth Street area.



PW Stats at a Glance

- Water pumpage in October 2016 was 42,325,000 gallons, compared to 52,505,000 gallons in October 2015 (down by approx. 19%).
- The fire and panic alarm systems at the Water Plant were switched to radio signal leased lines, providing a significant cost savings without sacrificing reliability.
- Water distribution crews inspected 6 main line valves and tested 21 fire hydrants.
- In preparation for the winter weather ahead, Public Works crews trained on Snow Plow operations, Lift Station supervision, procedures in the event of an excavation or trench collapse and proper back safety techniques.

2016 CAPITAL IMPROVEMENTS
For Period through October 31, 2016

2016 STORMWATER IMPROVEMENT

Contractor: Di Meo Bros, Inc.; Engineer: Engineering Resources Associate; Inspection; ERA & Staff

Locations	FY Budget	Low Bid	FYTD	% Complete	Comments
Drainage Basins: Terrace Court Skokie Ridge Drive	\$2,750,000	\$2,478,293	\$2,471,122	100%	Completed in June.

2016 SANITARY SEWER REHABILITATION IMPROVEMENTS

Contractor: Hoerr Construction; Engineer: Staff

Locations	FY Budget	Low Bid	FYTD	% Complete	Comments
Locations TBD	\$250,000		0		Work deferred until 2017.

2016 RESIDENTIAL SIDEWALK REPLACEMENT

Contractor: Schroeder & Schroeder; Engineer: Staff

Locations	FY Budget	Low Bid	FYTD	% Complete	Comments
Various locations in Area 1	\$100,000	\$100,000	\$100,000	100%	Completed in September.

VILLAGE HALL HVAC UPGRADE PROJECT

Contractor: Voris Mechanical; Engineer: Grumman Butkus

Locations	FY Budget	Low Bid	FYTD	% Complete	Comments
Village Hall	\$2,380,000	\$2,380,000	\$925,848	45%	New boiler is installed and heating system is operational in 75% of the building.

2016 WATERMAIN REPLACEMENT

Contractor: Di Meo Brothers; Engineer: Staff

Locations	FY Budget	Low Bid	FYTD	% Complete	Comments
Oak Drive	\$200,000	\$97,174	0	100%	Completed in October.

Compiled and submitted by:



David C. Mau, PE
Village Engineer

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VILLAGE OF GLENCOE
 GLENCOE, ILLINOIS
 TO THE PRESIDENT AND BOARD OF TRUSTEES, VILLAGE OF GLENCOE
 The following building permits were issued during the month of October 2016.

12193	186 Beach Road In-ground spa Owner: Robert & Virginia Burnstine Contractor: Ruffolo, Inc. Value: \$53,456
12194	120 Hawthorn Avenue In-ground swimming pool and spa Owner: Cenesser Contractor: Ruffolo, Inc. Value: \$138,468
12195	181 Wentworth Avenue Demolish existing 3-car garage and erect new detached 3-car garage Owner: Scott Humphrey Contractor: RBS Construction Value: \$30,000
12196	803 Bluff Street Demolish existing house/erect new dwelling Owner: Leonid & Lisa Feller Contractor: Highgate Builders Value: \$2,000,000
12197	551 Dundee Road Partial 2 nd story over existing attached garage Owner: Ken Kravenas Contractor: Castlebar Construction Value: \$68,490
12198	253 Sylvan Road Two additions and rebuild NW side of house Owner: Sari & Allan Kirson Contractor: K & R Architectural Value: \$325,000
12199	615 Greenleaf Avenue Demolish porch; add pantry, elevator addition and remodel kitchen Owner: Mark Ratner Contractor: Airoom Inc. Value: \$307,000
12200	1017 Forest Avenue Demolish existing house & garage/erect new dwelling & garage Owner: 1017 Forest LLC Contractor: Newgard Custom Homes Value: \$1,200,000

Attachment: October Monthly Reports (1167 : October 2016 Departmental Monthly Reports)

Respectfully submitted,



John Houde
 Building & Zoning Administrator

**BUILDING & CONSTRUCTION
PERMIT SUMMARY**

	OCTOBER				YEAR TO DATE			
	2015		2016		2015		2016	
	No.	Value	No.	Value	No.	Value	No.	Value
SF Dwelling New	2	2,800,157	2	3,200,000	15	14,681,090	9	8,750,000
SF Dwelling Change	2	255,000	4	730,490	22	4,203,638	19	2,292,100
MF Dwelling New								
MF Dwelling Change								
Business Building New								
Business Building Change					2	2,225,000		
Accessory Building					5	88,900	3	489,300
Swimming Pool	1	59,035	2	191,924	8	715,800	3	286,900
Public Building					2	3,456,695	2	1,025,900
Miscellaneous	1	38,500			3	54,500	1	10,000
TOTALS	6	3,152,692	8	4,122,414	57	25,425,623	37	12,854,300

MISCELLANEOUS CONSTRUCTION PERMIT SUMMARY

Includes bathroom and kitchen fixture & cabinet replacements, roofs, fencing, electrical service upgrades, generators, remodeling, and other minor repairs

	OCTOBER				YEAR TO DATE			
	2015		2016		2015		2016	
	No.	Value	No.	Value	No.	Value	No.	Value
TOTALS	37	622,233	31	552,266	252	4,260,465	237	5,355,500

BUILDING PERMIT 6 MONTH TIME EXTENSIONS

Extension Fee is 1/3 of the original building permit cost.

	OCTOBER				YEAR TO DATE			
	2015		2016		2015		2016	
	No.	Fee	No.	Fee	No.	Fee	No.	Fee
TOTALS	--	--	2	16,776	2	24,709	7	109,200

Attachment: October Monthly Reports (1167 : October 2016 Departmental Monthly Reports)

GLENCOE PUBLIC WORKS MONTHLY REPORT

WATER PRODUCTION/ DISTRIBUTION		OCT 2015	OCT 2016	YTD 2015	YTD 2016
Total Pumpage	(million gal)	52.205	42.325	521.337	543.030
Average Day	(million gal)	1.694	1.365	1.715	1.780
Maximum Day	(millions gal)	2.510	1.830	3/565	3.925
Minimum Day	(million gal)	1.155	1.020	0.955	0.810
Maximum Rate	(mgd)	3.93	3.6	6.6	7.5
Precipitation	(inches)	2.72	3.93	36.33	38.44
Gallons/User/Day		194	1.57	196	204
New Service Taps		10	10	19	19
Service Repairs		1	2	10	11
Main Breaks	Repaired	1	0	26	32
Fire Hydrants	Tested	5	0	357	175
	Repaired	1	0	32	7
	Installed (new)	2	1	12	2
Water Meters	Repaired	0	1	10	7
	New Installation	4	2	28	24
STREETS, SEWERS, FORESTRY					
Street: repaired	(sq. ft.)	790	972	9492	9526
Plowed:	(times)	0	0	9	11
Salted:	(times)	0	0	20	25
Road Salt	(tons)	0	0	815	713
Calcium Chloride/Brine	(gals)	0	0	10,100	3360
Sidewalks:	Repaired (sq. ft.)	2	2	514	194
	Business District plowings	N/A	0	N/A	2
	Plowed (times)	0	0	9	28
Sanitary Sewers:	Cleaned (ft.)	22,850	5108	92,336	134,286
	Repaired (ft.)	6	8	9	33
	Televised (ft.)	210	4883	33,393	19,803
Storm Sewers:	Cleaned (ft.)	0	0	24,180	26,543
	Repaired (ft.)	0	5	406	100
	Televised (ft)	0	0	2067	16,364
Manhole/Catch Basins:	Cleaned	71	6	314	360
	Repaired	14	6	136	16
Refuse/Landfill	(tons)	242	240	2566	2294
Parkway Trees:	Trimmed	52	116	260	523
	Removed	5	16	184	652
	EAB	3	4	129	268
VEHICLE MAINTENANCE					
Routine Service:	(each)	8	16	150	170
Breakdowns Major	(each)	3	2	35	26
Breakdowns Minor	(each)	7	8	36	87
Outside Repairs	(each)	2	2	224	13
Gasoline Used	(gals)	3558	3745	33,401	31,928
Diesel Used	(gals)	2179	2117	24,972	20,951
SHARED SERVICES –GPD					
Forestry	Trees trimmed	0	0	0	1
	Trees removed	0	0	31	22
Vehicle Maintenance	Routine service	1	2	11	21
	Repairs	4	3	20	16

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RESOLUTION R-36-2016

**A RESOLUTION
RECOGNIZING THE NATIONAL ACHIEVEMENTS
OF THE GLENCOE HISTORICAL SOCIETY**

WHEREAS, the Glencoe Historical Society is a community organization that was formed in 1937 and is operated entirely by volunteers with operating funds generated primarily from memberships and community donations; and

WHEREAS, in 2014, the Glencoe Historical Society launched *Wright in Glencoe*, a year-long, multi-faceted celebration of the Ravine Bluffs subdivision, which was founded by prominent Glencoe residents Sherman and Elizabeth Booth and was designed by renowned American architect Frank Lloyd Wright and celebrated American landscape architect Jens Jensen; and

WHEREAS, the Ravine Bluffs subdivision, which sits between two ravines and the METRA train tracks in northeast Glencoe and dates to 1914, is the first realized suburban subdivision by Frank Lloyd Wright and includes not only Wright's layout of the streets and lots and the construction of seven Wright-designed dwellings, but also Wright's only executed concrete vehicular bridge, three large concrete planters to mark the entrances to the subdivision, and a local commuter rail waiting station that has since been demolished; and

WHEREAS, the *Wright in Glencoe* celebration began with a series of monthly programs on different aspects of Wright's works, particularly those located in Glencoe, which has the third largest concentration of Wright-designed structures in the world; and

WHEREAS, the *Wright in Glencoe* celebration featured two special events in the Ravine Bluffs Subdivision itself: (i) *Wright Around the Table*, an intimate gathering that was hosted by the current owner of the Sherman Booth House and welcomed home several of the Booth grandchildren, who shared the story behind the Booth House as they recalled their visits to their grandparents' home; and (ii) the *Wright in Glencoe Housewalk*, which provided the very rare opportunity to experience a curated tour of Ravine Bluffs, view the interiors of four of the Wright-designed Glencoe homes; and

WHEREAS, *Wright in Glencoe* also included *Wright Around Town*, a public art project for which noted fabricator Chicago Fiberglass Works created 3' x 5' x 5' tall replicas of the Wright-designed street markers, which artists sponsored by different organizations, businesses and community leaders transformed into unique works of art, that were displayed throughout the Village during the summer of 2015, before being auctioned off at the Glencoe Historical Society's *Ravine Bluffs Centennial Gala*, with special guest Max Weinberg, legendary drummer for Bruce Springsteen's E-Street band and Wright admirer, the final major 2015 *Wright in Glencoe* event; and

WHEREAS, throughout the course of preparing and presenting the *Wright in Glencoe* celebration, the Glencoe Historical Society's volunteers undertook literally thousands of hours of planning, research, writing and design, which resulted in a special *Wright in Glencoe* exhibit that included new research and never-before-seen photographs and drawings; and

WHEREAS, the Glencoe Historical Society's volunteers are continuing their work on two key Wright-related projects: (i) a book on the works of Frank Lloyd Wright in Glencoe, and (ii) the *Wright in Glencoe Legacy Project*, which will reconstruct the Wright-designed former waiting station and redevelop the underutilized adjacent park as the Ravine Bluffs Centennial Park to honor Wright, Booth and noted landscape architect Jens Jensen, who collaborated with Wright on the design of Ravine Bluffs and other works in Glencoe; and

WHEREAS, the Village of Glencoe has previously issued a proclamation recognizing the significance of the work of the Glencoe Historical Society's volunteers on the *Wright in Glencoe* events and the *Wright in Glencoe Legacy Project*; and

WHEREAS, the work of the Glencoe Historical Society is now being recognized beyond the borders of the Village of Glencoe, not only for adding to the body of knowledge and appreciation of the works of Frank Lloyd Wright, Sherman Booth and Jens Jensen, but also for the magnitude and quality of the volunteer work that has gone into the *Wright in Glencoe* celebration and events and the *Wright in Glencoe Legacy Project*; and

WHEREAS, on September 16, 2016, the Glencoe Historical Society received the Albert B. Corey Award for Leadership in History from the American Association of State and Local History (AASLH) at its annual meeting in Detroit, Michigan; and

WHEREAS, the Albert B. Corey Leadership Award is issued at the discretion of the Awards Committee and “recognizes primarily volunteer-operated historical organizations that best display the qualities of vigor, scholarship, and imagination in their work;” and

WHEREAS, the Glencoe Historical Society was chosen for the Albert B. Corey Award after being one of the recipients of the AASLH Award of Merit, which is presented “for excellence in history programs, projects, and people when compared with similar activities nationwide;” and

WHEREAS, on November 5, 2016, the Glencoe Historical Society received the Wright Spirit Award from the Frank Lloyd Wright Conservancy at the Conservancy’s annual conference in San Francisco, for “prominently positioning Glencoe on the world-wide Wright stage and for its continuing research and stewardship of Ravine Bluffs, ensuring the Wright spirit and legacy in Glencoe will continue for many years to come;” and

WHEREAS, the two national awards bestowed on the Glencoe Historical Society recognize the quality and significance of the volunteer work done of the Glencoe Historical Society, both among the community of historical museums in general and within the specialized realm of scholarship on Frank Lloyd Wright; and

WHEREAS, through their continuing dedication and hard work on *Wright in Glencoe* celebration, the volunteers of the Glencoe Historical Society have brought honor and distinction to the Village of Glencoe.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLENCOE, COUNTY OF COOK, STATE OF ILLINOIS, as follows:

SECTION ONE: The President and the Board of Trustees hereby acknowledge and accept each of the foregoing recitals, which are incorporated into and made a part of this Resolution.

SECTION TWO: The Village President and Board of Trustees of the Village of Glencoe, Illinois, hereby express, on behalf of all the citizens of the Village of Glencoe, their congratulations and gratitude to the Glencoe Historical Society and its volunteers for their

extraordinary work and dedication throughout the *Wright in Glencoe* Ravine Bluffs Centennial and for their contributions to the enhancement and enrichment of Glencoe’s cultural and civic history.

SECTION THREE: This Resolution shall be spread upon the minutes of this proceeding, and an executed copy of this Resolution, inscribed with the signature of the Village President, and bearing the Corporate Seal of the Village of Glencoe, as attested by the Village Clerk, shall be presented to the Glencoe Historical Society.

SECTION FOUR: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED THIS 17th DAY OF NOVEMBER, 2016

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this 17th day of November, 2016.

Village President

ATTEST:

Village Clerk

Communication: GHS Resolution (Reports of the Village President)



MEMORANDUM

DATE: November 17, 2016

STAFF CONTACT: David Clark, Director of Finance, Finance

SUBJECT: October 2016 Treasurer's Report and October Golf Club Financial Report

The following is a summary of the October 2016 financial activity by fund which highlights certain unaudited revenue and expenditures for the past month and year-to-date, representing approximately 66% of the fiscal year. Included in the Treasurer's Report is the Expenditure & Revenue Variance Report. The criteria used for the variance report is total budget greater than \$10,000 with percent of total budget equal to or greater than 77%. Also, included in the report are the General, Water & Garbage Fund Statements.

Below is a summary of financial performance during the month of October and year-to-date. The table below is color coded as follows:

Positive (Green) — Revenue have exceeded expectations or expenditures lower than anticipated

Expected (Blue) — Revenues and expenditures are within a reasonable range of predictions.

Negative (Red) — Revenues are less than forecasted or expenditures are higher than projected.

GENERAL FUND

Current month and year-to-date performance is as expected. There are continued positive variances in sales tax and state income tax compared to prior year to date, but all still within budgetary expectations and not specifically noteworthy. Utility Tax continues to show a month lag in disbursements and is \$98,381 less than last year's YTD of \$787,605. Lastly, permits are \$31,952 lower than YTD average of \$787,450 and \$244,857 less than last year's YTD revenue of \$1,000,355.

<u>Item</u>	<u>Total To Date</u>	<u>Current Month</u>	<u>Year to Date</u>
General Fund Total Revenue	14,053,091	Positive	Positive
General Fund Operating Expenditures	9,835,900	Expected	Expected
General Fund Capital Expenditures	176,785	Expected	Expected
Property Taxes	9,081,808	Expected	Expected
Sales Tax	1,397,854	Positive	Positive
Building Permits	755,498	Expected	Expected

State Income Tax (Lag = 1 Month)	623,607		Positive		Positive
Utility Tax	679,224		Negative		Negative
Fund On Target?			Expected		Expected

WATER FUND

Current month and year-to-date performance is expected. The fund is well above the minimum fund balance target, and expenditures are lower than expected. Water sales revenue is \$71,664 greater than 5-year YTD average and \$136,693 greater than last year.

<u>Item</u>	<u>Total To Date</u>		<u>Current Month</u>		<u>Year to Date</u>
Water Fund Operating Revenue	1,424,520		Positive		Positive
Water Fund Operating Expenditures	1,187,398		Expected		Expected
Water Sales	1,408,696		Positive		Positive
Fund On Target?			Expected		Expected

GARBAGE

Current month and year-to-date performance is as expected. Operating expenditures are \$106,042 less than 5-year YTD average and \$43,440 less than last year.

<u>Item</u>	<u>Total To Date</u>		<u>Current Month</u>		<u>Year to Date</u>
Garbage Fund Operating Revenue	667,523		Expected		Expected
Garbage Fund Operating Expenditure	702,165		Expected		Expected
Garbage Fund Capital Expenditure	-		Expected		Expected
Fund On Target?			Expected		Expected

REMAINING FUNDS

Debt Service Fund, Motor Fuel Tax Fund, and E911 Fund are all within their expected respective budgetary range of performance. Bond Construction Fund YTD expenses are slightly higher due to 2nd quarter expenses related to the 2016 Storm Water Improvements.

<u>Item</u>	<u>Total Excess (Deficit)</u>	<u>Current Month</u>	<u>Year to Date</u>
Debt Service Fund	1,322,114	 Expected	 Expected
Capital Project Fund	1,507,112	 Expected	 Expected
Motor Fuel Tax Fund	99,245	 Expected	 Expected
E911 Fund	17,345	 Expected	 Expected

OTHER

<u>Item</u>	<u>Current Month</u>	<u>Year to Date</u>
<u>PERSONNEL COSTS</u>	 Expected	 Expected
<u>CASH BALANCE (General, Garbage, Water)</u>	 Expected	 Neutral
<u>ACCOUNTS PAYABLE</u>		
Village	1,197,647	
Golf	45,254	

**FISCAL YEAR 2017
OCTOBER 2016 REVENUE VARIANCE REPORT**

Fund	YTD Rev	YTD 5 yr. Average	Prior FY YTD Rev	Total Budget	% Total Budget	Explanation	Month Variance Occurred	
Water								
11-110-110-32420	METER SALES	15,824	13,986	16,210	19,000	83%	Sale of water meters	October
11-110-110-32970	LEASE OF VOG PROPERTY	42,502	50,495	51,692	75,013	57%	Cellular tower lease (Tmobile & Sirius XM)	October
General								
12-120-120-31110	PROPERTY TAX	7,490,419	7,358,844	7,169,019	7,440,844	101%	1st & 2nd installment of property taxes received.	March/July/August
12-120-120-31113	PROPERTY TAX-GARBAGE FUND	432,497	443,600	574,889	450,000	96%	1st & 2nd installment of property taxes received.	March/July/August
12-120-120-31115	PROPERTY TAX - POLICE PENSION	1,122,699	1,090,750	1,103,576	1,103,450	102%	1st & 2nd installment of property taxes received.	March/July/August
12-120-120-31117	PROPERTY TAX - FIRE PENSION	36,193	29,555	79,604	30,000	121%	1st & 2nd installment of property taxes received.	March/July/August
12-120-120-31405	LIQUOR LICENSES	23,100	17,780	24,200	24,150	96%	Licenses are renewed at the beginning of the fiscal year.	April
12-120-120-31410	VEHICLE LICENSES	246,075	249,320	243,105	250,000	98%	Licenses are renewed annually in April with a due date of May 1st.	April
12-120-120-31415	GENERAL BUSINESS LICENSES	32,025	27,245	28,875	35,000	92%	Licenses are renewed at the beginning of the fiscal year. Includes landscaping and snowplowing licenses.	March/April
12-120-120-31420	ANIMAL LICENSES	22,600	11,737	11,715	11,900	190%	Licenses are renewed annually in April with a due date of May 1st. Effective 3/1 fees were increased from \$10 to \$20.	April
12-120-120-31515	SEWER PERMITS	26,350	25,359	27,400	30,000	88%	Based on seasonal permit activity.	March/April
12-120-120-31520	STREET OPENING PERMITS	18,200	14,108	15,300	20,000	91%	Fees for utility excavations in streets.	April/August & October
12-120-120-31530	BURGLAR/FIRE ALARM PERMITS	75,791	70,000	77,676	86,000	88%	Annual permit renewal and occurrence billing.	March/April/September
12-120-120-31605	USE TAX	138,933	105,456	93,993	158,500	88%	Payments received through August	June thru September
12-120-120-32445	AMBULANCE SERVICE FEE	90,869	66,206	92,772	95,000	96%	Ambulance billing	September
12-120-120-32910	MAINTENANCE OF STATE HIGHWAYS	24,673	10,252	14,959	19,000	130%	Transportation grant for highway maintenance.	September
12-120-120-32970	LEASE OF VOG PROPERTY	72,121	60,237	69,347	80,580	90%	Includes one annual payment.	March
12-120-120-33100	TREE DONOR PROGRAM	16,840	50,887	37,875	57,000	30%	Timing with transfer of contractor tree replacement fees	September/October
12-120-120-33105	SPECIAL DUTY OVERTIME	20,475	30,602	33,999	37,000	55%	Based on requests for a PSO.	April/July/September/October
12-120-120-33115	SALE OF FUEL - OTHER GOVT	8,953	14,244	9,971	20,000	45%	Based on Park District and School District usage.	April/July/September/October
Garbage								
13-130-130-32470	SALE OF YARD WASTE BAGS	16,717	-	19,411	-	N/A	Spending down remaining inventory.	August thru October
Debt								
14-705-709-31110	PROPERTY TAX - 2009	1,186,995	1,157,795	1,172,347	1,174,895	101%	1st & 2nd installment of property taxes received.	March/July/August / September
14-705-711-31110	PROPERTY TAX - 2012	186,905	182,903	187,420	185,000	101%	1st & 2nd installment of property taxes received.	March/July/August / September
14-705-713-31110	PROPERTY TAX - 2015	220,460	215,613	-	218,213	101%	1st & 2nd installment of property taxes received.	March/July/August / September

Attachment: October 2016 Treasurer's Report (1169 : October 2016 Treasurer's Report & Golf Club Financial Report)

Fund		YTD YTD Rev	YTD 5 yr. Average	Prior FY YTD Rev	Total Budget	% Total Budget	Explanation	Month Variance Occurred
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Bond

15-810-813-32960	MISC. REIMBURSEMENT - 2015	77,431	-	-	-	N/A	MWRD Storm Water Grant - partial payment received.	August
15-810-814-34105	BOND PROCEEDS - WPSSA	250,000	250,000	-	250,000	100%	Bond proceeds for Washington Place Special Service Area.	August
15-810-815-34105	BOND PROCEEDS - 2016	5,000,000	5,000,000	-	5,000,000	100%	New bonds issued.	August - Completed
15-810-815-34115	PREMIUM ON BONDS - 2016	183,011	-	-	-	N/A	New bonds issued at a premium for rate of return purposes.	August

Enhanced 911

19-415-190-31327	ENHANCED 911 SURCHARGE	37,490	50,761	48,929	86,748	43%	E911 surcharges received through 5/2016	June thru September
19-415-190-31330	CELLULAR 911 SURCHARGE	50,235	35,155	30,199	58,350	86%	Cell911 surcharges received through 5/2016	June thru September

Variance Report Criteria

* Total budget greater than \$10,000 and YTD expense with no budget

*% of total budget is equal to or greater than 60% & equal to or less than 40%

FISCAL YEAR 2017
OCTOBER 2016 EXPENDITURE VARIANCE REPORT

Fund	YTD Exp	YTD		% Total		Explanation	Month Variance Occurred
		5 yr. Average	Total Budget	Budget			
Water							
11-110-365-51280	WATER MAIN - EMERGENCIES	16,772	9,307	20,000	84%	Routine outside contractor repairs.	September
11-110-365-62120	WATER METER	13,362	11,336	15,000	89%	Re-stock inventory based on construction activity	July
11-110-365-74020	LOAN PAYMENT	174,660	174,660	174,660	100%	2nd installment paid in Oct.	October
General							
<i>Village Manager's Office</i>							
12-205-204-55105	MEMBERSHIPS/DUES	17,415	8,530	10,981	159%	New membership in Chicago North Shore Convention and Visitors Bureau	March thru August; October
12-205-208-54105	LABOR COUNSEL	28,341	20,902	30,000	94%	Timing of expenses (as needed); AFSCME negotiations completed in first half of FY.	May; August thru October
12-205-212-91130	GRANT PROGRAMS	75,700	74,728	76,335	99%	Paid in the beginning of the fiscal year.	April (Completed)
12-205-216-93105	PUBLIC SAFETY COMMISSION	21,234	15,476	20,000	106%	PSO examination and Lieutenant promotional examination processes being administered in the first & second quarter of the FY. Multiple hiring's completed in first half of FY.	April/May/August / September
<i>Finance Department</i>							
12-210-220-52120	COMPUTER SOFTWARE MAINT	55,316	33,296	47,000	118%	Annual software maintenance fees.	April (Completed)
12-210-220-52190	TEMPORARY LABOR	35,347	9,500	21,000	168%	Temporary Accounting Assistance due to vacancy of position & contractual part-time employee.	April thru August; October
12-210-220-53115	AUDITING SERVICES	24,847	23,501	23,970	104%	Completion of the audit process & FY16 Continuing Disclosure Reporting	July/October
12-210-222-61170	OFFICE SUPPLIES	18,109	11,249	18,464	98%	Annual supplies for vehicle/pet licensing mailing & fulfillment services.	April/May (Completed)
<i>Public Works</i>							
12-305-328-56110	INSURANCE DEDUCTIBLES	78,485	25,235	50,000	157%	WC Claims	June/July/September
12-305-332-51235	SEWER MAINTENANCE	51,074	52,377	62,000	82%	Storm/Sanitary Pipe repairs.	May/September
12-305-332-66105	VEHICLE OPERATING EXPENSE	16,844	8,174	13,500	125%	Pump replacement - Vac-All.	May; August thru October
12-305-336-51305	TREE PLANTING	54,586	64,847	68,000	80%	Includes fall planting orders	October
12-305-340-81115	VILLAGE HALL IMPROVEMENTS	87,107	-	-	n/a	Asbestos Abatement	May/August/September
12-305-344-51110	TRAIN STATION MAINT./UTILITIES	11,285	7,861	12,000	94%	Painting/Replace Drinking Fountain	September/October

Attachment: October 2016 Treasurer's Report (1169 : October 2016 Treasurer's Report & Golf Club Financial Report)

Fund	YTD Exp	YTD		% Total		Explanation	Month Variance Occurred
		5 yr. Average	Total Budget	Budget	Budget		
12-305-352-52225	MUNICIPAL BLDG HEAT	10,198	7,499	12,200	84%	Emergency replacement of roof-top A/C unit	October
12-305-356-51215	UTILITY STREET PATCH R/M	44,167	34,261	38,000	116%	Contract paving - street patches	September
12-305-356-62140	SIGN REPLACEMENT	13,526	3,888	10,000	135%	Re-stock sign inventory	August thru October
12-305-356-66105	VEHICLE OPERATING EXPENSE	30,534	23,799	39,400	77%	Routine PM & repairs - street division equipment	August thru October

Public Safety

12-405-405-42112	PERFORMANCE PAY	21,750	19,950	19,950	109%	Annual Payment	April (Completed)
12-405-405-42126	CLOTHING ALLOWANCE	15,897	15,840	15,840	100%	Annual Payment	April (Completed)
12-405-405-42210	SALARIES TEMP - POLICE	45,097	31,419	49,000	92%	Two new POC firefighters. Increased POC response and training requirements. Part-time Community Service Aide (June through Sept)	May; August thru October
12-405-405-46110	PENSION COST - POLICE	1,122,706	1,108,850	1,358,456	83%	Related to property taxes.	March/April/August / September
12-405-405-56110	INSURANCE DEDUCTIBLES	44,168	27,432	40,000	110%	W/C claim expenses.	May/August / September
12-405-410-42310	OVERTIME - FIRE	259,852	166,552	260,000	100%	Staffing shortages and mandated training.	July-October

Garbage Fund

13-315-375-61155	SUPPLIES	22,463	10,615	20,400	110%	Repaint CBD trash receptacles.	May/August / September
13-315-375-66105	VEHICLE OPERATING EXPENSE	23,968	20,392	28,000	86%	Tire Replacement - Garbage Packers	September/October

Bond Construction Fund

15-810-813-85115	CIP STORM SEWER - 2015	2,612,021	2,406,250	2,750,000	95%	2016 project 75% complete.	May/September
15-810-813-87105	CIP SIDEWALKS-2015	100,000	100,000	100,000	100%	2016 project 80% complete.	July/September
15-810-815-53140	ADMINISTRATIVE SERVICES - 2016	65,992	48,000	48,000	137%	Bond issuance costs	August-September

Motor Fuel Tax Fund

16-310-380-51195	MISC. STREET MAINTENANCE	15,472	20,000	20,000	77%	Thermoplastic Pavement Marking Contract	September
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Variance Report Criteria

* Total budget greater than \$10,000 and YTD expense with no budget

*% of total budget is equal to or greater than 77%

GENERAL FUND COMBINED STMT

Village of Glencoe

For Period Ending 10/31/2016

	FY Mo.	MTD 5YR Avg.	PY Mo.	FY YTD	YTD 5YR Avg.	+/- Avg.	PY YTD	+/- PY	FY Bud	12 Mo
General Revenue										
Property Taxes	0	15,245	14,667	9,081,808	8,922,749	(159,059)	8,927,088	154,720	9,024,294	9,182,149
Other Tax	57,845	49,935	48,402	175,201	167,487	(7,714)	161,706	13,495	235,104	241,989
State Income Tax	0	139,782	0	623,607	569,346	(54,261)	683,932	(60,325)	848,923	871,102
Sales Tax	178,135	160,914	170,422	1,397,854	1,216,166	(181,688)	1,350,259	47,595	1,875,500	2,154,683
Pers. Prop. Repl. Tax	15,792	17,687	17,382	69,465	67,059	(2,406)	80,768	(11,304)	91,000	87,531
Utility Tax	75,468	98,803	80,059	679,224	815,523	136,300	777,605	(98,382)	1,145,740	943,447
Total Taxes	327,240	482,365	330,932	12,027,158	11,758,330	(268,828)	11,981,358	45,800	13,220,561	13,480,901
Total Fines & Forfeits	10,754	9,938	7,772	66,870	76,397	9,527	107,568	(40,699)	105,000	85,414
Total Interest	1,118	996	(135)	22,642	10,331	(12,311)	11,748	10,894	17,689	34,637
Total Other Revenue	5,720	9,078	10,171	157,991	159,606	1,614	167,412	(9,421)	228,480	296,661
Total General Revenue	344,832	502,377	348,740	12,274,661	12,004,664	(269,997)	12,268,087	6,574	13,571,730	13,897,613
Operating Revenue										
Sewer Charge	49,837	50,484	50,075	377,099	340,852	(36,247)	339,978	37,120	489,694	521,881
Ambulance Fees	8,737	7,613	4,569	90,869	66,206	(24,663)	92,772	(1,903)	95,000	141,845
Total Charges for Service	58,574	58,097	54,644	467,968	407,058	(60,910)	432,750	35,217	584,694	663,726
Total Permits	135,917	113,221	94,491	755,498	787,450	31,953	1,000,355	(244,858)	1,139,970	1,074,607
Total Licenses	1,865	1,171	4,165	323,800	306,082	(17,718)	307,895	15,905	321,050	332,250
Total Fees	3,714	3,800	3,439	69,147	67,678	(1,469)	66,374	2,773	111,750	111,636
Total Other Revenue	15,919	20,733	6,606	81,430	85,152	3,723	126,628	(45,199)	124,100	141,821
Total Operating Revenue	215,989	197,022	163,344	1,697,842	1,653,420	(44,422)	1,934,003	(236,161)	2,281,564	2,324,041
Total Revenue	560,821	699,398	512,084	13,972,503	13,658,084	(314,419)	14,202,090	(229,587)	15,853,294	16,221,654
Operating Expense										
Personnel										
Total Salaries - Regular	498,696	551,786	567,244	4,387,879	4,690,177	302,298	4,605,079	(217,200)	7,173,212	6,759,615
Total Salaries - Overtime	102,064	64,057	58,374	599,527	516,334	(83,194)	542,896	56,632	816,745	928,621
Total Salaries - Temporary	20,820	15,525	14,288	152,117	132,073	(20,044)	135,331	16,785	190,200	218,378

Attachment: October 2016 Treasurer's Report (1169 : October 2016 Treasurer's Report & Golf Club Financial Report)

	FY Mo.	MTD 5YR Avg.	PY Mo.	FY YTD	YTD 5YR Avg.	+/- Avg.	PY YTD	+/- PY	FY Bud	12 Mo
Total Salaries - Other	9,797	2,656	0	310,715	181,803	(128,912)	124,759	185,956	324,734	399,689
Total Salaries	631,377	634,023	639,906	5,450,238	5,520,387	70,149	5,408,064	42,173	8,504,891	8,306,303
Total Benefits	101,957	116,766	111,077	820,645	920,310	99,666	890,903	(70,259)	1,378,914	1,248,411
Total Pension Cost	53,603	65,455	60,150	1,648,711	1,673,284	24,573	1,665,274	(16,563)	2,231,922	2,374,745
Total Unemployment Ins.	0	87	0	0	3,513	3,513	4,953	(4,953)	4,000	0
Total Personnel Cost	786,938	816,331	811,132	7,919,594	8,117,493	197,900	7,969,194	(49,601)	12,119,727	11,929,459
Service Expenses										
Total Maint/Repair	53,006	68,867	96,110	356,329	426,342	70,013	336,302	20,027	555,021	482,623
Total Service Fees	26,826	48,900	44,594	321,672	347,469	25,797	287,708	33,965	539,972	524,130
Total Professional Service	26,185	31,051	42,599	187,609	152,007	(35,602)	142,850	44,760	240,192	293,417
Total - Legal Services	9,289	16,203	20,024	105,980	147,082	41,102	153,203	(47,222)	226,500	172,346
Total - Memberships & Dues	2,725	2,025	4,545	23,227	16,805	(6,421)	20,653	2,574	22,681	25,807
Total - Training Cost	6,730	15,391	12,503	69,067	86,925	17,859	56,780	12,287	142,216	121,945
Total - Risk Management	15,409	20,878	20,306	247,260	169,885	(77,375)	197,828	49,431	266,132	360,973
Total - Other Service Expense	0	4	0	704	275	(428)	226	478	506	1,063
Total - Employment Expense	0	2,474	1,629	8,290	12,022	3,733	11,435	(3,145)	18,350	10,716
Total - Special Events	771	1,939	1,946	7,382	8,623	1,241	6,563	819	24,575	25,010
Total - Lease Costs	2,137	541	0	11,214	11,611	397	10,519	695	20,000	17,957
Total - Information Technology	600	5,559	969	79,805	70,400	(9,405)	62,573	17,232	103,010	112,279
Total Services	143,677	213,832	245,226	1,418,538	1,449,446	30,908	1,286,638	131,900	2,159,155	2,148,266

	FY Mo.	MTD 5YR Avg.	PY Mo.	FY YTD	YTD 5YR Avg.	+/- Avg.	PY YTD	+/- PY	FY Bud	12 Mo
Commodities										
Total - Supplies	8,079	23,550	43,982	95,936	127,728	31,791	131,091	(35,155)	298,464	225,711
Total - Equipment	5,009	10,296	8,700	36,851	45,518	8,667	27,087	9,763	107,575	98,167
Total - Uniforms	3,683	2,921	1,787	35,289	47,552	12,263	38,056	(2,767)	63,650	43,052
Total - Tool Purchase & Repair	5,905	3,095	1,130	15,604	13,697	(1,908)	9,133	6,471	22,450	20,204
Total - Vehicle Operating Expense	21,104	23,932	19,180	153,653	196,551	42,898	155,967	(2,314)	301,250	228,045
Total - Information Technology	3,562	4,184	4,395	25,703	42,916	17,213	27,294	(1,591)	67,133	57,823
Total Commodities	47,341	67,977	79,175	363,036	473,961	110,925	388,629	(25,593)	860,522	673,002
Other Expense										
Total - Community Grants	0	902	0	75,700	79,723	4,023	88,014	(12,314)	82,335	76,465
Total - Professional Service	153	20,606	24,825	31,201	46,468	15,267	53,823	(22,622)	70,200	54,736
Total - Employment Expense	0	2,115	0	21,234	15,476	(5,758)	4,212	17,022	20,000	23,112
Total - Other	1,169	2,054	2,519	6,144	7,916	1,771	10,925	(4,781)	12,000	7,401
Total - Misc. Refunds	0	12	0	454	844	390	1,525	(1,071)	1,500	11,006
Total Other Expense	1,322	25,689	27,344	134,733	150,427	15,694	158,499	(23,766)	186,035	172,719
Total Services, Commodities & Other	192,340	307,498	351,745	1,916,307	2,073,833	157,526	1,833,766	82,541	3,205,712	2,993,987
Total Operating Expenditure	979,278	1,123,829	1,162,878	9,835,900	10,191,327	355,426	9,802,960	32,940	15,325,439	14,923,446
NET OPERATING EXCESS (DEFICIT)	(418,457)	(424,431)	(650,793)	4,136,602	3,466,757	(669,845)	4,399,130	(262,527)	527,855	1,298,207
Capital Expense										

	FY Mo.	MTD 5YR Avg.	PY Mo.	FY YTD	YTD 5YR Avg.	+/- Avg.	PY YTD	+/- PY	FY Bud	12 Mo
Total - Building Improvements	0	0	200	102,107	35,000	(67,107)	28,773	73,333	35,000	109,657
Total - Capital Equipment	0	0	0	16,367	0	(16,367)	0	16,367	51,500	16,367
Total - Vehicles	3,900	0	0	20,299	30,000	9,701	225	20,075	157,000	156,830
Total - Information Technology	0	0	450	0	0	0	4,821	(4,821)	30,000	37,590
Total Capital	19,376	0	650	176,785	204,000	27,215	33,819	142,966	412,500	358,456
Other Fin Sources(Uses)										
Total Fin Sources	10,073	13,151	9,998	80,588	105,207	24,619	79,980	608	163,717	163,090
Total Fin Uses	0	0	742	0	0	0	428,547	(428,547)	450,000	4,822
Sources Less Uses										
Sources Less Uses	10,073	13,151	9,256	80,588	105,207	24,619	(348,567)	429,155	(286,283)	158,268
TOTAL EXCESS (DEFICIT)	(9,303)	13,151	8,606	(96,197)	(98,793)	(2,596)	(382,385)	286,188	(698,783)	(200,188)
Budget Reconciliation										
Revenue	570,895	712,549	522,082	14,053,091	13,763,290	(289,800)	14,282,070	(228,979)	16,017,011	16,384,744
Expenditure	998,654	1,123,829	1,164,269	10,012,686	10,395,327	382,641	10,265,326	(252,640)	16,187,939	15,286,724
Excess (Deficit)	(427,759)	(411,280)	(642,187)	4,040,405	3,367,964	(672,441)	4,016,744	23,661	(170,928)	1,098,019

Attachment: October 2016 Treasurer's Report (1169 : October 2016 Treasurer's Report & Golf Club Financial Report)

WATER FUND COMBINED STATEMENT

Village of Glencoe

For Period Ending 10/31/2016

	FY Mo.	MTD 5YR Avg.	PY Mo.	FY YTD	YTD 5YR Avg.	+/- Avg.	PY YTD	+/- PY	FY Bud	12 Mo
General Revenue										
Total Interest	423	238	285	3,026	1,580	(1,446)	1,741	1,285	2,850	4,233
Total Other Revenue	3,208	7,367	8,161	44,397	53,828	9,431	53,557	(9,160)	80,013	84,600
Total General Revenue	3,631	7,606	8,446	47,423	55,409	7,985	55,298	(7,875)	82,863	88,833
Operating Revenue										
Water Sales	181,504	165,397	161,996	1,408,696	1,337,032	(71,664)	1,272,003	136,693	1,865,060	1,970,578
Meter Sales	4,782	1,775	3,134	15,824	13,986	(1,838)	16,210	(386)	19,000	23,806
Total Charges for Service	186,286	167,172	165,130	1,424,520	1,351,018	(73,502)	1,288,213	136,307	1,884,060	1,994,383
Total Operating Revenue	186,286	167,172	165,130	1,424,520	1,351,018	(73,502)	1,288,213	136,307	1,884,060	1,994,383
Total Revenue	189,917	174,778	173,576	1,471,944	1,406,427	(65,517)	1,343,512	128,432	1,966,923	2,083,216
Operating Expense										
Personnel										
Total Salaries - Regular	60,480	58,990	63,411	520,313	501,414	(18,899)	502,196	18,117	766,869	801,064
Total Salaries - Overtime	893	3,336	2,120	25,091	27,407	2,316	28,952	(3,861)	50,333	54,774
Total Salaries - Temporary	0	2,135	2,080	10,122	19,085	8,963	16,220	(6,097)	25,000	19,103
Total Salaries - Other	1,517	320	0	14,691	9,174	(5,517)	4,279	10,412	26,606	16,085
Total Salaries	62,890	64,782	67,611	570,217	557,081	(13,137)	551,647	18,570	868,808	891,025
Total Benefits	13,873	13,999	15,702	106,192	103,126	(3,066)	110,996	(4,803)	155,296	166,928
Total Pension Cost	12,112	13,348	12,900	107,178	105,611	(1,567)	104,560	2,618	165,120	167,216

Attachment: October 2016 Treasurer's Report (1169 : October 2016 Treasurer's Report & Golf Club Financial Report)

	FY Mo.	MTD 5YR Avg.	PY Mo.	FY YTD	YTD 5YR Avg.	+/- Avg.	PY YTD	+/- PY	FY Bud	12 Mo
Total Personnel Cost	88,875	92,129	96,213	783,587	765,817	(17,770)	767,203	16,384	1,189,224	1,225,169
Service Expenses										
Total Maint/Repair	2,625	15,357	21,198	44,821	73,576	28,755	62,621	(17,800)	127,694	96,782
Total Service Fees	3,887	16,539	21,064	86,046	92,352	6,306	89,808	(3,761)	140,550	135,933
Total Professional Service	342	8,937	3,526	7,766	28,151	20,385	6,360	1,406	32,350	11,690
Total - Legal Services	0	0	0	0	0	0	1,340	(1,340)	0	0
Total - Memberships & Dues	0	0	0	0	300	300	0	0	300	0
Total - Training Cost	395	148	364	1,328	2,770	1,442	2,734	(1,406)	5,400	4,247
Total - Risk Management	1,859	2,170	1,591	16,242	15,599	(643)	12,725	3,516	23,935	23,141
Total - Information Technology	529	413	529	5,786	6,113	327	6,795	(1,009)	8,990	7,366
Total Services	9,637	43,564	48,272	161,990	218,861	56,871	182,383	(20,393)	339,219	279,159
Commodities										
Total - Supplies	2,247	9,856	10,236	54,325	58,672	4,348	53,217	1,108	104,300	81,746
Total - Equipment	17	1,307	1,049	7,380	9,011	1,631	1,620	5,760	22,300	17,552
Total - Uniforms	0	160	132	741	1,731	989	1,446	(705)	2,675	1,159
Total - Tool Purchase & Repair	0	603	0	576	3,073	2,497	1,067	(491)	4,500	2,519

Attachment: October 2016 Treasurer's Report (1169 : October 2016 Treasurer's Report & Golf Club Financial Report)

	FY Mo.	MTD 5YR Avg.	PY Mo.	FY YTD	YTD 5YR Avg.	+/- Avg.	PY YTD	+/- PY	FY Bud	12 Mo
Total - Vehicle Operating Expense	552	1,421	1,573	4,139	9,246	5,107	5,915	(1,775)	12,750	6,225
Total Commodities	2,816	13,346	12,990	67,161	81,734	14,572	63,266	3,896	146,525	109,201
Debt Service Expense										
Total - Debt Service	87,330	87,330	87,330	174,660	174,660	0	174,660	0	174,660	34,074
Other Expense										
Total - Other	0	0	0	0	0	0	0	0	0	107,800
Total - Depreciation	0	0	0	0	0	0	0	0	69,000	108,417
Total Other Expense	0	0	0	0	0	0	0	0	69,000	216,217
Total Services, Commodities & Other	99,783	144,240	148,592	403,811	475,255	71,444	420,308	(16,497)	729,404	638,651
Total Operating Expenditure	188,658	236,370	244,804	1,187,398	1,241,072	53,674	1,187,511	(113)	1,918,628	1,863,820
NET OPERATING EXCESS (DEFICIT)	1,259	(61,592)	(71,228)	284,546	165,355	(119,191)	156,000	128,545	48,295	219,396
Capital Expense										
Total - Capital Equipment	0	0	3,157	4,001	25,000	20,999	21,087	(17,086)	100,000	11,802
Total - Water System Improvements	4,927	0	332	17,939	200,000	182,061	32,982	(15,043)	200,000	150,180

Attachment: October 2016 Treasurer's Report (1169 : October 2016 Treasurer's Report & Golf Club Financial Report)

	FY Mo.	MTD 5YR Avg.	PY Mo.	FY YTD	YTD 5YR Avg.	+/- Avg.	PY YTD	+/- PY	FY Bud	12 Mo
Total Capital	4,927	0	3,489	21,940	225,000	203,060	54,069	(32,129)	300,000	161,982
Other Fin Sources(Uses)										
Total Fin Uses	3,663	3,663	3,636	29,305	29,304	(1)	29,084	221	43,956	43,847
Sources Less Uses										
Sources Less Uses	(3,663)	(3,663)	(3,636)	(29,305)	(29,304)	1	(29,084)	(221)	(43,956)	(43,847)
TOTAL EXCESS (DEFICIT)	(8,590)	(3,663)	(7,124)	(51,245)	(254,304)	(203,059)	(83,153)	31,908	(343,956)	(205,828)
Budget Reconciliation										
Revenue	189,917	174,778	173,576	1,471,944	1,406,427	(65,517)	1,343,512	128,432	1,966,923	2,083,216
Expenditure	197,248	240,033	251,928	1,238,643	1,495,376	256,733	1,270,664	(32,021)	2,262,584	2,069,648
Excess (Deficit)	(7,331)	(65,255)	(78,352)	233,301	(88,949)	(322,250)	72,847	160,454	(295,661)	13,568

GARBAGE FUND COMBINED STMT

Village of Glencoe

For Period Ending 10/31/2016

	FY Mo.	MTD 5YR Avg.	PY Mo.	FY YTD	YTD 5YR Avg.	+/- Avg.	PY YTD	+/- PY	FY Bud	12 Mo
General Revenue										
Pers. Prop. Repl. Tax	0	1,167	0	7,000	7,000	0	7,000	0	7,000	7,000
Total Taxes	0	1,167	0	7,000	7,000	0	7,000	0	7,000	7,000
Total Interest	115	37	93	986	463	(523)	472	514	600	1,382
Total Other Revenue	0	0	0	0	0	0	36	(36)	0	19,583
Total General Revenue	115	1,204	93	7,986	7,463	(523)	7,508	479	7,600	27,965
Operating Revenue										
Garbage Service Fees	67,256	70,960	66,331	504,576	509,823	5,247	505,220	(643)	761,238	751,490
Recycling Service Fees	16,815	17,634	17,334	130,044	134,540	4,496	133,198	(3,155)	200,647	195,436
Yard Waste Program Fees	1,623	2	1,934	25,587	4,914	(20,673)	24,691	896	5,280	27,365
Total Charges for Service	85,694	88,597	85,599	660,206	649,277	(10,930)	663,109	(2,902)	967,165	974,290
Total Other Revenue	5,761	60	0	7,316	3,938	(3,378)	4,749	2,567	8,000	10,156
Total Operating Revenue	91,455	88,657	85,599	667,523	653,215	(14,308)	667,858	(335)	975,165	984,446
Total Revenue	91,570	89,861	85,693	675,509	660,678	(14,831)	675,366	144	982,765	1,012,412
Operating Expense										
Personnel										
Total Salaries - Regular	27,886	28,807	18,343	219,565	244,856	25,291	189,212	30,352	374,485	317,912
Total Salaries - Overtime	1,492	1,834	1,090	21,781	20,758	(1,023)	17,726	4,055	37,000	36,227
Total Salaries - Temporary	3,151	8,380	4,607	33,725	44,266	10,541	33,079	646	88,000	62,714

Attachment: October 2016 Treasurer's Report (1169 : October 2016 Treasurer's Report & Golf Club Financial Report)

	FY Mo.	MTD 5YR Avg.	PY Mo.	FY YTD	YTD 5YR Avg.	+/- Avg.	PY YTD	+/- PY	FY Bud	12 Mo
Total Salaries - Other	365	0	0	8,723	5,558	(3,165)	3,011	5,712	16,996	8,772
Total Salaries	32,893	39,020	24,039	283,794	315,437	31,643	243,029	40,766	516,481	425,625
Total Benefits	6,146	7,856	7,651	47,415	71,329	23,914	68,741	(21,326)	109,653	77,978
Total Pension Cost	6,143	7,081	4,264	51,001	56,480	5,479	44,079	6,922	90,884	75,974
Total Personnel Cost	45,183	53,957	35,955	382,210	443,246	61,036	355,848	26,362	717,018	579,577
Service Expenses										
Total Service Fees	2,021	38,939	34,636	227,193	264,925	37,732	292,913	(65,720)	381,985	347,163
Total - Memberships & Dues	0	0	0	0	0	0	0	0	250	0
Total - Training Cost	0	(83)	241	0	797	797	2,016	(2,016)	1,400	400
Total - Risk Management	2,756	3,253	2,359	25,040	36,520	11,480	36,308	(11,268)	61,056	37,282
Total Services	4,777	42,109	37,235	252,233	302,242	50,009	331,238	(79,005)	444,691	384,845
Commodities										
Total - Supplies	508	1,741	5,512	27,303	12,728	(14,575)	15,336	11,967	24,400	29,126
Total - Uniforms	0	324	0	723	1,707	984	91	632	3,190	898
Total - Tool Purchase & Repair	0	643	546	204	677	473	546	(343)	1,450	505

	FY Mo.	MTD 5YR Avg.	PY Mo.	FY YTD	YTD 5YR Avg.	+/- Avg.	PY YTD	+/- PY	FY Bud	12 Mo
Total - Vehicle Operating Expense	4,719	12,414	5,655	39,491	47,607	8,116	41,904	(2,413)	68,000	54,841
Total Commodities	5,227	15,122	11,714	67,721	62,719	(5,002)	57,877	9,844	97,040	85,370
Debt Service Expense										
Total - Debt Service	0	0	0	0	0	0	641	(641)	0	0
Other Expense										
Total Services, Commodities & Other	10,004	57,231	48,949	319,954	364,961	45,007	389,757	(69,802)	541,731	470,215
Total Operating Expenditure	55,187	111,188	84,904	702,165	808,207	106,043	745,605	(43,440)	1,258,749	1,049,792
NET OPERATING EXCESS (DEFICIT)	36,384	(21,327)	788	(26,655)	(147,529)	(120,874)	(70,239)	43,584	(275,984)	(37,381)
Capital Expense										
Other Fin Sources(Uses)										
Total Fin Sources	0	0	742	0	0	0	428,547	(428,547)	450,000	4,822

	FY Mo.	MTD 5YR Avg.	PY Mo.	FY YTD	YTD 5YR Avg.	+/- Avg.	PY YTD	+/- PY	FY Bud	12 Mo
Total Fin Uses	3,663	3,663	3,635	29,305	29,305	0	29,083	221	43,957	43,846
Sources Less Uses										
Sources Less Uses	(3,663)	(3,663)	(2,894)	(29,305)	(29,305)	0	399,463	(428,768)	406,043	(39,024)
TOTAL EXCESS (DEFICIT)	(3,663)	(3,663)	(2,894)	(29,305)	(29,305)	0	399,463	(428,768)	406,043	(39,024)
Budget Reconciliation										
Revenue	91,570	89,861	86,434	675,509	660,678	(14,831)	1,103,912	(428,403)	1,432,765	1,017,234
Expenditure	58,850	114,851	88,540	731,469	837,512	106,043	774,688	(43,219)	1,302,706	1,093,639
Excess (Deficit)	32,721	(24,990)	(2,106)	(55,960)	(176,834)	(120,874)	329,224	(385,184)	130,059	(76,405)

RevEx Summary-Debt Service

Village of Glencoe

For Period Ending 10/31/2016

	FY Mo.	MTD 5YR Avg.	PY Mo.	FY YTD.	YTD 5YR Avg.	PY YTD.	FY Bud	Rolling 12 Mo.
Revenue								
Total Revenue	565	3,087	2,960	1,597,132	1,557,296	1,585,676	1,579,535	1,615,352
Operating Expense								
Total Operating Expense	144	136	191	275,018	258,827	167,511	1,566,231	1,691,285
Oper. Excess (Deficit)	421	2,950	2,769	1,322,114	1,298,469	1,418,165	13,304	(75,933)
Capital Expense								
Total Excess (Deficit)	421	2,950	2,769	1,322,114	1,298,469	1,418,165	13,304	(75,933)

Attachment: October 2016 Treasurer's Report (1169 : October 2016 Treasurer's Report & Golf Club Financial Report)

RevEx - Bond Construction**Village of Glencoe**

For Period Ending 10/31/2016

	FY Mo.	MTD 5YR Avg.	PY Mo.	FY YTD.	YTD 5YR Avg.	PY YTD.	FY Bud	Rolling 12 Mo.
Revenue								
Total Revenue	(2,063)	2,675	(3,374)	5,537,257	5,258,150	5,131,170	5,268,850	5,425,083
Operating Expense								
Total Operating Expense	0	0	21,187	81,530	48,000	184,779	48,000	46,576
Oper. Excess (Deficit)	<u>(2,063)</u>	<u>2,675</u>	<u>(24,561)</u>	<u>5,455,727</u>	<u>5,210,150</u>	<u>4,946,391</u>	<u>5,220,850</u>	<u>5,378,507</u>
Capital Expense								
Total Capital Expense	389,523	573,750	85,698	3,948,615	4,136,250	85,698	7,900,000	4,358,483
Total Expenditure	389,523	573,750	106,885	4,030,144	4,184,250	270,477	7,948,000	4,405,058
Total Excess (Deficit)	<u>(391,586)</u>	<u>(571,075)</u>	<u>(110,259)</u>	<u>1,507,112</u>	<u>1,073,900</u>	<u>4,860,693</u>	<u>(2,679,150)</u>	<u>1,020,024</u>

Attachment: October 2016 Treasurer's Report (1169 : October 2016 Treasurer's Report & Golf Club Financial Report)

RevEx Summary-Motor Fuel Tax

Village of Glencoe

For Period Ending 10/31/2016

	FY Mo.	MTD 5YR Avg.	PY Mo.	FY YTD.	YTD 5YR Avg.	PY YTD.	FY Bud	Rolling 12 Mo.
Revenue								
Total Revenue	16,948	24,322	68	144,676	143,327	76,039	211,234	284,626
Operating Expense								
Total Operating Expense	2,799	2,801	20,237	37,880	42,459	39,967	53,668	48,996
Oper. Excess (Deficit)	14,149	21,521	(20,168)	106,796	100,868	36,073	157,566	235,631
Capital Expense								
Total Expenditure	2,799	2,801	20,237	45,431	42,459	332,443	53,668	117,762
Total Excess (Deficit)	14,149	21,521	(20,168)	99,245	100,868	(256,404)	157,566	166,865

RevEx Summary-E911 Fund

Village of Glencoe

For Period Ending 10/31/2016

	FY Mo.	MTD 5YR Avg.	PY Mo.	FY YTD	YTD 5YR Avg.	PY YTD.	FY Bud.	Rolling 12 Mo.
Revenue								
Total Revenue	12,953	10,881	6,966	101,021	97,003	86,311	145,398	138,846
Operating Expense								
Total Operating Expense	7,196	13,797	7,485	83,676	96,908	65,417	150,661	138,355
Oper. Excess (Deficit)	<u>5,757</u>	<u>(2,916)</u>	<u>(519)</u>	<u>17,345</u>	<u>95</u>	<u>20,894</u>	<u>(5,263)</u>	<u>491</u>
Capital Expense								
Total Capital Expense	0	0	0	0	0	0	300,000	16,509
Total Expense	7,196	13,797	7,485	83,676	96,908	65,417	450,661	154,864
Total Excess (Deficit)	<u>5,757</u>	<u>(2,916)</u>	<u>(519)</u>	<u>17,345</u>	<u>95</u>	<u>20,894</u>	<u>(305,263)</u>	<u>(16,018)</u>

Personnel Cost Report

Village of Glencoe

For Period Ending 10/31/2016

	FY Mo	MTD 5YR Avg.	PY Mo	FY YTD	YTD 5YR Avg.	+/- Avg.	PY YTD	+/- PY	FY Bud	12 Mo
Salaries										
Salaries - Regular	591,137	643,657	652,974	5,160,357	5,469,047	308,690	5,328,293	(167,936)	8,363,466	7,927,094
Salaries - Performance Pay	0	0	0	36,250	33,251	(2,999)	0	36,250	33,251	54,375
Salaries - Paramedic Pay	0	0	0	30,000	30,000	0	0	30,000	30,000	45,000
Salaries - Longevity Bonus	0	0	0	15,300	0	(15,300)	0	15,300	145,425	15,300
Salaries - Safety Pay	0	0	0	10,325	12,231	1,906	0	10,325	12,231	10,325
Salaries - RHS Pay	0	0	0	142,203	59,700	(82,503)	132,049	10,154	59,700	147,359
Salaries - Insurance Opt Out	0	0	0	11,712	11,146	(566)	0	11,712	23,425	15,396
Salaries - Temporary	23,970	26,040	20,975	195,964	195,424	(540)	184,630	11,334	303,200	300,194
Overtime	92,984	58,022	57,860	628,837	526,173	(102,664)	556,332	72,505	861,118	997,437
Special Duty Overtime	11,465	11,204	3,723	17,562	38,325	20,763	33,242	(15,680)	42,960	22,185
Total Salaries	719,557	738,924	735,531	6,248,509	6,375,297	126,787	6,234,545	13,964	9,874,776	9,534,665
Benefits										
Employee Benefits	115,426	132,376	128,457	922,122	1,039,821	117,698	1,019,091	(96,969)	1,561,867	1,422,732
ACA Benefits	3,317	3,146	2,965	26,264	30,150	3,886	27,480	(1,216)	44,695	32,194
PSEBA Benefits	3,067	3,099	3,008	24,533	24,795	262	24,068	465	37,301	36,893
Total Benefits	121,809	138,621	134,430	972,919	1,094,765	121,846	1,070,639	(97,720)	1,643,863	1,491,820
Pension Cost - Not Annuities										
Social Security	20,149	24,593	21,955	199,808	216,166	16,358	198,149	1,659	328,889	306,882
Medicare	10,020	10,814	9,817	81,854	86,732	4,878	81,491	363	132,643	125,732
IMRF	42,486	49,198	45,012	379,546	398,966	19,420	370,137	9,409	633,313	589,055
Police Pension	0	1,250	1,212	1,122,706	1,108,850	(13,856)	1,109,586	13,120	1,358,456	1,575,983
Fire Pension	0	816	15	29,360	30,962	1,602	60,118	(30,758)	44,200	29,449

Attachment: October 2016 Treasurer's Report (1169 : October 2016 Treasurer's Report & Golf Club Financial Report)

	FY Mo	MTD 5YR Avg.	PY Mo	FY YTD	YTD 5YR Avg.	+/- Avg.	PY YTD	+/- PY	FY Bud	12 Mo
Total Pension Cost	72,656	86,671	78,010	1,813,274	1,841,675	28,401	1,819,482	(6,208)	2,497,501	2,627,102
Grand Total	<u>914,022</u>	<u>964,217</u>	<u>947,972</u>	<u>9,034,703</u>	<u>9,311,737</u>	<u>277,035</u>	<u>9,124,666</u>	<u>(89,964)</u>	<u>14,016,140</u>	<u>13,653,587</u>

Revenue Trend Analysis

Item	Through October		% Change from PY15 Mo.	FY17 Bud	FY17 Prj (1)	Prj as % of Budget
	2015 12 Mo	2016 12 Mo				
Water Sales	1,760,336	1,961,722	11.4%	1,864,060	1,927,904	103.4
Utility Tax	762,450	645,046	-15.4%	775,200	673,206	86.8
Income Tax (2)	864,372	867,831	0.4%	848,923	903,184	106.4
Telecommunications Tax	354,619	328,977	-7.2%	370,540	336,235	90.7
Sales Tax	1,912,212	1,915,641	0.2%	1,717,000	1,865,311	108.6
Use Tax	154,693	237,569	53.6%	158,500	191,977	121.1
Pers. Prop. Replacement (5)	108,151	87,531	-19.1%	91,000	93,404	102.6
Commuter Lot Fees	102,985	109,731	6.6%	108,700	111,050	102.2
Building Permit Fees	1,190,119	904,906	-24.0%	990,000	947,887	95.7
Cable TV Tax	228,263	241,989	6.0%	235,104	242,818	103.3
Motor Fuel Tax	156,101	279,500	79.1%	210,834	211,066	100.1
E911 Surcharge	84,094	65,903	-21.6%	86,748	73,858	85.1
Cellular 911 Surcharge	50,727	75,749	49.3%	58,350	75,084	128.7
Total Selected Items	7,729,122	7,722,095	-0.1%	7,514,959	7,652,984	101.8

Note

(1) FY17 Projected is year-to-date revenue plus remaining monthly revenue budget.

(2)

Income Tax Due to Village	
Month	Amount Due
September	51,630
October	79,295
Total	130,925

(3) State distribution of revenue previously interrupted due to lack of budget authority.

(4) Revenue Impact By Fund

Fund	Through October		% Change from PY12 Mo.	FY17 Bud	FY17 Prj (1)	Prj as % of Budget
	2015 12 Mo	2016 12 Mo				
General	5,677,864	5,339,221	-6.0%	5,294,967	5,365,072	101.3
Water	1,760,336	1,961,722	11.4%	1,864,060	1,927,904	103.4
MFT	156,101	279,500	79.1%	210,834	211,066	100.1
E911	134,821	141,652	5.1%	145,098	148,942	102.6
	7,729,122	7,722,095	-0.1%	7,514,959	7,652,984	101.8

(5) Of the estimated \$168 Million misallocation of Personal Property Replacement Tax, the Village of Glencoe portion is \$13,922.

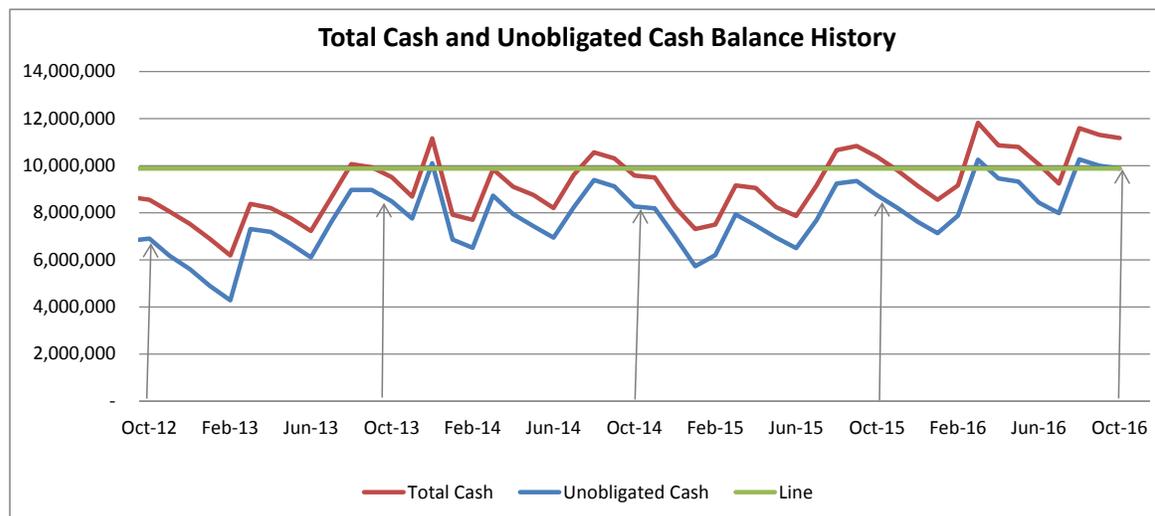
Village of Glencoe

Balance Sheet for Governmental and Proprietary Funds (1)
For Period Ending 10/31/2016

	<u>General Fund</u>	<u>Water Fund</u>	<u>Garbage Fund</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>E911, MFT & CBG Combined</u>	<u>Total</u>
Assets							
Current Assets							
Cash and Cash Equivalents	9,005,346	1,794,515	468,953	1,459,977	6,736,828	779,566	20,245,184
Cash On Hand	1,025	-	-	-	-	-	1,025
Accounts Receivable	179,270	307,427	127,681	-	-	-	614,379
Property Tax Receivable	349,888	-	-	62,652	-	-	412,540
Other Receivable	597,597	49,867	75,634	-	-	-	723,098
Interfund Receivable	1,708,431	-	-	-	-	-	1,708,431
Inventory	(3,758)	22,363	5,528	-	-	-	24,133
Prepaid	32,342	3,569	5,513	-	-	-	41,424
Other Taxes Receivable	845,011	-	-	-	-	19,164	864,175
Deferred Outflows	-	190,867	-	-	-	-	190,867
Total Current Assets	12,715,152	2,368,608	683,308	1,522,629	6,736,828	798,730	24,825,255
Total Assets	12,715,152	2,368,608	683,308	1,522,629	6,736,828	798,730	24,825,255
Liability							
Current Liabilities							
Employee Withholdings	205,251	29,836	9,992	-	-	-	245,079
Accounts Payable	202,902	13,093	4,660	-	406,956	1,675	629,287
Accrued Wages Payable	218,167	19,126	9,184	-	-	-	246,477
Other Payables	1,185,162	12,150	5,331	-	-	61,910	1,264,553
Current Accrued Leave	-	86,484	-	-	-	-	86,484
Deferred Revenue	349,888	-	-	62,653	-	-	412,541
Interfund Payables	9,896	-	-	-	-	-	9,896
Total Current Liabilities	2,171,266	160,691	29,166	62,653	406,956	63,585	2,894,317
Total Liability	2,171,266	160,691	29,166	62,653	406,956	63,585	2,894,317
Current Equity	10,543,886	2,207,918	654,142	1,459,975	6,329,872	735,145	21,930,939
Total of Liabilities and Equity	12,715,152	2,368,608	683,308	1,522,629	6,736,828	798,730	24,825,255

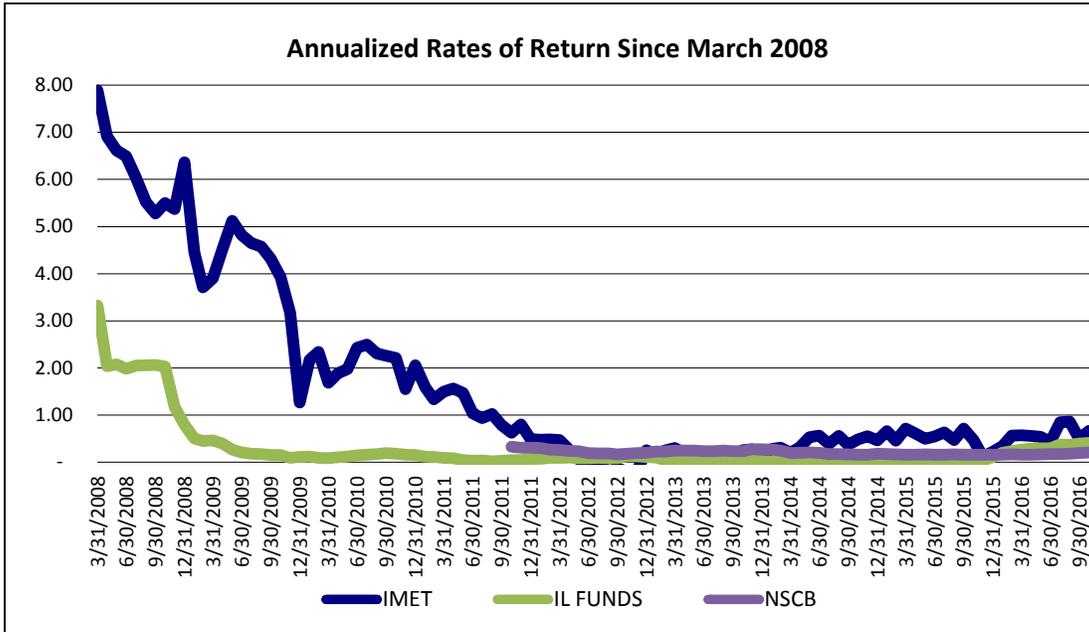
Note

(1) Excludes fixed assets, depreciation of assets, General Long Term Debt Account Group (GLTDAG) and General Fixed Assets Account Group (GFAAG).

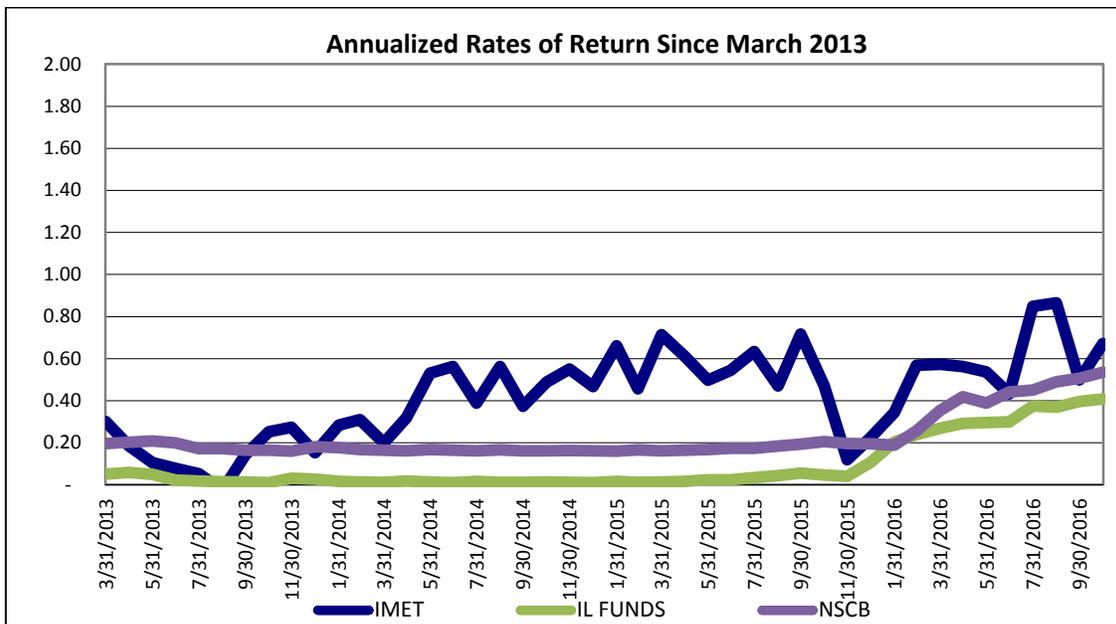


**Cash balances only include the following funds: General, Water and Garbage Fund.*

CASH AND BALANCE SHEET INFORMATION



RATES	October-15		October-16
Cash Interest Rate (NSCB)	0.21%	0.54%	9,325,853
IMET Annualized Rate 1-3 Yr	0.47%	0.67%	2,787,243
Illinois Funds Rate	0.05%	0.41%	2,680,431
			<u>14,793,528</u>



Attachment: October 2016 Treasurer's Report (1169 : October 2016 Treasurer's Report & Golf Club Financial Report)

Payroll Disbursements

<u>Personnel Cost - All Funds</u>	<u>YTD</u> <u>Actual</u>	<u>YTD</u> <u>Expected</u>	<u>Difference</u>	<u>Annual</u> <u>Budget</u>	<u>Refer To</u>
Salaries	5,528,953	5,636,373	-107,420	9,874,776	Personnel Cost Report
Benefits	828,491	929,140	-100,650	1,599,168	
ACA Benefits	22,619	27,004	-4,385	44,695	
Pension Cost- Not Annuities	1,740,618	1,755,004	-14,386	2,497,501	
Total Excess (Deficit)	8,120,680	8,347,520	-226,840	14,016,140	

*Overtime is \$102,664 more than year-to-date expected of \$526,173.

Employee Reimbursements

Vendor	Amount	Description
GEOFF LOUND	1,531.88	LESSON COMMISSIONS 10/06/16-10/18/16
GEOFF LOUND	1,310.28	LESSON COMMISSIONS 10/19/16-11/02/16
WILLIAM SAKAS	814.75	LESSON COMMISSIONS 10/06/16-10/18/16
CAESAR NOREIGA	600.00	VILLAGE BOARD MEETING VIDEO FOR AUGUST & SEPTEMBER 2016
WILLIAM SAKAS	535.50	LESSON COMMISSIONS 10/19/16-11/02/16
JOHN HOUDE	346.72	REGISTRATION FEE & ACCOMMODATIONS (CONFERENCE 10/03/2016)
NICHOLAS LOPRESTI	209.80	MONTHLY MEDICARE REIMBURSEMENT
FIDEL CARRILLO	140.39	SAFETY SHOES
ANDREW PERLEY	86.12	REPLACEMENT UNIFORM
GREGORY WHALEN	60.37	MEALS (TRAINING 10/09/2016-10/13/2016)
DENISE JOSEPH	45.92	MILEAGE, TOLLS (IRMA SUMMIT 10/19/2016 & IRMA COMMITTEE MEETING)
ANDREW PERLEY	18.88	MEALS (TRAINING 10/19/2016-10/20/2016)
GREGORY WHALEN	9.21	SHOT GUN AMMO FOR ACADEMY RECRUIT
	\$ 5,709.82	

Check Register (Village)

October Expense Summary (Village)

Village Check, EFT & Wire Voucher Totals	\$	Totals 1,197,646.52
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Bank Transfers - Detail

Village

Payroll Expenses

<u>Date</u>	<u>Description</u>	<u>Amount</u>
10/31/2016	IMRF	76,622.51
	Payroll Total	76,622.51

<i>IPBC-Insurance (Village and Golf)</i>		185,154.84
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Flexible Spending and Child Care

10/7/2016	Discovery	1,668.21
10/21/2016	Discovery	1,668.21
	FSA & Child Care Total	3,336.42

Village Bank Transfer Total	\$	265,113.77
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Village Grand Total (Checks, EFT, Bank Transfers)	\$	1,462,760.29
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**VILLAGE OF GLENCOE
CHECK REGISTER SUMMARY
October 2016**

Check	Vendor	Amount	Date
128523	TREASURER, STATE OF ILLINOIS	48,388.33	10/28/2016
128594	NICOLAS A. KARAVITES	10,150.00	11/17/2016
128632	DELTA DENTAL PLAN OF ILLINOIS	8,267.42	10/31/2016
128544	E.A. DE ST. AUBIN NURSERY	6,876.00	11/17/2016
128527	609 SHERIDAN LLC 04-14	5,000.00	11/17/2016
128533	BRADLEY & JENNIFER MEYERS	5,000.00	11/17/2016
128476	CALL ONE	4,990.25	10/19/2016
128591	MUNICIPAL GIS PARTNERS, INC.	4,868.30	11/17/2016
128536	CHRIS ELECTRIC CORPORATION	4,843.90	11/17/2016
128540	COMED	4,714.53	11/17/2016
128602	NORTHSHORE TRUCK & EQUIPMENT, CO.	3,900.00	11/17/2016
128541	DANIEL CREANEY COMPANY	3,665.00	11/17/2016
128568	IMS INFRASTRUCTURE MANAGEMENT SERVICES	3,572.00	11/17/2016
128563	HYDROAIRE SERVICE, INC.	3,500.00	11/17/2016
128607	POWERDMS, INC.	3,448.00	11/17/2016
128630	XEROX BUSINESS SERVICES, LLC.	3,445.00	11/17/2016
128545	EHLERS & ASSOCIATES, INC.	3,300.00	11/17/2016
128609	RAY O'HERRON COMPANY, INC.	3,291.41	11/17/2016
128475	AT&T MOBILITY	3,174.07	10/19/2016
128537	CHRISTOPHER & KELLY BASKIN	3,000.00	11/17/2016
128575	JARED & LISA BELL	3,000.00	11/17/2016
128528	ACCELA, INC.	2,989.00	11/17/2016
128552	GLENBROOK AUTO PARTS, INC.	2,976.63	11/17/2016
128497	TAPCO	2,903.09	10/19/2016
128546	EJ EQUIPMENT, INC.	2,634.10	11/17/2016
128589	METROPOLITAN WATER RECLAMATION DISTRICT	2,466.11	11/17/2016
128530	ARBORWORKS, LLC.	2,225.25	11/17/2016
128488	GLENCOE PUBLIC LIBRARY	2,133.07	10/19/2016
128613	SAFEBUILT ILLINOIS, LLC.	1,933.75	11/17/2016
128621	TERMINAL SUPPLY COMPANY	1,916.51	11/17/2016
128579	KEYTH TECHNOLOGIES, INC.	1,908.00	11/17/2016
128553	GLOBAL EMERGENCY PRODUCTS	1,829.56	11/17/2016
128582	LAW ENFORCEMENT TRAINING LLC	1,800.00	11/17/2016
128487	FIRST BANKCARD	1,650.99	10/19/2016
128564	ICMA MEMBERSHIP RENEWALS	1,575.00	11/17/2016
128505	STATE DISBURSEMENT UNIT	1,568.30	10/21/2016
128640	STATE DISBURSEMENT UNIT	1,568.30	11/04/2016
128542	DELFS JEEP	1,502.62	11/17/2016
128577	K.A. STEEL CHEMICALS, INC.	1,482.38	11/17/2016
128534	BREDEMANN FORD IN GLENVIEW	1,448.44	11/17/2016
128629	WELCH BROS., INC.	1,383.32	11/17/2016
128605	ORANGE CRUSH, LLC.	1,359.92	11/17/2016
128590	MUNICIPAL EMERGENCY SERVICES, INC.	1,322.88	11/17/2016
128573	J.P. COOKE COMPANY	1,294.23	11/17/2016
128580	LAKE COUNTY HOSE & EQUIPMENT INC.	1,155.34	11/17/2016
128645	GROOT INDUSTRIES INC	1,110.45	11/04/2016
128561	HD SUPPLY WATERWORKS, LTD.	1,079.36	11/17/2016
128555	GRAINGER	1,049.18	11/17/2016
128482	FIRST BANKCARD	1,015.39	10/19/2016
128642	AUSTIN TICHENOR & DENISE RYAN	1,000.00	11/04/2016
128469	GOLDEN FENCE, INC.	1,000.00	10/14/2016

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Check	Vendor	Amount	Date
128470	GREGORY & LORETTA HINSHAW	1,000.00	10/14/2016
128574	JAMES & POLLY BAUR	1,000.00	11/17/2016
128517	JENNIFER & ALEXANDER BROWN	1,000.00	10/28/2016
128578	KARAVITES MANAGEMENT INC.	1,000.00	11/17/2016
128519	MICHAEL & DIANE GRANT	1,000.00	10/28/2016
128596	NORTH COAST SEWER & DRAINAGE	1,000.00	11/17/2016
128606	PARENTI CONSTRUCTION CO	1,000.00	11/17/2016
128473	PRS HOME SOLUTIONS, INC.	1,000.00	10/14/2016
128650	ROBERT M. LEPTICH	1,000.00	11/04/2016
128651	ROSS & BETH PAPKE	1,000.00	11/04/2016
128652	ROXANNE E. QUIGLEY TRUST	1,000.00	11/04/2016
128522	SWEET CASSAVA	1,000.00	10/28/2016
128654	VIKING CHEMICAL COMPANY	990.15	11/04/2016
128601	NORTHSHORE OMEGA	951.00	11/17/2016
128509	COMED	914.66	10/28/2016
128603	NORTHSHORE UNIV. HEALTHSYST.HIGHLAND PARK HOSPITAL	880.00	11/17/2016
128583	LOGIN/IACP NET	875.00	11/17/2016
128588	MEADE, INC.	789.48	11/17/2016
128558	GROOT INDUSTRIES INC	789.36	11/17/2016
128477	CINTAS CORPORATION #22	753.03	10/19/2016
128551	GIS CONSORTIUM	748.47	11/17/2016
128597	NORTH EAST MULTI-REGIONAL TRAINING, INC.	710.00	11/17/2016
128535	CALUMET HARBOR LUMBER CO.	704.00	11/17/2016
128576	JENNINGS CHEVROLET	662.09	11/17/2016
128549	FIRST CHOICE COFFEE SERVICES	648.31	11/17/2016
128538	CINTAS CORPORATION #22	639.00	11/17/2016
128486	FIRST BANKCARD	613.60	10/19/2016
128647	IDLEWOOD ELECTRIC SUPPLY INC.	608.00	11/04/2016
128531	ARTHUR CLESEN, INC.	604.40	11/17/2016
128508	CAESAR NORIEGA	600.00	10/28/2016
128622	THE MULCH CENTER	600.00	11/17/2016
128557	GRECO ELECTRIC CONTRACTORS, INC.	587.00	11/17/2016
128569	INDUSTRIAL DOOR COMPANY, INC.	573.81	11/17/2016
128506	ACANTHUS TECHNOLOGY, LLC.	552.50	10/28/2016
128514	ILLINOIS STATE TREASURER	552.32	10/28/2016
128619	SUBURBAN ELEVATOR COMPANY	537.66	11/17/2016
128637	IL FRATERNAL ORDER OF POLICE LABOR COUNCIL, INC.	534.50	11/04/2016
128483	FIRST BANKCARD	530.00	10/19/2016
128543	DIRECT RESPONSE RESOURCE	529.40	11/17/2016
128559	GROOT INDUSTRIES, INC.	525.15	11/17/2016
128515	INTERNATIONAL STRETCHER SYSTEMS, INC.	520.74	10/28/2016
128593	NCC-PETERSON PRODUCTS	514.85	11/17/2016
128550	GB SPRINKLER SYSTEM INC	500.00	11/17/2016
128554	GLOCK PROFESSIONAL, INC.	500.00	11/17/2016
128585	MARIA J. MYNATT	500.00	11/17/2016
128649	NEWMAN IRRIGATION & PLUMBING, INC.	500.00	11/04/2016
128608	RAVINIA PLUMBING	500.00	11/17/2016
128502	IL FRATERNAL ORDER OF POLICE LABOR COUNCIL, INC.	491.50	10/21/2016
128499	AFSCME COUNCIL 31	483.06	10/21/2016
128634	AFSCME COUNCIL 31	483.06	11/04/2016
128571	INTERSTATE BATTERY SYSTEM OF NORTHERN ILLINOIS	478.00	11/17/2016
128600	NORTHBROOK TOYOTA	460.23	11/17/2016
128615	SEWER EQUIPMENT CO. OF AMERICA	457.15	11/17/2016
128511	DONNELLAN FAMILY FUNERAL SERVICES, INC.	450.00	10/28/2016
128520	OUTFITTERS CUSTOM PRINTED APPAREL	440.00	10/28/2016

Check	Vendor	Amount	Date
128481	FIRST BANKCARD	423.91	10/19/2016
128524	VERIZON WIRELESS	411.43	10/28/2016
128489	GORDON FLESCH COMPANY, INC.	408.59	10/19/2016
128468	FIRST BANKCARD	404.06	10/14/2016
128556	GRAPHIC PARTNERS, INC.	376.64	11/17/2016
128567	ILLINOIS SOCIETY OF FIRE SERVICE INSTRUCTORS	375.00	11/17/2016
128631	ZOLL MEDICAL CORPORATION	369.00	11/17/2016
128628	WAREHOUSE DIRECT OFFICE PRODUCTS	357.59	11/17/2016
128627	VERMEER MIDWEST/VERMEER - IL	355.86	11/17/2016
128618	STANDARD EQUIPMENT COMPANY	355.04	11/17/2016
128518	JOHN HOUDE	346.72	10/28/2016
128581	LAKESIDE INTERNATIONAL, LLC.	334.63	11/17/2016
128587	MCHENRY ANALYTICAL WATER LABORATORY, INC.	320.00	11/17/2016
128595	NIPSTA	315.00	11/17/2016
128492	MENONI & MOCOJNI, INC.	312.32	10/19/2016
128484	FIRST BANKCARD	295.83	10/19/2016
128504	PROVIDENT LIFE & ACCIDENT INSURANCE CO	280.15	10/21/2016
128639	PROVIDENT LIFE & ACCIDENT INSURANCE CO	280.15	11/04/2016
128611	ROTARY CLUB OF GLENCOE	275.00	11/17/2016
128616	SHI INTERNATIONAL CORP.	268.00	11/17/2016
128624	THOMSON REUTERS - WEST	262.89	11/17/2016
128612	RUSSO'S POWER EQUIPMENT INC.	252.49	11/17/2016
128623	THE SAINT FRANCIS GROUP	250.00	11/17/2016
128532	BIAGI PLUMBING CORPORATION	249.50	11/17/2016
128610	RED'S GARDEN CENTER, INC.	246.33	11/17/2016
128620	TAPCO	245.20	11/17/2016
128562	HIGH PSI LTD	236.29	11/17/2016
128485	FIRST BANKCARD	234.11	10/19/2016
128584	LUND INDUSTRIES, INC.	232.97	11/17/2016
128471	NORTH SHORE GAS	218.35	10/14/2016
128491	IDLEWOOD ELECTRIC SUPPLY INC.	212.22	10/19/2016
128633	NICHOLAS LOPRESTI	209.80	10/31/2016
128474	ROSE PEST SOLUTIONS	192.00	10/14/2016
128547	EMERGENCY MEDICAL PRODUCTS, INC.	176.78	11/17/2016
128503	NCPERS - IL IMRF	168.00	10/21/2016
128638	NCPERS - IL IMRF	168.00	11/04/2016
128495	ORANGE CRUSH, LLC.	163.20	10/19/2016
128655	ZEP SALES & SERVICE	143.40	11/04/2016
128480	FIRST BANKCARD	142.78	10/19/2016
128466	FIDEL CARRILLO	140.39	10/14/2016
128493	MUTUAL SERVICES OF HIGHLAND PARK, INC.	135.85	10/19/2016
128653	SHI INTERNATIONAL CORP.	134.00	11/04/2016
128529	ANDREA KROLL	132.00	11/17/2016
128604	OFFICE DEPOT, INC.	128.37	11/17/2016
128592	MUTUAL SERVICES OF HIGHLAND PARK, INC.	127.80	11/17/2016
128570	INTERNATIONAL S/P LOCKSMITHS	126.09	11/17/2016
128617	SKOKIE VALLEY LAUNDRY & DRY CLEANER	118.55	11/17/2016
128614	SERVICE SANITATION, INC.	118.00	11/17/2016
128626	VARSITY VENDING & COFFEE SERVICE LLC.	112.00	11/17/2016
128490	HOME DEPOT CREDIT SERVICES	111.86	10/19/2016
128478	COMCAST CABLE	109.85	10/19/2016
128644	FEDERAL EXPRESS CORP.	106.35	11/04/2016
128565	IDLEWOOD ELECTRIC SUPPLY INC.	105.24	11/17/2016
128516	JENLOGO DESIGN	105.00	10/28/2016
128498	TERMINAL SUPPLY COMPANY	96.74	10/19/2016
128513	HOME DEPOT CREDIT SERVICES	93.70	10/28/2016

Check	Vendor	Amount	Date
128496	RAY O'HERRON COMPANY, INC.	91.99	10/19/2016
128464	ANDREW PERLEY	86.12	10/14/2016
128646	HOME DEPOT CREDIT SERVICES	85.85	11/04/2016
128539	COMED	81.44	11/17/2016
128560	HACH COMPANY	81.29	11/17/2016
128586	MARTIN IMPLEMENT SALES, INC.	81.22	11/17/2016
128643	CINTAS CORPORATION #22	79.89	11/04/2016
128598	NORTH SHORE GAS	70.33	11/17/2016
128512	GREGORY WHALEN	69.58	10/28/2016
128494	NEW BALANCE NORTH SHORE	67.46	10/19/2016
128625	TRANS UNION, LLC.	65.00	11/17/2016
128501	HELLER AND FRISONE, LTD	51.67	10/21/2016
128636	HELLER AND FRISONE, LTD	51.67	11/04/2016
128641	WISCONSIN DEPARTMENT OF REVENUE	50.61	11/04/2016
128472	NORTHSHORE UNIV. HEALTHSYST.HIGHLAND PARK HOSPITAL	50.00	10/14/2016
128526	22nd CENTURY MEDIA, LLC.	48.14	11/17/2016
128548	FEDERAL EXPRESS CORP.	46.56	11/17/2016
128599	NORTH SHORE GAS	46.52	11/17/2016
128510	DENISE R. JOSEPH	45.92	10/28/2016
128572	J.G. UNIFORMS, INC.	44.00	11/17/2016
128521	RUSSO'S POWER EQUIPMENT INC.	32.62	10/28/2016
128566	ILLINOIS HOMICIDE INVESTIGATORS ASSOCIATION	30.00	11/17/2016
128648	ILLINOIS STATE POLICE	29.75	11/04/2016
128479	COMCAST CABLE	29.56	10/19/2016
128525	WAREHOUSE DIRECT OFFICE PRODUCTS	23.26	10/28/2016
128507	ANDREW PERLEY	18.88	10/28/2016
128500	ARTHUR B. ADLER AND ASSOCIATES, LTD.	16.55	10/21/2016
128635	ARTHUR B. ADLER AND ASSOCIATES, LTD.	16.55	11/04/2016
128467	FIRST BANKCARD	11.50	10/14/2016
128465	COMCAST CABLE	10.56	10/14/2016
		\$ 244,342.37	

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**VILLAGE OF GLENCOE
CHECK REGISTER SUMMARY (EFT)
October 2016**

Check	Vendor	Amount	Date
1903	VORIS MECHANICAL, INC.	382,238.47	11/17/2016
1878	ILLINOIS ENVIRONMENTAL PROTECTION AGENCY (LOAN)	87,329.87	10/19/2016
1896	MIKE GRECO LANDSCAPING, INC.	15,888.00	11/17/2016
1881	GLENCOE POLICE PENSION FUND	13,242.80	10/21/2016
1890	FLOW-TECHNICS, INC.	11,085.00	11/17/2016
1892	HOLLAND & KNIGHT LLP	10,953.00	11/17/2016
1884	CHARLES J. FIORE COMPANY, INC.	9,285.00	11/17/2016
1895	MID AMERICAN WATER OF WAUCONDA, INC	4,926.84	11/17/2016
1888	ENGINEERING RESOURCE ASSOCIATES, INC.	3,712.45	11/17/2016
1889	FAMILY COUNSELING SERVICE OF GLENCOE	3,101.42	11/17/2016
1887	DOUGLAS TRUCK PARTS, INC.	2,991.46	11/17/2016
1879	LAUTERBACH & AMEN, LLP.	2,759.00	10/19/2016
1885	CHICAGO COMMUNICATIONS, LLC.	1,650.25	11/17/2016
1900	SPRING ALIGN OF PALATINE, INC.	1,483.07	11/17/2016
1902	USABLUEBOOK	1,344.16	11/17/2016
1877	LOSS PREVENTION CONSULTANTS	1,200.00	10/14/2016
1893	IRMA INTERGOVERNMENTAL RISK MANAGEMENT AGENCY	736.81	11/17/2016
1876	WORLD POINT ECC, INC	649.85	10/20/2016
1883	ARLINGTON POWER EQUIPMENT INC.	648.44	11/17/2016
1898	RADAR MAN INC.	480.00	11/17/2016
1886	CLARK BAIRD SMITH LLP	406.25	11/17/2016
1891	H.H.H. INCORPORATED	389.92	11/17/2016
1882	ED OLEKSY AUTO BODY, INC	386.59	10/28/2016
1880	NATIONAL FIRE PROTECTION ASSOCIATION	363.95	10/19/2016
1897	POMP'S TIRE SERVICE, INC.	277.48	11/17/2016
1899	RCM DATA CORPORATION	127.00	11/17/2016
1901	THOMPSON ELEVATOR INSPECTION SERVICE, INC.	100.00	11/17/2016
1894	LYNN PEAVEY COMPANY	42.30	11/17/2016
		<u>\$ 557,799.38</u>	

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VILLAGE OF GLENCOE
CHECK REGISTER SUMMARY (Wire Vouchers)
October 2016

Check	Vendor	Amount	Date
0	EFTPS - FEDERAL TAXES	83,378.95	11/04/2016
0	EFTPS - FEDERAL TAXES	53,068.44	10/21/2016
0	EFTPS - FEDERAL TAXES	51,499.31	10/07/2016
0	EFTPS - SOCIAL SECURITY TAX	31,971.62	11/04/2016
0	EFTPS - SOCIAL SECURITY TAX	20,294.80	10/21/2016
0	EFTPS - SOCIAL SECURITY TAX	20,004.02	10/07/2016
0	ILLINOIS DEP. OF REVENUE INCOME TAXES	16,244.81	11/04/2016
0	ICMA-RC - 457	14,669.37	11/04/2016
0	ICMA-RC - 457	14,610.68	10/07/2016
0	ICMA-RC - 457	14,538.87	10/21/2016
0	EFTPS - MEDICARE TAX	13,754.14	11/04/2016
0	ILLINOIS DEP. OF REVENUE INCOME TAXES	11,867.14	10/21/2016
0	ILLINOIS DEP. OF REVENUE INCOME TAXES	11,561.59	10/07/2016
0	EFTPS - MEDICARE TAX	10,095.48	10/21/2016
0	EFTPS - MEDICARE TAX	9,944.92	10/07/2016
0	ICMA-RC - RHS	5,603.33	11/04/2016
0	ONLINE VENDOR	3,250.00	11/04/2016
0	ICMA-RC - ROTH	2,560.00	10/07/2016
0	ICMA-RC - ROTH	2,560.00	10/21/2016
0	ICMA-RC - ROTH	2,360.00	11/04/2016
0	ONLINE VENDOR	1,667.30	10/31/2016
		\$ 395,504.77	

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Check Register (Golf)

October Expense Summary (Golf)

Glencoe Golf Club Check & Wire Voucher Totals \$ 45,253.63

Bank Transfers - Detail

GOLF

Payroll Expenses

<u>Date</u>	<u>Description</u>	<u>Amount</u>
10/31/2016	IMRF	7,660.22
	Payroll Total	7,660.22

Glencoe Golf Club Bank Transfer Total \$ 7,660.22

Glencoe Golf Club Grand Total (Checks and Bank Transfers) \$ 52,913.85

**GLENCOE GOLF CLUB
CHECK REGISTER SUMMARY
October 2016**

Check	Vendor	Amount	Date
605514	PROGRO SOLUTIONS	1,782.10	11/04/2016
605489	GEOFF LOUND	1,531.88	10/19/2016
605473	CHARLES J. FIORE COMPANY, INC.	1,330.00	10/14/2016
605508	GEOFF LOUND	1,310.28	11/04/2016
605516	WILDLIFE & WATERFOWL SOLUTIONS, LLC.	1,060.00	11/04/2016
605496	WILLIAM S SAKAS	814.75	10/19/2016
605486	CELIA DE LA GARZA	600.00	10/19/2016
605517	WILLIAM S SAKAS	535.50	11/04/2016
605515	ROBERT J MISIK D.B.A. MISIK CONSTRUCTION	500.00	11/04/2016
605485	AT&T MOBILITY	488.45	10/19/2016
605492	ILLINOIS DEPARTMENT OF REVENUE	483.00	10/19/2016
605504	AT&T	441.73	11/04/2016
605501	MCHENRY ANALYTICAL WATER LABORATORY, INC.	330.00	11/17/2016
605488	FIRST BANKCARD	320.79	10/19/2016
605511	J.W. TURF, INC.	312.17	11/04/2016
605505	CINTAS CORPORATION #22	273.00	11/04/2016
605502	ADT SECURITY SERVICES	266.22	11/04/2016
605478	MENONI & MOCOGNI, INC.	238.23	10/14/2016
605480	R&R PRODUCTS, INC.	237.30	10/14/2016
605487	COMCAST CABLE	229.85	10/19/2016
605513	OUI OUI ENTERPRISES	220.00	11/04/2016
605503	ARTHUR CLESEN, INC.	219.00	11/04/2016
605510	HOME DEPOT CREDIT SERVICES	200.55	11/04/2016
605479	PETTY CASH	177.76	10/14/2016
605512	MUTUAL SERVICES OF HIGHLAND PARK, INC.	175.18	11/04/2016
605474	CINTAS CORPORATION #22	154.59	10/14/2016
605500	CINTAS CORPORATION #22	154.59	11/17/2016
605493	J.W. TURF, INC.	139.29	10/19/2016
605483	THOR GUARD, INC	138.80	10/14/2016
605498	COMCAST CABLE	129.24	10/28/2016
605476	HARRIS GOLF CARS SALES & SERVICE	122.77	10/14/2016
605477	LAKESHORE RECYCLING SYSTEMS	120.00	10/14/2016
605509	GLENBROOK AUTO PARTS, INC.	119.95	11/04/2016
605495	LOGSDON OFFICE SUPPLY	111.77	10/19/2016
605484	USCHEDULE, LLC	89.95	10/14/2016
605499	ILLINOIS STATE TREASURER	85.49	10/28/2016
605475	GLENBROOK AUTO PARTS, INC.	83.32	10/14/2016
605490	GLENBROOK AUTO PARTS, INC.	82.37	10/19/2016
605506	DEHNE LAWN & LEISURE, INC.	71.95	11/04/2016
605482	ROSE PEST SOLUTIONS	48.00	10/14/2016
605494	LAUTERBACH & AMEN, LLP	43.00	10/19/2016
605491	HINCKLEY SPRINGS	42.45	10/19/2016
605507	FEDERAL EXPRESS CORP.	31.21	11/04/2016
605497	NCPERS - IL IMRF	24.00	10/21/2016
605518	NCPERS - IL IMRF	24.00	11/04/2016
605481	REINDERS, INC.	22.97	10/14/2016
		\$ 15,917.45	

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GLENCOE GOLF CLUB
CHECK REGISTER SUMMARY (Wire Vouchers)
October 2016

Check	Vendor	Amount	Date
0	EFTPS - SOCIAL SECURITY TAXES	4,268.56	11/04/2016
0	EFTPS - FEDERAL TAXES	4,091.07	11/04/2016
0	EFTPS - SOCIAL SECURITY TAXES	3,733.68	10/07/2016
0	EFTPS - SOCIAL SECURITY TAXES	3,713.24	10/21/2016
0	EFTPS - FEDERAL TAXES	2,584.19	10/21/2016
0	EFTPS - FEDERAL TAXES	2,558.56	10/07/2016
0	ILLINOIS DEPT OF REVENUE - INCOME TAXES	1,127.61	11/04/2016
0	EFTPS - MEDICARE TAXES	1,014.18	11/04/2016
0	ILLINOIS DEPT OF REVENUE - INCOME TAXES	979.63	10/21/2016
0	ILLINOIS DEPT OF REVENUE - INCOME TAXES	979.27	10/07/2016
0	EFTPS - MEDICARE TAXES	873.22	10/07/2016
0	EFTPS - MEDICARE TAXES	868.40	10/21/2016
0	ICMA-RC - 457	573.19	10/07/2016
0	ICMA-RC - 457	573.19	10/21/2016
0	ICMA-RC - 457	573.19	11/04/2016
0	ICMA-RC - ROTH	275.00	10/07/2016
0	ICMA-RC - ROTH	275.00	10/21/2016
0	ICMA-RC - ROTH	275.00	11/04/2016
		<u>\$ 29,336.18</u>	

Attachment: October 2016 Treasurer's Report (1169 : October 2016 Treasurer's Report & Golf Club Financial Report)

**GLENCOE GOLF CLUB
MONTHLY FINANCIAL REPORT**

October 2016

Glencoe Golf Club											
INCOME STATEMENT											
Summary of All Units											
For the Month Ending October 31, 2016											
	This Period Actual	This Period Budget	+/- Budget	This Period Last Year	+/- Last Year	Year To Date Actual	Year To Date Budget	+/- Budget	Year To Date Last Year	+/- Last Year	Annual Budget
REVENUE											
GOLF ACADEMY	7,775	2,000	5,775	4,937	2,838	124,808	89,000	35,808	146,099	(21,291)	90,100
GREENS FEES	78,443	62,893	15,550	80,682	(2,209)	1,044,154	1,089,334	(45,180)	1,046,504	(2,350)	1,093,424
LEASES	4,896	4,896	-	4,896	-	24,480	24,480	-	24,480	-	24,480
MERCHANDISE	4,401	3,275	1,126	3,154	1,247	58,157	51,525	6,632	54,169	3,988	52,250
OTHER	1,471	1,238	233	2,011	(540)	27,569	21,854	5,715	30,315	(2,746)	23,054
OUTINGS	4,948	-	4,948	-	4,948	31,469	27,642	3,827	32,438	(969)	27,642
POWER CARTS	21,801	17,500	4,301	21,251	550	248,886	240,677	8,209	229,416	19,470	242,177
RANGE	4,163	3,800	363	3,501	662	60,611	54,250	6,361	59,463	1,148	54,400
TOTAL	127,898	95,602	32,296	120,402	7,496	1,620,134	1,598,762	21,372	1,622,884	(2,750)	1,607,527
EXPENSES											
C&G PAYROLL	35,720	42,599	(6,879)	44,092	(8,372)	299,639	360,782	(61,143)	321,272	(21,633)	475,912
CAPITAL OUTLAY	12,721	12,880	(159)	10,567	2,154	187,860	261,042	(73,182)	168,477	19,383	679,498
CHEM/FERTILIZER	-	6,000	(6,000)	1,465	(1,465)	72,961	68,500	4,461	62,528	10,433	75,000
COGS	3,145	2,129	1,016	2,231	914	35,892	33,492	2,400	33,277	2,615	33,963
COMMUNICATIONS	848	1,095	(247)	975	(127)	9,361	8,671	690	6,585	2,776	14,189
CREDIT CARD FEES	2,622	2,302	320	2,510	112	32,237	31,786	451	31,994	243	33,605
EQUIPMENT R&M	590	1,000	(410)	1,654	(1,064)	8,715	11,600	(2,885)	12,909	(4,194)	23,600
GASOLINE	2,051	3,500	(1,449)	3,099	(1,048)	8,627	17,000	(8,373)	11,231	(2,604)	19,700
GOLF ACADEMY	4,075	3,090	985	4,533	(458)	96,595	64,890	31,705	104,758	(8,163)	69,486
LIABILITY INSURANCE	2,181	1,262	919	2,779	(598)	13,167	12,093	1,074	12,035	1,132	17,139
MAINTENANCE SUPPLIES	681	1,950	(1,269)	2,055	(1,374)	23,134	23,660	(526)	19,130	4,004	25,760
MANAGEMENT FEE	-	3,543	(3,543)	-	-	15,978	28,344	(12,366)	-	15,978	42,516
MARKETING	429	1,000	(571)	825	(396)	17,150	20,400	(3,250)	15,495	1,655	25,000
OTHER	3,203	5,263	(2,060)	4,885	(1,682)	37,230	52,037	(14,807)	29,945	7,285	63,291
POWER CART LEASE	-	-	-	-	-	47,845	47,845	-	27,500	20,345	47,845
RANGE	-	-	-	-	-	5,855	3,800	2,055	3,866	1,989	3,800
SHOP PAYROLL	35,993	34,369	1,624	33,755	2,238	317,366	333,564	(16,198)	304,350	13,016	455,582
UTILITIES	-	2,995	(2,995)	8,996	(8,996)	22,096	25,035	(2,939)	23,622	(1,526)	39,785
WATER-SEWER-GARBAGE	120	6,210	(6,090)	963	(843)	6,861	22,470	(15,609)	3,083	3,778	30,470
TOTAL	104,379	131,187	(26,808)	125,384	(21,005)	1,258,569	1,427,011	(168,442)	1,192,057	66,512	2,176,141
OPERATING INCOME (LOSS)	23,519	(35,585)	(59,104)	(4,982)	(59,104)	361,565	171,751	189,814	430,827	(58,276)	(568,614)
INTEREST	479	225	254	85	394	4,461	1,325	3,136	2,024	2,437	1,945
SALE OF ASSETS	-	-	-	-	-	250	-	250	3,000	(2,750)	-
INTEREST EXPENSE	-	-	-	-	-	-	-	-	-	-	3,100
TOTAL	479	225	254	85	394	4,711	1,325	3,386	5,024	(313)	5,045
CHANGE IN NET ASSETS	23,998	(35,360)	(11,362)	(4,897)	(11,362)	366,276	173,076	193,200	435,851	(52,675)	(563,569)
DAYS OF OPERATION	29.00	31.00	(2.00)	28.00	1	208.00	228.00	(20.00)	203.00	5	238.00
ROUNDS	2,948	2,623	325	2,818	130	30,018	30,746	(728)	30,345	(327)	31,146
AVERAGE GF PER ROUND	26.61	23.98	2.63	28.62	34.78	34.78	35.43	(0.65)	34.49	0.29	35.11

11/8/2016

Attachment: October 2016 Golf Financial Report (1169 : October 2016 Treasurer's Report & Golf Club Financial Report)

**Glencoe Golf Club
FY2017 Round History**

	Fiscal Year 2017			Fiscal Year 2016		
	Rounds Period	Ytd	Budget Rounds	Ytd	Budget Rounds	Ytd Bud. Rnds
March	539	539	264	244	262	262
April	1,488	2,027	1,516	1,632	1,334	1,596
May	3,859	5,886	3,925	4,170	4,135	5,731
June	5,416	11,302	5,592	4,824	10,870	11,334
July	5,922	17,224	6,266	6,124	16,994	17,675
August	5,386	22,610	5,976	5,955	22,949	23,700
September	4,460	27,070	4,584	4,578	27,527	28,287
October	2,948	30,018	2,623	2,818	30,345	30,767
November	-	30,018	400	1,214	31,559	31,072
December	-	30,018		397	31,956	31,072
January		30,018			31,956	31,072
February		30,018			31,956	31,072

DAYS OF OPERATION

	Fiscal Year 2017			Fiscal Year 2016		
	Period	Ytd	Budget Days	Period	Ytd	Budget Days
March	19	19	14	9	9	14
April	14	33	30	23	32	30
May	29	62	31	29	61	31
June	30	92	30	26	87	30
July	31	123	31	31	118	31
August	26	149	31	30	148	31
September	30	179	30	27.0	175	30
October	29	208	31	28	203	31
November	-	208	10	13	216	10
December	-	208		10	226	238
January		208			226	238
February		208			226	238

ROUNDS PER DAY OF BUDGETED OPERATION

	Fiscal Year 2017			Fiscal Year 2016		
	Actual	Budget	Variance	Actual	Budget	Variance
March	39	19	20	17	19	-1
April	50	51	-1	54	44	10
May	124	127	-2	135	133	1
June	181	186	-6	161	187	-26
July	191	202	-11	198	205	-7
August	174	193	-19	192	194	-2
September	149	153	-4	153	153	0
October	95	85	10	91	80	11
November	0	40	-40	121	30	91
December	#DIV/0!	#DIV/0!	#DIV/0!	0	0	N/A
January	#DIV/0!	#DIV/0!	#DIV/0!	N/A	0	N/A
February	#DIV/0!	#DIV/0!	#DIV/0!	N/A	0	N/A

Source: Golf Records

Revenue Summary & Detail

Glencoe Golf Club
Monthly Revenue Activity Summary

activity key acct title	October 2016 Activity				Year-To-Date Activity (FY 2017)							
	This Period		\$ of Period		This Period		\$ of Period		YTD Budget	YTD Last Year	\$ of Last Year	Annual Budget
	Actual	Budget	Budget		Last Year	Last Year	Actual	Budget				
GOLF ACADEMY	7,775	2,000	5,775	2,838	4,937	2,838	124,808	89,000	35,808	146,099	-21,291	90,100
GREENS FEES	78,443	62,893	15,550	-2,209	80,652	-2,209	1,044,154	1,089,334	-45,180	1,046,504	-2,350	1,093,424
INTEREST	479	225	254	394	85	394	4,461	1,325	3,136	2,024	2,437	1,945
LEASES	4,896	4,896	0	4,896	0	4,896	24,480	24,480	0	24,480	0	24,480
MERCHANDISE	4,401	3,275	1,126	1,247	3,154	1,247	58,157	51,525	6,632	54,169	3,988	52,250
OTHER	1,471	1,238	233	-540	2,011	-540	27,569	21,854	5,715	30,315	-2,746	23,054
OUTINGS	4,948	0	4,948	4,948	0	4,948	31,469	27,642	3,827	32,438	-969	27,642
POWER CARTS	21,801	17,500	4,301	550	21,251	550	248,886	240,677	8,209	229,416	19,470	242,177
RANGE	4,163	3,800	363	662	3,501	662	60,611	54,250	6,361	59,463	1,148	54,400
SALE OF ASSETS	0	0	0	0	0	0	250	0	250	3,000	-2,750	0

1/8/2016

Revenue List

Glencoe Golf Club Monthly Revenue Activity Detail

October 2016 Activity Year-To-Date Activity (FY 2017)

activity key acct title	This Period		This Period		This Period		YTD		YTD		YTD		YTD		YTD	
	Actual	Budget	\$ of Period	Budget	Last Year	This Period	Last Year	Actual	Budget	Actual	Budget	\$ of YTD	Budget	\$ of Last Year	YTD Last Year	Annual Budget
GOLF ACADEMY																
60-166-600-32517 GOLF ACADEMY REVENUE	0	0	0	0	0	0	0	35,099	40,100	0	0	-5,001	40,700	-5,601	40,700	40,100
60-166-600-32927 GOLF PRO LESSONS	7,775	2,000	4,937	5,775	2,838	4,937	89,709	48,900	40,809	40,809	105,399	-15,690	105,399	-15,690	50,000	50,000
GOLF ACADEMY	7,775	2,000	4,937	5,775	2,838	4,937	124,808	89,000	35,808	146,099	-21,291	90,100	90,100			
GREENS FEES																
60-166-600-32480 SENIOR MEMBERSHIPS	25	0	25	0	25	0	22,412	19,825	2,587	20,423	1,989	19,825	19,825	1,989	19,825	19,825
60-166-600-32485 GREEN FEES - WEEK DAYS	37,258	36,052	1,206	54,598	-17,340	487,969	520,271	-32,302	523,095	-35,126	522,471	522,471	522,471	-35,126	522,471	522,471
60-166-600-32490 GREEN FEES - WEEKENDS	41,160	26,841	14,319	26,054	15,106	329,308	365,238	-35,930	304,986	24,322	367,128	367,128	367,128	24,322	367,128	367,128
60-166-600-32495 PERM TIMES & FEES	0	0	0	0	0	204,465	184,000	20,465	198,000	6,465	184,000	184,000	184,000	6,465	184,000	184,000
GREENS FEES	78,443	62,893	15,550	80,652	-2,209	1,044,154	1,089,334	-45,180	1,046,504	-2,350	1,093,424	1,093,424	1,093,424	-2,350	1,093,424	1,093,424
INTEREST																
60-166-600-32805 INTEREST ON INVESTMENTS	608	225	383	225	383	3,655	1,325	2,330	1,325	1,325	1,945	1,945	1,945	2,330	1,945	1,945
60-166-600-32810 IMET EARNINGS	-129	0	-129	-140	11	806	0	806	699	107	0	0	0	107	0	0
INTEREST	479	225	254	85	394	4,461	1,325	3,136	2,024	2,437	1,945	1,945	1,945	2,437	1,945	1,945
LEASES																
60-166-600-32920 FOOD SERVICE FEE	4,896	4,896	0	4,896	0	24,480	24,480	0	24,480	0	24,480	0	24,480	0	24,480	24,480
LEASES	4,896	4,896	0	4,896	0	24,480	24,480	0	24,480	0	24,480	0	24,480	0	24,480	24,480
MERCHANDISE																
60-166-600-32705 FOOD SALES	0	0	0	0	0	75	125	-50	31	44	300	300	300	44	300	300
60-166-600-32710 GOLF BALLS	1,883	1,600	283	2,056	-173	21,813	18,650	3,163	20,585	1,228	18,800	18,800	18,800	1,228	18,800	18,800
60-166-600-32715 CLOTHING	504	425	79	277	227	10,384	6,700	3,684	10,792	-408	6,800	6,800	6,800	-408	6,800	6,800
60-166-600-32720 MERCHANDISE	2,014	1,250	764	821	1,193	25,723	26,050	-327	22,713	3,010	26,350	26,350	26,350	3,010	26,350	26,350
60-166-600-32730 NON ALCH DRINK SALES	0	0	0	0	0	162	0	162	48	114	0	0	0	114	0	0
MERCHANDISE	4,401	3,275	1,126	3,154	1,247	58,157	51,525	6,632	54,169	3,988	52,250	52,250	52,250	3,988	52,250	52,250
OTHER																
60-166-600-32500 ANNUAL LOCKER RENTAL	0	0	0	0	0	300	300	0	200	100	300	300	300	100	300	300
60-166-600-32510 PULL CART RENTAL	1,254	1,000	254	1,546	-292	15,280	15,500	-220	19,439	-4,159	15,900	15,900	15,900	-4,159	15,900	15,900
60-166-600-32520 CDGA REVENUE	0	0	0	40	-40	1,240	1,200	40	1,240	0	2,000	2,000	2,000	0	2,000	2,000
60-166-600-32525 LEAGUE FEES	-525	0	-525	0	-525	4,005	2,000	2,005	2,780	1,225	2,000	2,000	2,000	1,225	2,000	2,000

1/8/2016

Revenue List

6.a.b

Glencoe Golf Club
Monthly Revenue Activity Detail

activity key acct title	October 2016 Activity				Year-To-Date Activity (FY 2017)						
	This Period		\$ of Period		YTD		\$ of YTD				
	Actual	Budget	This Period	Last Year	Actual	Budget	YTD Last Year	\$ of Last Year			
60-166-600-32530 RENTAL CLUBS	128	238	-110	100	2,526	2,854	-328	2,420	106	2,854	
60-166-600-32995 SUNDRY	614	0	614	289	4,218	0	4,218	4,236	-18	0	
OTHER	1,471	1,238	233	2,011	-540	27,569	21,854	5,715	30,315	-2,746	23,054
OUTINGS											
60-166-600-32475 GOLF OUTING REVENUE	4,948	0	4,948	0	4,948	31,469	27,642	3,827	32,438	-969	27,642
OUTINGS	4,948	0	4,948	0	4,948	31,469	27,642	3,827	32,438	-969	27,642
POWER CARTS											
60-166-600-32505 ELECTRIC CART RENTAL	21,801	17,500	4,301	21,251	550	248,886	240,677	8,209	229,416	19,470	242,177
POWER CARTS	21,801	17,500	4,301	21,251	550	248,886	240,677	8,209	229,416	19,470	242,177
RANGE											
60-166-600-32515 PRACTICE RANGE REVENUES	4,163	3,800	363	3,501	662	60,611	54,250	6,361	59,463	1,148	54,400
RANGE	4,163	3,800	363	3,501	662	60,611	54,250	6,361	59,463	1,148	54,400
SALE OF ASSETS											
60-166-600-35110 SALE OF ASSETS	0	0	0	0	0	250	0	250	3,000	-2,750	0
SALE OF ASSETS	0	0	0	0	0	250	0	250	3,000	-2,750	0

1/8/2016

Revenue List

Expenditure Report

Summary Report by Type Expenditure Detail

Glencoe Golf Club

Monthly Expenditure Activity Summary

October 2016 Period Activity

Year-To-Date Activity (FY 2017)

activity sub_1 key acct title	October 2016 Period Activity			Year-To-Date Activity (FY 2017)										
	This Period Actual	This Period Budget	\$ of Period Last Year	YTD Actual	YTD Budget	\$ of YTD Last Year	YTD Actual	YTD Budget	\$ of YTD Last Year	YTD Actual	YTD Budget	\$ of YTD Last Year	YTD Actual	YTD Budget
C&G PAYROLL	35,720	42,599	-6,879	44,092	-8,372	299,639	360,782	-61,143	321,272	-21,633	475,912			
CAPITAL	12,721	12,880	-159	10,567	2,154	187,860	261,042	-73,182	168,477	19,383	679,499			
CHEM/FERTILIZER	0	6,000	-6,000	1,465	-1,465	72,961	68,500	4,461	62,528	10,433	75,000			
COGS	3,145	2,129	1,016	2,231	914	35,892	33,492	2,400	33,277	2,615	33,963			
COMMUNICATIONS	848	1,095	-247	975	-127	9,361	8,671	690	6,585	2,776	14,189			
CREDIT CARD FEES	2,622	2,302	320	2,510	112	32,237	31,786	451	31,994	243	33,605			
DEPRECIATION	0	0	0	0	0	0	0	0	0	0	105,000			
EQUIPMENT R&M	590	1,000	-410	1,654	-1,064	8,715	11,600	-2,885	12,909	-4,194	23,600			
GASOLINE	2,051	3,500	-1,449	3,099	-1,048	8,627	17,000	-8,373	11,231	-2,604	19,700			
GOLF ACADEMY	4,075	3,090	985	4,533	-458	96,595	64,890	31,705	104,758	-8,163	69,486			
INTEREST EXPENSE	0	0	0	0	0	0	0	0	0	0	3,100			
LIABILITY INSURANCE	2,181	1,262	919	2,779	-598	13,167	12,093	1,074	12,035	1,132	17,139			
MAINTENANCE SUPPLIES	681	1,950	-1,269	2,055	-1,374	23,134	23,660	-526	19,130	4,004	25,760			
MANAGEMENT FEE	0	3,543	-3,543	0	0	15,978	28,344	-12,366	0	15,978	42,516			
MARKETING	429	1,000	-571	825	-396	17,150	20,400	-3,250	15,495	1,655	25,000			
OTHER	3,203	5,263	-2,060	4,885	-1,682	37,230	52,037	-14,807	29,945	7,285	63,291			
POWER CART LEASE	0	0	0	0	0	47,845	47,845	0	27,500	20,345	47,845			
REPAIRS	0	0	0	0	0	5,855	3,800	2,055	3,866	1,989	3,800			
PROPERTY PAYROLL	35,993	34,369	1,624	33,755	2,238	317,366	333,564	-16,198	304,350	13,016	455,583			

List

Attachment: October 2016 Golf Financial Report (1169 : October 2016 Treasurer's Report & Golf Club Financial Report)

Glencoe Golf Club

Monthly Expenditure Activity Summary

activity sub_1 sub1_title key acct title	October 2016 Period Activity				Year-To-Date Activity (FY 2017)						
	This Period Actual	This Period Budget	\$ of Period Budget	This Period Last Year	\$ of Period Last Year	YTD Actual	YTD Budget	\$ of YTD Budget	YTD Last Year	\$ of Last Year	Annual Budget
	UTILITIES	0	2,995	-2,995	8,996	-8,996	22,096	25,035	-2,939	23,622	-1,526
WATER-SEWER-GARBAGE	120	6,210	-6,090	963	-843	6,861	22,470	-15,609	3,083	3,778	30,470

Glencoe Golf Club Monthly Expenditure Activity Detail

activity sub_1 key acct	sub1_title title	October 2016 Period Activity				Year-To-Date Activity (FY 2017)						
		This Period Actual	This Period Budget	\$ of Period Budget	This Period Last Year	\$ of Period Last Year	YTD Actual	YTD Budget	\$ of YTD Budget	YTD Last Year	\$ of Last Year	Annual Budget
C&G PAYROLL												
60-166-387-42110	SALARIES REG - BUILDING	14,793	14,933	-140	15,899	-1,106	126,154	126,927	-773	118,097	8,057	198,599
60-166-387-42118	SAFETY PAY	0	0	0	0	0	225	0	225	0	225	0
60-166-387-42120	SALARIES - RHS PAY	0	0	0	0	0	2,347	2,500	-153	2,079	268	2,500
60-166-387-42210	SALARIES TEMP -	10,276	16,917	-6,641	11,997	-1,721	84,250	135,650	-51,400	111,081	-26,831	141,264
60-166-387-42310	OVERTIME - BUILDINGS &	0	0	0	0	0	27	0	27	0	27	0
60-166-387-42610	EMPLOYEE BENEFITS	4,123	4,151	-28	4,181	-58	33,010	33,208	-198	33,450	-440	50,087
60-166-387-46115	SOCIAL SECURITY ADMIN.	2,253	2,052	201	1,711	542	14,895	16,434	-1,539	14,058	837	21,072
60-166-387-46120	MEDICARE ONLY CONTRIB.	527	480	47	400	127	3,483	3,843	-360	3,288	195	4,893
60-166-387-46125	ILL MUNI. RET. FUND	3,748	3,426	322	2,145	1,603	23,259	27,035	-3,776	18,753	4,506	35,768
60-166-387-47110	UNEMPLOYMENT	0	640	-640	7,759	-7,759	11,989	15,185	-3,196	20,466	-8,477	21,729
C&G PAYROLL		35,720	42,599	-6,879	44,092	-8,372	299,639	360,782	-61,143	321,272	-21,633	475,912
CAPITAL												
60-166-387-81120	BUILDING ALTERATIONS	1,268	0	1,268	1,690	-422	1,362	10,500	-9,138	14,922	-13,560	410,500
60-166-387-81130	GOLF COURSE	2,076	3,000	-924	2,063	13	40,242	89,150	-48,908	58,069	-17,827	89,150
60-166-387-81135	FORESTRY &	0	5,000	-5,000	0	0	0	24,000	-24,000	180	-180	39,000
60-166-387-82140	GOLF EQUIPMENT	0	0	0	0	0	59,572	65,500	-5,928	27,396	32,176	65,500
60-166-387-89105	CAPITAL SALARIES	7,231	4,080	3,151	3,311	3,920	56,391	60,110	-3,719	34,214	22,177	63,000
60-166-387-89107	CAPITAL OVERTIME	2,354	0	2,354	2,391	-37	21,325	0	21,325	22,624	-1,299	0
60-166-387-89110	CAPITAL SOCIAL SEC.	-123	253	-376	354	-477	2,837	3,727	-890	3,524	-687	3,906
60-166-387-89115	CAPITAL MEDICARE	-29	59	-88	83	-112	663	872	-209	824	-161	914
60-166-387-89120	CAPITAL IMRF	-56	488	-544	675	-731	5,468	7,183	-1,715	6,724	-1,256	7,529
CAPITAL		12,721	12,880	-159	10,567	2,154	187,860	261,042	-73,182	168,477	19,383	679,499
CHEM/FERTILIZER												
60-166-387-61240	CHEMICALS/SEED/FERTILI	0	6,000	-6,000	1,465	-1,465	72,961	68,500	4,461	62,528	10,433	75,000
CHEM/FERTILIZER		0	6,000	-6,000	1,465	-1,465	72,961	68,500	4,461	62,528	10,433	75,000
COGS												
60-166-386-63140	COGS-FOOD SUPPLIES	0	0	0	0	0	0	81	-81	0	0	195
66-389-63105	COGS-GOLF BALLS	1,189	1,040	149	1,319	-130	14,346	12,123	2,223	13,025	1,321	12,220
66-389-63120	COGS-CLOTHING	492	276	216	387	105	8,018	4,355	3,663	4,875	3,143	4,420
66-389-63135	COGS-MERCHANDISE	1,464	813	651	525	939	13,481	16,933	-3,452	15,377	-1,896	17,128

6.a.b

Glencoe Golf Club

Monthly Expenditure Activity Detail

activity sub_1 key acct	sub_1 title	October 2016 Period Activity				Year-To-Date Activity (FY 2017)										
		This Period Actual	This Period Budget	\$ of Period Last Year	\$ of Period Last Year	YTD Actual	YTD Budget	\$ of YTD Budget	\$ of YTD Budget	YTD Last Year	\$ of Last Year	Annual Budget				
		0	0	0	0	0	0	0	0	0	0	3,100				
INTEREST EXPENSE																
60-166-385-72120	BOOKED INT ON ADVANCE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,100
INTEREST EXPENSE																
LIABILITY INSURANCE																
60-166-385-56105	PUBLIC LIABILITY INSUR.	1,474	1,262	212	1,262	212	11,794	10,093	1,701	8,831	8,831	2,963	2,963	15,139		
60-166-385-56110	INSURANCE DEDUCTIBLES	707	0	707	1,517	-810	1,373	2,000	-627	3,204	3,204	-1,831	-1,831	2,000		
LIABILITY INSURANCE																
2,181		1,262	919	2,779	2,779	-598	13,167	12,093	1,074	12,035	12,035	1,132	1,132	17,139		
MAINTENANCE SUPPLIES																
60-166-387-61155	SUPPLIES	0	0	0	8	-8	729	0	729	242	242	487	487	0		
60-166-387-61225	SEED & SOD	0	0	0	0	0	2,957	1,120	1,837	420	420	2,537	2,537	1,520		
60-166-387-61235	SAND/TOP DRESSING	0	0	0	0	0	3,479	4,500	-1,021	3,435	3,435	44	44	4,500		
60-166-387-61245	MAINTENANCE SUPPLIES	372	1,000	-628	1,414	-1,042	10,426	10,950	-524	11,266	11,266	-840	-840	11,750		
60-166-387-62135	SAFETY EQUIPMENT	0	340	-340	0	0	598	1,280	-682	0	0	598	598	1,280		
60-166-387-64105	UNIFORMS/WORK	309	610	-301	633	-324	4,921	5,310	-389	3,610	3,610	1,311	1,311	5,510		
60-166-387-65105	TOOL PURCHASE/REPAIR	0	0	0	0	0	24	500	-476	157	157	-133	-133	1,200		
MAINTENANCE SUPPLIES																
681		1,950	-1,269	2,055	2,055	-1,374	23,134	23,660	-526	19,130	19,130	4,004	4,004	25,760		
MANAGEMENT FEE																
60-166-385-53180	VOG SERVICES	0	3,543	-3,543	0	0	0	28,344	-28,344	0	0	0	0	42,516		
60-166-385-53185	FOREST PRESERVE	0	0	0	0	0	15,978	0	15,978	0	0	15,978	15,978	0		
MANAGEMENT FEE																
0		3,543	-3,543	0	0	0	15,978	28,344	-12,366	0	0	15,978	15,978	42,516		
MARKETING																
60-166-385-52215	MARKETING/ADVERTISING	429	1,000	-571	825	-396	17,150	20,400	-3,250	15,495	15,495	1,655	1,655	25,000		
MARKETING																
429		1,000	-571	825	825	-396	17,150	20,400	-3,250	15,495	15,495	1,655	1,655	25,000		
OTHER																
60-166-385-52120	COMPUTER SOFTWARE	42	550	-508	42	0	329	4,400	-4,071	1,527	1,527	-1,198	-1,198	6,600		
60-166-385-52125	BANKING FEES	225	263	-38	263	-38	1,583	1,845	-262	1,845	1,845	-262	-262	2,519		
66-385-52200	POSTAGE	21	0	21	26	-5	197	155	42	196	196	1	1	315		
66-385-53115	AUDITING SERVICES	43	0	43	0	43	454	600	-146	484	484	-30	-30	700		
66-385-54125	LEGAL COUNSEL - OTHER	2,070	500	1,570	0	2,070	11,629	12,100	-471	1,106	1,106	10,523	10,523	12,100		

6.a.b

List

Attachment: October 2016 Golf Financial Report (1169 : October 2016 Treasurer's Report & Golf Club Financial Report)

Glencoe Golf Club

Monthly Expenditure Activity Detail

Year-To-Date Activity (FY 2017)

October 2016 Period Activity

activity
sub_1 sub1_title
key acct title

activity sub_1 sub1_title key acct title	October 2016 Period Activity			Year-To-Date Activity (FY 2017)			
	This Period Actual	This Period Budget	\$ of Period Last Year	YTD Actual	YTD Budget	\$ of Last Year	Annual Budget
60-166-385-55105 MEMBERSHIPS/DUES	0	0	0	0	1,350	-675	1,550
60-166-385-55110 IN SERVICE TRAINING	0	150	0	90	600	29	1,500
60-166-385-61165 SUNDRY	0	0	8	1,758	1,660	1,953	1,660
60-166-385-62105 MISC COMPUTER	0	0	0	375	400	177	400
60-166-385-93125 MISCELLANEOUS	0	0	0	0	300	0	300
60-166-387-51105 BUILDING MAINTENANCE	0	400	-1,725	579	3,750	2,125	3,750
60-166-387-52110 LEASE OF EQUIPMENT	0	0	0	0	0	0	800
60-166-387-52160 CLEANING SERVICE	600	800	-220	5,340	6,000	4,740	6,580
60-166-387-52180 FORESTRY AND	0	750	0	1,601	1,750	472	1,750
60-166-387-52185 ANIMAL CONTROL	48	1,200	-1,312	4,094	6,700	4,533	8,200
60-166-387-52290 MISC CONTRACTUAL	0	0	0	0	400	0	400
60-166-387-55105 MEMBERSHIPS/DUES	0	0	0	0	385	0	575
60-166-387-55110 IN SERVICE TRAINING	0	0	0	1,187	550	979	3,350
60-166-388-52290 MISC CONTRACTUAL	42	350	-321	2,005	2,642	2,512	2,892
60-166-388-55105 MEMBERSHIPS/DUES	0	0	0	0	0	0	0
60-166-388-55110 IN SERVICE TRAINING	0	0	0	738	0	320	0
60-166-388-61145 SCORE CARDS	0	0	0	0	0	1,496	1,000
60-166-388-61155 SUPPLIES	112	150	-38	2,199	2,100	1,962	2,850
60-166-388-61180 SHOP SUPPLIES	0	0	0	30	0	0	0
60-166-388-61255 RENTAL GOLF CLUB SETS	0	0	0	380	0	0	0
60-166-389-52150 CDGA SERVICES	0	0	0	1,400	1,800	1,240	1,800
60-166-389-64105 UNIFORMS/WORK	0	150	-150	1,262	1,550	899	1,700
OTHER	3,203	5,263	-2,060	37,230	52,037	29,945	63,291
POWER CART LEASE							
60-166-388-74010 LEASE PAYMENT	0	0	0	47,845	47,845	0	47,845
POWER CART LEASE							
RANGE							
60-166-388-61160 MISC. RANGE SUPPLIES	0	0	0	2,031	300	299	300
60-166-388-61250 RANGE BALLS	0	0	0	3,824	3,500	3,567	3,500
GE	0	0	0	5,855	3,800	3,866	3,800

Glencoe Golf Club
Monthly Expenditure Activity Detail

activity sub_1 key_acct	sub1_title title	Year-To-Date Activity (FY 2017)										
		October 2016 Period Activity					Year-To-Date Activity (FY 2017)					
		This Period Actual	This Period Budget	\$ of Period Budget	This Period Last Year	\$ of Period Last Year	YTD Actual	YTD Budget	\$ of YTD Budget	YTD Last Year	\$ of Last Year	Annual Budget
SHOP PAYROLL												
60-166-385-42110	SALARIES REG -	10,222	10,333	-111	11,194	-972	86,814	87,830	-1,016	89,779	-2,965	135,578
60-166-385-42118	SAFETY PAY	0	0	0	0	0	225	0	225	0	225	0
60-166-385-42120	SALARIES - RHS PAY	0	0	0	0	0	2,992	2,975	17	2,676	316	2,975
60-166-385-42124	OTHER COMPENSATION	456	0	456	0	456	3,879	0	3,879	0	3,879	0
60-166-385-42610	EMPLOYEE BENEFITS	1,764	1,754	10	1,880	-116	14,177	14,032	145	15,071	-894	21,048
60-166-385-46115	SOCIAL SECURITY ADMIN.	648	641	7	702	-54	5,527	5,445	82	5,626	-99	7,347
60-166-385-46120	MEDICARE ONLY CONTRIB.	152	151	1	164	-12	1,293	1,285	8	1,316	-23	1,966
60-166-385-46125	ILL MUNI. RET. FUND	1,202	1,246	-44	1,288	-86	10,249	10,593	-344	10,327	-78	16,202
60-166-388-42110	SALARIES REG - PLAY	8,157	8,157	0	8,213	-56	69,172	69,336	-164	65,900	3,272	107,394
60-166-388-42118	SAFETY PAY	0	0	0	0	0	225	0	225	0	225	0
60-166-388-42120	SALARIES - RHS PAY	0	0	0	0	0	2,000	2,000	0	1,996	4	2,000
60-166-388-42210	SALARIES TEMP - PLAY	7,861	6,156	1,705	5,324	2,537	73,874	89,817	-15,943	66,959	6,915	89,817
60-166-388-42310	OVERTIME - PLAY	0	0	0	0	0	782	0	782	0	782	0
60-166-388-42610	EMPLOYEE BENEFITS	3,430	3,453	-23	3,469	-39	27,458	27,624	-166	27,819	-361	41,436
60-166-388-46115	SOCIAL SECURITY ADMIN.	955	930	25	791	164	8,797	9,952	-1,155	7,852	945	12,227
60-166-388-46120	MEDICARE ONLY CONTRIB.	223	217	6	185	38	2,057	2,327	-270	1,836	221	2,860
60-166-388-46125	ILL MUNI. RET. FUND	923	1,331	-408	545	378	7,845	10,348	-2,503	7,193	652	14,733
SHOP PAYROLL		35,993	34,369	1,624	33,755	2,238	317,366	333,564	-16,198	304,350	13,016	455,583
UTILITIES												
60-166-387-52270	ELECTRICAL - LIGHT/AC	0	2,500	-2,500	8,185	-8,185	18,976	20,400	-1,424	19,432	-456	27,000
60-166-387-52275	NATURAL GAS	0	495	-495	811	-811	3,120	4,635	-1,515	4,190	-1,070	12,785
UTILITIES		0	2,995	-2,995	8,996	-8,996	22,096	25,035	-2,939	23,622	-1,526	39,785
WATER-SEWER-GARBAGE												
60-166-387-52255	WATER AND SEWER	0	6,000	-6,000	768	-768	5,949	21,000	-15,051	1,713	4,236	29,000
60-166-387-52260	GARBAGE SERVICE	120	210	-90	195	-75	912	1,470	-558	1,370	-458	1,470
WATER-SEWER-GARBAGE		120	6,210	-6,090	963	-843	6,861	22,470	-15,609	3,083	3,778	30,470

Balance Sheet Detail

Deferred Revenue

Cash Balance

Due to VOG Report

Rain Check & Gift Balance

Deferred Revenue Glencoe Golf Club

For Period Ending 10/31/2016

Acct No	Description	Balance
60-166-600-24105	RAIN CHECKS OUTSTANDING	18,711.15
60-166-600-24110	GIFT CERTS OUTSTANDING	10,262.43
60-166-600-24160	DEF REV GOLF OUTING	135.00
60-166-600-24175	DEF REV GOLF ACADEMY	43,404.03
Total Def. Rev.		<u>72,512.61</u>

Due To VOG Report

Glencoe Golf Club

For Period Ending 10/31/2016

Acct No	Description	Balance
60-166-600-22190	GOLF MGMT FEE PAYABLE	506,485.04
60-166-600-25105	INT PAYABLE ON ADVANCE	232,043.86
60-166-600-25115	DUE TO GENERAL FUND	960,006.11
Total		<u>1,698,535.01</u>

Rain Check & Gift Balance

Glencoe Golf Club

For Period Ending 10/31/2016

Acct No	Description	Balance
Balance Sheet		
60-166-600-24105	RAIN CHECKS OUTSTANDING	18,711.15
60-166-600-24110	GIFT CERTS OUTSTANDING	10,262.43
Total		<u>28,973.58</u>

Friends of the Glencoe Golf Club

Monthly Report

Cash Balance

	FY Mo.	FY Mo. Bud.	PY Mo.	FY YTD	FY YTD Bud.	PY YTD	FY Bud.
Total Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Commodities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Operating Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Operating Excess (Deficit)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Nonoperating Revenue	1.34	0.00	0.51	9.19	0.00	3.52	0.00
Total Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Nonoperating Activity	1.34	0.00	0.51	9.19	0.00	3.52	0.00
Total Excess (Deficit)	1.34	0.00	0.51	9.19	0.00	3.52	0.00
Total Capital	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Cash Report - Friends

Glencoe Golf Club

For Period Ending 10/31/2016

Acct No	Description	Balance
	Balance Sheet	
65-170-395-11111	CASH - NSCB	3,373.78
	Total	<u>3,373.78</u>



MEMORANDUM

REQUEST FOR VILLAGE BOARD CONSIDERATION

Date: November 17, 2016

Staff Contact: David Mau, Director of Public Works, Public Works

Agenda Item: *6.b. - Consideration of a Resolution Authorizing the Village Manager to Execute an Agreement for Professional Engineering Services for the Green Bay Trail Feasibility Study from Toole Design Group, LLC of Madison, WI. For a Total Cost Not-to-Exceed \$19,989.*

Purpose and Action Requested: Staff requests Village Board consideration of a Resolution authorizing the Village Manager to execute an agreement for professional engineering services for the Green Bay Trail Feasibility Study with Toole Design Group, LLC of Madison, Wisconsin for a total cost not-to-exceed \$19,989.

Budget Impact:

Fund	Account	Budget	Encumbered	Request	Remaining Budget	Within Budget
Gen.	12-305-336-81140	\$20,000	\$0	\$19,989	\$11	Yes

Strategic Priority Addressed: Infrastructure Replacement

BACKGROUND AND ANALYSIS:

The 10-mile Green Bay Trail, part of the Grand Illinois Trail system, is a combination of paved and unpaved trail surfaces beginning in Wilmette and connecting with Lake County's trail system to the north. Approximately 2.5 miles of the Green Bay Trail exists in Glencoe, located along former North Shore Electric Railway right-of-way purchased by the Village in the 1960's. The trail through Glencoe includes a narrowed at-grade crossing at Hazel Avenue just to the east of Green Bay Road and the downtown. This crossing is a challenge for both pedestrians and cyclists because of its alignment, limited sight distance and narrow cross section. The FY 2017 budget includes funding for an engineering feasibility study for possible improvements to the at-grade crossing of the Green Bay Trail at its intersection with Hazel Avenue. The proposed study will involve the review and analysis of potential improvements to the location based on feasibility, safety, topography, impacts to the surrounding environment and cost.

Staff prepared a Request for Proposals (RFP) for the professional engineering services to complete the

study. The RFP was sent to eight (8) qualified consultants with expertise and experience with bike path studies, and six (6) proposals were received. A staff committee reviewed the submitted proposals under the Qualifications Based Selection (QBS) process for selecting professional engineering services. A QBS process considers many elements including the technical qualifications of the consultant and the key personnel to be assigned to the project, experience with similar projects and any unique capabilities. Out of the QBS process review of the RFP proposals received, the staff committee ranked the consultants and reached a consensus that Toole Design Group, LLC of Madison, Wisconsin is the most qualified to complete this study for the Village. Toole is a multi-disciplined consulting firm with a reputation for excellence in the field of multimodal transportation and design. They have specific experience with and an understanding of trail design and street crossing best practices, and have also authored the 2012 American Association of State Highway and Transportation Officials (AASHTO) *Guide for the Development of Bicycle Facilities*.

RECOMMENDATION:

After reviewing the proposals received, staff recommends Village Board consideration of a Resolution authorizing the Village Manager to execute an agreement for professional engineering services for the Green Bay Trail Feasibility Study with Toole Design Group, LLC for a total cost not-to-exceed \$19,989.

MOTION:

Move to approve a Resolution authorizing the Village Manager to execute an agreement for professional engineering services for the Green Bay Trail Feasibility Study with Toole Design Group, LLC of Madison, Wisconsin for a total cost not-to-exceed \$19,989.

VILLAGE OF GLENCOE
RESOLUTION NO. R-37-2016

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN
AGREEMENT WITH TOOLE DESIGN GROUP, LLC FOR ENGINEERING FEASIBILITY
STUDY FOR IMPROVEMENTS TO GREEN BAY TRAIL AT-GRADE CROSSING**

WHEREAS, The 10-mile Green Bay Trail, part of the Grand Illinois Trail system, is a combination of paved and unpaved trail surfaces beginning in Wilmette and connecting with Lake County's significant trail system to the north; and

WHEREAS, the trail through Glencoe includes a narrowed at-grade crossing at Hazel Avenue just to the east of Green Bay Road ("**Crossing**") which is a challenge for both pedestrians and cyclists because of the crossing's alignment, limited sight distance and narrow cross section; and

WHEREAS, the Village's fiscal year 2017 budget includes funding for an engineering feasibility study for possible improvements to the Crossing, which will involve the review and analysis of potential improvements to the Crossing's location based on feasibility, safety, topography, impacts to the surrounding environment and cost ("**Study**") ; and

WHEREAS, Village staff sent a Request for Proposals (RFP) for the Study to eight (8) qualified engineering consultant firms with expertise and experience with bike path studies, and six (6) proposals were received; and

WHEREAS, a staff committee reviewed the submitted proposals under the Qualifications Based Selection (QBS) process for selecting professional engineering services that considered many elements including the technical qualifications of the consultant and the key personnel to be assigned to the project, experience with similar projects and any unique capabilities; and

WHEREAS, the staff committee ranked the consultants and reached a consensus that Toole Design Group, LLC of Madison, WI ("*Consultant*") is the most qualified to complete the Study; and

WHEREAS, based on these factors, the Village staff recommends entering into an engineering professional services agreement with the Consultant ("*Agreement*") to perform the Study in a not to exceed amount of \$19,989; and

WHEREAS, the President and Board of Trustees have considered the Agreement and determined that it is in the best interests of the Village and its residents to enter into the Agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLENCOE, COUNTY OF COOK, STATE OF ILLINOIS, as follows:

SECTION ONE: RECITALS. The foregoing recitals are incorporated in, and made a part of, this Resolution by this reference as findings of the Village Board of Trustees of the Village of Glencoe.

SECTION TWO: APPROVAL. The Agreement shall be, and is hereby, approved in a form acceptable to the Village Manager and the Village Attorney.

SECTION THREE: AUTHORIZATION. The Village President and Village Clerk shall be, and are hereby, authorized and directed to execute and seal, on behalf of the Village, the Agreement only after receipt by the Village Clerk of at least three original copies of the Agreement executed by the Consultant; provided, however, that if such copies of the Agreement are not received by the Village Clerk within 60 days after the date of adoption of this Resolution, then this authority to execute and seal shall, at the option of the President and Board of Trustees, be null and void.

SECTION FOUR: EFFECTIVE DATE. This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED THIS 17TH DAY OF NOVEMBER, 2016.

AYES:

NAYS:

ABSENT:

APPROVED THIS 17TH DAY OF NOVEMBER, 2016.

Village President

ATTEST:

Village Clerk



MEMORANDUM

REQUEST FOR VILLAGE BOARD CONSIDERATION

Date: November 17, 2016

Staff Contact: Ron Dussard, IT Coordinator, Village Manager's Office

Agenda Item: *6.c. – Consideration of a Resolution Authorizing Purchase of Four Cisco ISR 4331 Routers from Mindsight, Inc., of Downers Grove, IL in an Amount Not-to-Exceed \$25,020.83*

Purpose and Action Requested: Staff requests Village Board consideration of a resolution authorizing the purchase of four Cisco ISR 4331 routing devices and related ancillary equipment from Mindsight, of Downers Grove, IL, in an amount not-to-exceed \$25,020.83.

Budget Impact:

Fund	Account	Budget	Encumbered	Request	Remaining Budget	Within Budget
Gen.	12-205-218-82105	\$30,000	\$0	\$25,020.83	\$4,979.17	Yes

Strategic Priority Addressed: Infrastructure Replacement

BACKGROUND AND ANALYSIS:

The Village utilizes infrastructure routing devices to connect the Village's buildings on the Village's information technology (IT) network, and analog and digital voice communication systems. Typically, IT hardware devices, such as the routing equipment, are supported by the manufacturer for several years. While supported by the manufacturer, the manufacturer provides maintenance, patches, updates and technical support as necessary for the devices. When a device is no longer supported, it is a best practice to replace the device with a newer device that is supported to ensure its continued functionality.

The Village's existing routing equipment was installed in 2008, and has an expected life cycle of seven years. The current routing equipment has surpassed its expected life cycle, is no longer performing optimally, and will not be supported by the manufacturer after 2016. As such, the Village evaluated newer routing equipment to replace the existing equipment. Staff believes that the Cisco ISR 4331 routing device is the most suitable replacement, as it will be supported by the manufacturer through 2022, it offers enhanced performance and improved application performance, advanced defense against malware and other threats, and high performance encryption capabilities to support network security.

Staff issued obtained three quotes to purchase four Cisco ISR 4331 routing devices and related ancillary equipment, and Mindsight of Downers Grove, Illinois offered the lowest price for the equipment in the amount of \$25,020.83.

RECOMMENDATION:

Staff recommends Village Board consideration and approval of a resolution authorizing purchase of four Cisco ISR 4331 routing devices from Mindsight, in an amount not-to-exceed \$25,020.83.

MOTION:

Move that the Village Board authorize the Village Manager to execute a contract with Mindsight, of Downers Grove, IL, for the purchase of four Cisco ISR 4331 routing devices and related ancillary equipment in an amount not-to-exceed \$25,020.83.

VILLAGE OF GLENCOE

RESOLUTION NO. R-38-2016

A RESOLUTION AUTHORIZING THE
PURCHASE OF FOUR CISCO ISR 4331 ROUTERS FROM MINDSIGHT, INC.

WHEREAS, the Village's Fiscal Year 2017 budget allocates funds for the purchase of four IT infrastructure routers; and

WHEREAS, the Village's existing routers have reached the end of their useful life and are in need of replacement; and

WHEREAS, the Village obtained competitive quotations to purchase four Cisco ISR 4331 routers and related ancillary equipment (the "*Equipment*"); and

WHEREAS, Mindsight (the "*Vendor*") offered the lowest price for the Equipment; and

WHEREAS, the President and the Board of Trustees have considered the purchase and determined that it is in the best interests of the Village and the public to approve this expenditure.

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF GLENCOE, COUNTY OF COOK, STATE OF ILLINOIS, as follows:

SECTION ONE. RECITALS. The foregoing recitals are incorporated into and made a part of this Resolution.

SECTION TWO. AUTHORIZATION TO PURCHASE. The Village Manager is hereby authorized and directed to execute such documents and make such payments as are necessary to complete procurement of the Equipment from the Vendor in the amount of \$25,020.83.

SECTION THREE. EFFECTIVE DATE. This Resolution shall be in full force and effect after its passage by the Board of Trustees.

PASSED THIS 17th DAY OF NOVEMBER, 2016

AYES:

NAYS:

ABSENT:

ABSTAIN:

Approved this 17th day of November, 2016.

Village President

ATTEST:

Village Clerk



MEMORANDUM

REQUEST FOR VILLAGE BOARD CONSIDERATION

Date: November 17, 2016

Staff Contact: Sharon Tanner, Assistant Village Manager, Village Manager's Office

Agenda Item: *7.a. - Public Hearing: Proposed Comcast Franchise Agreement for the Period January 1, 2017 through December 31, 2021*

Purpose and Action Requested: Staff requests Village Board consideration of public comment in a public hearing regarding the proposed Comcast franchise agreement for the period January 1, 2017 through December 31, 2021

BACKGROUND AND ANALYSIS:

The Village has maintained a franchise agreement for cable television services in the Village since the late 1980s, which allows a cable television company to operate and maintain a local cable system within the Village. The Village's current cable franchise agreement with Comcast will expire on December 31, 2016. Prior to the agreement's expiration, Village staff and Comcast reviewed the terms and conditions of the existing franchise agreement, and recommend consideration of a renewal agreement with the same terms and conditions as the expiring agreement.

Since 2007, cable and video service companies have been permitted to obtain a state-wide franchise agreement pursuant to the Illinois Public Utilities Act, a local municipal franchise agreement pursuant to the Illinois Municipal Code, or authorization pursuant to the Illinois Counties Code. Comcast has continued to seek municipal franchise agreements, such as its agreement with the Village.

Prior to the Village Board formally considering a renewal of the franchise agreement, staff provided a brief presentation to the Village Board at the October Committee of the Whole meeting. Additionally, in order to provide members of the community with an opportunity to comment on the proposed franchise agreement, a public hearing will be held at the November 17, 2016 Village Board meeting. During the public hearing, the Village Board may receive public comment and testimony regarding the proposed agreement. A notice regarding the public hearing was published in the November 10, 2016 edition of the *Glencoe Anchor*, and noted in the Village's weekly news briefings distributed on November 4, 2016 and November 11, 2016. In addition to being attached to this agenda item, a copy of the proposed franchise agreement is available on the Village's website and in hard copy form in the Village Manager's Office. After the public hearing is held at the November 17 Village Board meeting, staff will request the

Village Board's consideration of approval of the agreement at the December 15, 2016 Village Board meeting.

The major terms of the franchise agreement remain the same as the terms of the expiring agreement:

- **Customer Service:** Comcast is required to abide by all customer service standards set forth in the Illinois Cable and Video Customer Protection Law.
- **Franchise Fee:** Comcast is required to pay a 5 percent franchise fee to the Village upon all gross revenues generated by Comcast (within Glencoe). The Village may initiate an independent audit of franchise fees and/or PEG capital fees (see below). The Village has received its franchise fee payments in a timely manner from Comcast.
- **Free Cable Service Drops:** Comcast must provide one free cable service drop in public buildings throughout the Village, including Village Hall, schools, the library and Park District facilities.
- **Non-Exclusive Franchise:** The Village's franchise agreement with Comcast is non-exclusive; meaning, it does not restrict or prohibit the Village from entering into another franchise agreement with a different cable or video provider during the term of Comcast's franchise agreement, if another provider were to seek a franchise agreement with the Village. If another entity seeks a franchise agreement with the Village, the Village is required to notify Comcast of the request and provide it with a copy of the new entity's franchise agreement application.
- **Public, Educational and Governmental (PEG) Access:** Although the Village has not operated a local PEG channel since 2009, the Village may reactivate its PEG channel if it chooses to do so in the future. Currently, New Trier High School operates a PEG channel (Channel 18) and the Highland Park Public Access Consortium operates a PEG channel (Channel 19) available to Village customers. The agreement also provides for activation of a third PEG channel for use by the Park District, Library or District 35 if available air time on a reactivated Village PEG channel is restricted due to maximum utilization.
- **PEG Capital Fee:** In the future, if the Village were to decide to reactivate its PEG channel and broadcast local original programming, the Village would be able to receive a fee of up to \$0.35 per month per subscriber. This fee can be used only for capital expenditures necessary for the broadcast of local programming.
- **System Construction:** Any system upgrades or construction projects must comply with the Village's standards for such projects in Village rights-of-way.
- **Term:** The term of the proposed agreement is through December 31, 2021. This duration is consistent with the Village's recent renewals of the franchise agreement.
- **Transfer:** The agreement governs a future transfer of the franchise to another firm or entity.

RECOMMENDATION:

Staff recommends that the Village Board hold a public hearing to receive public comment regarding the proposed Comcast franchise agreement for the period January 1, 2017 through December 31, 2021.

ATTACHMENTS:
Proposed Comcast Franchise Agreement

Village of Glencoe

**PROPOSED
CABLE TELEVISION FRANCHISE AGREEMENT
BY AND BETWEEN
The
VILLAGE OF GLENCOE
And
COMCAST OF CALIFORNIA/ILLINOIS, LP**

This Franchise Agreement (hereinafter, the “Agreement” or “Franchise Agreement”) is made between the Village of Glencoe, Illinois (hereinafter, the “Village”) and Comcast of California/Illinois, LP, (hereinafter, “Grantee”) this _____ day of _____, 2016 (the “Effective Date”).

The Village, having determined that the financial, legal, and technical abilities of the Grantee are reasonably sufficient to provide the services, facilities, and equipment necessary to meet the future cable-related needs of the community, desires to enter into this Franchise Agreement with the Grantee for the construction, operation and maintenance of a Cable System on the terms and conditions set forth herein.

This Agreement is entered into by and between the parties under the authority of the Cable Act and the Illinois Municipal Code, as amended from time to time, and shall be governed by the Cable Act and the Illinois Municipal Code, as amended from time to time; provided that any provisions of the Illinois Municipal Code that are inconsistent with the Cable Act shall be deemed to be preempted and superseded.

SECTION 1: Definition of Terms

For the purpose of this Franchise Agreement, capitalized terms, phrases, words, and abbreviations shall have the meanings ascribed to them in the Cable Act, unless otherwise defined herein.

"Cable Act" or "Act" means the Cable Communications Policy Act of 1984, as amended by the Cable Consumer Protection and Competition Act of 1992 and the Telecommunications Act of 1996, 47 U.S.C. §§ 521 et seq., as the same may be amended from time to time.

“Cable Operator” means any Person or group of Persons who provides Cable Service over a Cable System and directly or through one or more affiliates owns a significant interest in such Cable System; or who otherwise controls or is responsible for, through any arrangement, the management and operation of such a Cable System.

"Cable Service" or “Service” means the one-way transmission to Subscribers of Video Programming or Other Programming Service and Subscriber interaction, if any, which is required for the selection or use of such Video Programming or Other Programming Service.

“Cable System” or “System,” has the meaning set forth in Section 612 of the Cable Act (47 U.S.C. § 522), and means Grantee's facilities, consisting of a set of closed transmission paths and associated signal generation, reception and control equipment, that is designed to provide Cable Service which includes Video Programming and which is provided to multiple Subscribers within the Franchise Area, but such term does not include (i) a facility that serves only to re-transmit the television signals of one or more television broadcast stations; (ii) a facility that serves Subscribers without using any public right-of-way, (iii) a facility of a common carrier which is subject, in whole or in part, to the provisions of Title II of the Communications Act of 1934, as amended, except that such a facility shall be considered a Cable System (other than for purposes of section 621(c) of the Cable Act) to the extent such facility is used in the transmission of Video Programming directly to Subscribers, unless the extent of such use is solely to provide Interactive On-Demand Services; (iv) an open video system that complies with section 653 of the Cable Act; or (v) any facilities of any electric utility used solely for operating its electric utility systems.

“Channel” or “Cable Channel” means a portion of the electromagnetic frequency spectrum which is used in a Cable System and which is capable of delivering a television channel as a television channel is defined by the Federal Communications Commission by regulation.

“Customer” or “Subscriber” means a Person who lawfully receives and pays for Cable Service with the Grantee’s express permission.

“FCC” means the Federal Communications Commission or successor governmental entity thereto.

“Franchise” means the initial authorization, or renewal thereof, issued by the Village, whether such authorization is designated as a franchise, agreement, permit, license, resolution, contract, certificate, ordinance or otherwise, which authorizes the construction or operation of the Cable System.

“Franchise Agreement” or “Agreement” shall mean this Agreement and any amendments or modifications hereto.

“Franchise Area” means the present legal boundaries of the Village as of the Effective Date, and shall also include any additions thereto, by annexation or other legal means as provided in this Agreement.

“Grantee” shall mean Comcast of California/Illinois, LP.

“Gross Revenue” means the Cable Service revenue received by the Grantee from the operation of the Cable System in the Franchise Area to provide Cable Services, calculated in accordance with generally accepted accounting principles. Cable Service revenue includes monthly fees for: Basic Cable Service; cable programming service regardless of Service Tier; and premium Channels. Cable Service revenue also includes pay-per-view video fees, advertising and home shopping revenue, installation fees and equipment rental fees. Gross Revenues shall also include such other revenue sources from Cable Service delivered over the Cable System as may now exist or hereafter develop, provided that such revenues, fees, receipts,

or charges may be lawfully included in the gross revenue base for purposes of computing the Village's permissible Franchise Fee under the Cable Act, as amended from time to time. Gross Revenue shall not include refundable deposits, bad debt, investment income, programming launch support payments, third party advertising sales commissions and agency fees, nor any taxes, fees or assessments imposed or assessed by any governmental authority. Gross Revenues shall include amounts collected from Subscribers for Franchise Fees pursuant to *City of Dallas, Texas v. F.C.C.*, 118 F.3d 393 (5th Cir. 1997), and amounts collected from non-Subscriber revenues in accordance with the Court of Appeals decision resolving the case commonly known as the "Pasadena Decision," *City of Pasadena, California et. al., Petitions for Declaratory Ruling on Franchise Fee Pass Through Issues, CSR 5282-R, Memorandum Opinion and Order, 16 FCC Rcd. 18192 (2001)*, and *In re: Texas Coalition of Cities for Utility Issues v. F.C.C.*, 324 F.3d 802 (5th Cir. 2003).

"Initial Franchise Service Area" means that portion of the Franchise Area served by the Grantee's Cable System as of the Effective Date of this Franchise Agreement.

"Person" means any natural person or any association, firm, partnership, joint venture, corporation, or other legally recognized entity, whether for-profit or not-for profit, but shall not mean the Village.

"Public, Educational and Governmental (PEG) Access Channel" shall mean a video Channel designated for non-commercial use by the public, educational institutions such as public or private schools (but not "home schools"), community colleges, and universities, as well as the Village.

"Public, Educational and Government (PEG) Access Programming" shall mean non-commercial programming produced by any Village residents or organizations, schools and government entities and the use of designated facilities, equipment and/or Channels of the Cable System in accordance with 47 U.S.C. 531 and this Agreement.

"Public Way" shall mean the surface of, and the space above and below, any street, alley, other land or waterway, dedicated or commonly used for pedestrian or vehicular traffic or other similar purposes, including, but not limited to, public utility easements and other easements dedicated for compatible uses, now or hereafter held by the Village in the Franchise Area, to the extent that the Village has the right and authority to authorize, regulate, or permit the location of facilities other than those of the Village. Public Way shall not include any real or personal Village property that is not specifically described in this definition and shall not include Village buildings, fixtures, and other structures and improvements, regardless of whether they are situated in the Public Way. "Standard Installation" means those installations to Subscribers that are located up to one hundred twenty-five (125) feet from the existing distribution system (Cable System).

"Village" means the Village of Glencoe, Illinois or the lawful successor, transferee, designee, or assignee thereof.

"Video Programming" or "Programming" means programming provided by, or generally considered comparable to programming provided by, a television broadcast station.

SECTION 2: Grant of Authority

2.1. Pursuant to Section 621(a) of the Cable Act, 47 U.S.C. § 541 (a), and Section 11-42-11(a) of the Illinois Municipal Code, 65 ILCS 5/11-42-11(a), and Ordinance No. _____, the Village hereby grants to the Grantee a nonexclusive Franchise authorizing the Grantee to construct and operate a Cable System in the Public Ways within the Franchise Area, and for that purpose to erect, install, construct, repair, replace, reconstruct, maintain, or retain in any Public Way such poles, wires, cables, conductors, ducts, conduits, vaults, manholes, pedestals, amplifiers, appliances, attachments, and other related property or equipment as may be necessary or appurtenant to the Cable System, and to provide such services over the Cable System as may be lawfully allowed.

2.2. Term of Franchise. The term of the Franchise granted hereunder shall begin on the Effective Date and terminate on December 31, 2021, unless the Franchise is renewed or is lawfully terminated in accordance with the terms of this Franchise Agreement and/or applicable law. From and after the Effective Date of this Franchise Agreement, the Parties acknowledge that this Franchise Agreement is intended to be the sole and exclusive Franchise Agreement between the Parties pertaining to the Grantee's Franchise for the provision of Cable Service.

2.3. Renewal. Any renewal of this Franchise shall be governed by and comply with the provisions of Section 626 of the Cable Act, as amended, and any applicable State law which may exist at the time of renewal and which is not superseded by the Cable Act.

2.4. Police Powers. Nothing in this Franchise Agreement shall be construed as an abrogation by the Village of any of its police powers to adopt and enforce generally applicable ordinances deemed necessary by the Village for the health, safety, and welfare of the public, and the Grantee shall comply with all generally applicable laws, codes and ordinances enacted by the Village pursuant to such police power.

2.5. Reservation of Authority. Nothing in this Franchise Agreement shall (A) abrogate the right of the Village to perform any public works or public improvements of any description, (B) be construed as a waiver of any laws, codes or ordinances of general applicability of the Village, or (C) be construed as a waiver or release of the rights of the Village in and to the Public Ways.

2.6. Competitive Equity.

2.6.1. In the event the Village grants an additional Franchise to use and occupy any Public Way for the purposes of operating a Cable System, the additional Franchise shall only be granted in accordance with the Illinois Level Playing Field Statute, 65 ILCS 5/11-42-11.

2.6.2. In the event an application for a new cable television franchise or other similar authorization is filed with the Village proposing to serve the Franchise Area, in whole or in part, the Village shall to the extent permitted by law promptly notify the Grantee of such filing, or require the Grantee to be notified, and include a copy of such application.

SECTION 3: Construction and Maintenance of the Cable System

3.1. Except as may be otherwise provided in this Franchise Agreement, Grantee shall comply with all generally applicable provisions of Article IX, entitled “Construction of Utility Facilities in the Public Rights-Of-Way,” of Chapter 30, entitled “Streets and Sidewalks,” of the Glencoe Village Code, 1965, as may be amended from time to time.

3.2. Aerial and Underground Construction. At the time of Cable System construction, if all of the transmission and distribution facilities of all of the respective public or municipal utilities in any area of the Franchise Area are underground, the Grantee shall place its Cable Systems’ transmission and distribution facilities underground, provided that such underground locations are actually capable of accommodating the Grantee’s cable and other equipment without technical degradation of the Cable System’s signal quality. In any region(s) of the Franchise Area where the transmission or distribution facilities of the respective public or municipal utilities are both aerial and underground, the Grantee shall have the discretion to construct, operate, and maintain all of its transmission and distribution facilities or any part thereof, aerially or underground. Nothing in this Section shall be construed to require the Grantee to construct, operate, or maintain underground any ground-mounted appurtenances such as customer taps, line extenders, system passive devices, amplifiers, power supplies, pedestals, or other related equipment.

3.3. Undergrounding and Beautification Projects.

3.3.1. In the event the Village requires users of the Public Way who operate aerial facilities to relocate such aerial facilities underground, Grantee shall participate in the planning for relocation of its aerial facilities, if any, contemporaneously with such users. Grantee shall be reimbursed its relocation costs from public or private funds allocated for the project to the same extent as such funds are made available to other users of the Public Way, if any, provided that any utility’s exercise of authority granted under its tariff to charge consumers for the said utility’s cost of the project that are not reimbursed by the Village shall not be considered to be public or private funds.

3.3.2. The Grantee shall not be required to relocate its facilities unless it has been afforded at least sixty (60) days notice of the necessity to relocate its facilities. Upon adequate notice the Grantee shall provide a written estimate of the cost associated with the work necessary to relocate its facilities. In instances where a third party is seeking the relocation of the Grantee’s facilities or where the Grantee is entitled to reimbursement pursuant to the preceding Section, the Grantee shall not be required to perform the relocation work until it has received payment for the relocation work.

SECTION 4: Service Obligations

4.1. Initial Service Obligations. As of the Effective Date of this Agreement, Grantee’s Cable System has been designed to provide, and is capable of providing, Cable Service to residential Customers throughout the Initial Franchise Service Area. The Grantee shall continue to make Cable Service available in the Initial Service Area throughout the term of this

Agreement and Grantee shall extend its Cable System and provide service consistent with the provisions of this Franchise Agreement.

4.2. General Service Obligation. The Grantee shall make Cable Service available beyond the Initial Franchise Service Area to every residential dwelling unit within the Franchise Area where the minimum density is at least thirty (30) dwelling units per mile and within one (1) mile of the existing Cable System’s technically feasible connection point. Subject to the density requirement, Grantee shall offer Cable Service to all new homes or previously unserved homes located within one hundred twenty-five (125) feet of the Grantee’s distribution cable (e.g., a Standard Installation).

4.2.1. The Grantee may elect to provide Cable Service to areas not meeting the above density and distance standards. The Grantee may impose an additional charge in excess of its regular installation charge for any service installation requiring a drop or line extension in excess of a Standard Installation. Any such additional charge shall be computed on a time plus materials basis plus a reasonable rate of return.

4.3. Programming. The Grantee agrees to provide cable programming services in the following broad categories:

Children	General Entertainment	Family Oriented
Ethnic/Minority	Sports	Weather
Educational	Arts, Culture and Performing Arts	News & Information

Pursuant and subject to federal law, all Video Programming decisions, excluding PEG Access Programming, are at the sole discretion of the Grantee.

4.4. Technical Standards. The Grantee shall comply with all applicable technical standards of the FCC as published in 47 C.F.R., Part 76, Subpart K, as amended from time to time. The Grantee shall cooperate with the Village in conducting inspections related to these standards upon reasonable prior written request from the Village based on a significant number of Subscriber complaints.

4.5. Annexations and New/Planned Developments. In cases of annexation the Village shall provide the Grantee written notice of such annexation. In cases of new construction, planned development or property development where undergrounding or extension of the Cable System is required, the Village shall provide or require the developer or property owner to provide the Grantee with notice of the same. Such notices shall be provided at the time of notice to all utilities or other like occupants of the Village’s Public Way. If advance notice of such annexation, new construction, planned development or property development is not provided, the Grantee shall be allowed an adequate time to prepare, plan and provide a detailed report as to the timeframe for it to construct its facilities and provide the services required under this Franchise Agreement.

Attachment: Proposed Comcast Franchise Agreement (1161 : Comcast Franchise Agreement Public Hearing)

4.6. Service to School Buildings and Governmental Facilities.

4.6.1. The Village and the Grantee acknowledge the provisions of 220 ILCS 5/22-501(f), whereby the Grantee shall provide complimentary Basic Cable Service and a free Standard Installation at one outlet to all eligible buildings as defined in said state statute. Eligible buildings shall not include buildings leased to non-governmental third parties or buildings such as storage facilities at which government employees are not regularly stationed.

4.6.2. Long Drops. The Grantee may impose an additional charge in excess of its regular installation charge for any service installation requiring a drop or line extension in excess of a Standard Installation. Any such additional charge shall be computed on a time plus materials basis to be calculated on that portion of the installation that exceeds a Standard Installation.

4.7. Emergency Alerts. At all times during the term of this Franchise Agreement, the Grantee shall provide and maintain an “Emergency Alert System” (“EAS”) consistent with applicable Federal law and regulation – including 47 C.F.R., Part 11 and the “State of Illinois Emergency Alert System State Plan” – as may be amended from time to time. Should the Village become qualified and authorized to activate the EAS, the Grantee shall provide instructions on the access and use of the EAS by the Village to the Village on an annual basis. The Village agrees to indemnify and hold the Grantee harmless from any damages or penalties arising out of the negligence of the Village, its employees or agents in using such system.

4.8. Customer Service Obligations. The Village and Grantee acknowledge that the customer service standards and customer privacy protections are set forth in the Cable and Video Customer Protection Law, 220 ILCS 5/22-501 *et seq.*, and enforcement provisions are included in Article II, entitled, “Cable and Video Customer Protection Law,” of Chapter 38, entitled, “Cable and Video Service Providers,” of the Glencoe Village Code, 1965, as may be amended from time to time. Enforcement of such requirements and standards and the penalties for non-compliance with such standards shall be consistent with the Cable and Video Customer Protection Law, 220 ILCS 5/22-501 *et seq.*

SECTION 5: Oversight and Regulation by Village

5.1. Franchise Fees. The Grantee shall pay to the Village a Franchise Fee in an amount equal to five percent (5%) of annual Gross Revenues received from the operation of the Cable System to provide Cable Service in the Franchise Area; provided, however, that Grantee shall not be compelled to pay any higher percentage of fees than any other video service provider, under state authorization or otherwise, providing service in the Franchise Area. The payment of Franchise Fees shall be made on a quarterly basis and shall be due forty-five (45) days after the close of each calendar quarter. If mailed, the Franchise Fee shall be considered paid on the date it is postmarked. Each Franchise Fee payment shall be accompanied by a report prepared by a representative of the Grantee showing the basis for the computation of the Franchise Fees paid during that period. Any undisputed Franchise Fee payment which remains unpaid in whole or in part, after the date specified herein shall be delinquent. For any delinquent Franchise Fee payments, Grantee shall make such payments including interest at the prime lending rate as quoted by Chase Bank U.S.A. or its successor, computed from time due until

paid. Any undisputed overpayments made by the Grantee to the Village shall be credited upon discovery of such overpayment until such time when the full value of such credit has been applied to the Franchise Fee liability otherwise accruing under this Section.

5.1.1. The Parties acknowledge that, at present, the Cable Act limits the Village to collection of a maximum permissible Franchise Fee of five percent (5%) of Gross Revenues. In the event that a change in the Cable Act would allow the Village to increase the Franchise Fee above five percent (5%), the Village shall hold a public hearing and determine if the Village should collect the additional amount. Following the determination, the Village shall notify the Grantee of its intent to collect the increased Franchise Fee and Grantee shall have a reasonable time (not to be less than ninety (90) days from receipt of notice from the Village) to effectuate any changes necessary to begin the collection of such increased Franchise Fee or notify the Grantee of its intent to not collect the increased fee. In the event that the Village increases said Franchise Fee, the Grantee shall notify its Subscribers of the Village's decision to increase said fee prior to the implementation of the collection of said fee from Subscribers as required by law.

5.1.2. In the event a change in state or federal law requires the Village to reduce the franchise fee percentage that may be collected, the parties agree the Grantee shall reduce the percentage of franchise fees collected to the lower of: i) the maximum permissible franchise fee percentage; or ii) the lowest franchise fee percentage paid by any other Cable Operator granted a Cable Franchise by the Village pursuant to the Cable Act, and Section 11-42-11 of the Illinois Municipal Code, 65 ILCS 5/11-42-11; provided that: (a) such amendment is in compliance with the change in state or federal law; (b) the Village approves the amendment by ordinance; and (c) the Village notifies Grantee at least ninety (90) days prior to the effective date of such an amendment.

5.1.3. Taxes Not Included. The Grantee acknowledges and agrees that the term "Franchise Fee" does not include any tax, fee, or assessment of general applicability (including any such tax, fee, or assessment imposed on both utilities and Cable Operators on their services but not including a tax, fee, or assessment which is unduly discriminatory against Cable Operators or Cable Subscribers).

5.2. Franchise Fees Subject to Audit. The Village and Grantee acknowledge that the audit standards are set forth in the Illinois Municipal Code at 65 ILCS 5/11-42-11.05 (Municipal Franchise Fee Review; Requests For Information). Any audit shall be conducted in accordance with generally applicable auditing standards. The Village and Grantee agree that the audit procedures set forth in the Illinois Municipal Code at 65 ILCS 5/11-42-11.05 shall be applicable to any audit of PEG Capital payments as provided for in Section 8.5 of this Agreement.

5.3. Proprietary Information. Notwithstanding anything to the contrary set forth in this Agreement, the Grantee shall not be required to disclose information which it reasonably deems to be proprietary or confidential in nature, with the exception of the information directly related to an audit of Franchise Fees as set forth in Section 5.2. The Village agrees to treat any information disclosed by the Grantee as confidential and only to disclose it to those employees, representatives, and agents of the Village that have a need to know in order to enforce this Franchise Agreement and who agree to maintain the confidentiality of all such information. For

purposes of this Section, the terms “proprietary or confidential” include, but are not limited to, information relating to the Cable System design, customer lists, marketing plans, financial information unrelated to the calculation of Franchise Fees or rates pursuant to FCC rules, or other information that is reasonably determined by the Grantee to be competitively sensitive. Grantee may make proprietary or confidential information available for inspection but not copying or removal by the Franchise Authority’s representative. In the event that the Village has in its possession and receives a request under the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*), or similar law for the disclosure of information the Grantee has designated as confidential, trade secret or proprietary, the Village shall notify Grantee of such request and cooperate with Grantee in opposing such request. Grantee shall indemnify and defend the Village from and against any claims arising from the Village’s opposition to disclosure of any information Grantee designates as proprietary or confidential. Compliance by the Village with an opinion or directive from the Illinois Public Access Counselor or the Illinois Attorney General under the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.*, or with a decision or order of a court with jurisdiction over the Village, shall not be a violation of this Section.

SECTION 6: Transfer of Cable System or Franchise or Control of Grantee

6.1. Neither the Grantee nor any other Person may transfer the Cable System or the Franchise without the prior written consent of the Village, which consent shall not be unreasonably withheld or delayed.

6.2. No transfer of control of the Grantee, defined as an acquisition of fifty-one percent (51%) or greater ownership interest in Grantee, shall take place without the prior written consent of the Village, which consent shall not be unreasonably withheld or delayed.

6.3. No consent shall be required, however, for (i) a transfer in trust, by mortgage, hypothecation, or by assignment of any rights, title, or interest of the Grantee in the Franchise or in the Cable System in order to secure indebtedness, or (ii) a transfer to an entity directly or indirectly owned or controlled by Comcast Corporation.

6.4. The Grantee, and any proposed transferee under this Section 6, shall submit a written application to the Village containing or accompanied by such information as is required in accordance with applicable law and FCC regulations, specifically including a completed Form 394 or its successor, and in compliance with the processes established for transfers under FCC rules and regulations, including Section 617 of the Cable Act, 47 U.S.C. §537. Within thirty (30) days after receiving a request for consent, the Village shall, in accordance with FCC rules and regulations, notify the Grantee in writing of the additional information, if any, it requires to determine the legal, financial and technical qualifications of the transferee or new controlling party. If the Village has not taken final action on the Grantee’s request for consent within one hundred twenty (120) days after receiving such request, consent shall be deemed granted. As a condition to granting of any consent, the Village may require the transferee to agree in writing to assume the obligations of the Grantee under this Franchise Agreement.

6.5. Any transfer of control resulting from or after the appointment of a receiver or receivers or trustee or trustees, however denominated, designated to take over and conduct the business of the grantee, whether in a receivership, reorganization, bankruptcy or other action or

proceeding, unless such receivership or trusteeship shall have been vacated prior to the expiration of a one hundred twenty (120) day period, shall be treated as a transfer of control pursuant to 47 U.S.C. §537 and require the Village's consent thereto in the manner described in Section 6 above.

SECTION 7: Insurance and Indemnity

7.1. **Insurance.** Throughout the term of this Franchise Agreement, the Grantee shall, at its own cost and expense, maintain such insurance and provide the Village certificates of insurance in accordance with Section 30-79 of the Glencoe Village Code.

7.2. **Indemnification.** The Grantee shall indemnify, defend and hold harmless the Village, its officers, employees, and agents (the "Indemnitees") from and against any injuries, claims, demands, judgments, damages, losses and expenses, including reasonable attorney's fees and costs of suit or defense, arising in the course of the Grantee constructing and operating its Cable System within the Village. This duty shall survive for all claims made or actions filed within one (1) year following either the expiration or earlier termination of this Agreement. The Village shall give the Grantee timely written notice of its obligation to indemnify and defend the Village after the Village's receipt of a claim or action pursuant to this Section. For purposes of this Section, the word "timely" shall mean within a time period that does not cause prejudice to the respective positions of the Grantee and/or the Village. If the Village elects in its own discretion to employ additional counsel, the costs for such additional counsel for the Village shall be the responsibility of the Village.

7.2.1. The Grantee shall not indemnify the Village for any liabilities, damages, costs or expense resulting from any conduct for which the Village, its officers, employees and agents may be liable under the laws of the State of Illinois.

7.2.2. Nothing herein shall be construed to limit the Grantee's duty to indemnify the Village by reference to the limits of insurance coverage described in this Agreement.

SECTION 8: Public, Educational and Governmental (PEG) Access

8.1. **PEG Capacity.** The Grantee shall provide capacity for the Village's noncommercial Public, Educational and Governmental ("PEG") Access Programming through Grantee's Cable System consistent with the requirements set forth herein. The Village's PEG Access Programming shall be provided consistent with Section 611 of the Cable Act, as amended from time to time. As of the Effective Date of this Agreement, the Village utilizes one (1) PEG Channel, which for purposes of reference only is utilized for Educational Access purposes by New Trier High School. The Village may request, and Grantee shall provide, a second PEG Channel upon one hundred eighty (180) days advance written notice by the Village, which Channel shall be for the purpose of re-establishing the Village's Governmental Access programming in the event it is the Village's determination to do so. Any cost for the activation of the additional Channel shall be paid for by the Village. The Grantee agrees to offer the Village's entire PEG Access Programming on its basic digital tier of service.

8.1.1. Additional Channel Capacity. Provided the Village has requested and commenced the operation of the Government Access Channel as described in Section 8.1 above, the Village may request, and Grantee shall provide, a third PEG Channel upon one hundred eighty (180) days advance written notice by the Village, which notice shall include sufficient proof that the current Channels are inadequate for all programming offered. “Sufficient proof” shall include a verified program log of all original, non-repeat, first-run, non-character generated, locally produced programs that are carried on the existing Channels for the prior six month period during the times of noon to midnight. In the event that eighty percent (80%) of the programming on the current Channels meet the criteria of being original, non-repeat, first-run, non-character generated, locally produced programming, Grantee shall provide a third Channel. Any cost for the activation of the third Channel shall be paid for by the Village, and the Grantee agrees to offer the Village’s entire PEG Access Programming on its basic digital tier of service.

8.2. Rules and Procedures for Use of the PEG Access Channel(s). The Village shall be responsible for establishing and enforcing rules for the non-commercial use the Public, Educational and Governmental Access Channel(s) and to promote the use and viewership of the Channel.

8.3. Allocation and Use of the PEG Channel(s). The PEG Channel(s) is(are), and shall be, operated by the Village. The Village shall adopt rules and procedures under which Grantee may use the PEG Channel(s) for the provision of Video Programming if the PEG Channel(s) is(are) not being used for its respective purposes pursuant to Section 611(d) of the Cable Act, 47 U.S.C. §531.

8.4. Editorial Control. Grantee shall not exercise any editorial control over any use of the PEG Channel(s), nor shall Grantee or its Affiliates incur any criminal or civil liability pursuant to the federal, state or local laws of libel, slander, obscenity, incitement, invasions of privacy, false or misleading advertising, or other similar laws for any programs carried on the PEG Channel(s).

8.5. PEG Capital Payments for Equipment and Facilities. At its sole discretion, the Village Board may designate a PEG access capital project to be funded by the Village. At any time after the Effective Date of this Agreement, the Village may send a written notice of the Village’s desire for the Grantee to collect payments (“PEG Capital Fee”) for public, educational, or governmental access facilities pursuant to Section 622(g)(2)(C) of the Cable Act, 47 U. S. C. 542(g)(2)(C); provided that such request is for not more than thirty-five cents (\$0.35) per month per Subscriber and includes a detailed and itemized plan for the intended utilization of the requested PEG capital funds (the “Plan and Request”). The Grantee shall have sixty (60) days from receipt of the Plan and Request to review and make recommendations upon the Village’s Plan and Request prior to agreeing to collect and pay to the Village the PEG Capital Fee. The Grantee shall agree to collect and pay the PEG Capital Fee provided the funds shall be expended for capital costs associated with PEG access, and the facilities requested are technically and operationally compatible with Grantee’s Cable System. The Grantee shall collect the PEG Capital Fee as an external charge over a period of twelve (12) months, unless some other period is mutually agreed upon in writing, and shall make the PEG Capital Fee payments from such sums at the same time and in the same manner as Franchise Fee payments. Consistent with the

description of the intended utilization of the PEG Capital Fee, the Village shall be permitted to hold all or a portion of the PEG Capital Fee from year to year as a designated fund to permit the Village to make large capital expenditures, if necessary, as long as the Village spends the entire amount collected by the end of the term of this Agreement. Moreover if the Village chooses to borrow from itself, or a financial institution, revenue for large PEG capital purchases or capital expenditures, the Village shall be permitted to make periodic repayments using the PEG Capital Fee. Unless otherwise agreed to by the Village and the Grantee, the PEG Capital Fee shall be added to Subscriber billing statements within one hundred twenty (120) days of the notice.

8.6. Origination Point. At such time that the Village determines that it wants the capacity to allow subscribers in the Village to receive PEG access programming which may originate from schools and/or Village facilities (other than those having a signal point of origination at the time of the execution of this Agreement); or at such time that the Village determines that it wants to establish or change a location from which PEG programming is originated; or in the event the Village wants to upgrade the connection to the Grantee from an existing signal point of origination, the Village will give the Grantee written notice detailing the point of origination and the capability sought by the Village. The Grantee agrees to submit a cost estimate to implement the Village's plan within a reasonable period of time, but in no event longer than sixty (60) days from when Grantee receives all necessary information regarding the work sought. After an agreement to reimburse the Grantee for its expenditure, the Grantee will implement any necessary system changes within the time stated in such agreement or, if no time is stated, within a reasonable period of time.

8.7. PEG Signal Quality. Provided the PEG signal feed is delivered by the Village to the designated signal input point without material degradation, the PEG channel delivery system from the designated signal input point shall meet the same FCC technical standards as the remainder of the Cable System set forth in this Agreement.

8.8. Grantee Use of Unused Time. Because the Village and Grantee agree that a blank or under utilized PEG Access Channel is not in the public interest, in the event the Village does not completely program a Channel, Grantee may utilize the Channel for its own purposes. Grantee may program unused time on the Channel subject to reclamation from the Village upon no less than sixty (60) days' notice. Except as otherwise provided herein, the programming of a PEG Access Channel with text messaging, or playback of previously aired programming shall not constitute unused time. Text messaging containing out of date or expired information for a period of thirty (30) days shall be considered unused time. A programming schedule that contains playback of previously aired programming that has not been updated for a period of ninety (90) days shall be considered unused time. Unused time shall be considered to be a period of time, in excess of six (6) hours, where no community produced programming of any kind can be viewed on a PEG Access Channel. Unused time shall not include periods of time where programming cannot be viewed that are caused by technical difficulties, transition of broadcast media, signal testing, replacement or repair of equipment, or installation or relocation of facilities.

SECTION 9: Enforcement of Franchise

9.1. Notice of Violation or Default. In the event the Village believes that the Grantee has not complied with a material term of the Franchise, it shall notify the Grantee in writing with specific details regarding the exact nature of the alleged noncompliance or default.

9.2. Grantee's Right to Cure or Respond. The Grantee shall have thirty (30) days from the receipt of the Village's written notice: (A) to respond to the Village, contesting the assertion of noncompliance or default; or (B) to cure such default; or (C) in the event that, by nature of the default, such default cannot be cured within the thirty (30) day period, initiate reasonable steps to remedy such default and notify the Village of the steps being taken and the projected date that the cure will be completed.

9.3. Enforcement. Subject to applicable federal and state law, and following notice and an opportunity to cure and respond pursuant to the provisions of Section 9.2 above, in the event the Village determines that the Grantee is in default of any material provision of the Franchise, the Village may:

9.3.1. seek specific performance of any provision that reasonably lends itself to such remedy or seek other relief available at law, including declaratory or injunctive relief; or

9.3.2. in the case of a substantial or frequent default of a material provision of the Franchise, declare the Franchise Agreement to be revoked in accordance with the following:

(i) The Village shall give written notice to the Grantee of its intent to revoke the Franchise on the basis of a pattern of noncompliance by the Grantee. The notice shall set forth with specificity the exact nature of the noncompliance. The Grantee shall have ninety (90) days from the receipt of such notice to object in writing and to state its reasons for such objection. In the event the Village has not received a response from the Grantee or upon receipt of the response does not agree with the Grantee's proposed remedy or in the event that the Grantee has not taken action to cure the default, it may then seek termination of the Franchise at a public hearing. The Village shall cause to be served upon the Grantee, at least ten (10) days prior to such public hearing, a written notice specifying the time and place of such hearing and stating its intent to request termination of the Franchise.

(ii) At the designated hearing, the Village shall give the Grantee an opportunity to state its position on the matter, present evidence and question witnesses, after which the Village shall determine whether or not the Franchise shall be terminated. The public hearing shall be on the record. A copy of the transcript shall be made available to the Grantee at its sole expense. The decision of the Village shall be in writing and shall be delivered to the Grantee in a manner authorized by Section 10.2. The Grantee may appeal such determination to any court with jurisdiction within thirty (30) days after receipt of the Village's decision.

9.4. Remedies Not Exclusive. In addition to the remedies set forth in this Section 9, the Grantee acknowledges the Village's ability pursuant to Section 4.8 of this Franchise Agreement to enforce the requirements and standards, and the penalties for non-compliance with such standards, consistent with the Illinois Cable and Video Customer Protection Law enacted by

the Village as Article II of Chapter 38 of the Glencoe Village Code, 1965; and, pursuant to Section 3.1 of this Franchise Agreement and Article IX of Chapter 30 of the Glencoe Village Code, 1965, to enforce the Grantee’s compliance with the Village’s requirements regarding “Construction of Utility Facilities in the Public Rights-Of-Way.” Notwithstanding the foregoing, nothing in this Agreement shall be interpreted to permit the Village to exercise such rights and remedies in a manner that permits duplicative recovery from, or payments by, the Grantee. Such remedies may be exercised from time to time and as often and in such order as may be deemed expedient by the Village.

SECTION 10: Miscellaneous Provisions

10.1. Force Majeure. The Grantee shall not be held in default under, or in noncompliance with, the provisions of the Franchise, nor suffer any enforcement or penalty relating to noncompliance or default (including termination, cancellation or revocation of the Franchise), where such noncompliance or alleged defaults occurred or were caused by strike, riot, war, earthquake, flood, tidal wave, unusually severe rain or snow storm, hurricane, tornado or other catastrophic act of nature, labor disputes, failure of utility service necessary to operate the Cable System, governmental, administrative or judicial order or regulation or other event that is reasonably beyond the Grantee’s ability to anticipate or control. This provision also covers work delays caused by waiting for utility providers to service or monitor their own utility poles on which the Grantee’s cable or equipment is attached, as well as unavailability of materials or qualified labor to perform the work necessary. Non-compliance or default shall be corrected within a reasonable amount of time after force majeure has ceased.

10.2. Notice. Any notification that requires a response or action from a party to this franchise within a specific time-frame, or that would trigger a timeline that would affect one or both parties’ rights under this franchise, shall be in writing and shall be sufficiently given and served upon the other party by hand delivery, first class mail, registered or certified, return receipt requested, postage prepaid, or by reputable overnight courier service and addressed as follows:

To the Village:

The Village of Glencoe
675 Village Court
Glencoe, Illinois 60022
ATTN: Village Manager

To the Grantee:

Comcast
155 Industrial Drive
Elmhurst, Illinois 60126
ATTN: Director of Government Affairs

Recognizing the widespread usage and acceptance of electronic forms of communication, emails and faxes will be acceptable as formal notification related to the conduct of general business amongst the parties to this contract, including but not limited to programming and price adjustment communications. Such communication should be addressed and directed to the person of record as specified above. Either party may change its address and addressee for notice by notice to the other party under this Section.

10.3. Entire Agreement. This Franchise Agreement embodies the entire understanding and agreement of the Village and the Grantee with respect to the subject matter hereof and

Attachment: Proposed Comcast Franchise Agreement (1161 : Comcast Franchise Agreement Public Hearing)

supersedes all prior agreements, understandings, negotiations and communications, whether written or oral. Except for ordinances adopted pursuant to Sections 2.4 and 2.5 of this Agreement, all ordinances or parts of ordinances related to the provision of Cable Service that are in conflict with or otherwise impose obligations different from the provisions of this Franchise Agreement are superseded by this Franchise Agreement.

10.3.1. The Village may adopt a cable television/video service provider regulatory ordinance that complies with applicable law, provided the provisions of any such ordinance adopted subsequent to the Effective Date of this Franchise Agreement shall not apply to the Grantee during the term of this Franchise Agreement.

10.4. Severability. If any section, subsection, sentence, clause, phrase, or other portion of this Franchise Agreement is, for any reason, declared invalid, in whole or in part, by any court, agency, commission, legislative body, or other authority of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent portion. Such declaration shall not affect the validity of the remaining portions hereof, which other portions shall continue in full force and effect. If any material provision of this Agreement is made or found to be unenforceable by such a binding and final decision, either party may notify the other in writing that the Franchise has been materially altered by the change and of the election to begin negotiations to amend the Franchise in a manner consistent with said proceeding or enactment; provided, however, that any such negotiated modification shall be competitively neutral, and the parties shall be given sufficient time to implement any changes necessitated by the agreed-upon modification.

10.5. Governing Law. This Franchise Agreement shall be deemed to be executed in the State of Illinois, and shall be governed in all respects, including validity, interpretation and effect, and construed in accordance with, the laws of the State of Illinois and/or Federal law, as applicable.

10.6. Venue. Except as to any matter within the jurisdiction of the federal courts or the FCC, all judicial actions relating to any interpretation, enforcement, dispute resolution or any other aspect of this Agreement shall be brought in the Circuit Court of the State of Illinois, Cook County, Illinois. Any matter brought pursuant to the jurisdiction of the federal court shall be brought in the United States District Court of the Northern District of Illinois.

10.7. Modification. Except as provided in Sections 5.1.1 and 5.1.2, no provision of this Franchise Agreement shall be amended or otherwise modified, in whole or in part, except by an instrument, in writing, duly executed by the Village and the Grantee, which amendment shall be authorized on behalf of the Village through the adoption of an appropriate ordinance by the Village, as required by applicable law.

10.8. No Third-Party Beneficiaries. Nothing in this Franchise Agreement is intended to confer third-party beneficiary status on any person, individual, corporation or member of the public to enforce the terms of this Franchise Agreement.

10.9. No Waiver of Rights. Nothing in this Franchise Agreement shall be construed as a waiver of any rights, substantive or procedural, that the Village or the Grantee may have under Federal or state law unless such waiver is expressly stated herein.

10.10. Validity of Franchise Agreement. The parties acknowledge and agree in good faith on the validity of the provisions, terms and conditions of this Franchise Agreement, in their entirety, and that the Parties have the power and authority to enter into the provisions, terms, and conditions of this Agreement.

10.11. Authority to Sign Agreement. Grantee warrants to the Village that it is authorized to execute, deliver and perform this Franchise Agreement. The individual signing this Franchise Agreement on behalf of the Grantee warrants to the Village that s/he is authorized to execute this Franchise Agreement in the name of the Grantee.

IN WITNESS WHEREOF, this Franchise Agreement has been executed by the duly authorized representatives of the parties as set forth below, as of the date set forth below:

For the Village of Glencoe:

For Comcast of California/Illinois, LP:

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attachment: Proposed Comcast Franchise Agreement (1161 : Comcast Franchise Agreement Public Hearing)



MEMORANDUM

REQUEST FOR VILLAGE BOARD CONSIDERATION

Date: November 17, 2016

Staff Contact: Philip Kiraly, Village Manager, Village Manager's Office

Agenda Item: *7.b. - Consideration of an Ordinance Amending the Comprehensive Fee and Fine Schedule to Increase the Number of Class B-2 Liquor Licenses for the Retail Sale of Alcoholic Liquor for On-Premises Consumption*

Purpose and Action Requested: The Village President/Liquor Control Commissioner requests Village Board consideration of an Ordinance amending the Comprehensive Fee and Fine Schedule of the Village of Glencoe to increase the number of B-2 liquor licenses which shall authorize the retail sale of alcoholic liquor for incidental consumption on-premises at restaurants, golf clubs, private clubs and other venues where on-premises consumption is permitted.

Strategic Priority Addressed: Commercial Vitality

BACKGROUND AND ANALYSIS:

Sec. 4-13 of the Glencoe Village Code sets forth the number of liquor licenses authorized by license classification. If the Village does not have an available liquor license in a specific classification, the Village President, in the capacity of Liquor Control Commissioner, cannot grant a liquor license to an applicant unless and until the number of licenses is amended by Village Board action through adoption of an ordinance amending the Village's Comprehensive Fee and Fine Schedule. Prior to the Liquor Control Commissioner granting a liquor license, the applicant(s) must submit a liquor license application to the Village and successfully complete a background check.

On October 3, 2016, the Village received an application from Valor Restaurant at 667 Vernon Avenue (formerly Cibo and District 667), for a Class B liquor license, which authorizes the retail sale of alcoholic liquor by restaurants, golf clubs, private clubs and other venues where on-premises consumption is permitted. There are two sub-classifications within class B licenses: B-1, which includes beer and wine sales only, and B-2, which includes spirits, beer and wine. Valor has applied for a Class B-2 license. The applicants are owners Richard Raschillo, Steven Santiciolli and Richard Salberg. Mr. Raschillo and Mr. Santiciolli were also owners of the former Cibo and District 667. As per practice of the Village, all three owners were fingerprinted and a background investigation was undertaken, Mr. Santiciolli and Mr. Salberg yielded no negative results and Mr. Raschillo yielded no new negative results since he was last approved for a liquor

license by the Village.

On November 2, 2016 the Village President and Village Manager met with Mr. Raschillo, Mr. Santiciolli and Mr. Salberg to discuss their liquor license request. The Village President confirmed that the three owners possess current Beverage Alcohol Sellers and Servers Education and Training (BASSET) certificates. Mr. Raschillo confirmed that all staff, including bartenders, servers and busing staff, will have current BASSET certificates and that the same policies will be in place for responsible alcohol service as were with Cibo and District 667, which received no liquor license violations. Mr. Raschillo shared that Valor plans to serve American contemporary cuisine and hopes to open in December 2016.

The Village President, in his role as Liquor Control Commissioner, is recommending that the Village Board authorize an additional B-2 license for Valor. If the Village Board approves this recommendation, the Village President, along with Village staff, will work with the applicant to ensure all appropriate documentation (including insurance and BASSET certificates) is received prior to issuance of the license to the applicant. The attached Ordinance provides for an increase in the number of B-2 liquor licenses by one license to accommodate this application.

RECOMMENDATION:

Based upon the recommendation of the Village President/Liquor Control Commissioner, staff recommends that the Village Board consider and approve an Ordinance amending the Comprehensive Fee and Fine Schedule of the Village of Glencoe to increase the number of B-2 liquor licenses by one license, which shall authorize the retail sale of alcoholic liquor by restaurants, golf clubs, private clubs and other venues where on-premises consumption is permitted.

MOTION:

Move that the Village Board adopt the Ordinance amending the Comprehensive Fee and Fine Schedule of the Village of Glencoe to increase the number of class B-2 liquor licenses by one license.

VILLAGE OF GLENCOE

ORDINANCE NO. 2016-15-3405

AN ORDINANCE AMENDING THE COMPREHENSIVE FEE AND FINE SCHEDULE TO INCREASE THE NUMBER OF CLASS B-2 LIQUOR LICENSES FOR THE RETAIL SALE OF ALCOHOLIC LIQUOR FOR ON-PREMISES CONSUMPTION

WHEREAS, the Village’s alcoholic beverage regulations, contained in Chapter 4 of the Glencoe Village Code, authorize licensed retailers to sell alcoholic beverages to customers for on-premises consumption, and

WHEREAS, the President and Board of Trustees of the Village have determined that it is in the best interest of the Village to amend the Comprehensive Fee and Fine Schedule of the Village of Glencoe to increase the number of Class B-2 liquor licenses which shall authorize the retail sale of alcoholic liquor by restaurants, golf clubs, private clubs and other venues where on-premises consumption is permitted. The sale of alcoholic liquor pursuant to a Class B license must be incidental to the sale and service of food, and the alcoholic liquor may only be consumed on the premises where sold.

WHEREAS, Class B licenses are issued in two subcategories, with the Class B-2 license permitting the retail sale of spirits, beer, and wine.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Glencoe, County of Cook, State of Illinois, as follows:

SECTION ONE: Incorporation of Recitals. The foregoing recitals are by this reference incorporated into and made a part of this Ordinance as if fully set forth in this section.

SECTION TWO: Amendment to the Comprehensive Fee and Fine Schedule.

The Village’s Comprehensive Fee and Fine Schedule, as adopted by Resolution No. R-06-2016 as may be amended from time to time, shall be and is hereby amended to add the following: [added text **bold and double underlined**; deleted text ~~struck through~~]

Corresponding Section of the Village Code	Fee Description	Fee Amount	Number of Authorized Licenses
4-7(B)	Class B-2 Incidental On-Premises Consumption (Spirits, Beer & Wine)	\$1,000 if less than 15% of gross sales attributed to alcohol; \$2,000.00 if 15% or more of gross sales	4 <u>5</u>

		attributed to alcohol	
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SECTION THREE: Effective Date.

This Ordinance shall be in full force and effect upon its passage, approval, and publication in pamphlet form in the manner provided by law. Nothing in this Ordinance shall impair the status of any license heretofore issued for the current license year.

PASSED THIS 17TH DAY OF NOVEMBER, 2016.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED THIS 17TH DAY OF NOVEMBER, 2016.

Village President

ATTEST:

Village Clerk

Posted and Published in pamphlet form on this 17th day of November, 2016.

Village Clerk

Approved as to form.

Village Attorney